Workforce Development Board  
*Serving Kane, Kendall and DeKalb Counties*

**WHAT IS THE WORKFORCE DEVELOPMENT BOARD?**
Job training and employment services in Kane, Kendall, and DeKalb Counties are overseen by the Workforce Development Board. The board, which is appointed by the three County Board Chairmen, assists and advises local elected officials regarding the use of Federal workforce development funds. The business-led Workforce Development Board represents regional employers, labor organizations, higher education, community-based organizations, economic development agencies, and workforce system partners. It establishes policies to ensure that services are relevant, flexible, demand driven and customer focused thus contributing to the vitality of the region’s economy.

**BOARD MEMBERSHIP**
The Workforce Development Board is comprised of 40 members from Kane, Kendall and DeKalb Counties. The number of members from each county is proportional, based on population. Private sector employers represent over half of the board’s membership and another twenty percent are from labor organizations. Regardless of their field, workforce board members are key decision makers within their companies/organizations. They understand the local economy and the unique challenges facing both employers and job seekers. They bring skills and provide insight in the areas of long-range planning and policy development.

**TYPES OF SERVICES OVERSEEN**
The Workforce Development Board oversees workforce programs that offer quality services at no cost to job seekers and employers. These services include:

- Walk-in job search assistance through the local Illinois workNet Service Center Network;
- Job training along with employment readiness preparation, career counseling and job matching/placement for adults and youth; and
- Business services aimed at helping companies recruit and train employees.

**STAFF SUPPORT**
Staff support for the Workforce Development Board is provided by a consortium of workforce agencies, including the Workforce Development Division of the Kane County Office of Community Reinvestment.

**HOW TO GET INVOLVED**
If you are interested in volunteering your time and serving as a member of the Workforce Development Board, please complete and submit the attached application accompanied by a current resume. For more information, please contact Scott Berger, Director of the Kane County Office of Community Reinvestment, at 630.208.5351 or bergerscott@countyof Kane.org.

**TIME COMMITMENT**
*When:* The board meets approximately five times a year, generally on the second Wednesday of the month at 7:30 a.m.

*Where:* Painter’s District Council #30  
1905 Sequoia Drive,  
Aurora, IL

**WHAT IS EXPECTED**
- Attendance at Full board meetings
- Staying informed by reviewing materials in advance of meetings
- Acting as an ambassador of the board with community groups and businesses
- Serving on a committee(s) which generally meet quarterly
- Commit to being informed about workforce development issues within Kane County and represented industry
- Act and vote on behalf of the long term interests of the board and the community
Contact Information:

Name: ________________________________________________________ Date Submitted: ______________________

Home Address: ____________________________________________________________________________________

Business/Organization Name: ________________________________________________________________________

Phone: __________________________ Email: ________________________________________________________________

Representation:

Please indicate the category you represent:

__ Community Based Organization __ Local Educational Entity

__ Economic Development Agency __ One-Stop Partner

__ Labor Organization __ Private Business

Business Representation Related Questions (Only Applicable if Private Business is Checked Above):

1. Describe the nature of your business: ________________________________________________________________

2. Number of current employees locally: ___ nationwide: ___ Average number of local job openings annually: ___

3. Please list the job openings that occur most frequently in your company/organization: ____________________

4. Does your company/organization offer training and development? ____ Please Describe: ______________________

5. What is your job title? __________________________________________________________________________

6. Describe your responsibilities: __________________________________________________________________

7. Do you have optimum policy making authority within your company/organization? ______

8. List Business Organizations of which you are a member: ______________________________________________

9. Education Level: ___ High School ___ College/Technical ___ Graduate ___Other

10. List any special interests, areas of expertise, skills or resources that you can make available to the local Workforce Development Board: ________________________________________________

11. Individuals appointed to the Board are required to complete an on-line training involving the Open Meetings Act and complete and submit an annual Economic Interest Statement. Are you willing to satisfy these requirements? ____

Submit Completed Application and Resume to:
Scott Berger, Director
Kane County Office of Community Reinvestment
719 S. Batavia Avenue
Geneva, IL 60134
bergerscott@countyofkane.org