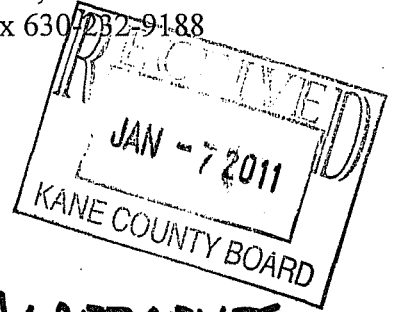


County of Kane
Office of County Board
Kane County Government Center

Karen McConnaughay
Chairman
630-232-5930



719 Batavia Avenue
Geneva, Illinois 60134
Fax 630-232-9188



DOCUMENT VET SHEET

for

Karen McConnaughay
Chairman, Kane County Board

Name of Document:

~~SECRET~~ **SMALL CITIES GRANT AGREEMENTS**
2 COPIES EACH GRANT - CB RESOLUTION

Submitted by:

MARK VAN KERKHOFF EXT 23451 ATTACHED

Date Submitted:

1/6/2011

South Elgin

Examined by:

[Handwritten signature]
(Print name)

[Handwritten signature]
(Signature)

1-10-11
(Date)

Comments:

Chairman signed:

Yes No

1-11-11
(Date)

Document returned to:

M. VAN KERKHOFF

STATE OF ILLINOIS

COUNTY OF KANE

RESOLUTION NO. 10 - _____

**AWARDING ECONOMIC DEVELOPMENT ADVISORY BOARD
2010 SMALL CITIES GRANTS**

WHEREAS, THE Kane County Board established the Kane County Economic Development Advisory Board August 12, 1997 in order to provide a vehicle for the free flow of information between the Kane County Board and the Planning Partnership Areas; and

WHEREAS, the Kane County Board further expanded representation

WHEREAS, the Economic Development Advisory Board has established a Small Cities Grant Program to provide financial support for Kane County Cities with a population of 50,000 or less for economic development purposes; and

WHEREAS, the funds for the Small Cities Grant Program have been budgeted for 2010 in Fund 400, Economic Development, which is entirely funded with Riverboat funds; and

WHEREAS, the Economic Development Advisory Board has received and reviewed applications for said grants on September 1, 2010.

NOW THEREFORE, BE IT RESOLVED by the Kane County Board that the following grants be awarded to the municipal recipients in the amounts indicated and pursuant to the Kane County Economic Development Small Cities Grant Program: Village of Campton Hills' Plan for the Village Center, \$10,000; City of Geneva's Southeast Subarea Plan, \$20,000; and Village of South Elgin's Bridge Enhancement Plan, \$20,000. The total amount of Grant Award funding for the 2010 Small Cities Grant Program is \$50,000.

Line item	Line Item Description	Was personnel/item/service approved in original budget or a subsequent budget revision?	Are funds <u>currently</u> available for this personnel/item/service in the specified line item?	If funds are not currently available in the specified line item, where are the funds available?
400-690-710-55000	Economic Development – Misc. Contractual Expenses	Yes	Yes	NA

Passed by the Kane County Board on _____, 2010.

John A. Cunningham
Clerk, County Board
Kane County, Illinois

Karen McConnaughay
Chairman, County Board
Kane County, Illinois

Vote:
Yes _____
No _____
Voice _____
Abstentions _____

COUNTY OF KANE
AGREEMENT
KANE COUNTY SMALL CITIES
MATCHING GRANT PROGRAM

THIS AGREEMENT, Entered into this ___ day of _____, 2010 between the County of Kane, Illinois (hereinafter referred to as the "COUNTY") and the following designated LOCAL GOVERNMENT, to wit:

Name of Governmental Unit: **VILLAGE OF SOUTH ELGIN**
Address: **10 North Water Street**
Village/City: **South Elgin**
State: **Illinois**
Zip Code: **60177**

and hereafter referred to as the "VILLAGE").

