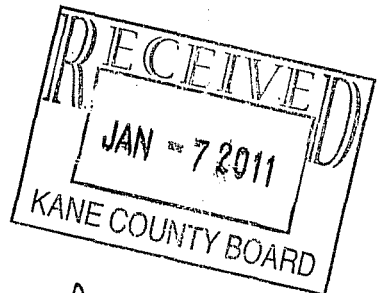


DOCUMENT VET SHEET
for
Karen McConnaughay
Chairman, Kane County Board



Name of Document: Small Cities Grant Agreement
- Campton Hills

Submitted by: Mark VanKerkhoff

Phone Number: 23457

Date Submitted: 1-6-11

Examined by: _____
(Print name)

(Signature)

(Date)

Yes
for
web

Comments:

Chairman signed: Yes No 6-13-11
(Date)

Document returned to: M. VanKerkhoff

STATE OF ILLINOIS

COUNTY OF KANE

RESOLUTION NO. 10 - 296

**AWARDING ECONOMIC DEVELOPMENT ADVISORY BOARD
2010 SMALL CITIES GRANTS**

WHEREAS, THE Kane County Board established the Kane County Economic Development Advisory Board August 12, 1997 in order to provide a vehicle for the free flow of information between the Kane County Board and the Planning Partnership Areas; and

WHEREAS, the Kane County Board further expanded representation; and

WHEREAS, the Economic Development Advisory Board has established a Small Cities Grant Program to provide financial support for Kane County Cities with a population of 50,000 or less for economic development purposes; and

WHEREAS, the funds for the Small Cities Grant Program have been budgeted for 2010 in Fund 400, Economic Development, which is entirely funded with Riverboat funds; and

WHEREAS, the Economic Development Advisory Board has received and reviewed applications for said grants on September 1, 2010.

NOW THEREFORE, BE IT RESOLVED by the Kane County Board that the following grants be awarded to the municipal recipients in the amounts indicated and pursuant to the Kane County Economic Development Small Cities Grant Program: Village of Campton Hills' Plan for the Village Center, \$10,000; City of Geneva's Southeast Subarea Plan, \$20,000; and Village of South Elgin's Bridge Enhancement Plan, \$20,000. The total amount of Grant Award funding for the 2010 Small Cities Grant Program is \$50,000.

Line item	Line Item Description	Was personnel/item/service approved in original budget or a subsequent budget revision?	Are funds <u>currently</u> available for this personnel/item/service in the specified line item?	If funds are not currently available in the specified line item, where are the funds available?
400-690-710-55000	Economic Development – Misc. Contractual Expenses	Yes	Yes	NA

Passed by the Kane County Board on October 12, 2010.

John A. Cunningham
Clerk, County Board
Kane County, Illinois

Karen McConnaughay
Chairman, County Board
Kane County, Illinois

Vote:
Yes _____
No _____
Voice _____
Abstentions _____

COUNTY OF KANE

**AGREEMENT
KANE COUNTY SMALL CITIES
MATCHING GRANT PROGRAM**

THIS AGREEMENT, Entered into this 20th day of December 2010 between the County of Kane, Illinois (hereinafter referred to as the "COUNTY") and the following designated LOCAL GOVERNMENT, to wit:

Name of Governmental Unit: **VILLAGE OF CAMPTON HILLS**

Address: **40W115 Campton Crossings Drive Unit B**

Village/City: **Campton Hills**

State: **Illinois**

Zip Code: **60175**

and hereafter referred to as the "VILLAGE").

WITNESSETH:

WHEREAS, the COUNTY has established a Small Cities Matching Grant Program (hereafter, "Grant Program") for the purpose of assisting urban and rural communities (50,000 or less in population, 2000 US Census) throughout Kane County in the area of economic and community development; and

WHEREAS, said Grant Program is a competitive program requiring applicants to demonstrate a committed interest in creating an economic climate compatible with the Implementation Strategies of the Kane County 2030 Land Resource Management Plan, with specific adherence to the Ten Principles of Smart Growth within said Implementation Strategies; and

WHEREAS, said Grant Program is administered by the COUNTY with the advice of, and grants are approved upon the recommendation from the Kane County Economic Development Advisory Board and is funded by the Kane County Riverboat Foundation; and

WHEREAS, pursuant to said Grant Program and formal approval of a Grant Program grant award by the Kane County Board, the COUNTY has agreed to participate, subject to its sole discretion, in sharing the cost of community-based grant projects (hereafter, "projects"), as

specified in the subject grant award application and further established in the terms and provisions of this AGREEMENT.

