



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17- FY18
Fund 200 - Court Automation									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 280 - Court Automation- CIC									
	Submitted Budget	Artz, Richard Civil Asst. Supervisor				1.00	34,455.00	34,455.00	
	Submitted Budget	Hackman, Cecelia Info. Systems Professional I				1.00	64,004.00	64,004.00	
	Submitted Budget	Hyman, Joy Administrative Asst				1.00	36,083.00	36,083.00	
	Submitted Budget	Lawrence, Monica CIO				.50	91,897.00	45,948.50	
	Submitted Budget	Lisson, Diane, Civil Supervisor				.50	60,215.00	30,107.50	
	Submitted Budget	Rebecca Lynch, Asst. Criminal Supr				1.00	34,461.00	34,461.00	
	Submitted Budget	Schilke, Sarah Info. Systems Professional I (CMS)				1.00	45,248.00	45,248.00	
	Submitted Budget	Sell, Sam Systems Professional I (CMS)				1.00	45,248.00	45,248.00	
	Submitted Budget	Sifuentes, Juan, Senior Supervisor				.50	56,872.00	28,436.00	
	Submitted Budget	Steging, Laura, Business Process Manager				.50	75,954.00	37,977.00	
	Submitted Budget	Turner, Stephanie, Criminal Supervisor				.50	49,285.00	24,642.50	
	Submitted Budget	Wolf, Kathy, Administrative Assistant				1.00	53,824.00	53,824.00	
	Submitted Budget Totals							\$481,731.67	
200.250.280.45000	Healthcare Contribution	47,681.38	48,753.68	55,280.81	54,751.90	174,285.00	(44,371.00)	129,914.00	(25)
Comments									
	<i>Level</i>	<i>Comment</i>							
	Submitted Budget	Res. 17-11 passage reduced Health and Dental . ITD Support Chargeback-FY17' (negotiate 2018 & future) Correlates to CMS support for transfer and chargeback negotiations between ITD and Circuit Clerk. See 200.250.284.50150 for this relationship.							
Budget Transactions									
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget	Steging, Laura, Business Process Mgr				.50	20,527.00	10,263.50	
	Submitted Budget	Artz, Richard Civil Asst. Supervisor				1.00	7,069.00	7,069.00	
	Submitted Budget	Hackman, Cecelia Info. Systems Professional I				1.00	7,069.00	7,069.00	
	Submitted Budget	Hyman, Joy Administrative Asst				1.00	14,125.00	14,125.00	
	Submitted Budget	Lawrence, Monica CIO				.50	20,527.00	10,263.50	
	Submitted Budget	Lisson, Diane, Civil Supervisor				.50	7,069.00	3,534.50	
	Submitted Budget	Rebecca Lynch, Asst. Criminal Supr				1.00	17,753.00	17,753.00	
	Submitted Budget	Schilke, Sarah Info. Systems Professional I (CMS)				1.00	17,753.00	17,753.00	
	Submitted Budget	Sell, Sam Info. Systems Professional I (CMS)				1.00	12,282.00	12,282.00	
	Submitted Budget	Sifuentes, Juan, Senior Supervisor				.50	17,753.00	8,876.50	
	Submitted Budget	Turner, Stephanie, Criminal Supervisor				.50	6,344.00	3,172.00	
	Submitted Budget	Wolf, Kathy Admin Asst.				1.00	17,753.00	17,753.00	
	Submitted Budget Totals							\$129,914.00	
200.250.280.45000	Healthcare Subsidy	.00	.00	.00	(2,606.40)	.00	.00	.00	



