



Mill Creek - Special Revenue - FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 First Review Budget	% Change FY17-FY18
Fund 520	Mill Creek Special Service Area								
REVENUE									
Department	690 - Development								
Sub-Department	000 - Revenues								
520.690.000.30000	Property Taxes	678,663.91	679,182.63	676,514.55	674,655.04	679,500.00	.00	679,500.00	
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
First Review Budget	Property Taxes (District #003 - Mill Creek SSA)					1.00	679,500.00	679,500.00	
								First Review Budget Totals	\$679,500.00
520.690.000.38000	Investment Income	1,431.97	5,779.60	5,279.77	8,898.03	3,494.00	850.00	4,344.00	24
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Increased based on FY17Actuals								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
First Review Budget	Investment Income					1.00	4,344.00	4,344.00	
								First Review Budget Totals	\$4,344.00
520.690.000.38900	Miscellaneous Other	.00	.00	.00	.00	8,000.00	(8,000.00)	.00	(100)
520.690.000.39000	Transfer From Other Funds	.00	22,717.00	.00	.00	.00	.00	.00	
520.690.000.39900	Cash On Hand	.00	.00	.00	.00	118,183.00	271,817.00	390,000.00	230
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
First Review Budget	Transfer to Cover Funding for Misc Contractual Expenses					1.00	390,000.00	390,000.00	
								First Review Budget Totals	\$390,000.00
Sub-Department 000 - Revenues Totals		\$680,095.88	\$707,679.23	\$681,794.32	\$683,553.07	\$809,177.00	\$264,667.00	\$1,073,844.00	33%
Department 690 - Development Totals		\$680,095.88	\$707,679.23	\$681,794.32	\$683,553.07	\$809,177.00	\$264,667.00	\$1,073,844.00	33%
REVENUE TOTALS		\$680,095.88	\$707,679.23	\$681,794.32	\$683,553.07	\$809,177.00	\$264,667.00	\$1,073,844.00	33%

EXPENSE

Department 690 - Development

Sub-Department 730 - Mill Creek Special Service Area

520.690.730.40000	Salaries and Wages	61,258.97	55,021.83	55,903.48	45,477.84	61,839.00	(10,700.00)	51,139.00	(17)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	William Earle was originally a P-T staff member. He is now F-T Mill Creek Coordinator replacing M. Remiyac at a lower salary.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
First Review Budget	Earle, William (Mill Creek Coordinator-100%)					1.00	48,000.00	48,000.00	



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Fund 520 - Mill Creek Special Service Area									
EXPENSE									
Department 690 - Development									
Sub-Department 730 - Mill Creek Special Service Area									
	First Review Budget					.04	75,028.00	3,001.12	
	First Review Budget					.00	51,001.12	137.70	
								First Review Budget Totals	\$51,138.82
520.690.730.45000	Healthcare Contribution	15,975.87	3,190.22	2,491.32	2,136.16	4,481.00	(3,916.00)	565.00	(87)
Comments									
	<i>Level</i>	<i>Comment</i>							
	Submitted Budget	William Earle is eligible for Healthcare benefits, but has opted not to participate in this benefit.							
Budget Transactions									
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	First Review Budget	Tim Mescher (4%) Mapping Services				.04	14,125.00	565.00	
								First Review Budget Totals	\$565.00
520.690.730.45009	Healthcare Subsidy	.00	.00	.00	(100.84)	.00	.00	.00	
520.690.730.45010	Dental Contribution	602.64	132.98	92.25	77.43	163.00	498.00	661.00	306
Comments									
	<i>Level</i>	<i>Comment</i>							
	Submitted Budget	Higher for FY18 due to opt in for Earle.							
Budget Transactions									
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	First Review Budget	Tim Mescher (4%) Mapping Services				.04	644.00	25.76	
	First Review Budget	William Earle (100%)				1.00	635.00	635.00	
								First Review Budget Totals	\$660.76
520.690.730.45019	Dental Subsidy	.00	.00	.00	(1.97)	.00	.00	.00	
520.690.730.45100	FICA/SS Contribution	4,488.16	4,194.97	4,247.65	3,449.46	4,731.00	(818.00)	3,913.00	(17)
Budget Transactions									
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	First Review Budget	FICA/SS Contribution				.08	51,138.82	3,912.12	
								First Review Budget Totals	\$3,912.12
520.690.730.45200	IMRF Contribution	6,773.56	6,123.94	4,488.70	3,299.58	4,969.00	(121.00)	4,848.00	(2)
Budget Transactions									
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	First Review Budget	IMRF Contribution				.09	51,138.82	4,847.96	
								First Review Budget Totals	\$4,847.96



