



**KANE COUNTY**  
**JUDICIAL/PUBLIC SAFETY COMMITTEE**  
**FRIDAY, SEPTEMBER 12, 2014**

County Board Room

Minutes

8:30 AM

Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134

**A. Call to Order**

Chairman Wojnicki called the meeting to order at 8:30 AM.

Attendee Name	Title	Status	Arrived
Margaret Auger	Board Member	Present	
Theresa Barreiro	Board Member	Present	
Ron Ford	Board Member	Present	
Rebecca Gillam	Board Member	Present	
Brian Pollock	Board Member	Absent	
Douglas Scheflow	Vice Chair	Late	8:34 AM
Barbara Wojnicki	Chairman	Present	

Also present: Co. Bd. Chairman Lauzen; Co. Bd. Atty. Kinnally; Court Svcs. Dir. Aust & staff Tsang; JJC Supt. Anselme; ITD Dir. Fahnstock & staff Strike, Garza; Sheriff Perez & staff Hunger; Chief Judge Brawka & staff Naughton, O'Brien; KaneComm Dir. Sauer, Guthrie; Finance Exec. Dir. Onzick & staff Waggoner; Public Defender Childress; Asst. State's Atty. Gleason; Circuit Clerk Hartwell; Merit Commission staff Wennmacher; Coroner Russell & staff; Auditor Hunt; Operations Exec. Biggs; and members of the press & public.

**B. Approval of Minutes: August 8, 2014**

<b>RESULT:</b>	<b>APPROVED WITH VOICE VOTE [UNANIMOUS]</b>
<b>AYES:</b>	Margaret Auger, Theresa Barreiro, Ron Ford, Rebecca Gillam, Douglas Scheflow
<b>ABSENT:</b>	Brian Pollock

**C. Public Comment**

None

**D. Monthly Financial Reports**

Written reports were provided. Staff Waggoner noted that only the Coroner's Office is over the recommended budget in the General Fund. Other offices have been notified of any Special Revenue Funds that are trending higher than the recommended amount. There are no concerns there, however, because adjustments will be made among various budget lines. They will continue to monitor all the budgets.

Finance Dir. Onzick reviewed reports related to budget projections for the remainder of FY14. All departments/offices are coming in within budget except Judiciary, which is projecting to be \$88,000 over budget, and the Coroner's Office which is projecting to be approximately \$121,000 over budget. The overage in the Coroner's Office is primarily in the area of autopsy expenditures and salary/wage items. Judiciary is working to resolve their overage.

**E. State's Attorney (J. McMahon)**

Asst. State's Atty. Gleason reported that in the last few months there has been an increase in violent crime across the county. They are hoping the trend won't continue.

**F. Sheriff (P. Perez)**

Written reports were provided. Sheriff Perez reported on several promotions/transfers within the department. He discussed the budget, noting that in an effort to be a team player he had removed his request for an additional deputy from his FY15 budget request. He reported that overtime is up due to increased crime in the county. He announced that the firearms range is almost complete and they are looking at September 23 for the Grand Opening. They are on target to complete FY14 within budget. Overtime is up due to crime being up in Kane County. Perez reported they had just been awarded a \$10,000 canine grant to purchase another dog to replace one of the dogs who will be retired. Wojnicki thanked Perez for his efforts to reduce the budget. (Pollock arrives @ 8:47 a.m.)

Referencing two slides, Co. Bd. Chairman Lauzen noted the Judicial operations of the county represent about 60-65% of the expenses incurred in the year. The original budget gap was \$2 million, but due to efforts made by various offices that deficit had been reduced. He highlighted efforts various offices were making to reduce their budgets, and asked what assurance the Board would provide to other elected officials that their sacrifices wouldn't go into another office's budget. He provided examples of what the Coroner's budget overage of \$121,000 costs the county.

**G. Adult Corrections (P. Perez)**

Commander Hunger reviewed their monthly report noting that the average in-house count for August was 618. Approximately \$212,321 in revenue was brought in from the U.S. Marshals last month for housing 97 detainees totaling 2,404 days. Hunger noted the union contract expired in November 2013. They are waiting for the union to sit down and negotiate.

