



Veterans' Assistance Commission - FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 First Review Budget	% Change FY17-FY18
Fund 380 - Veterans' Commission									
REVENUE									
Department 660 - Veterans' Commission									
Sub-Department 000 - Revenues									
380.660.000.30000	Property Taxes	303,460.39	303,995.04	304,000.22	304,464.50	305,400.00	.00	305,400.00	
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget	Property Tax Revenue					1.00	305,400.00	305,400.00	
							First Review Budget Totals	\$305,400.00	
380.660.000.30170	TIF Distribution Tax	361.35	.00	102.43	.00	.00	.00	.00	
380.660.000.37900	Miscellaneous Reimbursement	.01	245.00	300.00	.00	.00	.00	.00	
380.660.000.38000	Investment Income	715.73	3,014.12	2,816.12	4,341.73	4,000.00	342.00	4,342.00	9
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget	Investment Income					1.00	4,341.73	4,341.73	
							First Review Budget Totals	\$4,341.73	
380.660.000.38900	Miscellaneous Other	1,075.00	1,375.00	910.00	910.00	910.00	.00	910.00	
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget	Miscellaneous Other					1.00	910.00	910.00	
							First Review Budget Totals	\$910.00	
380.660.000.39900	Cash On Hand	.00	.00	.00	.00	20,761.00	(342.00)	20,419.00	(2)
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget	Cash on Hand					1.00	20,419.00	20,419.00	
							First Review Budget Totals	\$20,419.00	
Sub-Department 000 - Revenues Totals		\$305,612.48	\$308,629.16	\$308,128.77	\$309,716.23	\$331,071.00	\$0.00	\$331,071.00	0%
Department 660 - Veterans' Commission Totals		\$305,612.48	\$308,629.16	\$308,128.77	\$309,716.23	\$331,071.00	\$0.00	\$331,071.00	0%
REVENUE TOTALS		\$305,612.48	\$308,629.16	\$308,128.77	\$309,716.23	\$331,071.00	\$0.00	\$331,071.00	0%
EXPENSE									
Department 660 - Veterans' Commission									
Sub-Department 660 - Veterans' Commission									
380.660.660.40000	Salaries and Wages	170,750.39	170,261.49	175,414.50	180,662.93	188,634.00	4,562.00	193,196.00	2
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget	Salary lines adjusted and updated to include the new payroll accrual.								



Veterans' Assistance Commission - FY18 Budget Detail

Budget Year 2018

G/L Account Account Description 2013 Actual Amount 2014 Actual Amount 2015 Actual Amount 2016 Actual Amount 2017 Amended Budget Amount Change FY17-FY18 2018 First Review Budget % Change FY17-FY18

Fund 380 - Veterans' Commission

EXPENSE

Department 660 - Veterans' Commission

Sub-Department 660 - Veterans' Commission

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
First Review Budget	Benson, Thomas - County Veteran Service Officer			1.00	54,869.74	54,869.74		
First Review Budget	Johnson, Nathaniel - County Veteran Service Officer			1.00	36,771.88	36,771.88		
First Review Budget	Payroll Accrual			.00	192,675.49	520.22		
First Review Budget	Wells, Steven - County Veteran Service Officer			1.00	46,133.99	46,133.99		
First Review Budget	Zimmerman, Jacob - Superintendent			1.00	54,899.88	54,899.88		
First Review Budget Totals						<u>\$193,195.71</u>		

380.660.660.40200	Overtime Salaries	481.74	93.94	235.38	.00	.00	.00	.00	
380.660.660.45000	Healthcare Contribution	39,476.36	39,641.41	44,863.89	54,497.75	57,664.00	2,665.00	60,329.00	5

Comments	
Level	Comment
Submitted Budget	Amount listed is per the Budget Guidelines.

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
First Review Budget	Benson, Thomas - County Veteran Service Officer - PPO Single			24.00	294.54	7,068.96		
First Review Budget	Johnson, Nathaniel - County Veteran Service Officer - BA Family			24.00	739.72	17,753.28		
First Review Budget	Wells, Steven - Assistant Superintendent - Blue Advantage Family			24.00	739.72	17,753.28		
First Review Budget	Zimmerman, Jacob - Superintendent - Blue Advantage Family			24.00	739.72	17,753.28		
First Review Budget Totals						<u>\$60,328.80</u>		

380.660.660.45009	Healthcare Subsidy	.00	.00	.00	(2,606.82)	.00	.00	.00	
380.660.660.45010	Dental Contribution	1,043.24	1,293.33	1,393.89	1,745.05	1,896.00	287.00	2,183.00	15

Comments	
Level	Comment
Submitted Budget	Amount listed is per the Budget Guidelines.

