

PUBLIC HEALTH COMMITTEE

January 24, 2012 – 9:00 AM
Building A-County Board Room

AGENDA

- I. Call to Order
- II. Approval of Minutes
 - A. December 27, 2011
- III. Finance/Budget
 - A. Public Health Accounts Payable by G/L Distribution (Enc.)
 - B. Public Health Budget Revenue and Expenditure Reports (Enc.)
 - C. Health Department by Account Classification (Enc.)
 - D. Kane County Purchasing Card Information (Enc.)
 - E. Animal Control Department by Account Classification (Enc.)
- IV. Public Comments on Agenda Items
- V.
 - A. Executive Director
 1. Review of Public Health Committee Flash Report (Enc.)
 2. **Resolution:** Authorizing Exception to the County Financial – Clinical Nurse Supervisor (Enc.)
 - B. Office of Emergency Management
 1. Monthly Report (Enc.)
 2. Monthly Statistics (Enc.)
 3. **Resolution:** Budget Adjustment for the Office of Emergency Management NACCHO 2011 (Enc.)
 4. **Resolution:** 2012 NACCHO MRC Capacity Building Award (Enc.)
 - C. Animal Control
 1. Monthly Statistic Report
 2. **Resolution:** Authorizing Exception to the County Financial Policies Regarding Personnel Hiring and Replacement - Animal Control Kennel Manager (Enc.)
 3. **Resolution:** Appointment of Animal Control Administrator (Enc.)
- VI. Old Business
- VII. Executive Session
- VIII. New Business
- IX. Public Comments on Non-Agenda Items
- X. Adjournment



Public Health Accounts Payable by GL Distribution

Payment Date Range 12/01/11 - 12/31/11

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 290 - Animal Control										
Department 500 - Animal Control										
Sub-Department 500 - Animal Control										
Account 50180 - Veterinarian Services										
6416 - Yorkville Animal Hospital	60916	Veterinary services Inv 60916 12/5/2011	Paid by Check # 318068		12/08/2011	12/08/2011	12/08/2011		12/19/2011	245.00
								Account 50180 - Veterinarian Services Totals	Invoice Transactions 1	<u>\$245.00</u>
Account 50380 - Cremation Services										
5966 - All Paws Pet Cremation	7408	Group cremations Inv 7408 11/30/11	Paid by Check # 317648		12/01/2011	12/01/2011	12/01/2011		12/19/2011	100.00
								Account 50380 - Cremation Services Totals	Invoice Transactions 1	<u>\$100.00</u>
Account 52000 - Disposal and Water Softener Srvs										
7738 - Healthcare Waste Management Inc	80959	Sharps container removal Inv 80959 11/28/2011	Paid by Check # 317800		12/01/2011	12/01/2011	12/01/2011		12/19/2011	59.41
								Account 52000 - Disposal and Water Softener Srvs Totals	Invoice Transactions 1	<u>\$59.41</u>
Account 52110 - Repairs and Maint- Buildings										
1191 - Alarm Detection Systems Inc	123389T	Charges December-February 2011 12/4/2011	Paid by EFT # 12108		12/08/2011	12/08/2011	12/08/2011		12/19/2011	112.42
								Account 52110 - Repairs and Maint- Buildings Totals	Invoice Transactions 1	<u>\$112.42</u>
Account 52120 - Repairs and Maint- Grounds										
1257 - Rehm Electric Shop Inc	7660	Ballast/Bulbs Inv 7660 11/18/2011	Paid by Check # 317977		12/01/2011	12/01/2011	12/01/2011		12/19/2011	199.38
								Account 52120 - Repairs and Maint- Grounds Totals	Invoice Transactions 1	<u>\$199.38</u>
Account 52230 - Repairs and Maint- Vehicles										
4115 - Chad's Towing & Recovery, Inc.	38439	Tow 2003 Dodge Ram Van 12/2/2011	Paid by Check # 317699		12/08/2011	12/08/2011	12/08/2011		12/19/2011	72.50
2412 - Suburban Tire Auto Care Center	180753	Grease/oil change wiper blades 12/7/11 W102	Paid by Check # 318012		12/08/2011	12/08/2011	12/08/2011		12/19/2011	68.18
2412 - Suburban Tire Auto Care Center	180840	Tires 245/70R16 12/9/2011 W102	Paid by Check # 318012		12/12/2011	12/12/2011	12/12/2011		12/19/2011	501.96
								Account 52230 - Repairs and Maint- Vehicles Totals	Invoice Transactions 3	<u>\$642.64</u>
Account 60000 - Office Supplies										
6458 - Schwaab Inc	842098	Date stamp 11/10/2011	Paid by Check # 317990		12/08/2011	12/08/2011	12/08/2011		12/19/2011	62.00
3578 - Warehouse Direct Office Products	1368644	Calendar refills 12/7/2011	Paid by Check # 318053		12/12/2011	12/12/2011	12/12/2011		12/19/2011	39.35
								Account 60000 - Office Supplies Totals	Invoice Transactions 2	<u>\$101.35</u>



Public Health Accounts Payable by GL Distribution

Payment Date Range 12/01/11 - 12/31/11

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 290 - Animal Control											
Department 500 - Animal Control											
Sub-Department 500 - Animal Control											
Account 60010 - Operating Supplies											
1476 - Service Forms & Graphics Inc	138743	Vaccination cert. books 3 part 12//5/2011	Paid by EFT # 12225		12/08/2011	12/08/2011	12/08/2011		12/19/2011	1,046.56	
3578 - Warehouse Direct Office Products	1367656	C-fold towels 12/7/2011	Paid by Check # 318053		12/12/2011	12/12/2011	12/12/2011		12/19/2011	15.95	
									Account 60010 - Operating Supplies Totals	Invoice Transactions 2	<u>1,062.51</u>
Account 60140 - Animal Care Supplies											
3031 - Midwest Veterinary Supply Inc	3567666	Animal supplies 12/6/2011	Paid by Check # 317903		12/08/2011	12/08/2011	12/08/2011		12/19/2011	112.20	
									Account 60140 - Animal Care Supplies Totals	Invoice Transactions 1	<u>\$112.20</u>
									Sub-Department 500 - Animal Control Totals	Invoice Transactions 13	<u>\$2,634.91</u>
									Department 500 - Animal Control Totals	Invoice Transactions 13	<u>\$2,634.91</u>
									Fund 290 - Animal Control Totals	Invoice Transactions 13	<u>\$2,634.91</u>
Fund 350 - County Health											
Department 580 - Health											
Sub-Department 580 - Community Health Resources											
Account 52180 - Building Space Rental											
7525 - Burnidge Properties	Jan 1, 2012	Health- Burnridge Properties	Paid by Check # 317692		12/10/2011	12/12/2011	12/01/2011		12/19/2011	2,164.69	
									Account 52180 - Building Space Rental Totals	Invoice Transactions 1	<u>\$2,164.69</u>
Account 53130 - General Association Dues											
2107 - Illinois Public Health Association	Dec2,2011	Health - IPHA	Paid by Check # 317838		12/02/2011	12/12/2011	12/01/2011		12/19/2011	2,000.00	
1350 - Northern Illinois Public Health Consortium	111611	Health - NIPHC	Paid by Check # 317937		11/16/2011	12/02/2011	12/01/2011		12/19/2011	4,530.00	
									Account 53130 - General Association Dues Totals	Invoice Transactions 2	<u>\$6,530.00</u>
Account 60000 - Office Supplies											
3204 - Rayco Marking Products	30732	Health - Rayco Stamps	Paid by Check # 317972		12/02/2011	12/12/2011	12/01/2011		12/19/2011	16.80	
									Account 60000 - Office Supplies Totals	Invoice Transactions 1	<u>\$16.80</u>
									Sub-Department 580 - Community Health Resources Totals	Invoice Transactions 4	<u>\$8,711.49</u>
									Department 580 - Health Totals	Invoice Transactions 4	<u>\$8,711.49</u>
									Fund 350 - County Health Totals	Invoice Transactions 4	<u>\$8,711.49</u>
									Grand Totals	Invoice Transactions 17	<u>\$11,346.40</u>

