



## Job Board Posting Form

<b>Job Title</b>	<b>Small Engine Mechanic</b>		<b># of Openings</b>	1
<b>Company Name</b>	A-1 Repairs, Inc.	<b>Industry/Nature of Business</b>	Lawn & Garden Equipment	
<b>Worksite Address</b>	45 Maple Street / Elgin, IL 60123		<b>County</b>	<input checked="" type="checkbox"/> Kane <input type="checkbox"/> Kendall <input type="checkbox"/> DeKalb
<b>Job Type</b>	<input checked="" type="checkbox"/> Full-Time, Regular <input type="checkbox"/> Other- <i>Please Specify:</i>		<b># of Hours Per Week</b>	40
<b>Required Schedule/Shift</b>	<input checked="" type="checkbox"/> Monday <input checked="" type="checkbox"/> Thursday <input type="checkbox"/> Sunday <input checked="" type="checkbox"/> Tuesday <input checked="" type="checkbox"/> Friday <input type="checkbox"/> Rotating <input checked="" type="checkbox"/> Wednesday <input type="checkbox"/> Saturday		<input checked="" type="checkbox"/> Day/1 <sup>st</sup> Shift <input type="checkbox"/> Rotating <input type="checkbox"/> Evening/2 <sup>nd</sup> Shift <input type="checkbox"/> Split <input type="checkbox"/> Night/3 <sup>rd</sup> Shift	
<b>Salary Rate/Range</b>	\$12-\$25 Per Hour. Based on Experience	<b>Benefits</b>	<input type="checkbox"/> Medical <input type="checkbox"/> 401K <input checked="" type="checkbox"/> Vacation <input type="checkbox"/> No Benefits <input type="checkbox"/> Dental <input type="checkbox"/> Profit Sharing <input checked="" type="checkbox"/> Holiday Pay <input type="checkbox"/> Vision <input type="checkbox"/> Pension <input type="checkbox"/> Other:	
<b>Job Description/Duties and Responsibilities</b>	<p>Applicant should have completed at least one course in small engine repair or a related course. Applicant will be required to service and repair outdoor power equipment, such as lawnmowers, edgers, string trimmers, chain saws, garden tractors, portable generators, power washers, compressors, zero turns, hydraulics and snow blowers. Applicant must discuss equipment problems and repairs with management and possibly customers. They should be courteous, good listeners, and ready to answer questions. Applicant must account for mechanical and electronic malfunctions when inspecting or repairing engines and components. Applicant must be able to disassemble engine parts, connect or attach components, and use hand tools. The job requires a steady hand and good hand-eye coordination. Applicant must be familiar with engine components and systems and know how they interact with each other. They must frequently disassemble major parts for repairs and be able to reassemble them properly. Applicant must be able to identify problems in increasingly complicated mechanical and electronic systems using diagnostic equipment. They must be familiar with electronic control systems and the appropriate tools needed to fix and maintain them. Applicant should be self motivated and have problem solving skills. Machining/welding/fabricating skills are preferred. Knowledge of electrical systems and diagnosing is a plus. The applicant will be required to have their own tools and tool box, specialty tools for the manufacturers' brands are provided in the shop. Must to able to multi task, work well with others, take direct orders from supervisors and have a positive attitude daily. In addition to the mechanic's daily duties, they will have to assist customers in loading and unloading equipment, assembling and dealer prepping new equipment and assist in unloading freight shipments of new products. Applicant will need to have good computer skills to use inventory and parts look-up programs. Having the ability to pay attention to detail, thoroughness, quality paper work and hand-writing skills will be required. Fork lift and bilingual skills will be an added bonus and are preferred, if available. We are looking for full time and part time positions. Shop hours are 7am to 8pm with variable shifts. We are looking for an applicant that is ready to take a leadership role to fill the head mechanic position to be responsible for supervising the shop.</p>			
<b>Required Education Level</b>	<input type="checkbox"/> No educational requirement <input type="checkbox"/> Associate Degree <input type="checkbox"/> Vocational Certificate or Credential <input checked="" type="checkbox"/> High School Diploma or GED <input type="checkbox"/> Bachelor's Degree <input type="checkbox"/> Occupational License, including Driver's License Requirement(s) <input type="checkbox"/> Some College <input type="checkbox"/> Master's Degree <i>(please explain):</i>			
<b>Other Job Requirements/Qualifications</b>				
<b>Pre-Employment Requirements</b>	<input type="checkbox"/> Background Check <input type="checkbox"/> Physical Exam <input type="checkbox"/> Other- <i>Please Specify:</i> <input type="checkbox"/> Drug Screening <input checked="" type="checkbox"/> Tools/Equipment/Uniforms			
<b>How to Apply</b>	Email resume to: a-1repairs@sbcglobal.net			
<b>Desired Post Date</b> <i>(Postings stay active for 30 days)</i>	5-22-2018	<b>Additional Notes/Special Instructions:</b>		