

COUNTY of KANE
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

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December 4, 2015

ADDENDUM 1

Request for Proposal #03-016

Title: Adult Drug Court Team Substance Abuse Intervention Provider

The attention of all offerors is called to the following questions submitted before the deadline of December 11, 2015. Responses are in **bold**.

1. How many individuals were served by the Kane County Adult Drug Court in FY2015? Do you anticipate the same number of clients to be served under this contract? **Kane County Court Services Annual Report for 2015 has not been completed. The end of the fiscal year was 11/30/15. There are typically approximately 100 participants in the program at a given time with graduations and new admission occurring throughout the year. Not all clients in the Drug Court will have treatment services through the chosen provider.**
2. What is the funding level for this contract and do you expect Kane County to fully support it or is the vendor expected to leverage additional resources? **Through the RFP response we will review each agency's program plan including costs.**
3. Is this an existing contract? If so, who is the incumbent vendor and what is the annual amount for the contract? **Yes, Transitional Alternative Re-Entry Initiative (TARI) \$4250 per quarter totaling \$17,000 per year.**
4. Page 1 of the RFP indicates that the vendor should submit four (4) paper copies but page 20 states that the vendor should submit ten (10) paper copies. Could you please confirm the correct number of paper copies? **Per the information on page 1, we would like 1 original, 4 paper copies and 1 PDF copy on a CD or flash drive.**
5. Can the vendor apply to provide just the Alcohol and Drug Assessments and OP Adult Substance Abuse services and refer out the mentoring and Peer/Recovery Coaching? **The RFP request is seeking services required within one agency. Please refer to the Services Required in the proposed plan.**
6. Historically, the number of individuals in Drug Court who only speak Spanish has been very low. Can we refer to another agency if we receive a client who only speaks Spanish? **Please provide in the submitted plan how the agency will serve Spanish speaking offenders as included in the Desired Statement of Qualifications.**
7. Could you provide specific requirements related to the drug testing? **Please provide in the submitted plan a description of the agency's drug testing policies including observed testing policies and the type of drug tests used (i.e. instant, saliva, etc.) as per the services required.**

8. Will the vendor be responsible for purchasing urinalysis testing supplies or will Kane County provide testing supplies, specimen pickup, and laboratory confirmation services? **Please provide in the plan a description of the agency’s drug testing policies including observed testing policies and the type of drug tests used (i.e. instant, saliva, etc.) as per the services required. The plan should also include costs.**
9. The RFP’s stated title and description of required services refers to drug court services for adult clients. However, the RFP contains the following references to serving juveniles. Does the County want the vendor to discuss its services to juvenile offenders and what weight will be given to the vendor’s ability to serve juvenile offenders? a) “Evidence of experience, qualification and capacity to provide evidence-based comprehensive assessment, wrap-around services, and community based sanctions and referral services for treatment and programming to adult and juvenile offenders.” (Statement of Desired Qualifications, #1, p. 17). b) “The evaluation team will make a recommendation and selection of the finalist(s)...to procure wraparound intervention services for juvenile and adult offenders.....”(Evaluation Process and Results of Proposal, ¶ 4, p. 18). **This is an error. This RFP is for adult services only.**
10. The RFP specifies that the proposal must be double-spaced. Is it permissible to single-space the content in tables? **It is permissible to have content in tables single spaced.**

Thank you for your interest in the Kane County procurement process.

Sincerely,

Maria C. Calamia

Maria C. Calamia, CPPB
Assistant Director of Purchasing