



KANE COUNTY
KC ENHANCED FINANCE AND BUDGET COMMITTEE
TUESDAY, JULY 25, 2017

County Board Room

Minutes

4:00 PM

Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134

1. Call to Order

Chairman Hoscheit called the meeting to order at 4:02 PM.

Attendee Name	Title	Status	Arrived
John Hoscheit	Chairman	Present	
Susan Starrett	Vice Chairman	Late	4:17 PM
Deborah Allan	Board Member	Late	4:08 PM
Drew Frasz	Vice Chairman	Late	4:03 PM
Kurt Kojzarek	Board Member	Absent	
Bill Lenert	Board Member	Absent	
John Martin	Board Member	Present	
Douglas Scheflow	Board Member	Present	
Penny Wegman	Board Member	Present	
Christopher J Lauzen	Chairman	Present	
Mark Armstrong	Supervisor of Assessments	Present	
Roger Fahnestock	Executive Director	Present	
Terry Hunt	Auditor	Present	
Joseph Onzick	Executive Director	Present	
David Rickert	Treasurer	Present	

Also present: Co. Bd. members Barreiro, Dahl, Gillam, Molina, Smith, Thomas, Wojnicki & staff Nagel; Finance staff Waggoner, Gaber, Ramer-Holmes; Chief Judge Boles & staff Naughton, O'Brien; Court Svcs. Dir. Aust; Coroner Russell; Bldg. Mgmt. Exec. Dir. Biggs, Circuit Clk. Hartwell; Law Library Dir. Cox; JJC Supt. Davis; ITD staff Lasky, Peters; KDOT staff Coffinbarger; Treasurer staff Brady; and members of the public and press.

Chair Hoscheit called the meeting to order at 4:02 p.m. A quorum was not present, resulting in a change in the order of the agenda.

2. DISCUSSION

A. FY17 Revenue Shortfall

Dir. Onzick reported they have received the mid-year projections from the Sheriff's Department. They are forecasting an additional \$280,000 savings for FY17, bringing the projected deficit down to \$675,000.

3. Approval of Minutes: July 20, 2017

Frasz arrives @ 4:03 p.m., establishing a quorum.

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Penny Wegman, Board Member
SECONDER:	Drew Frasz, Vice Chairman
AYES:	John Hoscheit, Drew Frasz, John Martin, Douglas Scheflow, Penny Wegman, Christopher J Lauzen
ABSENT:	Susan Starrett, Deborah Allan, Kurt Kojzarek, Bill Lenert

B. FY 18 Budget Presentations

Chair Hoscheit asked Exec. Dir. Onzick to explain the recommended practice for budgeting salary and healthcare costs for vacant positions. Exec. Dir. Onzick stated that when there is a vacancy they generally recommend budgeting the highest amount unless there is an exception within an area.

1. Law Library - H. Cox

Law Library Dir. Cox noted they are a self-sustaining budget; a special fund statutorily created. Referencing a handout, she reported revenue is currently on track. Cox stated overall usage is up 16% since last year with 20% coming from a rise in general public usage. Hoscheit summarized, revenue is slightly higher with projections essentially showing a flat budget.

2. Circuit Clerk - T. Hartwell

Referencing a PowerPoint presentation not included in the agenda packet, Circuit Clerk Hartwell provided an overview of his office's responsibilities and staffing. (Allan arrives @ 4:08 p.m.) Their total budget for FY18 is \$7.6M. This reflects a 12% decrease since FY17 and an overall 4% decrease since FY13. (Starrett arrives @ 4:17 p.m.) Some of their unknowns would include the collective bargaining agreement, employees' wages, and health insurance increases.

Hoscheit asked for clarification on line items showing a decrease in the revenue noting the reduction in revenue totals about \$1.3M. Hartwell offered to provide an analysis. He explained that part of the reduction is due to changes in how Bond Fees are handled. Hoscheit noted, in prior years the county has received an average \$500,000 to \$600,000 per year for bond fees. Projections for FY18 show only \$150,000. This is a permanent reduction in that revenue stream based on a change in policy.