WITNESSETH:

WHEREAS, the COUNTY has established a Small Cities Matching Grant Program (hereafter, "Grant Program") for the purpose of assisting urban and rural communities (50,000 or less in population, 2000 US Census) throughout Kane County in the area of economic and community development; and

WHEREAS, said Grant Program is a competitive program requiring applicants to demonstrate a committed interest in creating an economic climate compatible with the Implementation Strategies of the Kane County 2030 Land Resource Management Plan, with specific adherence to the Ten Principles of Smart Growth within said Implementation Strategies; and

WHEREAS, said Grant Program is administered by the COUNTY with the advice of, and grants are approved upon the recommendation from the Kane County Economic Development Advisory Board and is funded by the Kane County Riverboat Foundation; and

WHEREAS, pursuant to said Grant Program and formal approval of a Grant Program grant award by the Kane County Board, the COUNTY has agreed to participate, subject to its sole discretion, in sharing the cost of community-based grant projects (hereafter, "projects"), as

specified in the subject grant award application and further established in the terms and provisions of this AGREEMENT, up to a maximum of one-half (1/2) of the cost of such project but in no event shall the total VILLAGE participation exceed Twenty Thousand Dollars (\$20,000.00).

NOW, THEREFORE, in consideration of the mutual covenants and agreement obtained herein, the COUNTY and the VILLAGE do hereby agree as follows:

SECTION 1: The COUNTY shall share in the project eligible costs up to fifty percent (50%) of total actual costs, up to a maximum amount not exceeding \$20,000. **The actual amount per this agreement shall not exceed Twenty Thousand Dollars \$20,000.00.** Eligible project costs include, but are not limited to: professional, administrative, technical or other contractual services, materials, equipment and other contract items necessary for the proper execution and completion of the project.

SECTION 2: The project subject to this Agreement shall be named **The Village of South Elgin State Street Bridge Enhancement Plan** and shall consist of the following cost-eligible activities:

- a. **Solicit Requests for Proposal and Select Consultant.**
- b. **Develop Enhancement Plan.**
- c. **Publish Enhancement Plan.**

The grant award and release of any Small Cities Grant funds for the project is subject to the following special condition(s): **No special conditions are stipulated in this Agreement.**

SECTION 3: Items detailing the project, to include but not limited to: scopes of services and deliverables for professional studies; building designs and plans for building construction projects; and site planning, engineering, landscaping and other site development plans for public and private property improvements shall be kept and made available for public inspection at the VILLAGE municipal offices, and subject to compliance with any and all local, county, state and federal permitting procedures.

SECTION 4: No portion of the project shall be undertaken until final project scope and/or planning and design documents have been reviewed and approved by the County Economic Development Advisory Board or its designated County staff personnel. Following approval, the VILLAGE shall commence the project within ninety (90) days from the date of such approval

and, unless otherwise granted an extension by the COUNTY, the project shall be completed within one (1) year from the date of this AGREEMENT (the “grant period”).

SECTION 5: The COUNTY shall periodically review and inspect, as applicable, the progress of the project pursuant to this Agreement. Such review and inspection shall not replace any required permit inspection by the local, county, state or federal authorities. All work which is not in conformance with the approved documentation described above in Section 3, shall be immediately remedied by the VILLAGE and, unless by mutual agreement of the parties herein amending the approved project, any and all deficient or improper work shall be replaced and made to comply with the approved documentation and the terms and provisions of this agreement.

SECTION 6: Upon completion of the project, the VILLAGE shall submit to the COUNTY a Final Report to be reimbursed for eligible expenses incurred and paid for by the VILLAGE throughout the duration of the grant period. The Final Report must be accompanied by a letter of acceptance and approval by the VILLAGE and be clearly titled “Final Report”. The COUNTY shall, upon receipt of the Final Report and proof of payment(s), inspect all documentation, ensuring completed work adheres to the approved activities set forth in Section 3, above and, if such a determination is made, cause to be issued a check to the VILLAGE in the payment of one-half of the approved cost or **Twenty Thousand Dollars (\$20,000.00)** whichever is less.

SECTION 7: The VILLAGE shall be required to present the completed project to the Kane County Economic Development Advisory Board after the completion of the grant period and, upon thirty (30) days notice to the VILLAGE, at a time and place to be determined by the COUNTY.