**H. Judiciary & Courts (Chief Judge Brawka/D. Naughton)**

Chief Judge Brawka discussed the overage on psychologicals that are mandated. She indicated she had met with staff to come up with some ideas to more efficiently use resources. At the end of the budget year, they are hoping to make up the overage out of probation fees. She said policies/procedures had been put in place to cut costs, and they are making every effort to put to good use the resources provided.

**I. Judicial/Public Safety Strategic Planning & Technology Commission****1. Court Case Management Fund 127 Budget (Fahnestock)**

ITD Dir. Fahnestock discussed the Judicial Technology Sales Tax Fund 127 budget. He noted that revenues were as planned. As the project begins, contractual services are anticipated for data conversion, temporary personnel, and for project assistance in order to maintain the project schedule and budget. They strongly encourage software users to participate in vendor user conferences and training in order to become more proficient and take advantage of interaction with other users outside of their own jurisdiction. It was noted that \$650,000 has been budgeted for the upcoming year for computer hardware related to the software implementation. The anticipated cost of project milestone payments for the upcoming fiscal year is \$3,139,000. Fahnestock recommended approval of the budget and asked that it be moved forward.

<b>RESULT:</b>	<b>APPROVED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Ron Ford, Board Member
<b>SECONDER:</b>	Rebecca Gillam, Board Member
<b>AYES:</b>	Margaret Auger, Theresa Barreiro, Ron Ford, Rebecca Gillam, Brian Pollock, Douglas Schefflow

#### **J. Court Services Administration (L. Aust)**

Court Services Dir. Aust reported they will receive \$285,000 more from the State than anticipated, as well as an extra allocation of \$235,000 for 2014. It looks like they may be eligible for reimbursement of \$18,000 or more per month for the JJC, which would go into next year's budget. She reported on HB3744 which was passed and becomes effective January 1 expanding who is eligible for active GPS. At this point they have capacity for another 30-40 more people. She will continue to keep the committee advised. Judge Brawka pointed out the Act has a ripple effect and also impacts the Diagnostic Center, etc. Co. Bd. Chairman Lauzen agreed that the first objective is to keep constituents safe. He said he would like to see the Legislative Committee push back on some of these mandates and put boundaries around some of these ideas. Lauzen asked Aust to look into whether or not it was possible to technically monitor the GPS through some system were agencies could work together on third shifts.

#### **K. Juvenile Justice Center (R. Anselme)**

Written statistical reports were provided. Supt. Anselme said billing was steady. Chief Judge Brawka recognized JJC staff for their professionalism.

#### **L. Juvenile Custody (A. Tsang)**

Dr. Tsang provided highlights from a written report, noting they have 22 juveniles in placement - 10 in the MST program and 12 in in-state and out-of-state placement. They are looking into expanding their placement list, and will keep the committee revised. Judicial staff Naughton said they are looking at options of relocating the Diagnostic Center to another facility. Security is now being provided at the Diagnostic Center during high traffic/volume times.

#### **M. KaneComm (B. Sauer)**

A written report was provided. KaneComm Dir. Sauer recognized Michelle Guthrie who on a recent visit to Brookfield Zoo with her family assisted in an emergency involving a choking incident.

#### **N. Merit Commission (S. Wennmacher)**

Referencing a written report, staff provided an update on promotion testing for 2014.

#### **O. Circuit Clerk (T. Hartwell)**

A written report was provided. Circuit Clerk Hartwell reported the Case Management System will kick off on September 18.

**P. Public Defender (K. Childress)**

A written report was provided. Atty. Childress reported they have hired a receptionist to replace the investigator position headcount. If the receptionist position is approved for the FY15 budget, they will hire another investigator. Chairman Wojnicki thanked Childress for her efforts to reduce the budget. Lauzen recognized that at times cuts can be too deep, adding that having attorneys doing receptionist work is not a wise economy.