Hartwell responded to a question on filing fees noting their fees were raised last year to the maximum amount. He pointed out a Court Facility Fee could be charged. Hoscheit questioned whether fees were collected from other municipal cases prosecuted in our courts utilizing our judges and clerks. He asked if there was a way to recoup some of the costs. Chief Judge Boles responded that a fee has not been collected for those cases. The county provides a judge and each city provides its own prosecutor. Some of the local municipalities have large enough calls that take up an entire afternoon but many times they are held in conjunction with a state call. Hoscheit pointed out the county is providing facilities and security in scenarios where it isn't collecting the revenue it ordinarily would if we supplied the prosecutor. It is essentially being done for free.

Lauzen asked about the General Circuit Division fees. Hartwell reported a slight increase in civil and total filings. Traffic tickets have gone down 40% over the last 7 years resulting in a huge decrease in revenue.

3. Judiciary & Courts - S. Clancy Boles

Chief Judge Boles reported on the Judiciary General Fund stating that due to the recent passing of the State Budget, the courts will be funded at the FY15 level. That does not necessarily mean they will receive the same amount of money they received from the State in 2015, it could be more or less. Boles noted their budget is coming in flat with increases primarily in health and dental. Staff Naughton pointed out their report shows an increase in payroll but felt that was inaccurate. He explained that the positions were for weekend staff at the Juvenile Detention. A new IRS ruling stated that if you pay staff to come in on non-work hours, they have to be paid out of a separate fund. Naughton noted that all per diem employees have to be converted over to hourly.

It was noted the Children's Waiting Room contractual expenses are higher due to the need for additional staff. Naughton estimated revenue up slightly for this fund with expenses exceeding the revenue. They will be meeting to discuss ways to reduce expenses and will get back to the committee with more information. It was noted the DUI Fund reflects no change from the prior year. Revenue is expected to be higher than projections with expenses at zero. Filings are down in the Foreclosure Mediation Fund bringing both revenue and expenses down as well.

4. Court Services - L. Aust

Court Svcs. Dir. Aust stated they recently distributed a copy of their annual report to the Board, providing detailed information on their department and programs. Referencing a presentation on the Court Services General Fund, Aust provided specific information on each line item reflecting a change. Revenues show a decrease of \$500,000, she felt this inaccurate. They will have formal numbers available within a couple of months. An expenditure rise of \$394,000 is largely from health and dental costs. Brief discussion followed.

In response to a question, Aust stated their revenue for this year will be down about \$100,000; however, they have kept positions open at the JJC that correspond to the decreased revenue. Chairman Lauzen asked for clarification on the decrease in revenue. Aust estimated a decrease in the Youth Home Reimbursement of \$100,000 bringing the total to \$400,000, pending the State's Budget. Considerable discussion followed on the most accurate way to budget for vacant positions.

Aust shared detailed information on each line item within the Special Revenue Funds that reflect a change.

A change in the agenda order followed. Hoscheit requested they discuss the Circuit Clerk's Special Revenue Funds.

Circuit Clk. Hartwell reported he has decreased expenses to correspond with the decline in revenue for their Special Revenue Funds. Brief discussion followed.

5. Coroner - R. Russell

Referencing a PowerPoint presentation, Coroner Russell discussed items that affect their budget. He provided an overview of his department and their responsibilities. He requested an increase from the General Fund of 17%. Russell reported a Salary and Wages increase of 8%, Benefits increase 37%, Commodities show a decrease of 26%, and Contractual expenses up 34%. The Special Revenue Fund is balanced.

3. **Adjournment**

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Susan Starrett, Vice Chairman
SECONDER:	Penny Wegman, Board Member
AYES:	John Hoscheit, Susan Starrett, Deborah Allan, Drew Frasz, Kurt Kojzarek, Bill Lenert, John Martin, Douglas Scheflow, Penny Wegman, Christopher J Lauzen
ABSENT:	Kurt Kojzarek, Bill Lenert

This meeting was adjourned at 5:36 PM.

Christie A. Duffy
Recording Secretary