NOW, THEREFORE, in consideration of the mutual covenants and agreement obtained herein, the COUNTY and the VILLAGE do hereby agree as follows:

SECTION 1: The COUNTY shall share in the project eligible costs up to fifty percent (50%) of total actual costs of the proposed project. **The maximum amount eligible to be reimbursed to the VILLAGE by the COUNTY shall not exceed Ten Thousand Dollars \$10,000.00.** Eligible project costs include, but are not limited to: professional, administrative, technical or other contractual services, materials, equipment and other contract items necessary for the proper execution and completion of the project.

SECTION 2: The project subject to this Agreement shall be named **The Village of Campton Hills Village Center Plan** and shall consist of the following cost-eligible activities:

- a. **Professional Planning.**
- b. **Community Comments.**
- c. **Plan Presentations.**

The grant award and release of any Small Cities Grant funds for the project is subject to the following special condition(s): **No special conditions are stipulated in this Agreement.**

SECTION 3: Items detailing the project, to include but not limited to: scopes of services and deliverables for professional studies; building designs and plans for building construction projects; and site planning, engineering, landscaping and other site development plans for public and private property improvements shall be kept and made available for public inspection at the VILLAGE municipal offices, and subject to compliance with any and all local, county, state and federal permitting procedures.

SECTION 4: No portion of the project shall be undertaken until final project scope and/or planning and design documents have been reviewed and approved by the County Economic Development Advisory Board or its designated County staff personnel. Following approval, the VILLAGE shall commence the project within ninety (90) days from the date of such approval and, unless otherwise granted an extension by the COUNTY, the project shall be completed within one (1) year from the date of this AGREEMENT (the "grant period").

SECTION 5: The COUNTY shall periodically review and inspect, as applicable, the progress of the project pursuant to this Agreement. Such review and inspection shall not replace

any required permit inspection by the local, county, state or federal authorities. All work which is not in conformance with the approved documentation described above in Section 3, shall be immediately remedied by the VILLAGE and, unless by mutual agreement of the parties herein amending the approved project, any and all deficient or improper work shall be replaced and made to comply with the approved documentation and the terms and provisions of this agreement.

SECTION 6: Upon completion of the project, the VILLAGE shall submit to the COUNTY a Final Report to be reimbursed for eligible expenses incurred and paid for by the VILLAGE throughout the duration of the grant period. The Final Report must be accompanied by a letter of acceptance and approval by the VILLAGE and be clearly titled "Final Report". The COUNTY shall, upon receipt of the Final Report and proof of payment(s), inspect all documentation, ensuring completed work adheres to the approved activities set forth in Section 3, above and, if such a determination is made, cause to be issued a check to the VILLAGE in the payment of one-half of the actual cost or **Ten Thousand Dollars (\$10,000.00)** whichever is less.

SECTION 7: The VILLAGE shall be required to present the completed project to the Kane County Economic Development Advisory Board after the completion of the grant period and, upon thirty (30) days notice to the VILLAGE, at a time and place to be determined by the COUNTY.

IN WITNESS THEREOF, the parties hereto have executed this Agreement on the date first appearing above.

COUNTY OF KANE

VILLAGE OF CAMPTON HILLS



COUNTY BOARD CHAIRMAN



VILLAGE PRESIDENT

Date: 6-13-11

Date: 12/30/10

State of Illinois)
County of Kane)

EXHIBIT A

COPY OF APPLICATION

**KANE COUNTY
FISCAL YEAR 2010 SMALL CITIES GRANT PROGRAM
APPLICATION FORM**

Purpose of Program:

The Kane County Small Cities Grant Program is designed to provide assistance to urban and rural communities (50,000 or less population) throughout Kane County in the area of economic and community development. This is a competitive grant program, which requires the applicant to demonstrate a committed interest to creating and enhancing economic growth within their communities. The applicant can apply for a grant of no more than \$20,000. The applicant is responsible for a minimum of 50% of the total project cost, of which all or part may be in-kind services. The Kane County Economic Development Advisory Board (EDAB) is responsible for the administration of the Grant Program. Grants are awarded by the Kane County Board.

Please Type information: The application must be submitted on this form only:

1. Applicant Information (The Governmental Unit is the applicant):

A. Governmental Unit Name: Village of Campton Hills

B. Type of Governmental Unit (City/Village) Village

C. Name of Person Representing Governmental Unit:

Patsy Smith

D. Title/Position of Person Representing Governmental Unit
(Mayor/Village President):

Village President

E. Contact Person (if applicant's representative is not direct contact):

Name: Michael D. Millette

Phone Number of Contact Person: 630-377-6677

F. Address of applicant's representative:

40W115 Campton Crossings Drive

Unit B

Campton Hills, IL 60175

Phone Number: 630-584-5700 Fax: 630-584-5775

Email: mmillette@villageofcamptonhills.org

If this application includes multiple projects, list each project and the answer separately below. (RE: Project 1 and answer, Project 2 and answer etc.)