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
First Review Budget	Benson, Thomas - County Veteran Service Officer - Dental Single			24.00	10.37	248.88		
First Review Budget	Johnson, Nathaniel County Veteran Service Officer- Dental Family			24.00	26.85	644.40		
First Review Budget	Wells, Steven - County Veteran Service Officer - Dental Family			24.00	26.85	644.40		
First Review Budget	Zimmerman, Jacob - Superintendent - Dental Family			24.00	26.85	644.40		
First Review Budget Totals						<u>\$2,182.08</u>		

380.660.660.45019	Dental Subsidy	.00	.00	.00	(45.36)	.00	.00	.00	
-------------------	----------------	-----	-----	-----	---------	-----	-----	-----	--



Veterans' Assistance Commission - FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 First Review Budget	% Change FY17-FY18
Fund 380 - Veterans' Commission									
EXPENSE									
Department 660 - Veterans' Commission									
Sub-Department 660 - Veterans' Commission									
380.660.660.45100	FICA/SS Contribution	12,598.18	12,485.39	12,768.94	13,001.79	14,431.00	349.00	14,780.00	2
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Amount listed is per the Budget Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget Total Salaries .08 193,195.71 14,779.47									
First Review Budget Totals \$14,779.47									
380.660.660.45200	IMRF Contribution	18,769.54	18,269.84	17,117.97	17,032.19	18,807.00	(492.00)	18,315.00	(3)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Amount listed is per the Budget Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget Total Salaries .09 193,195.71 18,314.95									
First Review Budget Totals \$18,314.95									
380.660.660.52140	Repairs and Maint- Copiers	283.98	146.01	324.67	443.44	421.00	79.00	500.00	19
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Increase projected based on actual usage and new increased copier maintenance contract.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget Copier Maintenance Contract 1.00 500.00 500.00									
First Review Budget Totals \$500.00									
380.660.660.52230	Repairs and Maint- Vehicles	473.18	1,394.36	402.90	21.50	1,000.00	(1,000.00)	.00	(100)
380.660.660.53000	Liability Insurance	4,241.00	3,609.00	3,209.00	3,380.00	3,132.00	269.00	3,401.00	9
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Amount listed is per the Budget Guidelines.									



Veterans' Assistance Commission - FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 First Review Budget	% Change FY17-FY18
Fund 380 - Veterans' Commission									
EXPENSE									
Department 660 - Veterans' Commission									
Sub-Department 660 - Veterans' Commission									
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
First Review Budget	Total Salaries					.02	193,195.71	3,400.24	
								<u>3,400.24</u>	
								First Review Budget Totals	\$3,400.24
380.660.660.53100	Workers Compensation	3,534.00	3,350.00	3,103.00	3,471.00	4,000.00	174.00	4,174.00	4
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Amount listed is per the Budget Guidelines.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
First Review Budget	Total Salaries					.02	193,195.71	4,173.03	
								<u>4,173.03</u>	
								First Review Budget Totals	\$4,173.03
380.660.660.53020	Unemployment Claims	495.00	467.00	406.00	344.00	302.00	(31.00)	271.00	(10)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Amount listed is per the Budget Guidelines.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
First Review Budget	Unemployment					.00	193,195.71	270.47	
								<u>270.47</u>	
								First Review Budget Totals	\$270.47
380.660.660.53100	Conferences and Meetings	1,064.21	126.75	452.84	390.37	797.00	(272.00)	525.00	(34)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Projected expenses based on plans to attend 2 Illinois Association of County Veterans Assistance Commission meetings in Peoria and Springfield.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
First Review Budget	Hotel for IACVAC Meetings					3.00	100.00	300.00	
First Review Budget	Per Diem for IACVAC Meetings					1.00	225.00	225.00	
								<u>525.00</u>	
								First Review Budget Totals	\$525.00



Veterans' Assistance Commission - FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 First Review Budget	% Change FY17-FY18	
Fund 380 - Veterans' Commission										
EXPENSE										
Department 660 - Veterans' Commission										
Sub-Department 660 - Veterans' Commission										
380.660.660.53110	Employee Training	4,522.65	3,697.82	3,231.58	8,391.40	6,484.00	(160.00)	6,324.00	(2)	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Expenses projected for 4 employees to attend annual certification training at the National Association of County Veterans Assistance Commission Annual Training Conference. Without annual certification training, employees would lose their accreditation and consequently would not be able to help veterans apply for their benefits.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
First Review Budget		Hotel Accomodations for NACVSO Training Conference		4.00		570.00		2,280.00		
First Review Budget		NACVSO Training Conference Registration Fee		4.00		300.00		1,200.00		
First Review Budget		Per Diem for NACVSO Conference		4.00		311.00		1,244.00		
First Review Budget		Roundtrip Airfare to NACVSO Training Conference		4.00		400.00		1,600.00		
								First Review Budget Totals		\$6,324.00
380.660.660.53120	Employee Mileage Expense	24.42	778.30	904.00	329.75	458.00	214.00	672.00	47	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Expenses projected based on attending the 12 Director's Meetings at Hines VA Hospital and 2 Illinois Association of County Veterans Assistance Commission meetings in Peoria and Springfield.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
First Review Budget		IACVAC Meetings		662.00		.53		350.86		
First Review Budget		Meetings at Hines VA Hospital (12 total)		604.80		.53		320.54		
								First Review Budget Totals		\$671.40
380.660.660.53130	General Association Dues	440.00	440.00	390.00	330.00	445.00	.00	445.00		
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Membership dues to the Illinois Association of County Veterans Assistance Commissions and the National Association of County Veterans Service Officers in order to belong to those organizations and participate in their training conferences in order to maintain employees' certification.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
First Review Budget		IACVAC Association Dues (Commission)		1.00		325.00		325.00		
First Review Budget		NACVSO Association Dues per Employee		4.00		30.00		120.00		
								First Review Budget Totals		\$445.00