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Fund 200 - Court Automation										
EXPENSE										
Department 250 - Circuit Clerk										
Sub-Department 280 - Court Automation- CIC										
200.250.280.45010	Dental Contribution	1,688.40	1,858.46	1,807.85	1,776.99	5,799.00	(866.00)	4,933.00	(15)	
Comments										
Level		Comment								
Submitted Budget		Res. 17-11 passage reduced Health and Dental . ITD Support Chargeback-FY17' (negotiate 2018 & future) Correlates to CMS support for transfer and chargeback negotiations between ITD and Circuit Clerk. See 200.250.284.50150 for this relationship.								
Budget Transactions										
Level		Transaction		Number of Units		Cost Per Unit		Total Amount		
Submitted Budget		Artz, Richard Civil Asst. Supervisor		1.00		249.00		249.00		
Submitted Budget		Hackman, Cecelia Info. Systems Professional I		1.00		249.00		249.00		
Submitted Budget		Hyman, Joy Administrative Asst		1.00		644.00		644.00		
Submitted Budget		Lawrence, Monica CIO		.50		644.00		322.00		
Submitted Budget		Lisson, Diane, Civil Supervisor		.50		249.00		124.50		
Submitted Budget		Rebecca Lynch, Asst. Criminal Supr		1.00		644.00		644.00		
Submitted Budget		Schilke, Sarah Info. Systems Professional I (CMS)		1.00		644.00		644.00		
Submitted Budget		Sell, Sam Info. Systems Professional I (CMS)		1.00		644.00		644.00		
Submitted Budget		Sifuentes, Juan, Senior Supervisor		.50		644.00		322.00		
Submitted Budget		Steging, Laura, Business Process Mgr		.50		644.00		322.00		
Submitted Budget		Turner, Stephanie, Criminal Supervisor		.50		249.00		124.50		
Submitted Budget		Wolf, Kathy Administrative Asst.		1.00		644.00		644.00		
								Submitted Budget Totals		\$4,933.00
200.250.280.45019	Dental Subsidy	.00	.00	.00	(45.77)	.00	.00	.00		
200.250.280.45100	FICA/SS Contribution	29,278.44	30,594.86	28,761.13	29,539.08	56,725.00	(19,872.00)	36,853.00	(35)	
Budget Transactions										
Level		Transaction		Number of Units		Cost Per Unit		Total Amount		
Submitted Budget		FICA/SS		.08		481,732.00		36,852.50		
								Submitted Budget Totals		\$36,852.50
200.250.280.45200	IMRF Contribution	43,573.83	44,768.89	38,568.26	38,702.08	73,926.00	(28,257.00)	45,669.00	(38)	
Budget Transactions										
Level		Transaction		Number of Units		Cost Per Unit		Total Amount		
Submitted Budget		IMRF		.09		481,732.00		45,668.19		
								Submitted Budget Totals		\$45,668.19



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Fund 200 - Court Automation									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 280 - Court Automation- CIC									
200.250.280.50150	Contractual/Consulting Services	241,500.00	145,625.00	96,000.00	16,000.00	102,500.00	(102,500.00)	.00	(100)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Variance due to new CMS system and result of negotiations for ongoing services included with that endeavor.									
200.250.280.52130	Repairs and Maint- Computers	250,048.37	407,031.00	200,263.86	68,935.00	366,404.00	(257,216.00)	109,188.00	(70)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Variance due to new CMS system and result of negotiations for ongoing services included with that endeavor.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Adobe Form Maintenance (SHI) 1.00 70,000.00 70,000.00									
Submitted Budget CIC Sign It 1.00 635.00 635.00									
Submitted Budget DocuSign 1.00 20,000.00 20,000.00									
Submitted Budget Everything Help Desk- reduced from 2 to 1 ml 1.00 52.43 52.43									
Submitted Budget I2File 1.00 18,500.00 18,500.00									
Submitted Budget Totals \$109,187.43									
200.250.280.52140	Repairs and Maint- Copiers	.00	52.43	.00	.00	.00	.00	.00	
200.250.280.52160	Repairs and Maint- Equipment	.00	4,335.00	3,313.70	3,812.88	6,028.00	5,490.00	11,518.00	91
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Variance due to new CMS system and result of negotiations for ongoing services included with that endeavor.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Bantec/Formax 1.00 1,518.00 1,518.00									
Submitted Budget Protech/Critical uptime/emerson/VERTIV UPS Maintenance 1.00 7,500.00 7,500.00									
Submitted Budget video cpu/monitor unit in KMH ofc- v c t & monitor 1.00 2,500.00 2,500.00									
Submitted Budget Totals \$11,518.00									
200.250.280.53000	Liability Insurance	10,810.00	8,175.00	8,437.00	9,802.00	12,309.00	(3,830.00)	8,479.00	(31)
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Liability Insurance .02 481,732.00 8,478.48									
Submitted Budget Totals \$8,478.48									