**Public Health Committee Revenue Report - Summary
Through December 31, 2011 (8.3% YTD)**

	Current Month Transactions	Total Amended Budget	YTD Actual Transactions	Total % Received
500 Animal Control	6,170	979,992	6,170	0.63%
290 Animal Control	6,170	979,992	6,170	0.63%
510 Emergency Management Services	1,691	80,000	1,691	2.11%
001 General Fund	1,691	80,000	1,691	2.11%
580 Health	691,976	5,353,856	691,976	12.92%
350 County Health	371,417	4,548,330	371,417	8.17%
351 Kane Kares	320,559	805,526	320,559	39.79%
Grand Total	699,836	6,413,848	699,836	10.91%

**Public Health Committee Expenditure Report - Summary
Through December 31, 2011 (8.3% YTD, 7.7% Payroll)**

	Current Month Transactions	Total Amended Budget	YTD Actual Transactions	YTD Encumbrances	Total % Used
500 Animal Control	53,165	979,992	53,165	32,769	8.77%
290 Animal Control	53,165	979,992	53,165	32,769	8.77%
510 Emergency Management Services	13,509	180,999	13,509	0	7.46%
001 General Fund	13,509	180,999	13,509	0	7.46%
580 Health	357,313	5,353,856	357,313	349	6.68%
350 County Health	307,567	4,548,330	307,567	349	6.77%
351 Kane Kares	49,745	805,526	49,745	0	6.18%
Grand Total	423,987	6,514,847	423,987	33,118	7.02%

**Public Health Committee Expenditure Report - Detail
Through December 31, 2011 (8.3% YTD, 7.7% Payroll)**

	Current Month Transactions	Total Amended Budget	YTD Actual Transactions	YTD Encumbrances	Total % Used
500 Animal Control	53,164.81	979,992	53,165	32,769	8.77%
Personnel Services- Salaries & Wages	34,883.59	480,672	34,884	0	7.26%
290 Animal Control	34,883.59	480,672	34,884	0	7.26%
Personnel Services- Employee Benefits	12,905.58	176,144	12,906	0	7.33%
290 Animal Control	12,905.58	176,144	12,906	0	7.33%
Contractual Services	2,171.82	94,303	2,172	29,909	34.02%
290 Animal Control	2,171.82	94,303	2,172	29,909	34.02%
Commodities	3,203.82	75,600	3,204	2,859	8.02%
290 Animal Control	3,203.82	75,600	3,204	2,859	8.02%
Transfers Out	0.00	153,273	0	0	0.00%
290 Animal Control	0.00	153,273	0	0	0.00%
510 Emergency Management Services	13,509.16	180,999	13,509	0	7.46%
Personnel Services- Salaries & Wages	11,104.78	144,362	11,105	0	7.69%
001 General Fund	11,104.78	144,362	11,105	0	7.69%
Personnel Services- Employee Benefits	1,601.79	19,859	1,602	0	8.07%
001 General Fund	1,601.79	19,859	1,602	0	8.07%
Contractual Services	495.64	9,478	496	0	5.23%
001 General Fund	495.64	9,478	496	0	5.23%
Commodities	306.95	7,300	307	0	4.20%
001 General Fund	306.95	7,300	307	0	4.20%
580 Health	357,312.59	5,353,856	357,313	349	6.68%
Personnel Services- Salaries & Wages	240,846.89	3,223,860	240,847	0	7.47%
350 County Health	203,109.61	2,753,582	203,110	0	7.38%
351 Kane Kares	37,737.28	470,278	37,737	0	8.02%
Personnel Services- Employee Benefits	93,460.44	1,352,201	93,460	0	6.91%
350 County Health	81,517.44	1,157,099	81,517	0	7.04%
351 Kane Kares	11,943.00	195,102	11,943	0	6.12%
Contractual Services	19,871.80	574,869	19,872	0	3.46%
350 County Health	19,806.80	467,409	19,807	0	4.24%
351 Kane Kares	65.00	107,460	65	0	0.06%
Commodities	3,133.46	202,926	3,133	349	1.72%
350 County Health	3,133.46	170,240	3,133	349	2.05%
351 Kane Kares	0.00	32,686	0	0	0.00%
Grand Total	423,986.56	6,514,847	423,987	33,118	7.02%



Health Department By Account Classification @

12/31/11

Through 12/31/11

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 350 - County Health									
REVENUE									
Property Taxes	1,972,455.00	.00	1,972,455.00	.00	.00	.00	1,972,455.00	0	1,968,195.79
Licenses and Permits	1,032,118.00	.00	1,032,118.00	353,002.75	.00	353,002.75	679,115.25	34	1,055,068.17
Grants	1,409,757.00	.00	1,409,757.00	13,200.00	.00	13,200.00	1,396,557.00	1	2,286,762.92
Charges for Services	59,500.00	.00	59,500.00	3,105.00	.00	3,105.00	56,395.00	5	150,052.09
Reimbursements	64,500.00	.00	64,500.00	1,030.00	.00	1,030.00	63,470.00	2	281,967.97
Interest Revenue	10,000.00	.00	10,000.00	1,058.06	.00	1,058.06	8,941.94	11	15,666.35
Other	.00	.00	.00	21.00	.00	21.00	(21.00)	+++	24,275.68
Transfers In	.00	.00	.00	.00	.00	.00	.00	+++	.00
Cash on Hand	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$4,548,330.00	\$0.00	\$4,548,330.00	\$371,416.81	\$0.00	\$371,416.81	\$4,176,913.19	8%	\$5,781,988.97
EXPENSE									
Personnel Services- Salaries & Wages	2,753,582.00	.00	2,753,582.00	203,109.61	.00	203,109.61	2,550,472.39	7	2,774,130.86
Personnel Services- Employee Benefits	1,157,099.00	.00	1,157,099.00	81,517.44	.00	81,517.44	1,075,581.56	7	1,394,035.30
Contractual Services	467,409.00	.00	467,409.00	19,806.80	.00	19,806.80	447,602.20	4	1,178,320.89
Commodities	170,240.00	.00	170,240.00	3,133.46	349.33	3,133.46	166,757.21	2	306,927.74
Capital	.00	.00	.00	.00	.00	.00	.00	+++	11,698.87
Transfers Out	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$4,548,330.00	\$0.00	\$4,548,330.00	\$307,567.31	\$349.33	\$307,567.31	\$4,240,413.36	7%	\$5,665,113.66
Fund 350 - County Health Totals									
REVENUE TOTALS	4,548,330.00	.00	4,548,330.00	371,416.81	.00	371,416.81	4,176,913.19	8	5,781,988.97
EXPENSE TOTALS	4,548,330.00	.00	4,548,330.00	307,567.31	349.33	307,567.31	4,240,413.36	7	5,665,113.66
Fund 350 - County Health Totals	\$0.00	\$0.00	\$0.00	\$63,849.50	(\$349.33)	\$63,849.50	(\$63,500.17)		\$116,875.31
Fund 351 - Kane Kares									
REVENUE									
Grants	412,078.00	.00	412,078.00	.00	.00	.00	412,078.00	0	267,839.00
Reimbursements	.00	.00	.00	.00	.00	.00	.00	+++	20.00
Interest Revenue	.00	.00	.00	135.02	.00	135.02	(135.02)	+++	1,305.53
Other	.00	.00	.00	.00	.00	.00	.00	+++	20.00
Transfers In	320,424.00	.00	320,424.00	320,424.00	.00	320,424.00	.00	100	429,424.00
Cash on Hand	73,024.00	.00	73,024.00	.00	.00	.00	73,024.00	0	.00
REVENUE TOTALS	\$805,526.00	\$0.00	\$805,526.00	\$320,559.02	\$0.00	\$320,559.02	\$484,966.98	40%	\$698,608.53
EXPENSE									
Personnel Services- Salaries & Wages	470,278.00	.00	470,278.00	37,737.28	.00	37,737.28	432,540.72	8	368,007.24
Personnel Services- Employee Benefits	195,102.00	.00	195,102.00	11,943.00	.00	11,943.00	183,159.00	6	104,565.29
Contractual Services	107,460.00	.00	107,460.00	65.00	.00	65.00	107,395.00	0	60,828.62
Commodities	32,686.00	.00	32,686.00	.00	.00	.00	32,686.00	0	1,011.39
Capital	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$805,526.00	\$0.00	\$805,526.00	\$49,745.28	\$0.00	\$49,745.28	\$755,780.72	6%	\$534,412.54



