



Environmental Management - General Fund - FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17- FY18
Fund 001 - General Fund									
EXPENSE									
Department 690 - Development									
Sub-Department 692 - Water Resources & Subdivisions									
001.690.692.40000	Salaries and Wages	356,150.11	347,519.69	320,493.11	316,274.67	342,520.00	1,181.00	343,701.00	
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Salaries reflect an increase, promotional increases were given to Wilford for obtaining CFM, and Mora was promoted to Adm/Tech Officer III. WR is in process of interviewing interns to fill the intern position.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Anderson Jr., Kenneth-Director (15%ENTSUR & 10%STMWR 10% ElectAg) .65 102,877.00 66,870.05									
Submitted Budget Anne Wilfor - Strmwtr Manager/Sr Engineer 1.00 66,563.00 66,563.00									
Submitted Budget Linke, Robert - Sr Engineer 1.00 71,750.00 71,750.00									
Submitted Budget Mora, Esmeralda - Admin Officer/Tech III 1.00 45,530.00 45,530.00									
Submitted Budget PAYROLL ACCRUAL .00 378,685.00 1,022.45									
Submitted Budget Vacant Part-Time Intern (No Benefits) 1.00 4,721.00 4,721.00									
Submitted Budget Wollnik, Jodie - Assistant Director 1.00 87,244.00 87,244.00									
Submitted Budget Totals <u>\$343,700.50</u>									
001.690.692.45000	Healthcare Contribution	54,042.41	47,719.54	35,550.16	32,481.10	49,550.00	(17,528.00)	32,022.00	(35)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget For FY17 included was a new staff for FY18 benefit amount was deleted. Staff does not participate.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget ANDERSON, JR, KEN .65 17,753.00 11,539.45									
Submitted Budget LINKE, ROBERT - Sr. Water Resources Engineer 1.00 7,069.00 7,069.00									
Submitted Budget MORA, ESMERALDA - Admin Officer III 1.00 6,344.00 6,344.00									
Submitted Budget WOLLNIK, JODIE - Asst. Water Resources Director 1.00 7,069.00 7,069.00									
Submitted Budget Totals <u>\$32,021.45</u>									
001.690.692.45009	Healthcare Subsidy	.00	.00	.00	(1,781.26)	.00	.00	.00	
001.690.692.45010	Dental Contribution	1,921.66	1,638.55	948.54	833.97	1,352.00	(455.00)	897.00	(34)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget For FY17 included calculations for a new staff. Staff is not participating.									



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Fund **001 - General Fund**

EXPENSE

Department **690 - Development**

Sub-Department **692 - Water Resources & Subdivisions**

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit		Total Amount
Submitted Budget	Vehicle Maintenance - Oil Changes etc.				1.00	200.00		200.00
							Submitted Budget Totals	\$200.00

001.690.692.53060	General Printing	105.00	.00	.00	.00	.00	.00	.00
001.690.692.53070	Legal Printing	342.40	243.00	1,803.00	5,076.99	250.00	.00	250.00

Comments	
Level	Comment
Submitted Budget	Ordinances require Legal notices RFP publication, etc.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit		Total Amount
Submitted Budget	Funds for legal printing required by Ordinances				1.00	250.00		250.00
							Submitted Budget Totals	\$250.00

001.690.692.53100	Conferences and Meetings	786.93	1,865.84	1,626.03	1,137.08	1,600.00	400.00	2,000.00
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Comments	
Level	Comment
Submitted Budget	Requesting an increase to cover required licensing requirements for staff.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit		Total Amount
Submitted Budget	Conferences & Meetings for 4 staff				1.00	2,000.00		2,000.00
							Submitted Budget Totals	\$2,000.00

001.690.692.53110	Employee Training	1,876.00	199.00	.00	195.00	250.00	.00	250.00
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Comments	
Level	Comment
Submitted Budget	Covers local training for 4 staff

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit		Total Amount
Submitted Budget	Employee Training				1.00	250.00		250.00
							Submitted Budget Totals	\$250.00



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Fund 001 - General Fund									
EXPENSE									
Department 690 - Development									
Sub-Department 692 - Water Resources & Subdivisions									
001.690.692.53120	Employee Mileage Expense	47.46	59.92	108.63	.00	200.00	.00	200.00	
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Mileage expense, from time to time staff need to use their own vehicles to do site visits.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Mileage Expense 1.00 200.00 200.00									
Submitted Budget Totals \$200.00									
001.690.692.53130	General Association Dues	1,488.00	733.00	775.50	50.00	400.00	.00	400.00	
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Staff are required memberships with water and engineering associations.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Associations Dues 1.00 400.00 400.00									
Submitted Budget Totals \$400.00									
001.690.692.60000	Office Supplies	516.34	264.04	313.24	486.64	400.00	.00	400.00	
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Provides general office supplies, file folders, paper, pens, etc.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Office Supplies 1.00 400.00 400.00									
Submitted Budget Totals \$400.00									
001.690.692.60010	Operating Supplies	9.13	26.94	117.55	7.69	100.00	.00	100.00	
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Funds for field supplies, flags, stakes, etc.									



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Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Operating Supplies					1.00	100.00	100.00	
								<u>100.00</u>	
								Submitted Budget Totals	\$100.00
001.690.692.60020	Computer Related Supplies	371.84	201.83	.00	112.11	200.00	.00	200.00	
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Fund provides for ink cartridges, etc.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Computer Related Supplies					1.00	200.00	200.00	
								<u>200.00</u>	
								Submitted Budget Totals	\$200.00
001.690.692.60050	Books and Subscriptions	19.64	.00	.00	.00	.00	.00	.00	
001.690.692.60060	Computer Software- Non Capital	2,089.58	2,156.84	1,950.06	1,950.66	2,500.00	.00	2,500.00	
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Funds cover the AutoCadr software license used by 3 engineers.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Computer Software -Non Capital					1.00	2,500.00	2,500.00	
								<u>2,500.00</u>	
								Submitted Budget Totals	\$2,500.00
001.690.692.60070	Computer Hardware- Non Capital	54.98	.00	.00	.00	.00	.00	.00	
001.690.692.63040	Fuel- Vehicles	626.86	826.48	473.82	342.86	500.00	(200.00)	300.00	(40)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Reducing fund due to 2017 vehicle gas efficiency.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Fuel for Vehicles					1.00	300.00	300.00	
								<u>300.00</u>	
								Submitted Budget Totals	\$300.00
001.690.692.73500	Other Construction	5,422.26	.00	5,820.00	.00	.00	.00	.00	



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REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
EXPENSE GRAND TOTALS	\$426,591.38	\$403,788.85	\$371,511.35	\$387,480.22	\$425,772.00	(\$16,903.00)	\$408,869.00		(4%)
Net Grand Totals	(\$426,591.38)	(\$403,788.85)	(\$371,511.35)	(\$387,480.22)	(\$425,772.00)	\$16,903.00	(\$408,869.00)		(4%)