

COUNTY of KANE
PURCHASING DEPARTMENT
KANE COUNTY GOVERNMENT CENTER

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January 21, 2015

ADDENDUM #1

RFP No. & Title: 12-015 IT Staff Augmentation Service

The attention of bidders is called to the following changes, clarifications and/or additions/deletions to the original bid document and they shall be taken into account in preparing the Bid and shall be part of the contract documents.

Clarification

1. Kindly let us know as to how many resumes should be submitted for each requirement.
A. Provide the response you feel serves the County best. We are currently exploring a limited number of resource(s); therefore encompassing as many requirements for the lowest rate, we see as beneficial.

2. Section VII B. states "Proposers shall reference Sections I-V for submittal instruction and requirement for the following required sections." It appears "required sections" in this section should be interpreted that the response sections should read Transmittal Letter, Qualifications, Key Resources, Minimal Requirements, Detailed Requirements, Candidate Resumes etc. – is this correct?
A. That is correct.

3. Section III B. - Are there position descriptions for the categories/resources for the detailed requirements section?
A. No. Vendors are encouraged to provide additional detailed description of their offers/qualifications for the categories/resources as specified.

4. Section VII B. - Are there a minimum or maximum number of "Candidate Resume(s)" required?
A. See answer to question 1.

5. Proposal Response Form: States - "The proposer shall return RFP with all documents, as well as literature, samples, etc. as required within the specifications." Is it required to include the entire RFP with our response?
A. Please reference Submittal Requirement and response accordingly. Format your response you feel servers the County best.

6. Proposal Response Form: Should our response be formatted within the RFP itself or is it acceptable to submit the RFP and response along with all documents, literature and samples separately?
A. See answer to question 5.

7. Section IV – States Cost Proposal should include the following - “Respondent’s fully-burdened hourly rate schedule, with hourly fees for skill level and skills identified in the RFP.” Are fully burdened bill rate ranges acceptable or are we required to provide a Not to Exceed (NTE) single bill rate for each category?
A. Please reference to Section IV., for Cost Proposal and submit your response accordingly.
8. What kind of software is the County of Kane currently using?
A. Typically Microsoft based for the most part, VMWare for the visualization, the departmental software was listed in the RFP.
9. What are the specific position details, in order to submit resumes accordingly that fit?
A. See answer to question 1.
10. 2b. What is the basis of seniority of these positions, so we can price them out correctly?
A. See answer to question 1.
11. Is the County of Kane expecting resumes that they can interview of candidates who can start on March 16, 2015?
A. Yes.
12. We do not offer all Strategy and Architecture services listed in Section III - Scope of Services & Requirements B 5; will this count negatively on our response?
A. If other candidates provided have these services and you do not, it will be considered in the evaluation.
13. How many awards is the County of Kane going to award?
A. This is on an as needs or required service basis. All qualified services will be considered.
14. Is the County of Kane looking for rates for every line under B. Resources Detailed Requirements or general for each category like: infrastructure, SW Development, PM, and consulting services?
A. Provide the response you feel serves the County best.
15. In Section B.05 Award: Proposals will be evaluated and negotiated by the Evaluation Panel. The Evaluation Panel shall have the authority and discretion to determine the (e) product appearance, workmanship, finish, taste, feel, overall quality, and results of product testing; (f) maintenance costs and warranty provisions; and (g) repurchase or residual value. What products and manufacturing services does the county seek?
A. This proposal is for IT staff augmentation services and supports. There are no products or manufacturing requested. Evaluation will be based on criteria for selection as specified.
16. What does the County of Kane want is the "Transmittal Letter" in Section VII - RFP Format B. Required Sections?
A. This is a cover letter or a brief introduction statement or vendor’s background, qualification, and capability.

Please respond accordingly and confirm your receipt of Addendum 1. If you have any additional questions, please fax to (630) 208-5107 or via e-mail.

Sincerely,
Tim Keovongsak, Buyer II