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Fund 200 - Court Automation										
EXPENSE										
Department 250 - Circuit Clerk										
Sub-Department 280 - Court Automation- CIC										
200.250.280.53010	Workers Compensation	9,007.00	7,600.00	8,159.00	10,064.00	15,718.00	(5,312.00)	10,406.00	(34)	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Workers Compensation		.02		481,732.00		10,405.41		
								Submitted Budget Totals		\$10,405.41
200.250.280.53020	Unemployment Claims	1,260.00	1,060.00	1,067.00	996.00	1,186.00	(511.00)	675.00	(43)	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Unemployment Comp		.00		481,732.00		674.42		
								Submitted Budget Totals		\$674.42
200.250.280.53060	General Printing	20,066.32	24,538.52	14,135.04	13,815.30	27,500.00	.00	27,500.00		
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Notice Mailers as required by court action and procedures		1.00		27,500.00		27,500.00		
								Submitted Budget Totals		\$27,500.00
200.250.280.53100	Conferences and Meetings	1,623.42	8.65	1,101.20	.00	25,800.00	(2,400.00)	23,400.00	(9)	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Variance is a result of some conferences are every other year and reduction in staffing to attend remaining.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		MAX (2), ECOURT (4), New CMS User Conf/Mtgs		1.00		23,400.00		23,400.00		
								Submitted Budget Totals		\$23,400.00
200.250.280.53110	Employee Training	.00	269.00	.00	.00	23,000.00	(10,000.00)	13,000.00	(43)	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Variance is a result of some training expected for the CMS was incorporated within the scope of the transition to the new CMS as well as reduction in staffing to attend advanced training exists due to this endeavor.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Continuing Ed for Court Operations, forms, pc, etc		1.00		3,000.00		3,000.00		
Submitted Budget		Misc Classes, web design,java script, etc		1.00		2,000.00		2,000.00		



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Fund 200 - Court Automation									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 280 - Court Automation- CIC									
	Submitted Budget					1.00	8,000.00	8,000.00	
	Training Server, Query, Programming-Addl Training								
	Submitted Budget Totals							\$13,000.00	
200.250.280.53120	Employee Mileage Expense	792.93	290.07	161.12	98.28	3,000.00	.00	3,000.00	
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget					1.00	3,000.00	3,000.00	
	User Conference attendees and training / AO reporting travel								
	Submitted Budget Totals							\$3,000.00	
200.250.280.55000	Miscellaneous Contractual Exp	.00	.00	.00	270,489.15	8,373.00	(8,373.00)	.00	(100)
	Comments								
	<i>Level</i>								
	Submitted Budget								
	Variance due to new CMS system and result of negotiations for ongoing services included with that endeavor.								
200.250.280.60020	Computer Related Supplies	10,828.37	1,117.93	9,839.00	135.00	24,400.00	.00	24,400.00	
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget					1.00	24,400.00	24,400.00	
	Automated supplies, cd's usb drives, keyboards, workstation tech								
	Submitted Budget Totals							\$24,400.00	
200.250.280.64010	Cellular Phone	3,100.42	2,808.90	2,807.62	3,317.22	3,000.00	.00	3,000.00	
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget					1.00	3,000.00	3,000.00	
	Communications for continuity of ofc operations								
	Submitted Budget Totals							\$3,000.00	
200.250.280.70000	Computers	21,945.00	.00	.00	2,544.77	41,850.00	25,380.00	67,230.00	61
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget					1.00	15,000.00	15,000.00	
	PC Replacement -(10)								
	Submitted Budget					1.00	10,380.00	10,380.00	
	Replacement OP tablets								
	Submitted Budget					1.00	3,100.00	3,100.00	
	Replacement- tablet/laptops- MLL & Juan								
	Submitted Budget					1.00	38,750.00	38,750.00	
	Replacement-ofc/court Pc's for electronic courtrooms								
	Submitted Budget Totals							\$67,230.00	



