

COUNTY of KANE
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

Theresa Dobersztyn, C.P.M., CPPB
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January 8, 2020

ADDENDUM 3

Request for Proposal: #04-020

Title: HR Benefits Administration

The attention of all plan holders is called to the following questions received before the deadline of January 7, 2020. Answers follows the questions below in **bold**:

1. MERP—Is the County looking to update the MERP enrollment process with a new vendor? If so, is there an expectation for how the County would like this to work? **No.**
2. Wellness Credits—Is the County looking for the new benefit administration vendor to integrate with the wellness vendor to show earned wellness credits during enrollment, on confirmation statements, etc.? Or does integration already exist between Interactive Health and New World? **Does not exist, all manually done currently.**
3. Retirees—More details on the IMRF plan and the plans retirees who are eligible for would be great. Does this population include pre and post-65 retirees? If it does, what is the expectation for administration of Medicare-eligible retirees/spouses? **You can go to IMRF to find information or retiree benefits, it's not specific to us. Yes, retirees are an array of ages, some pre and some post 65.**
4. We will work with the County of Kane to develop requirements and follow your guidance on the administration of your plans. We also expect to document changes to the services through a change order process. Will you be adding language to the contract to reflect this? **Can't answer this at the present time.**
5. When in October is your Open Enrollment? Is there any flexibility to your OE window? **Early October to end of the month. No we keep it to October.**
6. Please provide me with some history of your expected annual audit support needs. **TBD.**
7. Are you open to off-shore support for call center or is on-shore call center only in scope? **No.**

Please acknowledge receipt of this addendum in the space provided on Page 47 (Proposal Response Form) of the Proposal document. Thank you for your interest in the Kane County procurement process.

Sincerely,

Maria C. Calamia

Maria C. Calamia, CPPB
Assistant Director of Purchasing