2. Describe the scope and purpose of the project. (If there are multiple projects please answer as described above):

To engage professional land planners and engineers to create a long term comprehensive development plan for the Village town center and the Wasco area. The Village of Campton Hills has been attempting to evaluate its central business district and the adjacent Wasco area in order to determine the desires of the Village residents and business owners for redevelopment and growth. A project with CMAP included two community feedback meetings and an Economic Development Committee has been formed. The Village is now at the stage to hire professional planners and engineering consultants to continue the process. We have been offered the services of a planner from Batavia with assistance from Jerry Swanson (Batavia Planning Director) to evaluate and create a development plan for the Village.

3. Describe the degree in which the subject project conforms to the following:

- a. Meets Objectives of KC 2030 Land Resource Management Plan.

Prior to incorporation, the Campton Hills Planning Partnership Area had been identified as a Critical Growth Area with the Wasco area designated a "Priority Place" in the 2030 Plan.

- b. Adheres to the 10 Principles of Smart Growth

Since the evolution and development of the Wasco Priority Place has already started, many of the Principles have been followed as it is in the center of mixed use area where residential and business functions are entwined. A higher business density can create a focus for the neighboring residents to meet more of their needs, reducing the need to travel to diverse locations for shopping and services. With the nearby residential neighborhoods and the Great Western Trail linking communities to the east and west, this area can become a destination point for thousands of Village and County residents. The older portions of Wasco will soon be ready for redevelopment as several aging business are considering relocation outside of the Wasco area and residents have identified business and services that they would like to see.

- c. Links Transportation, Land Use and Economic Development Strategies

The Village Public Works Committee has already drafted a trails plan that could to link the Wasco area more closely to the rest of the Village and County through a network of bicycle, pedestrian, scooter and horse paths. Also, the Wasco area is located on a major traffic route for commuters who drive south to the train station in La Fox.

- d. Leverages Other County Community Investment Initiative Funds

- i. If project is dependent upon receiving other County Community Investment Initiative Funds ("Other Funds"), please indicate at Section 7, below, which activity(ies) is/are so dependent. It is critical that the

remaining activities (those that are to be funded from local and/or Small Cities Grant funds only) can exist as stand-alone, apart from an activity or activities dependent upon other County funds, and considered on their own merit within the context of the competitive review process.

- ii. Local Match (cash, in-kind or combination thereof) shall be equal to or greater than the Small Cities Grant Program funding request and any other County funds considered as leverage shall be stand-alone and considered separate from the local match requirement.

- 4. Describe the specific economic benefits of this project. (If there are multiple projects please answer as described above):

Proper planning and development of the central business area can draw new business to fill vacancies as well as encourage redevelopment of the adjacent Wasco area. This grant is seeking to hire professional planning to assist the Village in order to make long-term decisions to create a viable and vibrant community. Enhancing and promoting a revitalized town center will make the Village and the surrounding County areas a more attractive place to live. A coordinated development plan would encourage more visionary uses for existing facilities, potentially drawing more unique ventures to locate here and filling in the currently vacant commercial spaces. Additionally, new businesses will also provide job opportunities for nearby residents.

- 5. If you are a "border city" as described in the Program Description and Guidelines, describe the specific economic benefits of this project to the citizens of Kane County:
N/A

- 6. Project Schedule:

Fill in the schedule below based on the following instructions:

- A. Indicate Specific Phases of your project:
 - 1. Assign a **completion** date of each phase, a **Kane County Economic Development Advisory Board 2009 Small Cities Grant Program Report** must be completed and submitted to the Director, Kane County Economic Development Program, 719 Batavia Ave., Geneva, IL 60134. The completion date of the last phase will be the ending date of the project.
 - 2. Upon that completion date a **Final Report** must be submitted and a performance evaluation will be conducted by Economic Development.

(Note: This interactive application allows up to five phases but five phases are not required.)

<u>Phase</u>	<u>Brief Description</u>	<u>Completion/Checkpoint Date</u>
Phase 1	Community Comments	May 1, 2010
Phase 2	Professional Planning	November 2010
Phase 3	Engineering Review	January, 2011
Phase 4	Plan Presentations	February 2011
Phase 5	N/A	N/A

6. Answer the following questions regarding funds being requested.

A. Total dollar amount of project (Kane County contribution plus applicant's contribution plus any other contribution from another source): \$20,000

B. Total dollar amount being requested from Kane County: \$10,000

C. Applicant's financial contribution:

1) Total dollar amount applicant will provide: \$5,750

(Documentation that this amount has been approved and is in place must be submitted before funds are disbursed.)

2) Total dollar amount of in kind services: \$4,250

(Documentation that in-kind services have been approved and are in place must be submitted before funds are disbursed.)