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Fund 200 - Court Automation									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 280 - Court Automation- CIC									
200.250.280.70020	Computer Software- Capital	.00	.00	.00	.00	6,450.00	14,750.00	21,200.00	229
Budget Transactions									
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget		Laptop license fees (ofc/virus protection) 1200+20000				1.00	21,200.00	21,200.00	
						Submitted Budget Totals		\$21,200.00	
200.250.280.70050	Printers	5,416.65	7,574.04	.00	.00	30,000.00	.00	30,000.00	
Budget Transactions									
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget		High Volume Printer Replacements				1.00	10,000.00	10,000.00	
Submitted Budget		Replacement - Batch & Ofc -Printers				1.00	20,000.00	20,000.00	
						Submitted Budget Totals		\$30,000.00	
200.250.280.75000	Miscellaneous Capital	3,869.89	.00	.00	.00	.00	.00	.00	
200.250.280.99000	Transfer To Other Funds	.00	.00	.00	.00	251,262.00	(251,262.00)	.00	(100)
Sub-Department 280 - Court Automation- CIC Totals		\$1,096,491.01	\$1,147,900.56	\$858,767.61	\$922,656.31	\$2,000,995.00	(\$948,898.00)	\$1,052,097.00	(47%)
Sub-Department 284 - Court Automation- CIC- Projects									
200.250.284.40000	Salaries and Wages	.00	.00	108,294.86	129,255.41	.00	.00	.00	
200.250.284.45000	Healthcare Contribution	.00	.00	22,354.50	28,641.96	.00	.00	.00	
200.250.284.45009	Healthcare Subsidy	.00	.00	.00	(1,368.21)	.00	.00	.00	
200.250.284.45010	Dental Contribution	.00	.00	883.68	1,092.26	.00	.00	.00	
200.250.284.45019	Dental Subsidy	.00	.00	.00	(28.29)	.00	.00	.00	
200.250.284.45100	FICA/SS Contribution	.00	.00	7,962.12	9,362.49	.00	.00	.00	
200.250.284.45200	IMRF Contribution	.00	.00	10,657.87	12,265.87	.00	.00	.00	
200.250.284.50150	Contractual/Consulting Services	.00	.00	.00	.00	.00	333,884.00	333,884.00	
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Correlates to CMS support for transfer and chargeback negotiations between ITD and Circuit Clerk. See reduction in 200.250.280 for this reason.							
		Transaction entry provided							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget		Film conversion associated with SCANNING PROJECT				1.00	34,884.00	34,884.00	
Submitted Budget		ITD Support Charge back- FY2017 {negotiate 2018 & future }				1.00	299,000.00	299,000.00	
						Submitted Budget Totals		\$333,884.00	
200.250.284.53000	Liability Insurance	2,496.00	2,612.00	2,275.00	1,176.00	.00	.00	.00	
200.250.284.53010	Workers Compensation	2,080.00	2,426.00	2,200.00	1,208.00	.00	.00	.00	



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Fund 200 - Court Automation									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 284 - Court Automation- CIC- Projects									
200.250.284.53020	Unemployment Claims	291.00	338.00	288.00	120.00	.00	.00	.00	
200.250.284.53120	Employee Mileage Expense	15.54	.00	.00	.00	.00	.00	.00	
Sub-Department 284 - Court Automation- CIC- Projects Totals		\$4,882.54	\$5,376.00	\$154,916.03	\$181,725.49	\$0.00	\$333,884.00	\$333,884.00	+++
Sub-Department 285 - Court Automation- CH JDG									
200.250.285.40000	Salaries and Wages	58,000.03	60,401.48	64,776.62	64,853.84	68,992.00	2,497.00	71,489.00	4
Budget Transactions									
<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>		<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget		*PAYROLL ACCRUAL 200.250.285.40000			.00		71,296.00	192.50	
Submitted Budget		Peter Marzalek Chief Judge Info. Tech Manager			1.00		71,296.00	71,296.00	
					Submitted Budget Totals			<u>\$71,488.50</u>	
200.250.285.45000	Healthcare Contribution	9,714.56	8,598.87	9,762.84	11,712.64	11,743.00	539.00	12,282.00	5
Budget Transactions									
<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>		<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget		HEALTH-Peter Marzalek Chief Judge Info. Tech Manager			1.00		12,282.00	12,282.00	
					Submitted Budget Totals			<u>\$12,282.00</u>	
200.250.285.45009	Healthcare Subsidy	.00	.00	.00	(559.56)	.00	.00	.00	
200.250.285.45010	Dental Contribution	529.70	542.13	506.71	538.77	552.00	44.00	596.00	8
Budget Transactions									
<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>		<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget		DENTAL-Peter Marzalek Chief Judge Info. Tech Manager			1.00		596.00	596.00	
					Submitted Budget Totals			<u>\$596.00</u>	
200.250.285.45019	Dental Subsidy	.00	.00	.00	(13.81)	.00	.00	.00	
200.250.285.45100	FICA/SS Contribution	4,344.51	4,432.59	4,800.88	4,834.54	5,278.00	191.00	5,469.00	4
Budget Transactions									
<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>		<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget		FICA/SS-Peter Marzalek Chief Judge Info. Tech Manager			.08		71,489.00	5,468.91	
					Submitted Budget Totals			<u>\$5,468.91</u>	
200.250.285.45200	IMRF Contribution	6,473.39	6,486.20	6,435.54	6,333.70	6,879.00	(101.00)	6,778.00	(1)
Budget Transactions									
<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>		<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget		IMRF-Peter Marzalek Chief Judge Info. Tech Manager			.09		71,489.00	6,777.16	
					Submitted Budget Totals			<u>\$6,777.16</u>	



