

CoC PROGRAM NOFA APPLICANT QUESTIONNAIRE

Project Name	
Agency	

THRESHOLD REQUIREMENTS

Outstanding audit findings: Successful applicants will not have any outstanding HUD, state and local government monitoring and/or audit findings. Please describe any outstanding monitoring or audit findings below:

CoC Participation: Successful applicants will be members in good standing of the Continuum of Care. Please describe your organization's involvement in the Continuum of Care during the past year:

CoC Interim Rule Compliance: Successful applicants will be in full compliance with all applicable requirements of the CoC Interim Rule (24 CFR part 578), including participation in (or willingness to participate in) the Coordinated Entry System. Please describe your organization's compliance with requirements of the CoC Interim Rule. Note: information on participation in Coordinated Entry is also required in Section 3B.3 of the CoC Program NOFA Application.

Project Design

The Continuum of Care will give preference to projects that are based on Housing First principles and focus on populations and needs that have been prioritized by the Continuum of Care. Applicants will be evaluated on a four-point scale (Excellent, Good, Fair, Poor) based on how well the application addresses each Design criterion below. Renewal applications will be rated based on performance during the past year; new projects will be rated based on information included in the project application and the Applicant Questionnaire.

DESIGN CRITERIA

1. Special Populations Served

Preference will be given to projects that serve people who are:

- *Chronically Homeless*
- *Members of households with children*
- *LGBT individuals*
- *Veterans*
- *Victims of Domestic Violence*
- *Youth*

This criterion is addressed in Sections 3B.1 ("Project Description"), 3B.9 ("Dedicated Projects") and 5B ("Subpopulations") of the CoC Program Application. **No response is required here.**

2. Severity of Needs

The project serves people who have experienced:

- *Low or no income*
- *Current or past substance abuse*
- *History of victimization*
- *Criminal histories*
- *Chronic homelessness*

This criterion is addressed in Application Sections 3B.1 (“Project Description”) and 5B (“Subpopulations”) of the CoC Program Application. **No response is required here.**

3. Housing First / Reducing Barriers

The project has a housing first model.

1. *An applicant will be penalized if a program screens out program participants for:*
 - *Having too little or no income*
 - *Active or history of substance abuse*
 - *Having a criminal record¹*
 - *Having an eviction record*
 - *Having a history of domestic violence*
2. *An applicant will be penalized if a project terminates program participants for:*
 - *Failure to participate in program services*
 - *Failure to make progress on a service plan*
 - *Loss of, or failure to improve income*
 - *Being a victim of domestic violence*
 - *Activities not covered in a lease agreement*

These criteria are addressed in Application Section 3B.5 (“Housing First”). **No response is required here.**

4. Local Priorities / Special Populations

Preference will be given to projects that serve one or more of the following local priority populations:

- *Chronically homeless*
- *Members of households with children*
- *Veterans*

This criterion is partially addressed in Application Sections 3B.1 (“Project Description”) and 5B (“Subpopulations”) of the CoC Program Application. If the project primarily serves one or more of the Special Populations listed above, please explain.

¹ *With exceptions for state mandated restrictions*

5. Mainstream Benefits

The project:

- Provides transportation assistance to enable clients to attend mainstream benefit appointments and/or employment training, or to travel to work
- Follows up with participants at least annually to ensure mainstream benefits are received and renewed
- Provides program participants with access to SSI/SSDI technical assistance, either by the applicant, a subrecipient, or partner agency

This criterion is addressed in Application Section 4A.5 (“Activities”). **No response is required here.**

Project Performance

The Continuum of Care will give preference to high performing projects. New Applications and Renewals will be evaluated on a four-point scale (Excellent, Good, Fair, Poor) based on how well they address each performance criterion below. Renewal applications will be rated based on performance during the past year; new projects will be rated based on projections included in the project application and information in the Applicant Questionnaire.

PERFORMANCE CRITERIA

1. Cost Effectiveness

Cost effectiveness will be determined based on costs per successful outcome (clients retained in project or exited to permanent housing) compared with similar costs of similar projects within the Continuum of Care.

This criterion is partially addressed through Application Section 6 (“Budgets”). For Renewal Applicants, data from the HUD Annual Performance Report and HUD Data Quality Framework, both produced by the HMIS) is used to determine the cost of a successful outcome.

Applicants submitting a **new project** for funding must answer the following questions:

How many clients (heads of households and dependents) do you expect to place in permanent housing in the project’s first full year of operation?

How many clients (heads of households and dependents) do you expect will be retained in the project at the end of the project’s first full year of operation?

2. Project Performance

Project performance will be demonstrated through the following metrics:

- *Financial Drawdowns*
- *Percentage of Funds Expended*
- *Annual Performance Report Submitted*
- *Exits to Permanent Housing*
- *Unit Utilization Rate*
- *Income Growth*
- *Returns to Homelessness within 6 months*

Performance related to these criteria will be evaluated based on HUD records, and APR and other HUD HMIS reports.

Applicants seeking funding for **new projects** must answer the following questions:

How many clients (heads of households and dependents) do you expect to place in permanent housing in the project's first full year of operation?

Of the clients the new project places in permanent housing, what percentage do you expect to return to homelessness within six months?

What do you estimated will be the new project's HUD-defined Unit Utilization Rate during the project's first full year of operation?

What percentage of the new project's clients do you expect will achieve increases in income during the project's first full year of operation?

3. Data

Applicants will be expected to meet or exceed the following data quality standards, as detailed in the CoC's HMIS Policies and Procedures:

- Completeness
- Timeliness

Performance related to these criteria will be evaluated based on the HUD Data Quality Framework report produced from HMIS. **No response is required here.**