

COUNTY of KANE  
**PURCHASING DEPARTMENT**  
KANE COUNTY GOVERNMENT CENTER

CHRISTOPHER ROSSMAN  
Director of Purchasing



719 S. Batavia Ave., Bldg. A, 2<sup>nd</sup> Floor  
Geneva, Illinois 60134  
Telephone: [630] 232-5929  
Fax: [630] 208-5107

February 21, 2008

**ADDENDUM #1**

**Multi-Step Bid**

**BID No. & TITLE: 08-017 Office Furniture Floor Design and Installation**

The attention of bidders is called to the following changes, clarifications and/or additions/deletions to the original bid document and they shall be taken into account in preparing bids and shall be part of the contract.

Please indicate your receipt of this addendum in the bid response.

**Specification Addition**

**Notice of availability of AutoCAD Drawing of Floor Plan and Master Office Supplies list in Excel.**

Interested vendor shall request to have this AutoCAD file and Master Office Supplies List in Excel forwarded via e-mail to their attention.

Please confirm receipt of this addendum #1 and indicate in the bid response. A pre bid meeting is scheduled for 10 a.m., Monday, February 25, 2008, at the new Kane County Sheriff's Office located at 37W755 Rt. 38 St. Charles, IL 60175.

Sincerely,

Tim Keovongsak  
Kane County Purchasing

**PUBLIC NOTICE  
OF  
MULTI-STEP SEAL BIDS**

**BID No. & TITLE; 08-017-Office Furniture Floor Design and Installation**

The County of Kane is seeking competitive technical offers in phase one from qualified and experience Vendors for office furniture floor design and installation of the office furniture and two high density filing systems at the new Sheriff's Office building. In phase two the Vendors with acceptable technical offers will be invited to submit sealed bids.

A one-time pre-bid meeting will be held on Monday, February 25, 2008, at 10:00 a.m., at the new Kane County Sheriff's Office (37W755 Rt. 38 Saint Charles, IL 60175)

Bid document will be available for pick up on Tuesday, February 19, 2008, at the Kane County Government Center, Purchasing Department, 719 S. Batavia Avenue, Geneva, IL, 60134. Vendors interested in obtaining this bid document; may contact Kane County Purchasing Department at (630) 232-5929, then the bid document will be mailed or e-mailed to your attention as request.

Bid will be accepted in the Kane County Purchasing Office, located at 719 S. Batavia Ave., Geneva, IL 60134, at 2:30 p.m., Monday, March 3, 2008, the submitting vendors will be read aloud.

**AN EQUAL OPPORTUNITY EMPLOYER**