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Fund 200 - Court Automation									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 285 - Court Automation- CH JDG									
200.250.285.53000	Liability Insurance	1,433.00	1,249.00	1,162.00	1,240.00	1,146.00	113.00	1,259.00	10
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Submitted Budget Liability Insurance					.02	71,489.00	1,258.21	
						Submitted Budget Totals		\$1,258.21	
200.250.285.53010	Workers Compensation	1,195.00	1,159.00	1,124.00	1,273.00	1,463.00	82.00	1,545.00	6
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Submitted Budget Workers Comp					.02	71,489.00	1,544.16	
						Submitted Budget Totals		\$1,544.16	
200.250.285.53020	Unemployment Claims	167.00	162.00	147.00	126.00	111.00	(10.00)	101.00	(9)
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Submitted Budget Unemployment					.00	71,489.00	100.08	
						Submitted Budget Totals		\$100.08	
200.250.285.53100	Conferences and Meetings	.00	.00	.00	.00	3,500.00	.00	3,500.00	
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Submitted Budget Ch Judge Conference, Meetings					1.00	3,500.00	3,500.00	
						Submitted Budget Totals		\$3,500.00	
200.250.285.53120	Employee Mileage Expense	.00	.00	.00	.00	500.00	.00	500.00	
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Submitted Budget Ch Judge Travel					1.00	500.00	500.00	
						Submitted Budget Totals		\$500.00	
200.250.285.60020	Computer Related Supplies	.00	.00	.00	.00	10,000.00	(5,000.00)	5,000.00	(50)
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Submitted Budget Chief Judge Ofc Supply					1.00	5,000.00	5,000.00	
						Submitted Budget Totals		\$5,000.00	



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17-FY18	
Fund 200 - Court Automation										
EXPENSE										
Department 250 - Circuit Clerk										
Sub-Department 285 - Court Automation- CH JDG										
200.250.285.70000	Computers	809.97	6,192.00	.00	.00	2,000.00	5,000.00	7,000.00	250	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Ch Judge Replacement laptops for Judiciary		1.00		7,000.00		7,000.00		
								Submitted Budget Totals		\$7,000.00
200.250.285.70020	Computer Software- Capital	.00	.00	.00	.00	1,500.00	1,000.00	2,500.00	67	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Ch Judge New adobe for fillable forms		1.00		2,500.00		2,500.00		
								Submitted Budget Totals		\$2,500.00
200.250.285.70050	Printers	.00	.00	275.00	.00	1,000.00	.00	1,000.00		
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Ch Judge Replacement printers for Judiciary		1.00		1,000.00		1,000.00		
								Submitted Budget Totals		\$1,000.00
Sub-Department 285 - Court Automation- CH JDG Totals		\$82,667.16	\$89,223.27	\$88,990.59	\$90,339.12	\$114,664.00	\$4,355.00	\$119,019.00	4%	
Department 250 - Circuit Clerk Totals		\$1,184,040.71	\$1,242,499.83	\$1,102,674.23	\$1,194,720.92	\$2,115,659.00	(\$610,659.00)	\$1,505,000.00	(29%)	
		EXPENSE TOTALS	\$1,184,040.71	\$1,242,499.83	\$1,102,674.23	\$1,194,720.92	\$2,115,659.00	(\$610,659.00)	\$1,505,000.00 (29%)	
Fund 200 - Court Automation Totals										
		REVENUE TOTALS	\$1,194,036.70	\$1,113,817.08	\$1,078,761.95	\$1,019,262.66	\$2,115,659.00	(\$610,659.00)	\$1,505,000.00 (29%)	
		EXPENSE TOTALS	\$1,184,040.71	\$1,242,499.83	\$1,102,674.23	\$1,194,720.92	\$2,115,659.00	(\$610,659.00)	\$1,505,000.00 (29%)	
Fund 200 - Court Automation Totals		\$9,995.99	(\$128,682.75)	(\$23,912.28)	(\$175,458.26)	\$0.00	\$0.00	\$0.00	+++	
Fund 201 - Court Document Storage										
REVENUE										
Department 250 - Circuit Clerk										
Sub-Department 000 - Revenues										
201.250.000.36060	Traffic Violation Fines	1,107,234.66	1,030,056.22	987,084.37	921,002.27	1,426,000.00	14,000.00	1,440,000.00	1	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		The Court Document Storage Fund defrays the expense to establish a document storage system and convert the records of the circuit court clerk to electronic or micrographic storage pursuant to 705 ILCS 105/27.3c. All revenue is from user fees and collected through the Office of the Clerk of the Circuit Court. Eligible expenses are those relative to the storage of court records, including hardware, software, research and development costs, and related personnel.								



