

OFFICE OF THE COUNTY AUDITOR

KANE COUNTY GOVERNMENT CENTER

WILLIAM F. KECK, C.P.A.
KANE COUNTY AUDITOR

SCOTT R. SANDERS
DEPUTY AUDITOR



719 S BATAVIA AVENUE
GENEVA, ILLINOIS 60134

630-232-5915
630-208-3838 (FAX)

VITAL RECORDS AUTOMATION FUND FUND 160 (FORMERLY 056) REVENUE VERIFICATION JUNE 2007 THRU MARCH 2008 COUNTY CLERK'S OFFICE May 1, 2008

In accordance with the request dated April 23, 2008 from the County Clerk - we performed the following procedures to verify that revenues reported by the County Clerk's Office were properly recorded in the Fund:

1. We verified that the revenue reported for June 2007 totaling \$10,912 was accurately recorded in the County's finance system (H T E). We noted that the year to date revenue total as shown in the county's finance system (H T E) was \$100,676. June's revenue was recorded in July indicating a one month lag time of when revenues are received to when revenue is recorded.
2. Based upon our verification procedures the year to date total of \$100,676 is accurate. We added the monthly reported revenue from July 2007 through November 2007 to the \$100,676 to calculate the 2007 Fiscal Year to Date total of \$170,424. We verified the calculated year to date total to the County's finance system (NWS) with no discrepancies.
3. We added the monthly reported revenue from December 2007 thru March 2008 (\$51,705) and verified this amount to the County's finance system (NWS) with no discrepancies.

FINDINGS:

1. June 2007's revenue was recorded in July indicating a one month lag time of when revenues are received to when revenue is recorded.
2. March 2008 revenue was recorded in March's financial statement indicating that the lag time no longer exists.

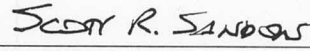
CONCLUSION

It is our opinion that the reported revenues from June 2007 through March 2008 have been properly recorded in the Vital Records Automation Fund.

Respectively Submitted,



William F. Keck, C.P.A.
County Auditor



Scott R. Sanders
Deputy Auditor

DISTRIBUTION:

Hon. John A. "Jack" Cunningham – Kane County Clerk
Jay C. Bennett, Jr. – Chief Deputy Clerk
Alex Westhoff – Administrative Deputy