

**ARPA SLFRF Working Group
Community Support Grant Program
Considerations for Notice of Funding Availability**

Notice of Funding Opportunity Community Support Grants *(Competitive)*

Description: This document will serve as the public funding announcement and should be consistent with the requirements per [2 CFR 200.204](#)

Program Title: Community Support Grant Program (Program)

Assistance Listing: Assistance Listing Program Title is CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS and Assistance Listing Number is 21.027

Key Dates: Cost allowability period March 3, 2021 – March 31, 2024 [2 years from date of award]; closing date of applications January 31, 2022.

Availability Period: 30 days

Program Description: In recognition of the devastating impact felt by local organizations with a demonstrated track-record of delivering humanitarian aid to Kane County residents, the Kane County Board has allocated a portion of its American Rescue Plan Act Fund for a Program aimed at helping non-profit agencies with support to Community Mental Health and Social Services.

This Program does have pre-determined maximum award limits (see table below); eligible organizations may apply for the amount of assistance needed to cover eligible costs. All awards under this Program shall be issued as grants and shall be disbursed to grantees on a reimbursement basis. Grantees will be expected to enter into a funding agreement with the county and shall be required to present appropriate documentation in order to substantiate their request(s) for reimbursement. All awarded grant funds must be spent within two (2) years of the date of award. Any organization needing an extension for grant fund expenditure must submit such request to the American Rescue Plan Committee in writing thirty (30) days prior to March 31, 2024.

Eligibility Criteria:

In order to be eligible to apply for assistance under this Program, organizations must meet the following criteria:

1. Be fully incorporated and operating as a 501(c)(3) as of Jan 1, 2019.
2. Deliver services from a facility that is physically located within Kane County.
3. Provide, as its primary mission, services and/or aid to Kane County residents in the areas of behavioral and mental health, homeless shelters, or food pantries.
4. Be in good standing with all applicable federal, state, and local standards and requirements.

Evaluation Criteria: The County will evaluate applications on a competitive basis subject to funding availability. Applications will be evaluated based on need demonstrated by budget information submitted as part of the application. The County expects applicants to accurately represent costs incurred and estimated costs for reimbursement in the Submittable application form.

Application Preparation & Submission:

Applications must be submitted using the Submittable portal located <https://kanecountygovernment.submittable.com/submit>. The County will not accept applications submitted by other methods such as email or hard copy.

Budget Submission:

Applicants should provide combined estimates of eligible costs incurred since March 3, 2021 or estimated to incur through March 31, 2024 .

Maximum available: behavioral and mental health may apply for up to \$100,000; Homeless shelters may apply for up to \$300,000; Food pantries may apply for up to \$100,000.

Minimum: \$15,000

Eligible expenses:

Expense Type	County Resolution Text	Description
Sign-on and Retention Bonuses	Sign-on and retention bonuses	Sign-on and retention bonuses for direct staff only and hiring candidates. C-Suite positions excluded. Vaccination bonuses excluded.
Operational Expenses	Expenses related to the operation of organizations	Operational expenses. This may include non-C-suite payroll, contracted labor such as staffing agencies, and goods and services required for operation.
Equipment	Cost of equipment integral to the operations of organizations	Equipment expenses. This may include purchase or leasing of vehicles, appliances, IT equipment such as computers.
Rent/Mortgage	Rent/mortgage payments for the physical place of business, limited to unpaid rent/mortgage	Rent and mortgage payments at locations where your organization is serving Kane County clients. This may include, rent, lease, and mortgage payments. Acquisition of real property is not allowed.

Utilities	Utility costs associated with the physical place of business	Utility payments at locations where your organization is serving Kane County clients. Eligible costs include electric, water, sewer, gas, telephone, waste, internet.
Personal Protective Equipment	The purchase of personal protective equipment (PPE) for use by the employees and/or clients of the organization	The purchase of personal protective equipment (PPE) for use by the employees and/or clients of the organization. This includes the purchase of masks, gloves, face shields. Attire and clothing are not permitted.
Cleaning/Disinfecting	The cost of cleaning/disinfecting the place of business	Cleaning of locations where your organization is serving Kane County clients. This includes contracted cleaning services and waste disposal, supplies, and equipment.
Social Distancing	The cost of minor physical modifications to the place of business in order to comply with social distancing requirements	The cost of minor physical modifications to the locations your organization is serving Kane County clients in order to comply with social distancing requirements. This includes supplies and materials, contracted services such as construction and design. The cost of capital improvements unrelated to social distancing standards is not permissible.

Appeals: If your application is deemed ineligible, an appeal may be submitted to the ARPA Committee by February 14, 2022 via KaneARP@co.kane.il.us. The email must be sent by the email registered in the application. Information should include a description of how your organization meets the eligibility requirements, specifically its primary mission, and include any supporting documentation you deem relevant. Awarded amounts are considered final and the County will not consider appeals requests for awarded amounts.

Terms & Conditions: The Community Support Grant Program is funded by Department of Treasury Coronavirus Local and Fiscal Recovery Fund (“Fund”) established by Section 9901 of the American Rescue Plan Act of 2021. Applicants must comply with all requirements of the Fund and guidance issued by the Department of Treasury. An amendment is forthcoming that contains the terms and conditions for this Program. Terms and conditions will be entered into by grant agreements to be signed by approved applicants and the County.