



Human Resources Management - General Fund - FY18 Budget Detail

Budget Year 2018

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EXPENSE																																																											
Department 120 - Human Resource Management																																																											
Sub-Department 120 - Human Resource Management																																																											
001.120.120.40000	Salaries and Wages	270,169.83	270,459.97	258,454.57	280,638.66	309,934.00	(4,441.00)	305,493.00	(1)																																																		
Comments																																																											
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001.120.120.40200	Overtime Salaries	.00	.00	185.85	.00	.00	.00	.00																																																			
001.120.120.45000	Healthcare Contribution	50,261.98	46,990.52	46,909.16	58,232.71	63,128.00	(2,281.00)	60,847.00	(4)																																																		
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001.120.120.45009	Healthcare Subsidy	.00	.00	.00	(2,706.70)	.00	.00	.00																																																			



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Fund 001 - General Fund									
EXPENSE									
Department 120 - Human Resource Management									
Sub-Department 120 - Human Resource Management									
001.120.120.45010	Dental Contribution	2,079.04	2,178.13	1,872.35	2,285.85	2,516.00	378.00	2,894.00	15
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Benefit increase for fiscal year 2018.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget Assistant Director .52 644.00 334.88									
First Review Budget Benefits Coordinator 1.00 249.00 249.00									
First Review Budget Executive Director .20 644.00 128.80									
First Review Budget HR Specialist 1.00 644.00 644.00									
First Review Budget Payroll Clerk 1.00 644.00 644.00									
First Review Budget Payroll Manager 1.00 644.00 644.00									
First Review Budget Payroll/Administrative Clerk 1.00 249.00 249.00									
First Review Budget Totals <u>\$2,893.68</u>									
001.120.120.45019	Dental Subsidy	.00	.00	.00	(57.82)	.00	.00	.00	
001.120.120.50000	Project Administration Services	17,820.00	16,697.50	17,564.16	200.00	.00	.00	.00	
001.120.120.52130	Repairs and Maint- Computers	1,290.84	101.70	.00	.00	.00	.00	.00	
001.120.120.52140	Repairs and Maint- Copiers	.00	.00	.00	1,410.10	1,839.00	.00	1,839.00	
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget Xerox Copier Agreement 1.00 1,839.00 1,839.00									
First Review Budget Totals <u>\$1,839.00</u>									
001.120.120.53050	Employment Advertising	4,473.00	.00	.00	.00	.00	.00	.00	
001.120.120.53100	Conferences and Meetings	2,523.98	3,790.00	6,036.76	4,969.14	3,756.00	1,500.00	5,256.00	40
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Combined Employee training with this line item.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget Conference and Meetings - NEW WORLD PAYROLL 1.00 3,756.00 3,756.00									
First Review Budget Training for Payroll Annual Compliance 1.00 1,500.00 1,500.00									
First Review Budget Totals <u>\$5,256.00</u>									



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Fund 001 - General Fund									
EXPENSE									
Department 120 - Human Resource Management									
Sub-Department 120 - Human Resource Management									
001.120.120.53110	Employee Training	7,334.60	5,767.40	4,636.90	2,977.00	1,580.00	(1,580.00)	.00	(100)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Combined Employee Training and Conference Meetings									
001.120.120.53120	Employee Mileage Expense	31.64	37.29	131.93	105.52	97.00	3.00	100.00	3
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget Employee Mileage 1.00 100.00 100.00									
First Review Budget Totals \$100.00									
001.120.120.53130	General Association Dues	342.00	834.00	933.00	959.00	.00	.00	.00	
001.120.120.55000	Miscellaneous Contractual Exp	2,905.00	5,300.00	4,174.90	3,455.00	4,000.00	23,800.00	27,800.00	595
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Adding a backup Payroll Temp for 2018 for stop gap.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget FMLA Outsourcing 1.00 17,400.00 17,400.00									
First Review Budget Payroll Temp Agency 1.00 6,400.00 6,400.00									
First Review Budget ROE Fingerprinting background 1.00 4,000.00 4,000.00									
First Review Budget Totals \$27,800.00									
001.120.120.60000	Office Supplies	852.48	497.48	1,216.35	476.04	1,000.00	.00	1,000.00	
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget Office Supplies 1.00 1,000.00 1,000.00									
First Review Budget Totals \$1,000.00									
001.120.120.60010	Operating Supplies	2,123.70	2,501.65	2,283.99	1,633.06	2,000.00	.00	2,000.00	
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget Operating Supplies, i.e., ID badges, tax forms, envelopes 1.00 2,000.00 2,000.00									
First Review Budget Totals \$2,000.00									