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date first appearing above.

COUNTY OF KANE

Karen McConaughay
COUNTY BOARD CHAIRMAN
Date: 1-11-2011

VILLAGE OF SOUTH ELGIN

[Signature]
VILLAGE PRESIDENT
Date: December 6, 2010

State of Illinois)
County of Kane)

Signed before me on this 11th date of
JANUARY, 2010 by Karen McConaughay.

Jean Weems
Notary Public

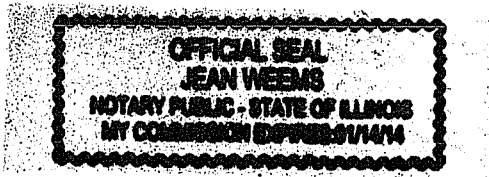


EXHIBIT A

COPY OF APPLICATION

KANE COUNTY
FISCAL YEAR 2010 SMALL CITIES GRANT PROGRAM
APPLICATION FORM

Purpose of Program:

The Kane County Small Cities Grant Program is designed to provide assistance to urban and rural communities (50,000 or less population) throughout Kane County in the area of economic and community development. This is a competitive grant program, which requires the applicant to demonstrate a committed interest to creating and enhancing economic growth within their communities. The applicant can apply for a grant of no more than \$20,000. The applicant is responsible for a minimum of 50% of the total project cost, of which all or part may be in-kind services. The Kane County Economic Development Advisory Board (EDAB) is responsible for the administration of the Grant Program. Grants are awarded by the Kane County Board.

Please Type information: The application must be submitted on this form only:

I. Applicant Information (The Governmental Unit is the applicant):

A. Governmental Unit Name: Village of South Elgin

B. Type of Governmental Unit (City/Village) Village

C. Name of Person Representing Governmental Unit:

James Hansen

D. Title/Position of Person Representing Governmental Unit
(Mayor/Village President):

Village President

E. Contact Person (if applicant's representative is not direct contact):

Name: Steve Super

Phone Number of Contact Person: 847-741-3894

F. Address of applicant's representative:

10 N. Water St.

South Elgin, IL 60177

Phone Number: 847-742-5780 Fax: 847-742-3253

Email: jhansen@southelgin.com

If this application includes multiple projects, list each project and the answer separately below. (RE: Project 1 and answer, Project 2 and answer etc.)

2. Describe the scope and purpose of the project. (If there are multiple projects please answer as described above):

The project will include the creation of a Bridge Enhancement Plan for the State Street Bridge in South Elgin's Village Center. The Village has been working to implement the Village Center Master Plan with several park and infrastructure improvements. The Village recently completed two plazas just west of the bridge and has extended a bike path up to the underside of the west portion of the bridge. The Village would now like to create a plan that addresses the challenges of beautifying the State Street Bridge, a major focal point in the Village Center. This bridge is very institutional, with concrete barricades on either side of the pedestrian pathways and utility wires running along the bridge. In addition, there are improvements to be made to the underside of the bridge, where a potential pedestrian pathway could be located. There are many challenges that need to be investigated including, how to handle the utility lines, what improvements will the bridge support, how to allow safe pedestrian access under the bridge and what barricades can be removed or altered to both beautify and improve pedestrian access. All of these items would be addressed in the Bridge Enhancement Plan. Once this is complete, the Village will be able to work on implementing this plan and making improvements to the bridge.

3. Describe the degree in which the subject project conforms to the following:

a. Meets Objectives of KC 2030 Land Resource Management. Plan

The Bridge Enhancement Plan conforms to the implementation strategies of the 2030 Land Resource Management Plan's Greater Elgin planning area. This project will help to encourage infill and redevelopment in the Village Center and encourages development of South Elgin's riverfront. The State Street Bridge is a major focal point of the Village Center. By working to improve this focal point, future redevelopment projects in the Village Center are encouraged. In addition, this project encourages development of the Village's riverfront by developing a solution for allowing safe pedestrian and bicycle access underneath the bridge, connecting SEBA Park and Panton Mill Park.

