

COUNTY of KANE
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

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Director of Purchasing

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December 27, 2019

ADDENDUM 1

Request for Proposal: #05-020

Title: Consult & Project Management for IT Projects

The attention of all plan holders is called to the following questions received before the deadline of December 30, 2019. Answers follows the questions below in **bold**:

1. Is there a budget for this project? ***There are multiple projects associated with this RFP, and this agreement extends beyond one budget year. Vendors may assume that funds are allocated for projects or for programs as services are required during the planning phase.***
2. Do we need to submit a named COI along with proposal or a sample COI is sufficient for now? ***A sample COI is needed with proof of your insurance.***
3. Does the County plan to select a single vendor or multiple vendors for this RFP? ***We may select a single vendor or multiple vendors depending on responses.***
4. Is this a new RFP or are there any incumbents? ***This is a new RFP in the sense that the County is seeking professional services in various categories. The County currently utilizes a vendor who provides services in some of these categories but not all. The scope of work for services the current vendor performs is also different than the original proposal.***
5. In Cost proposal, do we need to submit details regarding identified resources? ***Details regarding the identified resources would be helpful for the evaluation process.***
6. Are the references required for specific individuals or as a company? ***Company***
7. Will the County accept the resources who are interested only in contract position and not in full-time position with the County? ***Yes***
8. It would be ideal if the County can provide responsibility and experience for each type of position required under each category in the Cost proposal. ***This may vary greatly over the course of the relationship, so we broke it down by general categories with resource detailed requirements to help you understand the type of resources we are looking for.***
9. Are all the resources required to work onsite? Or remote work is an option? ***Onsite is the general expectation and would be required most of the time, but there may be some***

portions of the work that can be done remotely.

10. What is the average term of staffing placement for each position/title? ***That has not been determined and will vary depending on our needs at the time.***
11. What is the tentative start date for each position? ***That has not been determined and will vary depending on our needs.***
12. Does the County have any visa constraints for resources submitted? Is a resource on H1B visa acceptable? ***All resources must be able to legally work in government public safety and criminal justice systems as ascertained by the laws of the State of Illinois and the U.S. Government. Background checks are conducted and resources must pass criminal justice training and exams.***
13. Will the County extend the due date for the proposal by one (1) week which will give us time to incorporate the responses from the questions? ***We do not intend to extend the deadline at this time due to the deadlines related to the approval process.***

Please acknowledge receipt of this addendum in the space provided on Page 20 (Proposal Response Form) of the Proposal document. Thank you for your interest in the Kane County procurement process.

Sincerely,

Maria C. Calamia

Maria C. Calamia, CPPB
Assistant Director of Purchasing