Health Department By Account Classification @ 12/31/11

Through 12/31/11

Prior Fiscal Year Activity Included

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	YTD Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 351 - Kane Kares Totals									
REVENUE TOTALS	805,526.00	.00	805,526.00	320,559.02	.00	320,559.02	484,966.98	40	698,608.53
EXPENSE TOTALS	805,526.00	.00	805,526.00	49,745.28	.00	49,745.28	755,780.72	6	534,412.54
Fund 351 - Kane Kares Totals	\$0.00	\$0.00	\$0.00	\$270,813.74	\$0.00	\$270,813.74	(\$270,813.74)		\$164,195.99
Grand Totals									
REVENUE TOTALS	5,353,856.00	.00	5,353,856.00	691,975.83	.00	691,975.83	4,661,880.17	13	6,480,597.50
EXPENSE TOTALS	5,353,856.00	.00	5,353,856.00	357,312.59	349.33	357,312.59	4,996,194.08	7	6,199,526.20
Grand Totals	\$0.00	\$0.00	\$0.00	\$334,663.24	(\$349.33)	\$334,663.24	(\$334,313.91)		\$281,071.30

Kane County Purchasing Card Information

Public Health Committee

Statement Due Date 01/29/2012

500 ANIMAL CONTROL DEPARTMENT

<i>Transaction Date</i>	<i>Merchant Name</i>	<i>Additional Information</i>	<i>Transaction Amount</i>
01/03/2012	PETSMART INC 429	GENEVA	101.32
12/12/2011	THE HOME DEPOT 1921	GENEVA	-5.24
12/12/2011	ANTECH DIAGNOSTICS-WES	08005421151	638.30
12/14/2011	CHICAGO. VET. BEH. CON	CAROL STREAM	250.00
12/19/2011	BAYER ANIMAL HEALTH	800-606-3463	64.42
12/20/2011	PETCO 697 63506976	GENEVA	175.50
<i>Department Total</i>			1,224.30

510 EMERGENCY MANAGEMENT

<i>Transaction Date</i>	<i>Merchant Name</i>	<i>Additional Information</i>	<i>Transaction Amount</i>
12/10/2011	DMI DELL K-12/GOVT	800-981-3355	495.64
12/14/2011	SWEETWATER SOUND	FORT WAYNE	373.30
12/15/2011	HAMCITY COMMLINE	CULVER CITY	153.59
12/15/2011	WEST MOUNTAIN RADIO	262-522-6500	92.95
12/27/2011	UNIVERSAL RADIO INC	06148664267	31.85
<i>Department Total</i>			1,147.33

580 HEALTH DEPARTMENT

<i>Transaction Date</i>	<i>Merchant Name</i>	<i>Additional Information</i>	<i>Transaction Amount</i>
12/05/2011	PETROLIANCE	APEX	158.66
12/05/2011	IMAGISTICSINV 20403396	203-365-6043	62.00
12/06/2011	PREMIERE GLOBAL SERVIC	ATLANTA	33.74
12/08/2011	AMPCO PARKING WASHINGT	CHICAGO	30.00
12/09/2011	OFFICE DEPOT #2394	AURORA	17.99
12/11/2011	SURVEYMONKEY.COM	971-2445555	200.00
12/12/2011	ANNUAL REVIEWS, INC.	06504240910	78.70
12/13/2011	MIDWEST AWARDS CORPORA	AURORA	131.70
12/13/2011	3RD STREET DELI INC	GENEVA	215.00
12/15/2011	RIVERSIDE BANQUETS	GENEVA	644.95
12/16/2011	PETROLIANCE	APEX	39.09
12/16/2011	B & H PHOTO-VIDEO.COM	800-9479950	39.95
12/16/2011	JIMMY JOHN'S # 349 - M	AURORA	4.00
12/16/2011	JIMMY JOHN'S # 349 - M	AURORA	40.84
12/18/2011	37SIGNALS-CHARGE.COM	03122390165	24.00
12/21/2011	AVMA ADSYSTEMS	08479258070	461.60
12/29/2011	AMERICAN AIRLINES	DALLAS	325.40
12/29/2011	AMERICAN AIRLINES	DALLAS	294.40
12/29/2011	WM SUPERCENTER	AURORA	250.00

Kane County Purchasing Card Information
Public Health Committee
Statement Due Date 01/29/2012

12/29/2011	WM SUPERCENTER	AURORA	250.00
12/29/2011	WM SUPERCENTER	AURORA	250.00
12/29/2011	WM SUPERCENTER	AURORA	250.00
12/29/2011	WM SUPERCENTER	AURORA	250.00
12/29/2011	WM SUPERCENTER	AURORA	250.00
12/29/2011	WM SUPERCENTER	AURORA	250.00
12/29/2011	WM SUPERCENTER	AURORA	250.00