b. Adheres to the 10 Principles of Smart Growth

This project adheres to the principles of smart growth; two of the Smart Growth Principles must be highlighted. This project will help foster a distinctive community, with a strong sense of place. This project will improve a structure that is significant to the overall feel of the Village Center, but currently lacks any uniqueness. This plan will improve the aesthetics of this bridge, and help bring that sense of place to South Elgin's Village Center. In addition, this project will help direct development to existing areas. By making aesthetic improvements and working to revitalize the downtown area, the Village will encourage further development in the downtown area.

c. Links Transportation, Land Use and Economic Development Strategies

The Bridge Enhancement Plan links transportation, land use and economic development strategies. This project will look at pedestrian improvements both across and under the

State Street Bridge, allowing alternatives for driving within the Village Center. This project is also intended to bring further redevelopment, including mixed use development with pedestrian access throughout the Village Center. As plan a for improvements to a significant focal point in the Village Center, when implemented, this plan will bring visitors further into the Village Center by helping to revitalize the area.

d. Leverages Other County Community Investment Initiative Funds

The Bridge Enhancement Plan utilizes a local match of both cash and in-kind contributions. In-kind contributions include staff time, from Community Development, Public Works and Parks and Recreation, for developing the plan. In addition, the local match includes revenues from the Village Center and LaFox Corridor Tax Increment Financing District.

- i. If project is dependent upon receiving other County Community Investment Initiative Funds ("Other Funds"), please indicate at Section 7, below, which activity(ies) is/are so dependent. It is critical that the remaining activities (those that are to be funded from local and/or Small Cities Grant funds only) can exist as stand-alone, apart from an activity or activities dependent upon other County funds, and considered on there own merit within the context of the competitive review process.
- ii. Local Match (cash, in-kind or combination thereof) shall be equal to or greater than the Small Cities Grant Program funding request and any other County funds considered as leverage shall be stand-alone and considered separate from the local match requirement.

4. Describe the specific economic benefits of this project. (If there are multiple projects please answer as described above): This project will provide a number of economic benefits. By developing plans for significant improvements to a focal point in the Village Center, this project will encourage future redevelopment projects. Improvements to pedestrian access underneath and across the bridge will encourage pedestrian access into the Village Center.

5. If you are a "border city" as described in the Program Description and Guidelines, describe the specific economic benefits of this project to the citizens of Kane County:

NA

6. Project Schedule:

Fill in the schedule below based on the following instructions:

A. Indicate Specific Phases of your project:

1. Assign a completion date of each phase, a Kane County Economic Development Advisory Board 2009 Small Cities Grant Program Report must be completed and submitted to the Director, Kane County Economic Development Program, 719 Batavia Ave., Geneva, IL 60134. The completion date of the last phase will be the ending date of the project.
2. Upon that completion date a Final Report must be submitted and a performance evaluation will be conducted by Economic Development.

(Note: This interactive application allows up to five phases but five phases are not required.)

<u>Phase</u>	<u>Brief Description</u>	<u>Completion/Checkpoint Date</u>
Phase 1	Hire Consultant	May 30, 2010
Phase 2	Project Initiation/Data Collection	July 30, 2010
Phase 3	Preliminary Concept Plan Completed	September 30, 2010
Phase 4	Final Plan Completed	November 30, 2010
Phase 5	Village Board Adoption	January 30, 2011

6. Answer the following questions regarding funds being requested.

- A. Total dollar amount of project (Kane County contribution plus applicant's contribution plus any other contribution from another source): \$40,000
- B. Total dollar amount being requested from Kane County: \$20,000
- C. Applicant's financial contribution:

1) Total dollar amount applicant will provide: \$ 13,400

(Documentation that this amount has been approved and is in place must be submitted before funds are disbursed.)

2) Total dollar amount of in-kind services: \$ 6,600

(Documentation that in-kind services have been approved and are in place must be submitted before funds are disbursed.)

3) Total amount applicant will contribute (Add Items C1 and C2 together):
\$20,000

D. Percentage of total dollar amount applicant will contribute (Item C3 divided by Item A): 50%

E. Percentage of the County's total dollar amount being requested (Item B divided by Item A): 50%

7. Project Budget: Itemize below, by phase and activity, the project budget. Include in-kind services and their cost. When preparing the budget remember that staff time will not be

paid by the grant but can be used for in-kind services. See Section 3(d) above with respect to "Other Funds", as indicated in table below (if applicable).

