

COUNTY of KANE  
PURCHASING DEPARTMENT  
KANE COUNTY GOVERNMENT CENTER

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February 20, 2019

**ADDENDUM #2**

**BID No. & Title:      12-019 FULL BODY SCANNER**

The attention of bidders is called to the following changes, clarifications and/or additions/deletions to the original bid document and they shall be taken into account in preparing the proposal and shall be part of the contract.

**BID TERMS & CONDITIONS**

**Section 39. Security (General):** was inadvertently deleted in error but needs to be included and insert back to Bid 12-019 Full Body Scanner – *Terms and Conditions*. Vendors shall acknowledge and insert Section 39 (attached) to bid document.

Bid due date is February 25, 2019 at 2:30 p.m., please confirm receipt of Addendum #2 and respond accordingly.

Sincerely,  
Tim Keovongsak, CPPB, Buyer III  
Kane County Purchasing Department

***ATTACHMENT: SECTION 39. SECURITY (GENERAL) – BID TERMS & CONDITIONS PAGES #10 AND #11.***

39. **SECURITY (GENERAL):** A portion of the work will be performed within secured areas.
- A. If requested, the Contractor shall submit to a Criminal History and Background Check for all their employees and subcontractor employees who may be working at the job-site for security reasons.
  - B. The Contractor will provide the County with a complete list of all persons employed that might work at the specified securing buildings . Only those persons will be allowed to work within the secured areas. All personnel authorized to work within secured areas may be subject to fingerprinting, a criminal security check performed by the County, and/or Criminal Justice Level 4 Security Training and Certification. The County may issue temporary identification cards, which will be kept by County's security personnel and issued and collected on a daily basis.
  - C. The County will require the Contractor to remove any worker who has been convicted of a felony, who is a family member of an inmate, or who violates any provision of this bid.
  - D. Work being performed within certain areas may require an escort provided by the County. These areas shall not be entered into without a County escort. Work within these areas may be restricted to spaces that need to be observed by the County's escort.
  - E. All tools and equipment taken into a secured area shall be listed in a manifest with copies provided to County's security personnel. All tools and equipment shall be accounted for at the close of each day. All changes to the inventory shall be addressed by changing the manifest. The Contractor is responsible for proper storage of tools and equipment when in a secured area. Report all broken tools and equipment to the County's security personnel.

**SECURITY (ADULT JUSTICE CENTER):**

General.

- F. The Contractor and the County understand that adequate security services are necessary for the safety of the agents, employees and subcontractors of the Contractor, as well as for the security of Inmates and Facility staff. The County will provide security services sufficient to enable the Contractor and its personnel safely to provide services called for hereunder.

List of All Persons Names Employed on Project.

- G. The County and the Sheriff shall receive a list of the names of all the people that will be employed by the Contractor on this project. Aside from the names, the contractor shall also supply the individuals' sex, race, date of birth, and driver's license number and driver's license state.
- H. The County and the Sheriff shall reserve the right to run complete criminal background history checks on all people assigned to the project and who will be working inside of the Adult Justice Center. The criminal background history checks shall include, but not be limited to the following:
  - I. Check of wants and warrants in Illinois
  - J. Check of wants and warrant through the National Computer System (NCIC)
  - K. Check of Computerized Criminal History (CCH)
  - L. If requested to do so, all employees of the contractor and subcontractor assigned to this project shall be requested to submit to supplying a complete set of fingerprints if requested by the County or the Sheriff. **Employees of the Contractor and Subcontractor assigned to this project may be requested to submit to a drug test if requested by the County or the Sheriff.**
- M. The County or the Sheriff reserves the rights not to allow employees of the Contractor or any Subcontractor onto the premises should a criminal background check reveal a positive response.

Transportation Off-Site.

- N. County and Sheriff will provide security as necessary and appropriate in connection with the transportation of any Inmate between the Facility and any other location for off-site services as contemplated herein.

**CRIMINAL BACKGROUND HISTORY CHECKS.**

- O. Contractors acknowledges that the "Adult Justice Center" is located in the public building and subject to security procedures and that the Adult Justice Center or other Kane County facility security takes precedence over the rights of the Contractors or Licensee.
- P. The County will be running criminal background history checks on all personnel assigned to this contract that will be or could be working inside any of the Kane County government buildings. The criminal background checks and all cost associated with the inquiries will be the sole responsibility of the County. Whenever a new employee is assigned to the County, a background check shall be run by the County before the employee may start work.
1. The criminal background history checks will include, but are not limited to the following:
    - a. Check of wants and warrants in Illinois.
    - b. Check of wants and warrants through the National Computer System (NCIC).
    - c. Check of Computerized Criminal History (CCH).
  2. If requested to do so, any employee of the Contractors assigned to this project will submit to be finger printed by the County.
  3. The County of Kane reserves the right not to allow personnel of the Contractors onto any County premises if a criminal background check reveals a positive response.
  4. At no time will the Contractors be able to employ personnel to work in any County building, without prior approval from Kane County.