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17- FY18
Fund 201 - Court Document Storage									
REVENUE									
Department 250 - Circuit Clerk									
Sub-Department 000 - Revenues									
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Document Storage Fee- 705 ILCS 105/27.3c					1.00	1,440,000.00	1,440,000.00	
							Submitted Budget Totals	\$1,440,000.00	
201.250.000.38000	Investment Income	686.03	2,550.46	2,305.64	2,185.98	2,500.00	2,500.00	5,000.00	100
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Treas. Investment Allocation to Special Funds								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Treas. Investment Allocation to Special Funds					1.00	5,000.00	5,000.00	
							Submitted Budget Totals	\$5,000.00	
201.250.000.39900	Cash On Hand	.00	.00	.00	.00	449,796.00	(449,796.00)	.00	(100)
	Sub-Department 000 - Revenues Totals	\$1,107,920.69	\$1,032,606.68	\$989,390.01	\$923,188.25	\$1,878,296.00	(\$433,296.00)	\$1,445,000.00	(23%)
	Department 250 - Circuit Clerk Totals	\$1,107,920.69	\$1,032,606.68	\$989,390.01	\$923,188.25	\$1,878,296.00	(\$433,296.00)	\$1,445,000.00	(23%)
	REVENUE TOTALS	\$1,107,920.69	\$1,032,606.68	\$989,390.01	\$923,188.25	\$1,878,296.00	(\$433,296.00)	\$1,445,000.00	(23%)
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 281 - Court Document Storage									
201.250.281.40000	Salaries and Wages	557,633.94	510,241.05	494,957.31	529,086.03	858,518.00	(26,430.00)	832,088.00	(3)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	This is the last year of the 1% increase provided at Annual Anniversary as per contract. This agreement was in effect also between this office and finance/board as to funding for both Union and Non-Union employees which staff received during 2017 but will no longer. Salaries are reflective of Salary at 11/30/2017 x 12 months for FY2018 with no wage increases per instruction and budget guidelines.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	**PAYROLL ACCRUAL					.00	829,847.00	2,240.59	
Submitted Budget	Adams, Mary					1.00	37,662.00	37,662.00	
Submitted Budget	Allen, Candy Records Manager					1.00	75,356.00	75,356.00	
Submitted Budget	Banks, Peggy					1.00	36,153.00	36,153.00	
Submitted Budget	Begalka, Barb					1.00	43,362.00	43,362.00	
Submitted Budget	Boyton, Taylor					1.00	26,260.00	26,260.00	
Submitted Budget	Briggs, Amanda					1.00	28,143.00	28,143.00	