Department Total **4,802.02**

Committee Total **7,173.65**



Budget Performance Report

Fiscal Year to Date 12/31/11

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 290 - Animal Control										
REVENUE										
Department 500 - Animal Control										
Sub-Department 000 - Revenues										
34580	Registration and Tag Fees	725,000.00	.00	725,000.00	.00	.00	.00	725,000.00	0	759,130.90
34590	Animal Transportation Fees	2,500.00	.00	2,500.00	385.00	.00	385.00	2,115.00	15	2,050.00
34600	Animal Pickup Fees	15,000.00	.00	15,000.00	935.00	.00	935.00	14,065.00	6	15,104.50
34610	Impound Fees	6,500.00	.00	6,500.00	855.00	.00	855.00	5,645.00	13	6,978.00
34620	Adoption Fees	18,000.00	.00	18,000.00	1,540.00	.00	1,540.00	16,460.00	9	19,509.00
34630	Microchip Fees	2,500.00	.00	2,500.00	75.00	.00	75.00	2,425.00	3	2,111.00
36100	Court Fines	6,000.00	.00	6,000.00	661.38	.00	661.38	5,338.62	11	8,230.00
37230	Service Reimbursements	35,000.00	.00	35,000.00	1,000.00	.00	1,000.00	34,000.00	3	30,200.00
37900	Miscellaneous Reimbursement	100.00	.00	100.00	110.00	.00	110.00	(10.00)	110	285.00
38000	Investment Income	1,000.00	.00	1,000.00	103.55	.00	103.55	896.45	10	1,559.17
38520	General Donations	1,000.00	.00	1,000.00	220.00	.00	220.00	780.00	22	1,787.76
38530	Auction Sales	.00	.00	.00	.00	.00	.00	.00	+++	5,350.00
38900	Miscellaneous Other	1,200.00	.00	1,200.00	285.00	.00	285.00	915.00	24	7,846.00
39900	Cash On Hand	166,192.00	.00	166,192.00	.00	.00	.00	166,192.00	0	.00
Sub-Department 000 - Revenues Totals		\$979,992.00	\$0.00	\$979,992.00	\$6,169.93	\$0.00	\$6,169.93	\$973,822.07	1%	\$860,141.33
Department 500 - Animal Control Totals		\$979,992.00	\$0.00	\$979,992.00	\$6,169.93	\$0.00	\$6,169.93	\$973,822.07	1%	\$860,141.33
REVENUE TOTALS		\$979,992.00	\$0.00	\$979,992.00	\$6,169.93	\$0.00	\$6,169.93	\$973,822.07	1%	\$860,141.33
EXPENSE										
Department 500 - Animal Control										
Sub-Department 500 - Animal Control										
40000	Salaries and Wages	450,672.00	.00	450,672.00	33,744.00	.00	33,744.00	416,928.00	7	433,288.17
40200	Overtime Salaries	30,000.00	.00	30,000.00	1,139.59	.00	1,139.59	28,860.41	4	29,887.34
45000	Healthcare Contribution	85,400.00	.00	85,400.00	6,662.96	.00	6,662.96	78,737.04	8	76,307.77
45010	Dental Contribution	2,157.00	.00	2,157.00	170.51	.00	170.51	1,986.49	8	2,035.86
45100	FICA/SS Contribution	36,771.00	.00	36,771.00	2,580.14	.00	2,580.14	34,190.86	7	34,497.41
45200	IMRF Contribution	51,816.00	.00	51,816.00	3,491.97	.00	3,491.97	48,324.03	7	44,125.90
50150	Contractual/Consulting Services	23,490.00	.00	23,490.00	.00	.00	.00	23,490.00	0	29,279.37
50180	Veterinarian Services	12,000.00	.00	12,000.00	245.00	9,500.00	245.00	2,255.00	81	10,711.37
50380	Cremation Services	900.00	.00	900.00	100.00	.00	100.00	800.00	11	510.85
52000	Disposal and Water Softener Svcs	1,800.00	.00	1,800.00	210.85	1,700.56	210.85	(111.41)	106	2,028.72
52010	Janitorial Services	3,600.00	.00	3,600.00	.00	.00	.00	3,600.00	0	.00
52020	Repairs and Maintenance- Roads	3,000.00	.00	3,000.00	135.00	2,865.00	135.00	.00	100	2,547.00
52110	Repairs and Maint- Buildings	5,000.00	.00	5,000.00	445.75	5,222.67	445.75	(668.42)	113	11,831.63
52120	Repairs and Maint- Grounds	1,500.00	.00	1,500.00	199.38	2,000.00	199.38	(699.38)	147	1,665.00
52130	Repairs and Maint- Computers	9,000.00	.00	9,000.00	.00	.00	.00	9,000.00	0	8,125.00
52140	Repairs and Maint- Copiers	300.00	.00	300.00	.00	500.00	.00	(200.00)	167	482.23
52150	Repairs and Maint- Comm Equip	300.00	.00	300.00	.00	.00	.00	300.00	0	.00



Budget Performance Report

Fiscal Year to Date 12/31/11

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 290 - Animal Control										
EXPENSE										
Department 500 - Animal Control										
Sub-Department 500 - Animal Control										
52160	Repairs and Maint- Equipment	2,500.00	.00	2,500.00	.00	5,000.00	.00	(2,500.00)	200	3,186.74
52230	Repairs and Maint- Vehicles	2,500.00	.00	2,500.00	706.84	3,000.00	706.84	(1,206.84)	148	2,578.28
53000	Liability Insurance	12,690.00	.00	12,690.00	.00	.00	.00	12,690.00	0	13,258.00
53010	Workers Compensation	8,171.00	.00	8,171.00	.00	.00	.00	8,171.00	0	7,700.00
53020	Unemployment Claims	1,202.00	.00	1,202.00	.00	.00	.00	1,202.00	0	957.00
53040	General Advertising	200.00	.00	200.00	.00	.00	.00	200.00	0	222.31
53060	General Printing	300.00	.00	300.00	.00	.00	.00	300.00	0	1,798.30
53100	Conferences and Meetings	400.00	.00	400.00	.00	.00	.00	400.00	0	870.00
53110	Employee Training	2,000.00	.00	2,000.00	250.00	.00	250.00	1,750.00	12	150.00
53120	Employee Mileage Expense	250.00	.00	250.00	.00	.00	.00	250.00	0	45.62
53130	General Association Dues	500.00	.00	500.00	.00	.00	.00	500.00	0	247.26
53170	Employee Medical Expense	2,700.00	.00	2,700.00	.00	.00	.00	2,700.00	0	842.00
60000	Office Supplies	1,500.00	.00	1,500.00	101.35	110.02	101.35	1,288.63	14	1,364.82
60010	Operating Supplies	9,500.00	.00	9,500.00	1,062.51	769.49	1,062.51	7,668.00	19	15,436.75
60040	Postage	5,000.00	.00	5,000.00	.00	(620.00)	.00	5,620.00	-12	81.11
60100	Utilities- Water	2,000.00	.00	2,000.00	218.82	.00	218.82	1,781.18	11	2,244.90
60140	Animal Care Supplies	15,000.00	.00	15,000.00	926.00	736.42	926.00	13,337.58	11	19,461.10
60160	Cleaning Supplies	1,500.00	.00	1,500.00	591.90	1,498.10	591.90	(590.00)	139	2,633.60
60210	Uniform Supplies	500.00	.00	500.00	41.98	.00	41.98	458.02	8	320.00
60250	Medical Supplies and Drugs	5,000.00	.00	5,000.00	64.42	68.40	64.42	4,867.18	3	9,948.03
60300	Comp- Destroyed Animal Supplies	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
63000	Utilities- Natural Gas	12,000.00	.00	12,000.00	.00	.00	.00	12,000.00	0	10,295.02
63010	Utilities- Electric	8,500.00	.00	8,500.00	535.72	.00	535.72	7,964.28	6	8,546.56
63040	Fuel- Vehicles	8,500.00	.00	8,500.00	.00	.00	.00	8,500.00	0	10,232.13
64000	Telephone	6,500.00	.00	6,500.00	.00	.00	.00	6,500.00	0	5,545.88
99000	Transfer To Other Funds	153,273.00	.00	153,273.00	.00	.00	.00	153,273.00	0	.00
Sub-Department 500 - Animal Control Totals		\$979,992.00	\$0.00	\$979,992.00	\$53,624.69	\$32,350.66	\$53,624.69	\$894,016.65	9%	\$805,289.03
Department 500 - Animal Control Totals		\$979,992.00	\$0.00	\$979,992.00	\$53,624.69	\$32,350.66	\$53,624.69	\$894,016.65	9%	\$805,289.03
EXPENSE TOTALS		\$979,992.00	\$0.00	\$979,992.00	\$53,624.69	\$32,350.66	\$53,624.69	\$894,016.65	9%	\$805,289.03
Fund 290 - Animal Control Totals										
REVENUE TOTALS		979,992.00	.00	979,992.00	6,169.93	.00	6,169.93	973,822.07	1	860,141.33
EXPENSE TOTALS		979,992.00	.00	979,992.00	53,624.69	32,350.66	53,624.69	894,016.65	9	805,289.03
Fund 290 - Animal Control Totals		\$0.00	\$0.00	\$0.00	(\$47,454.76)	(\$32,350.66)	(\$47,454.76)	\$79,805.42		\$54,852.30
Grand Totals										
REVENUE TOTALS		979,992.00	.00	979,992.00	6,169.93	.00	6,169.93	973,822.07	1	860,141.33