**Q. Coroner (R. Russell)**

A written report was provided. Coroner Russell said autopsies were down last month - 9 last month compared to 19 last August. Overall, they are over budget due to the need to use the DuPage morgue and the fact that they are underfunded. He promised to stay within budget noting, however, some things are beyond his control and it is likely they will go over budget next year. Russell said he had looked at bids on the freezer and will do site visits. There will be some lag time between construction and installation, but he hopes to have it up and running by the end of the year. He said he was in the process of drafting what the scope of Mary Lou Kearns' review of autopsies will be. Russell discussed some of the things they have done to bring the office into the 21<sup>st</sup> century. In the past, employees were being paid inappropriately, and that has been fixed. In addition they weren't performing autopsies that should have been done; i.e., in 2012 there were 27 heroin deaths, and none had an autopsy. They also have budget overages due to building inefficiencies. He said they are now "healthy" department but are experiencing growing pains. He posed the question of whether they were really \$120,000 over budget or just under funded by \$120,000. Russell said that his Financial Advisor, Ken Shepro, was available to respond to specific questions regarding the budget.

Some discussion followed. In response to a question, Russell confirmed that accreditation would cost \$3,500, with an annual fee of \$1,000. He said that with Kearns coming in to do the autopsy review there will be no charge for making copies of the documents. The date for the review hasn't been confirmed yet. Russell said he has offered to sit down with the Chairman, but wasn't interested in a one-on-one meeting as he saw no benefit to it. He confirmed that the administrative part of their work is being done in Building E, with autopsies and storage of bodies in DuPage County. Regarding union negotiations, Russell acknowledge they were close to agreement. All disputes have been resolved, so it is just a matter of formalizing the agreement and signing the contract. He noted that they currently don't have enough people to cover 12-hour shifts and that will need to be addressed. Board member Scheflow questioned whether the Compliance Officer/Grant Writer position was bringing any value. Russell said he had eliminated one secretarial position and was using her salary for the Compliance Officer whose responsibilities include training, grievances, policy/procedure manual, grant writing, and accreditation. This position now covers five different jobs.

Chairman Lauzen said he wanted to make it clear that he welcomed the opportunity to meet one-on-one and face-to-face with the Coroner, noting he was available today or anytime the Coroner would like to meet. He did not believe they should get together with attorneys present, noting the Coroner's "Financial Advisor" is an attorney and political advisor who was involved in the previous Circuit Clerk's lawsuit against the county. He noted that the Coroner's 2014 budget overage was not the previous Coroner's budget but rather that Russell had agreed to the \$843,000 budget in writing. Lauzen said there were 26 items of follow-up on the autopsy review request. He was happy this was finally going to happen,

noting it would take place October 14-16. Lauzen discussed the Coroner's Compliance Officer/Grant Writer responsibilities the Coroner mentioned earlier. He felt that with only eight employees, union grievances should be the Coroner's responsibility. He pointed out that no grants had been received this year, and that they would have to see what the benefits of accreditation are. Lauzen said he recognized internal control statutes, but wanted to offer some suggestions given the Coroner is over budget; i.e., eliminate the grant writer position, reduce the number of vehicles by 25%, eliminate all out-of-state travel such as to the Coroner's Convention in Las Vegas; eliminate the cost of handouts with the Coroner's name on it, etc.

Board member Ford recalled previous years' budget cuts. He felt it was important for the Coroner to understand the Board is not opposed to improvements that are being requested. He suggested looking into the county having a central grant writer. Everyone's assistance is needed to maintain the budget.

#### **R. Budget Discussion & Recommendation**

Chairman Wojnicki thanked everyone for working with the committee to come up with a flat budget and commented on the unfunded mandates that are beyond our control. She thought it would be a good idea to have a countywide grant writer as opposed to grant writers in individual offices.

Sheriff Perez reported that the annual car show that benefited Make A Wish Illinois raised \$11,500 and will grant the wish of two families. He thanked Chairman Lauzen for his assistance.

#### **S. Executive Session (If Needed)**

None

#### **T. Adjournment**

This meeting was adjourned at 10:04 AM.

Ellyn McGrath  
Recording Secretary