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17- FY18
Fund 201 - Court Document Storage									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 281 - Court Document Storage									
	Submitted Budget					1.00	27,865.00	27,865.00	
	Submitted Budget					1.00	26,260.00	26,260.00	
	Submitted Budget					1.00	42,121.00	42,121.00	
	Submitted Budget					1.00	43,362.00	43,362.00	
	Submitted Budget					1.00	30,450.00	30,450.00	
	Submitted Budget					1.00	26,916.00	26,916.00	
	Submitted Budget					1.00	28,409.00	28,409.00	
	Submitted Budget					1.00	37,795.00	37,795.00	
	Submitted Budget					1.00	31,944.00	31,944.00	
	Submitted Budget					1.00	34,135.00	34,135.00	
	Submitted Budget					.50	91,897.00	45,948.50	
	Submitted Budget					.50	60,215.00	30,107.50	
	Submitted Budget					1.00	40,966.00	40,966.00	
	Submitted Budget					1.00	34,268.00	34,268.00	
	Submitted Budget					1.00	49,285.00	49,285.00	
	Submitted Budget					.50	56,872.00	28,436.00	
	Submitted Budget					.50	49,285.00	24,642.50	
							Submitted Budget Totals	\$832,087.09	
201.250.281.40200	Overtime Salaries	844.88	973.51	380.64	862.38	1,506.00	2,722.00	4,228.00	181
Comments									
	<i>Level</i>	<i>Comment</i>							
	Submitted Budget	Overtime decrease shown in Gen Fund is reflective of Mr. Hartwell's generous transfer of staff to his special funds last year in assistance to balance the budget in the final hours with Mr. Onzick et al & Judicial Partners. There is increase in overtime in Special Funds as "staffing" is paid from there as a result of his cooperative generosity.							
Budget Transactions									
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget	**payroll accrual				.00	4,216.00	11.38	
	Submitted Budget	Overtime for customer assistance				1.00	4,216.00	4,216.00	
							Submitted Budget Totals	\$4,227.38	
201.250.281.40310	Bond Call	41.88	.00	.00	.00	.00	.00	.00	
201.250.281.45000	Healthcare Contribution	129,463.80	117,433.78	144,100.32	160,204.50	250,459.00	(1,030.00)	249,429.00	
Budget Transactions									
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget	Adams, Mary				1.00	18,112.00	18,112.00	
	Submitted Budget	Allen, Candy Records Manager				1.00	20,527.00	20,527.00	



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17-FY18
Fund 201 - Court Document Storage									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 281 - Court Document Storage									
Submitted Budget	Banks, Peggy					1.00	12,529.00	12,529.00	
Submitted Budget	Begalka, Barb					1.00	7,212.00	7,212.00	
Submitted Budget	Boyton, Taylor					1.00	6,472.00	6,472.00	
Submitted Budget	Briggs, Amanda					1.00	7,212.00	7,212.00	
Submitted Budget	Bright, Jordan					1.00	6,472.00	6,472.00	
Submitted Budget	Brysiewicz, Kathleen					1.00	18,112.00	18,112.00	
Submitted Budget	Conway, Joanne					1.00	14,411.00	14,411.00	
Submitted Budget	Dettmann, Brian					1.00	14,411.00	14,411.00	
Submitted Budget	Freiders, Danielle					1.00	6,472.00	6,472.00	
Submitted Budget	Gaedtke, Donald					1.00	7,212.00	7,212.00	
Submitted Budget	Greene, Teresa					1.00	14,411.00	14,411.00	
Submitted Budget	Jackson, Jessica					1.00	18,112.00	18,112.00	
Submitted Budget	Kowalski, Jackie					1.00	14,411.00	14,411.00	
Submitted Budget	Lawrence, Monica CIO					.50	20,527.00	10,263.50	
Submitted Budget	Lisson, Diane, Civil Supervisor					.50	7,069.00	3,534.50	
Submitted Budget	Reggio, Anthony					1.00	7,212.00	7,212.00	
Submitted Budget	Romanow, Jeff					1.00	12,529.00	12,529.00	
Submitted Budget	Roop, Rachel Records/FLB Supervisor					1.00	17,753.00	17,753.00	
Submitted Budget	Sifuentes, Juan, Senior Supervisor					.50	17,753.00	8,876.50	
Submitted Budget	Turner, Stephanie, Criminal Supervisor					.50	6,344.00	3,172.00	
	Submitted Budget Totals							\$249,428.50	
201.250.281.45009	Healthcare Subsidy	.00	.00	.00	(7,649.54)	.00	.00	.00	
201.250.281.45010	Dental Contribution	5,000.28	4,847.99	5,273.80	5,656.94	8,688.00	901.00	9,589.00	10