Budget Performance Report

Fiscal Year to Date 12/31/11

Include Rollup Account and Rollup to Account

EXPENSE TOTALS	979,992.00	.00	979,992.00	53,624.69	32,350.66	53,624.69	894,016.65	9	805,289.03
Grand Totals	\$0.00	\$0.00	\$0.00	(\$47,454.76)	(\$32,350.66)	(\$47,454.76)	\$79,805.42		\$54,852.30

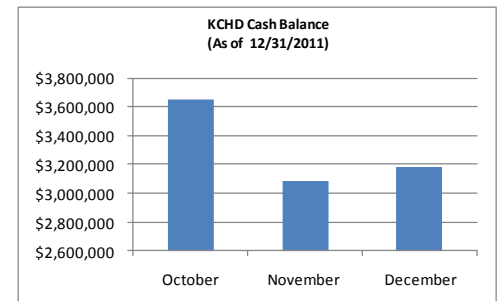
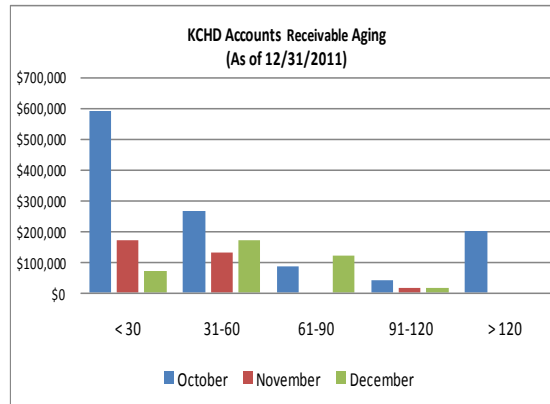


PUBLIC HEALTH COMMITTEE REPORT

Ten essential services of Public Health

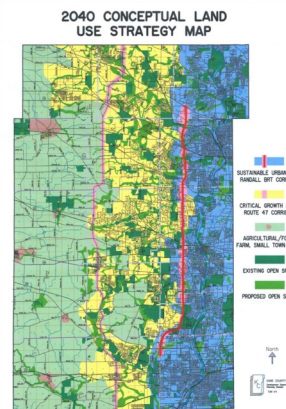
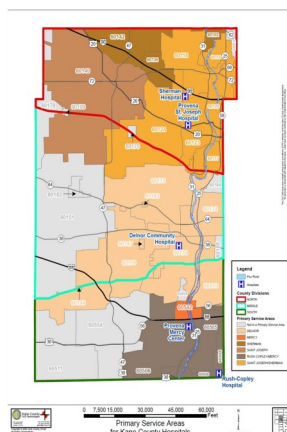
1. Monitor health status and understand health issues facing the community,
2. Protect people from health problems and health hazards.
3. Give people the information they need to make healthy choices.
4. Engage the community to identify and solve health problems.
5. Develop public health policies and plans.
6. Enforce public health laws and regulations.
7. Help people receive health services.
8. Maintain a competent public health workforce.
9. Evaluate and improve programs and interventions.
10. Contribute to and apply the evidence base of public health.

Finance and Budget report



Accounts receivable and cash balance are presented in comparison with previous months.

Essential Service No. 5
Develop Public Health Policies and Plans



Community Health Improvement Plan

A draft of the new Community Health Improvement Plan will be completed by Jan 31. Public comment will be accepted through February, with the goal of adoption in March. Customized assessment reports for each of the hospitals, United Way agencies and INC Board are being finalized.

Link to Statistics

- Finance/Budget
- Kane Kares
- Environmental Health
- Communicable Disease
- Health Promotion

www.kanehealth.com/phc.htm

The map at left shows the three county planning areas, as well as the services areas for the five hospitals that participated in the Health Assessment process. The map at right represents the corridors in Kane County's conceptual land-use strategy map, a component of 2040 Plan. The Plan will include a health component for the first time,

Essential Service #4

[Engage the community to identify and solve health problems.](#)



Volunteers of all ages, left, helped installed the playground equipment where there once was a neighborhood eyesore.



At right, volunteers came from local Labor Union 149 who helped install the playground on Veterans Day. Also, 15 soccer parents lent their muscles, and one entire family, including a 4 year old, helped.

Playground equipment spruces up the neighborhood.

In urban areas, one of the biggest barriers for children being able to increase physical activity is their lack of access to safe playgrounds, parks, trails and open space. That's where Aurora Township comes in. With the help of business donations, local volunteers and Fit Kids grants from the Making Kane County Fit for Kids Funders Consortium, new playground equipment was installed Nov. 11 and 12, 2011, at the corner of Jackson Street and Montgomery .

Essential Service # 2

[Protect people from health problems and health hazards](#)



Whooping cough – or pertussis – is a serious and very contagious respiratory disease that can cause long, violent coughing fits and the characteristic “whooping” sound that follows when a person gasps for air. It takes a toll on anyone, but for infants it can be deadly.

Whooping Cough

The best defense we have against pertussis, or whooping cough, is vaccinations. We have not seen the elevated case numbers as some counties in our region, but we saw a total of 54 cases last year, about 20 of which were reported in December alone. It is likely Kane County cases will continue through the winter. A new rule going into effect next school year will require students entering sixth through 12th grades to be vaccinated against pertussis. KCHD is working with the school districts and IDPH on a communications campaign to inform parents of the new rules.