Project Activities	Grant	Dollar Match	In-Kind Match	Other Funds	Total Cost
Phase 1 – Hire Consultant					
1. Consultant Interviews (Staff time: 5 hours)			\$300		\$300
2. Consultant Contract (Staff time: 5 hours)			\$300		\$300
3. Create Workplan (Staff time: 5 hours)			\$300		\$300
Total			\$900		\$900

Project Activities	Grant	Dollar Match	In-Kind Match	Other Funds	Total Cost
Phase 2 – Project Initiation & Data Collection					
1. Consultant collects field data, visits site	\$6,700	\$3,300			10000
2. Staff & Consultant review data, provide input (staff = 20 hours)	\$533	\$267	\$1,200		\$2000
3. Consultant prepares general options based on input					\$5000
4. Staff review & select option (staff = 20 hours)			\$1,200		\$1200
Total	\$7233	\$3567	\$2400		18200
Phase 3 – Preliminary Concept Plan Completed					
1. Consultant creates draft concept plan	\$3333	\$1667			\$5000
2. Staff & Consultant review draft concept plan and provide comments (staff = 20 hours)			\$1,200		\$1200
3. Consultant completes preliminary concept plan, with exhibits	\$3334	\$1666			\$5000
Total	\$6667	\$3333	\$1,200		11200
Phase 4 – Final Plan Completed					
1. Review concept plan at public meeting (staff = 15 hours)	\$1000		\$900		\$1900

2. Consultant prepares final plan, with implementation and cost information	\$5000	\$2500			\$7500
Total	\$6000	\$2500	\$900		\$9400
Project Activities	Grant	Dollar Match	In-Kind Match	Other Funds	Total Cost
Phase 5 – Village Board Adoption					
1. Staff guides plan through Planning & Zoning Commission Process (Staff = 10 hours)			\$600		\$600
2. Staff takes plan to Village Board for Adoption (Staff = 10 hours)			\$600		\$600
Total			\$1,200		1,200

8. Statement of Understanding and Agreement:

- A. The applicant agrees to comply with the guidelines, procedures and instructions of the 2009 Kane County Small Cities Grant Program.
- B. The applicant understands that he/she must submit detailed cost documentation, invoices and receipts and payment will be authorized. All expenditures will be in accordance with 55 ILCS 5/5-1022 (Competitive Bidding Statute).
- C. The applicant understands that if he/she fails to comply with the guidelines, procedures and/or instructions of the 2009 Small Cities Grant Program, the EDAB has the authority to terminate the grant, and the financial obligation on the part of Kane County shall cease and become null and void.
- D. The applicant agrees to indemnify and hold harmless Kane County from any and all losses, claims, damages, liabilities or expenses, of any conceivable kind, resulting from or connected with directly or indirectly with the approved grant or the subject project or work.
- E. The applicant agrees that this application generally, and the local match commitment contained herein, are predicated upon the formal adoption of its official budget, allocating or otherwise identifying sufficient resources necessary to meet said commitment. If in the event that such allocation or identification does not occur through the formal adoption of applicant's official budget covering the grant and project period in question, the undersigned representative must, within seven days from the date the subject budget is adopted, notify the County of same, in writing and addressed to Director, Kane County Economic

Development Program, 719 Batavia Ave., Geneva, IL 60134. The notification shall include a request that the instant application be withdrawn or otherwise revised and reconsidered. Any request for an application revision and reconsideration shall be reviewed and considered by the Kane County Economic Development Advisory Board (EDAB). The EDAB, at its sole discretion, may approve or deny the same under this provision.

F. The applicant's representative represents that he/she has been authorized to enter into this agreement.

G. The applicant's representative is the mayor or president of the governmental unit.

9. The applicant's representative must sign his or her name below:

(Please submit ONE signed hard copy by the due date.)

Name:  Date: 11/4/09

Title: Village President