Veterans' Assistance Commission - FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 First Review Budget	% Change FY17-FY18
Fund 380 - Veterans' Commission									
EXPENSE									
Department 660 - Veterans' Commission									
Sub-Department 660 - Veterans' Commission									
380.660.660.55000	Miscellaneous Contractual Exp	24,240.72	21,189.64	8,686.27	1,856.52	29,453.00	(5,453.00)	24,000.00	(19)
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Expenses for financial assistance for indigent veterans. The amount can fluctuate year-to-year based on the economy and other factors. Some years have seen expenditures in excess of \$90,000 while other years less than \$10,000.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget		Financial Assistance for Indigent Veterans		1.00		24,000.00		24,000.00	
First Review Budget Totals								\$24,000.00	
380.660.660.60000	Office Supplies	668.44	370.34	780.64	8,046.40	500.00	(94.00)	406.00	(19)
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Projected amount based on historical supplies needed.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget		General Office Supplies		1.00		272.08		272.08	
First Review Budget		Water Service		12.00		11.16		133.92	
First Review Budget Totals								\$406.00	
380.660.660.60050	Books and Subscriptions	41.36	215.30	210.10	743.52	302.00	(97.00)	205.00	(32)
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Project cost of annual renewal of necessary publications.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget		NVLSP Veteran Manual Bundle		1.00		205.00		205.00	
First Review Budget Totals								\$205.00	
380.660.660.60060	Computer Software- Non Capital	.00	463.45	.00	.00	.00	.00	.00	
380.660.660.60070	Computer Hardware- Non Capital	.00	597.71	.00	.00	.00	.00	.00	
380.660.660.63040	Fuel- Vehicles	5,101.70	1,859.32	135.21	32.20	500.00	(500.00)	.00	(100)



Veterans' Assistance Commission - FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 First Review Budget	% Change FY17-FY18
Fund 380 - Veterans' Commission									
EXPENSE									
Department 660 - Veterans' Commission									
Sub-Department 660 - Veterans' Commission									
380.660.660.64000	Telephone	1,302.01	1,614.79	1,632.70	1,304.41	1,700.00	(500.00)	1,200.00	(29)
Comments									
Level	Comment								
Submitted Budget	Decrease based on FY 2016 actual expense and the cancellation of the Commission's cell phone.								
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
First Review Budget	Telephone Service					1.00	1,200.00	1,200.00	
						First Review Budget Totals		\$1,200.00	
380.660.660.70030	Computer Software License Cost	.00	.00	144.68	144.68	145.00	.00	145.00	
Comments									
Level	Comment								
Submitted Budget	Expenses based on FY 2016 actual.								
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
First Review Budget	Computer Program Licensing					1.00	144.68	144.68	
						First Review Budget Totals		\$144.68	
Sub-Department 660 - Veterans' Commission Totals		\$289,552.12	\$282,365.19	\$275,808.16	\$293,516.72	\$331,071.00	\$0.00	\$331,071.00	0%
Department 660 - Veterans' Commission Totals		\$289,552.12	\$282,365.19	\$275,808.16	\$293,516.72	\$331,071.00	\$0.00	\$331,071.00	0%
	EXPENSE TOTALS	\$289,552.12	\$282,365.19	\$275,808.16	\$293,516.72	\$331,071.00	\$0.00	\$331,071.00	0%
Fund 380 - Veterans' Commission Totals		\$305,612.48	\$308,629.16	\$308,128.77	\$309,716.23	\$331,071.00	\$0.00	\$331,071.00	0%
	REVENUE TOTALS	\$305,612.48	\$308,629.16	\$308,128.77	\$309,716.23	\$331,071.00	\$0.00	\$331,071.00	0%
	EXPENSE TOTALS	\$289,552.12	\$282,365.19	\$275,808.16	\$293,516.72	\$331,071.00	\$0.00	\$331,071.00	0%
Fund 380 - Veterans' Commission Totals		\$16,060.36	\$26,263.97	\$32,320.61	\$16,199.51	\$0.00	\$0.00	\$0.00	+++
	Net Grand Totals	\$305,612.48	\$308,629.16	\$308,128.77	\$309,716.23	\$331,071.00	\$0.00	\$331,071.00	0%
	REVENUE GRAND TOTALS	\$305,612.48	\$308,629.16	\$308,128.77	\$309,716.23	\$331,071.00	\$0.00	\$331,071.00	0%
	EXPENSE GRAND TOTALS	\$289,552.12	\$282,365.19	\$275,808.16	\$293,516.72	\$331,071.00	\$0.00	\$331,071.00	0%
	Net Grand Totals	\$16,060.36	\$26,263.97	\$32,320.61	\$16,199.51	\$0.00	\$0.00	\$0.00	+++