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item #

Date: January 24, 2012

Item: *Resolution: Authorization Exception to the County Financial Policies Regarding Personnel Hiring and Replacement*

Presenter / Sponsor: Paul Kuehnert, Executive Director, Kane County Health Department

Assigned Committee: Public Health Committee Budgeted: Yes No N/A

If not budgeted, explain funding source: Appropriation:

Summary:

The Kane County Health Department Clinical Nurse Supervisor is responsible for the planning, directing, and operations of nursing personnel and staff at Kane County Health Department. The Kane County Health Department's Division of Disease Prevention requires job responsibilities that can only be conducted by a qualified Clinical Nursing Supervisor in order to carry out the operations of the Division.

The Executive Director of the Kane County Health Department is requesting an exception to the hiring moratorium as the continuance of a vacancy in this position will have a negative operational impact on the Departments ability to successfully manage operations and carry out its mission.

List Attachments: *(insert list of attachments pertaining to the resolution/ordinance)*

Detailed information available from / at: Paul Kuehnert, Executive Director, KC Health Department

Staff Comments / Recommendations:

STATE OF ILLINOIS

COUNTY OF KANE

RESOLUTION NO. 12 - _____

AUTHORIZING EXCEPTION TO THE COUNTY FINANCIAL POLICIES REGARDING PERSONNEL HIRING AND REPLACEMENT

WHEREAS, on September 9, 2008 the Kane County Board had deemed it necessary to adopt by Resolution a moratorium on the hiring of new County personnel and the replacement of existing or future personnel vacancies; and

WHEREAS, the Kane County Health Department is responsible for the professional services to manage clinical and staff supervisory functions for the health department; and

WHEREAS, current staffing levels for management of the Department's Division of Disease Prevention have fallen below those needed for operations due to the resignation of the Clinical Nursing Supervisor; and

WHEREAS, the Kane County Health Department requires hiring of a Clinical Nursing Supervisor to fill the position vacated in October, 2011; and

WHEREAS, this exempt position with a salary range of \$44,300 through \$50,000, has been included in the FY12 budget and therefore passage of this resolution does not require a budget amendment for fiscal year 2012; and

WHEREAS, the Executive Director of the Kane County Health Department is requesting the Kane County Board to allow an exception to the hiring moratorium as the continuance of a shortage of staff will have a negative operational impact on the Department's ability to carry out its mission.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman thereof allow the Kane County Health Department to hire a replacement to fill the Clinical Nursing Supervisor position within the Department.

Line item	Line Item Description	Was personnel/item/service approved in original budget or a subsequent budget revision?	Are funds <u>currently</u> available for this personnel/item/service in the specified line item?	If funds are not currently available in the specified line item, where are the funds available?
350.580.631.40000	Salaries & Wages	Yes	Yes	n/a

Passed by the Kane County Board on February , 2012

John A. Cunningham
Clerk, County Board
Kane County, Illinois

Karen McConnaughay
Chairman, County Board
Kane County, Illinois

Vote:
Yes _____
No _____
Voice _____
Abstentions _____

COUNTY of KANE
OFFICE of EMERGENCY MANAGEMENT

Donald H. Bryant, IPEM
Director



719 South Batavia Ave.
Geneva, Illinois, 60134
Emergency: (630) 208-8911
Office: (630) 232-5985
FAX: (630) 232-7408

TO: Members Public Health Committee
FROM: Director Donald Bryant
SUBJECT: Monthly Report for December 2011 / January 2012
Date: January 24, 2012

As we closeout 2011, municipalities who participate in the Kane County Natural Hazards Mitigation Program reported their 2011 achievements for inclusion in the committee's end-of-year report to FEMA. A copy of this report was sent to the members of the County Board for their review.

Some of the projects this year that contributed to the county-wide natural hazards mitigation program were;

Building Code Improvements

The City of Batavia is actively pursuing a program to insure the long-term viability of significant historic buildings through a combination of inspection and code compliance along with loan and grant assistance efforts.

Review of Plans and Development Regulations

The Village of Big Rock continues to work on the *Subdivision Control Ordinance* and accompanying *Standard Specifications*. This past year they held public hearings and their Planning & Zoning Commission recommended a comprehensive revision of the Zoning Ordinance including a mandated for storm shelters in mobile home parks.

Retrofitting Incentives

The City of Aurora's Neighborhood Redevelopment continues a downsizing incentive program to assist property owners in converting multi-dwelling unit homes to single family homes.

Drainage Maintenance

The Kane County Division of Transportation swept approximately 81 miles of curbing and 38 bridge decks at regular intervals to reduce the potential of flooding as they also replaced 37 cross culverts and did many ditching enhancements/cleaning along our County right-of-ways.

Improved Emergency Response

The Village of Elburn continues to work in conjunction with the Elburn and Countryside Fire Protection District to develop an Emergency Response strategy for the Village and surrounding area.

Also during December the OEM conducted the quarterly meeting of the municipal emergency management coordinators. During this meeting the new winter weather procedures were discussed along with the need to enhance local emergency plans to include issues associated with the American with Disabilities Act.

To start off 2012 the OEM has met with representatives of ComEd to discuss enhanced information coordination procedures during large scale electrical power outages. ComEd is making available to county emergency management coordinators and local officials new tools that will allow for rapid identification of areas where electrical service has been disrupted during large scale emergency or disaster events.

These new procedures and tools will aid local officials in better understanding the scope of an electrical power outage and its effect on critical infrastructure.

December 2012 OEM Callout Breakdown

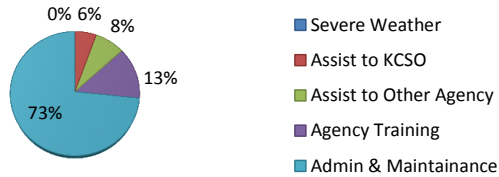
Date	Called by	Paged Out	Where / What	We assisted with:	Area Assisted:
12/23/2011	Sheriff	17:45	0S299 Willow Creek Dr	House Fire	Blackberry Twp.
12/29/2011	Sheriff	6:00	Rt. 31 and Coleman Bridge	Accident/Ice on bridge	St. Charles Twp
12/29/2011	Sheriff	5:50	Kirk south of Rt 38	Accident/Ice on bridge	Geneva Twp
12/31/2011	Campton Hills PD	4:20	Campton Hills Rd west of peck	Accident	Campton Hills

Total for Assistance 4

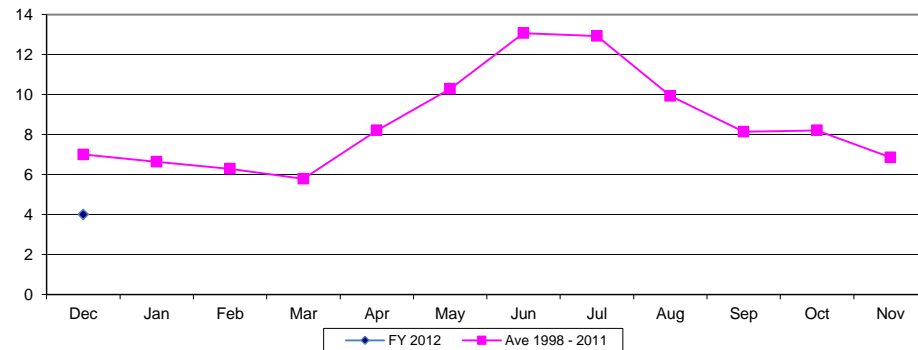
Emergency Management Volunteer Group Activity Report FY 2012