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Fund 520	Mill Creek Special Service Area								
EXPENSE									
Department	690 - Development								
Sub-Department	730 - Mill Creek Special Service Area								
520.690.730.50150	Contractual/Consulting Services	76,669.11	36,205.40	14,761.14	40,218.09	95,200.00	(50,200.00)	45,000.00	(53)
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Major consulting services to come up with a long-term grounds maintenance plan were utilized in FY17, FY18 services will be more at a minimal level.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget		Contingency		1.00		29,250.00		29,250.00	
First Review Budget		J.U.L.I.E. Annual Membership Fee (G4S)		1.00		2,500.00		2,500.00	
First Review Budget		J.U.L.I.E. Locater Services (G4S)		1.00		12,500.00		12,500.00	
First Review Budget		Janitorial Services (Industrial Maintenance)		1.00		750.00		750.00	
First Review Budget Totals								\$45,000.00	
520.690.730.50160	Legal Services	1,102.00	2,394.00	3,620.00	3,404.37	8,000.00	(4,000.00)	4,000.00	(50)
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Funding updated based on actual spending.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget		Legal Counsel (Ottosen, Britz, et al)		1.00		4,000.00		4,000.00	
First Review Budget Totals								\$4,000.00	
520.690.730.50480	Security Services	10,295.50	10,510.00	11,280.00	12,180.00	17,500.00	(2,500.00)	15,000.00	(14)
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Minor reduction based on budget.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget		KC Sheriff's Patrol		1.00		15,000.00		15,000.00	
First Review Budget Totals								\$15,000.00	
520.690.730.52020	Repairs and Maintenance- Roads	206,361.50	95,757.70	54,835.93	59,250.00	182,200.00	(107,200.00)	75,000.00	(59)
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Decreased attributed in increase in FY18 grounds improvement projects.							



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Fund **520 - Mill Creek Special Service Area**

EXPENSE

Department **690 - Development**

Sub-Department **730 - Mill Creek Special Service Area**

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
First Review Budget	Road Repairs & Maintenance (Contingency)			1.00	10,500.00	10,500.00		
First Review Budget	Snowplowing/Salting			1.00	57,000.00	57,000.00		
First Review Budget	Street Sweeping Services			1.00	7,500.00	7,500.00		
						First Review Budget Totals		\$75,000.00

520.690.730.52120	Repairs and Maint- Grounds	222,635.40	229,952.28	380,498.09	519,240.52	335,617.00	88,123.00	423,740.00	26
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Comments	
Level	Comment
Submitted Budget	Standard maintenance and repairs for MC increased due to a substantial amount of projected improvements projected to be implemented in FY18.

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
First Review Budget	Bike Path Asphalt Repair/Maintenance			1.00	29,000.00	29,000.00		
First Review Budget	Brush Pick-Up Services			1.00	29,240.00	29,240.00		
First Review Budget	Concrete Mudjacking			1.00	29,000.00	29,000.00		
First Review Budget	Contingency			1.00	34,500.00	34,500.00		
First Review Budget	Floral/Planting Enhancements			1.00	40,000.00	40,000.00		
First Review Budget	Holiday Lighting Services			1.00	6,000.00	6,000.00		
First Review Budget	Landscape Maintenance			1.00	83,000.00	83,000.00		
First Review Budget	Native Prairie Maintenance			1.00	21,500.00	21,500.00		
First Review Budget	Sidewalk Repairs			1.00	100,000.00	100,000.00		
First Review Budget	Trash Receptacle Services (Winter Season)			1.00	2,000.00	2,000.00		
First Review Budget	Tree Removal Services			1.00	29,500.00	29,500.00		
First Review Budget	Turf Fertilization			1.00	20,000.00	20,000.00		
						First Review Budget Totals		\$423,740.00

520.690.730.52180	Building Space Rental	13,728.58	9,960.81	10,445.10	11,923.30	15,500.00	(3,000.00)	12,500.00	(19)
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Comments	
Level	Comment
Submitted Budget	Reduced based on actual prior year expenses.