3) Total amount applicant will contribute (Add Items C1 and C2 together): \$10,000

D. Percentage of total dollar amount applicant will contribute (Item C3 divided by Item A):50%

E. Percentage of the County's total dollar amount being requested (Item B divided by Item A):50%

7. Project Budget: Itemize below, by phase and activity, the project budget. Include in-kind services and their cost. When preparing the budget remember that staff time will not be paid by the grant but can be used for in-kind services. See Section 3(d) above with respect to "Other Funds", as indicated in table below (if applicable).

Project Activities	Grant	Dollar Match	In-Kind Match	Other Funds	Total Cost
Phase 1 Community Comments					
Town hall meetings	0	250	0	0	250
Final CMAP assisted meeting	0	0	250	0	250
Economic Development Committee	250	250	500	0	1,000
Plan Commission	250	250	500	0	1,000
Joint Environmental Resource Management Committee	250	250	500	0	1,000
Total	750	1,000	1,750	0	3,500

Project Activities	Grant	Dollar Match	In-Kind Match	Other Funds	Total Cost
Phase 2 Planning Process					
Professional Land Planner	4,000	1,500	0	0	5,500
Planning Assistance	2,000	875	0	0	2,875
Total	6,000	2,375	0	0	8,375

Project Activities Phase 3 Engineering Review	Grant	Dollar Match	In-Kind Match	Other Funds	Total Cost
Professional Engineering Consultation	2,000	875	0	0	2,875
Public Works Committee	250	250	500	0	1,000
Plan Commission	250	250	500	0	1,000
Joint Environmental Resource Management Committee	250	250	500	0	1,000
Total	2,750	1,625	1,500	0	5,875

Project Activities Phase 4 Plan Presentations	Grant	Dollar Match	In-Kind Match	Other Funds	Total Cost
Town Hall Meeting(s)	0	250	0	0	250
Economic Development Committee	250	250	500	0	1,000
Plan Commission	250	250	500	0	1,000
Total	500	750	1,000	0	2,250

Project Activities Phase 5	Grant	Dollar Match	In-Kind Match	Other Funds	Total Cost
N/A	0	0	0	0	0
Total	0	0	0	0	0

8. Statement of Understanding and Agreement:

- A. The applicant agrees to comply with the guidelines, procedures and instructions of the 2009 Kane County Small Cities Grant Program.
- B. The applicant understands that he/she must submit detailed cost documentation, invoices and receipts and payment will be authorized. All expenditures will be in accordance with 55 ILCS 5/5-1022 (Competitive Bidding Statute).
- C. The applicant understands that if he/she fails to comply with the guidelines, procedures and/or instructions of the 2009 Small Cities Grant Program, the EDAB has the authority to terminate the grant, and the financial obligation on the part of Kane County shall cease and become null and void.
- D. The applicant agrees to indemnify and hold harmless Kane County from any and all losses, claims, damages, liabilities or expenses, of any conceivable kind, resulting from or connected with directly or indirectly with the approved grant or the subject project or work.
- E. The applicant agrees that this application generally, and the local match commitment contained herein, are predicated upon the formal adoption of its official budget, allocating or otherwise identifying sufficient resources necessary to meet said commitment. If in the event that such allocation or identification does not occur through the formal adoption of applicant's official budget covering the grant and project period in question, the undersigned representative must, within seven days from the date the subject budget is adopted, notify the County of same, in writing and addressed to Director, Kane County Economic Development Program, 719 Batavia Ave., Geneva, IL 60134. The notification shall include a request that the instant application be withdrawn or otherwise revised and reconsidered. Any request for an application revision and reconsideration shall be reviewed and considered by the Kane County Economic Development Advisory Board (EDAB). The EDAB, at its sole discretion, may approve or deny the same under this provision.
- F. The applicant's representative represents that he/she has been authorized to enter into this agreement.

G. The applicant's representative is the mayor or president of the governmental unit.

9. The applicant's representative must sign his or her name below:

(Please submit ONE signed hard copy by the due date.)

Name: Patsy Smith Date: January 7, 2010

Title: Village President

VILLAGE OF CAMPTON HILLS
CERTIFICATE OF VILLAGE CLERK
ANNUAL TREASURER'S REPORT

I, CAROLYN HIGGINS, DO CERTIFY that I am the duly appointed Village Clerk of the Village of Campton Hills, Kane County, Illinois; and

I FURTHER CERTIFY that the attached copy of the County of Kane, Agreement Kane County Small Cities Grant Matching Grant Program is a true and correct copy of the County of Kane, Agreement Kane County Small Cities Grant Matching Grant Program and that the approved agreement and the Application have not been amended.

IN WITNESS WHEREOF, I have hereunto affixed my hand and the Official Seal of the Village of Campton Hills, Kane County, Illinois this 30th day of December, 2010.



Carolyn Higgins
Village Clerk

(SEAL)

Prepared by: Carolyn Higgins
Return to: Village of Campton Hills
40W115 Campton Crossing Dr., Unit B
Campton Hills, IL 60175