	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Total Hours	Ave Hours
Severe Weather	0.00												0.00	0.00
Assist to KCSO	12.50												12.50	12.50
Assist to Other Agency	17.50												17.50	17.50
Agency Training	30.25												30.25	30.25
Admin & Maintainance	166.00												166.00	166.00
Monthly Manhours														
FY 2012	226.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	226.25	
Average 1998 - 2011	389.61	442.02	541.52	553.04	682.88	719.45	878.72	821.24	757.55	593.55	573.73	437.20	7,389.51	615.79
Number of Call Outs														
FY 2012	4												4	4
Average 1998 - 2011	7	6.64	6.29	5.79	8.21	10.29	13.07	12.93	9.93	8.14	8.21	6.86	103.36	9

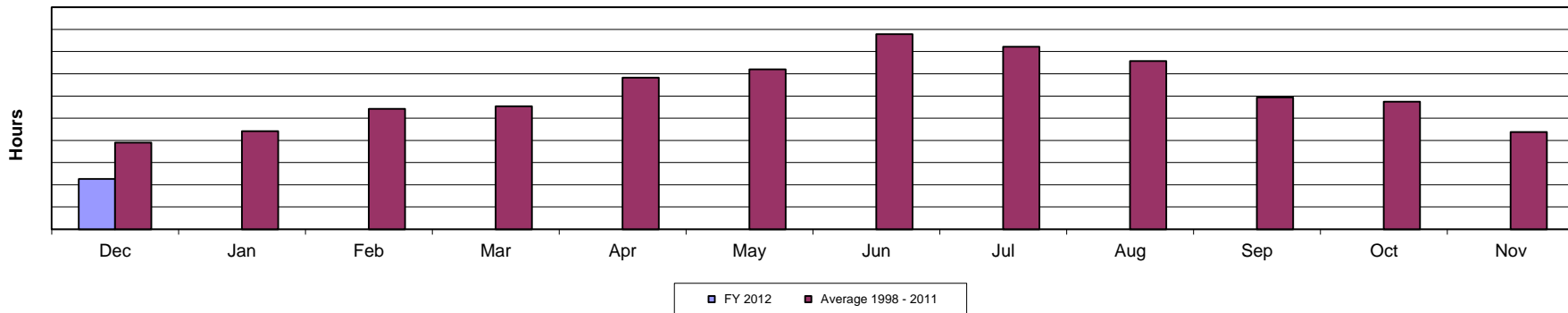
Year to Date Comparison by Activity



Agency Call-Outs



FY 2012 Volunteer Manhours vs Monthly Average





AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item #
Date:	January 24, 2012	
Item:	2012 NACCHO MRC CAPACITY BUILDING AWARD	
Presenter / Sponsor:	Don Bryant	

Assigned Committee: Public Health

Budgeted: Yes No N/A

If not budgeted, explain funding source:

Appropriation:

Summary:

This resolution authorizes the Chairman to except a \$5,000.00 Medical Reserve Corps grant from the National Association of County and City Health Officials. The resolution also authorizes a budget adjustment to place the grant funds into the Office of Emergency Management's community action program line item.

List Attachments: *NONE*

Detailed information available from / at: *Don Bryant 630-232-5985*

Staff Comments / Recommendations:

STATE OF ILLINOIS

COUNTY OF KANE

RESOLUTION NO 12-

2012 NACCHO MRC CAPACITY BUILDING AWARD

WHEREAS, Kane County has received the 2012 Medical Reserve Corps. (MRC) Capacity Building Award from the National Association of County and City Health Officials; and

WHEREAS, the MRC Capacity Building Award financially supports MRC unit activities such as volunteer recruitment and training, supply and equipment purchases, and public educational costs;

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Chairman thereof is hereby authorized to enter into this award agreement with the National Association of County and City Health Officials and that the funds from said award totaling \$5,000.00 (Five Thousand Dollars) be placed into the Office of Emergency Management’s Community Action Program line item

001.510.000.32880 NACCHO PHAB Grant	+ \$5,000.00
001.510.510.50400 Community Action Program	+ \$5,000.00

Line item	Line item Description	Was personnel/item/service Approved in original budget or a subsequent Budget revision?	Are funds <u>currently</u> available for this personnel/item/service in the specified line item?	If funds are not currently available in the specified line item, where are the funds available?
001.510.510.50400	Community Action Program	No	No	001.510.000.32880

Passed by the Kane County Board on February 14, 2012

Clerk, County Board
Kane County, Illinois

Chairman, County Board
Kane County, Illinois

Vote:
YES _____
NO _____
VOICE _____
Abstentions _____



	AGENDA ITEM EXECUTIVE SUMMARY	Agenda Item #
--	--------------------------------------	---------------

Date:	January 24, 2012
Item:	Budget Adjustment for the Office of Emergency Management (NACCHO 2011)
Presenter / Sponsor:	Don Bryant

Assigned Committee: Public Health	Budgeted: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
-----------------------------------	--

If not budgeted, explain funding source: Roll Over from 2011 Budget	Appropriation: \$5,706.00
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Summary:

This is a multi-year capacity building grant for the Medical Reserve Corps. The unused funds from the 2011 budget need to be rolled over into the 2012 budget.

List Attachments: *None*

Detailed information available from / at: *Don Bryant 630-208-2051*

Staff Comments / Recommendations:

STATE OF ILLINOIS

COUNTY OF KANE

RESOLUTION NO. 12-

**BUDGET ADJUSTMENT FOR THE OFFICE OF EMERGENCY MANAGEMENT
(NACCHO 2011)**

WHEREAS, in 2011 the OEM received a multi-year Capacity Building grant from the National Association of County and City Health Officials.; and

WHEREAS, \$5,706.00 (five thousand seven hundred and six dollars) remained in the OEM FY2011 budget at the end of the budget year; and

WHEREAS, said funds need to be rolled over into the OEM FY 2012 budget;

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the following budget adjustment be made to the OEM FY2012 budget to reflect the remaining NACCHO grant funds:

001.000.000.39900 Cash on Hand	+ \$5,706
001.510.510.50400 Community Action Program	+ \$5,706

Line item	Line Item Description	Was personnel/item/service approved in original budget or a subsequent budget revision?	Are funds currently available for this personnel/item/service in the specified line item?	If funds are not currently available in the specified line item, where are the funds available?
001.510.510.50400	Community Action Program	No	No	001.000.000.39900 Cash on Hand

Passed by the Kane County Board on February 14, 2012.

John A. Cunningham
Clerk, County Board
Kane County, Illinois

Karen McConaughay
Chairman, County Board
Kane County, Illinois

Vote:
 Yes _____
 No _____
 Voice _____
 Abstentions _____



Kane County Department of Animal Control

4060 Keslinger Road
Geneva, Illinois 60134

Phone: 630-232-3555

Fax: 630-232-3585

Sharon Verzal, MPH
Administrator

Jane Davis, DVM
Deputy Administrator

To: Members of the Public Health Committee
From: Sharon Verzal, Acting Administrator
Subject: December 2011 Monthly Report
Date: January 24, 2012

- The victims of eight animal bites live out of county or their residence is unknown.