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
First Review Budget	MC SSA Office Space Lease			1.00	12,500.00	12,500.00		
						First Review Budget Totals		\$12,500.00



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Fund 520 - Mill Creek Special Service Area									
EXPENSE									
Department 690 - Development									
Sub-Department 730 - Mill Creek Special Service Area									
520.690.730.52230	Repairs and Maint- Vehicles	680.26	125.00	.00	.00	.00	.00	.00	
520.690.730.52250	Intersect Lighting Services	16,568.58	18,743.36	21,467.38	16,340.09	26,000.00	(1,000.00)	25,000.00	(4)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Minor reduction to balance budget.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget Electrical Repair/Maintenance 1.00 25,000.00 25,000.00									
First Review Budget Totals \$25,000.00									
520.690.730.53000	Liability Insurance	1,492.00	1,244.00	1,036.00	846.00	1,027.00	(126.00)	901.00	(12)
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget Liability Insurance .02 51,138.82 900.04									
First Review Budget Totals \$900.04									
520.690.730.53010	Workers Compensation	1,244.00	1,154.00	1,002.00	868.00	1,311.00	(206.00)	1,105.00	(16)
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget Worker's Compensation .02 51,138.82 1,104.60									
First Review Budget Totals \$1,104.60									
520.690.730.53020	Unemployment Claims	174.00	161.00	131.00	86.00	99.00	(27.00)	72.00	(27)
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget Unemployment Claims .00 51,138.82 71.59									
First Review Budget Totals \$71.59									
520.690.730.53060	General Printing	69.12	35.92	35.67	.00	2,000.00	(1,000.00)	1,000.00	(50)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Reduction based on minimal level of historical spending.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
First Review Budget General Printing 1.00 1,000.00 1,000.00									
First Review Budget Totals \$1,000.00									



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Fund 520 - Mill Creek Special Service Area									
EXPENSE									
Department 690 - Development									
Sub-Department 730 - Mill Creek Special Service Area									
520.690.730.53070	Legal Printing	81.20	46.20	171.00	129.03	500.00	.00	500.00	
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	First Review Budget					1.00	500.00	500.00	
								First Review Budget Totals	\$500.00
520.690.730.53100	Conferences and Meetings	42.34	.00	.00	.00	1,000.00	(500.00)	500.00	(50)
	Comments								
	<i>Level</i>								
	Submitted Budget								Reduced based on historical expenditures.
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	First Review Budget					1.00	500.00	500.00	
								First Review Budget Totals	\$500.00
520.690.730.53110	Employee Training	299.00	.00	.00	.00	1,000.00	(500.00)	500.00	(50)
	Comments								
	<i>Level</i>								
	Submitted Budget								No major training planned, reduced to minimal level.
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	First Review Budget					1.00	500.00	500.00	
								First Review Budget Totals	\$500.00
520.690.730.53120	Employee Mileage Expense	.00	107.52	454.26	438.09	500.00	.00	500.00	
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	First Review Budget					1.00	500.00	500.00	
								First Review Budget Totals	\$500.00
520.690.730.55000	Miscellaneous Contractual Exp	.00	.00	.00	.00	.00	390,000.00	390,000.00	
	Comments								
	<i>Level</i>								
	Submitted Budget								Recommended improvement projects for MC. Advisory Board may decide not to move forward with a project. Funds to be used are "Cash On Hand" to complete these projects. Paving project is re-pavement of existing roads, not capital item.



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Fund **520 - Mill Creek Special Service Area**

EXPENSE

Department **690 - Development**

Sub-Department **730 - Mill Creek Special Service Area**

Budget Transactions									
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
First Review Budget	Bridge Timbers (Repair & Maintenance)				1.00	30,000.00	30,000.00		
First Review Budget	Cobblestones (Repair & Maintenance)				1.00	50,000.00	50,000.00		
First Review Budget	Landscape Enhancements				1.00	85,000.00	85,000.00		
First Review Budget	Parkway Trees (Installation of New Items)				1.00	60,000.00	60,000.00		
First Review Budget	Parkway Trees (Watering of New Installs)				1.00	15,000.00	15,000.00		
First Review Budget	Paving of Asphalt Roads				1.00	150,000.00	150,000.00		
							First Review Budget Totals	\$390,000.00	

520.690.730.60000 Office Supplies 257.00 688.71 731.28 375.88 2,000.00 (1,500.00) 500.00 (75)

Comments	
<i>Level</i>	<i>Comment</i>
Submitted Budget	Reduced based on historical expenses.

Budget Transactions								
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
First Review Budget	Office Supplies				1.00	500.00	500.00	
							First Review Budget Totals	\$500.00

520.690.730.60010 Operating Supplies 7,258.29 4,019.53 2,977.81 7,117.76 15,000.00 (10,000.00) 5,000.00 (67)

Comments	
<i>Level</i>	<i>Comment</i>
Submitted Budget	Reduced based on historical expenses.

Budget Transactions								
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
First Review Budget	Miscellaneous Operating Supplies/Expenses				1.00	5,000.00	5,000.00	
							First Review Budget Totals	\$5,000.00

520.690.730.60040 Postage 616.11 743.36 741.88 792.40 3,140.00 (1,640.00) 1,500.00 (52)

Comments	
<i>Level</i>	<i>Comment</i>
Submitted Budget	Reduced based on historical expenses.



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Fund 520 - Mill Creek Special Service Area									
EXPENSE									
Department	690 - Development								
Sub-Department	730 - Mill Creek Special Service Area								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
First Review Budget	Postcard Mailings					1.00	1,500.00	1,500.00	
								<u>1,500.00</u>	
								First Review Budget Totals	\$1,500.00
520.690.730.63020	Utilities- Intersect Lighting	19,012.99	21,356.52	12,205.20	6,238.18	23,000.00	(15,000.00)	8,000.00	(65)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Reduction based on historical expenses.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
First Review Budget	Electric Utility (ComEd)					1.00	7,500.00	7,500.00	
First Review Budget	Gas Utility (Nicor)					1.00	400.00	400.00	
First Review Budget	Water/Sewer Utility (WRD)					1.00	100.00	100.00	
								<u>8,000.00</u>	
								First Review Budget Totals	\$8,000.00
520.690.730.63040	Fuel- Vehicles	1,900.64	175.83	.00	.00	.00	.00	.00	
520.690.730.64000	Telephone	.00	.00	694.77	.00	.00	.00	.00	
520.690.730.99000	Transfer To Other Funds	15,000.00	10,000.00	10,000.00	12,400.00	2,400.00	.00	2,400.00	
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
First Review Budget	Transfer to 001.000.000 - Mill Creek Vehicle Usage					1.00	2,400.00	2,400.00	
								<u>2,400.00</u>	
								First Review Budget Totals	\$2,400.00
Sub-Department	730 - Mill Creek Special Service Area	\$684,586.82	\$512,045.08	\$594,311.91	\$746,185.37	\$809,177.00	\$264,667.00	\$1,073,844.00	33%
Totals									
Department	690 - Development	\$684,586.82	\$512,045.08	\$594,311.91	\$746,185.37	\$809,177.00	\$264,667.00	\$1,073,844.00	33%
EXPENSE TOTALS									
		\$684,586.82	\$512,045.08	\$594,311.91	\$746,185.37	\$809,177.00	\$264,667.00	\$1,073,844.00	33%
Fund	520 - Mill Creek Special Service Area	\$680,095.88	\$707,679.23	\$681,794.32	\$683,553.07	\$809,177.00	\$264,667.00	\$1,073,844.00	33%
REVENUE TOTALS									
		\$684,586.82	\$512,045.08	\$594,311.91	\$746,185.37	\$809,177.00	\$264,667.00	\$1,073,844.00	33%
EXPENSE TOTALS									
Fund	520 - Mill Creek Special Service Area	(\$4,490.94)	\$195,634.15	\$87,482.41	(\$62,632.30)	\$0.00	\$0.00	\$0.00	+++
Net Grand Totals									
	REVENUE GRAND TOTALS	\$680,095.88	\$707,679.23	\$681,794.32	\$683,553.07	\$809,177.00	\$264,667.00	\$1,073,844.00	33%
	EXPENSE GRAND TOTALS	\$684,586.82	\$512,045.08	\$594,311.91	\$746,185.37	\$809,177.00	\$264,667.00	\$1,073,844.00	33%
	Net Grand Totals	(\$4,490.94)	\$195,634.15	\$87,482.41	(\$62,632.30)	\$0.00	\$0.00	\$0.00	+++