NUMBER OF TAGS PURCHASED	Dec. 2011	Dec. 2010
1 year Dog Tags	2039	2170
1 year Cat Tags	1119	1046
3 year Dog Tags	978	631
3 year Cat Tags	137	160
Tags Issued Free	388	331
Replacement Tags	16	30
Total Number of Tags	4677	4368

SHELTER ACTIVITY	December 2011	December 2010
Animals Admitted	33	43
Cats	6	10
Dogs	27	31
Other	0	2
Animals Reclaimed	9	12
Animals Adopted	17	17
Animals Placed w/Rescue	3	5
Carry Over to Next Month	15	
Euthanized	16	17
Dogs	13	10
Cats	3	7
DOA	0	0

REASONS FOR EUTHANASIA	December 2011		December 2010	
	Dogs	Cats	Dogs	Cats
Behavior	11	1	5	2
Serious Injuries	0	0	0	0
Sick/Not Curable	0	1	1	1
Aggressive	2	1	4	0
Age	0	0	0	0
Feral	0	0	0	3
Total	13	3	10	6

BITE REPORT	December 2011	December 2010
Persons Bitten	59	53
Dogs	42	39
Cats	12	6
Miscellaneous	5	9
Stray Dog & Cat Biters	7	6
Specimens Taken to Lab	14	20

BITES BY LOCATION		Victim Residence	Animals with Active Registration
Bites	Animal Type		
2	Dog	Algonquin	1164
8	Dog	Aurora	9079
2	Cat	Aurora	2413
3	Bat	Aurora	N/A
5	Dog	Batavia	4386
2	Dog	Campton Hills	14
1	Dog	Carpentersville	3067
1	Cat	Carpentersville	1010
6	Dog	Elgin	9464
3	Cat	Elgin	3662
1	Bat	Elgin	N/A
2	Dog	Geneva	4629
1	Cat	Geneva	1604
1	Cat	Huntley	260
1	Dog	North Aurora	789
1	Dog	Pingree Grove	589
4	Dog	St. Charles	9,206
1	Cat	St. Charles	3101
1	Bat	St. Charles	N/A
3	Dog	South Elgin	3304
2	Cat	South Elgin	1111



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item #

Resolution Name: Resolution: Authorization Exception to the County Financial Policies Regarding Personnel Hiring and Replacement
 Ordinance

Presenter/Sponsor: Paul Kuehnert, Executive Director, Kane County Health Department

Budget Information: Was this item budgeted? Yes No N/A Appropriation Amount:

If not budgeted, explain funding source

SUMMARY: The Kane County Animal Control Department is responsible for the enforcement of the Animal Control Ordinance of Kane County; and has built an animal control facility for the purpose of providing needed resources for the Department in carrying out its mission, specifically to be used as a shelter for seized, stray, homeless, abandoned, or unwanted dogs or other animals.

The Kennel Manager position oversees the daily operations of the kennel and supervises a team of Kennel Assistant to ensure a high level order and cleanliness to prevent the spread of diseases. In addition, the kennel manager is responsible for the health and safety of all animals in custody ensuring all animals receive medication as directed by a veterinarian and receive medical attention as necessary.

The Executive Director of the Kane County Health Department is requesting an exception to the hiring moratorium as the continuance of vacancies in this position will have a negative operational impact on the Departments ability to successfully manage operations and carry out its mission.

Attachments:

Detailed information available from : Staff Name: Phone:

Resolution/Ordinance Tracking:

Assigned Committee: Sent to: on:

If Other, specify:

Committee Remarks:

Next Committee: Sent to: on:

If Other, specify:

Committee Remarks:

Next Committee: Sent to: on:

Committee Remarks:

County Board Date:

STATE OF ILLINOIS

COUNTY OF KANE

RESOLUTION NO. 12 -

AUTHORIZING EXCEPTION TO THE COUNTY FINANCIAL POLICIES REGARDING PERSONNEL HIRING AND REPLACEMENT

WHEREAS, the Kane County Animal Control Department is responsible for the enforcement of the Animal Control Ordinance of Kane County; and

WHEREAS, Kane County has built an animal control facility for the purpose of providing needed resources for the Department in carrying out its mission, specifically to be used as a shelter for seized, stray, homeless, abandoned, or unwanted dogs or other animals; and

WHEREAS, current staffing levels for operations of the shelter, due to voluntary terminations, have fallen below those needed to provide care to animals in the shelter; and

WHEREAS, the Kane County Animal Control Department requires hiring of a Kennel Manager to fill the position vacated in January 2012; and

WHEREAS, this position has been included in the FY12 budget and therefore passage of this resolution does not require a budget amendment for fiscal year 2012; and

WHEREAS, on September 9, 2008 the Kane County Board had deemed it necessary to adopt by Resolution a moratorium on the hiring of new County personnel and the replacement of existing or future personnel vacancies; and

WHEREAS, the Executive Director of the Kane County Health Department and the Acting Administrator of the Kane County Animal Control Department have requested the Kane County Board to allow exception to the hiring moratorium as the continuance of a shortage of staff will have a negative operational impact on the Department's ability to efficiently and effectively conduct the operations of the shelter.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that the Kane County Animal Control Department be allowed to hire a replacement to fill the Kennel Manager vacancy within the Department.

Line Item	Line Item Description	Was personnel/item/service approved in original budget or a subsequent budget revision?	Are funds currently available for this personnel/item/service in the specific line item?	If funds are not currently available in the specified line item, where are the funds available?
290-500-500.40000	Salaries & Wages	Yes	Yes	N/A

Passed by the Kane County Board on _____

John A. Cunningham
Clerk, County Board
Kane County, Illinois

Karen McConnaughay
Chairman, County Board
Kane County, Illinois


Vote:

Yes _____

No _____

Voice _____

Abstentions _____

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item #
	Date:	January 20, 2011	
	Item:	Resolution: APPOINTMENT OF ANIMAL CONTROL ADMINISTRATOR	
	Presenter / Sponsor:	Paul Kuehnert	
Assigned Committee: Executive Committee			Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
If not budgeted, explain funding source:			Appropriation: (insert dollar amount)
<p>Summary:</p> <p>Following a vacancy and interview process, the position of Kane County Animal Control Administrator has been filled by Kimberly Rudloff, D.V.M. The Illinois Animal Control Act requires that the Animal Control Administrator be appointed by the Chairman of the County Board with the consent of the Consent of the County Board.</p>			
List Attachments: (insert list of attachments pertaining to the resolution/ordinance)			
Detailed information available from / at: (insert name of employee and phone)			
Staff Comments / Recommendations:			

STATE OF ILLINOIS

COUNTY OF KANE

RESOLUTION NO. 12 - _____

APPOINTMENT OF ANIMAL CONTROL ADMINISTRATOR

WHEREAS, a vacancy exists in the position of Kane County Animal Control Administrator; and

WHEREAS, the Illinois Animal Control Act, 510 ILCS 5/3, requires the County Board Chairman to appoint an Animal Control Administrator with the consent of the County Board; and

WHEREAS, Kimberly W. Rudloff, D.V.M. has been selected for the position of Kane County Animal Control Administrator to fulfill the duties and powers set forth by law.

NOW, THEREFORE, BE IT RESOLVED by the Kane County Board that Kimberly Rudloff, D.V.M. is hereby appointed as Kane County Animal Control Administrator.

Passed by the Kane County Board on February 14, 2012.

John A. Cunningham
Clerk, County Board
Kane County, Illinois

Karen McConnaughay
Chairman, County Board
Kane County, Illinois

Vote:
Yes _____
No _____
Voice _____
Abstentions _____