Budget Transactions						
Level	Transaction		Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Adams, Mary		1.00	635.00	635.00	
Submitted Budget	Allen, Candy Records Manager		1.00	644.00	644.00	
Submitted Budget	Banks, Peggy		1.00	635.00	635.00	
Submitted Budget	Begalka, Barb		1.00	244.00	244.00	
Submitted Budget	Boyton, Taylor		1.00	229.00	229.00	
Submitted Budget	Briggs, Amanda		1.00	244.00	244.00	
Submitted Budget	Bright, Jordan		1.00	244.00	244.00	
Submitted Budget	Brysiewicz, Kathleen		1.00	635.00	635.00	
Submitted Budget	Conway, Joanne		1.00	635.00	635.00	
Submitted Budget	Dettman, Brian		1.00	635.00	635.00	
Submitted Budget	Freiders, Danielle		1.00	244.00	244.00	



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17- FY18	
Fund 201 - Court Document Storage										
EXPENSE										
Department 250 - Circuit Clerk										
Sub-Department 281 - Court Document Storage										
	Submitted Budget					1.00	244.00	244.00		
	Submitted Budget					1.00	635.00	635.00		
	Submitted Budget					1.00	635.00	635.00		
	Submitted Budget					1.00	635.00	635.00		
	Submitted Budget					.50	644.00	322.00		
	Submitted Budget					.50	249.00	124.50		
	Submitted Budget					1.00	244.00	244.00		
	Submitted Budget					1.00	635.00	635.00		
	Submitted Budget					1.00	644.00	644.00		
	Submitted Budget					.50	644.00	322.00		
	Submitted Budget					.50	249.00	124.50		
	Submitted Budget Totals								\$9,589.00	
201.250.281.45019	Dental Subsidy	.00	.00	.00	(146.05)	.00	.00	.00		
201.250.281.45100	FICA/SS Contribution	40,734.72	37,111.42	35,849.00	38,178.10	65,793.00	(1,814.00)	63,979.00	(3)	
	Budget Transactions									
	<i>Level</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget						.08	836,314.00	63,978.02	
	Submitted Budget Totals								\$63,978.02	
201.250.281.45200	IMRF Contribution	60,771.96	54,298.45	48,052.88	50,017.80	85,744.00	(6,461.00)	79,283.00	(8)	
	Budget Transactions									
	<i>Level</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget						.09	836,314.00	79,282.57	
	Submitted Budget Totals								\$79,282.57	
201.250.281.50150	Contractual/Consulting Services	22,437.50	32,000.00	96,000.00	.00	.00	.00	.00		
201.250.281.50490	Destruction of Records Services	11,978.37	2,246.06	2,547.51	2,788.11	8,000.00	.00	8,000.00		
	Budget Transactions									
	<i>Level</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget						1.00	8,000.00	8,000.00	
	Submitted Budget Totals								\$8,000.00	
201.250.281.52130	Repairs and Maint- Computers	.00	.00	164,238.00	193.03	215,635.00	(215,635.00)	.00	(100)	
	Comments									
	<i>Level</i>									
	Submitted Budget								Variance due to new CMS system and result of negotiations for ongoing services included with that endeavor.	



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17- FY18
Fund 201 - Court Document Storage									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 281 - Court Document Storage									
201.250.281.52140	Repairs and Maint- Copiers	6,083.07	6,672.21	7,071.29	7,786.59	16,110.00	(1,550.00)	14,560.00	(10)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Variance due to new CMS system and workflow processes.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Bizhub 160 31708978 1.00 500.00 500.00									
Submitted Budget Bizhub 554-e A61D011000859 1.00 4,650.00 4,650.00									
Submitted Budget Canon 2035 FTG30837 1.00 3,650.00 3,650.00									
Submitted Budget Imagerunner 8085 HNG00631 1.00 5,760.00 5,760.00									
Submitted Budget Totals \$14,560.00									
201.250.281.52160	Repairs and Maint- Equipment	82,344.70	70,656.49	81,362.13	45,147.79	92,410.00	(68,412.00)	23,998.00	(74)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Variance due to new CMS system and result of negotiations for ongoing services included with that endeavor in relationship to scanning.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Fujitsu AAADC03017 1.00 2,000.00 2,000.00									
Submitted Budget Fujitsu AAADC03387 1.00 2,000.00 2,000.00									
Submitted Budget Fujitsu AKHCC00062 1.00 4,500.00 4,500.00									
Submitted Budget Fujitsu AKHCC00065 1.00 4,500.00 4,500.00									
Submitted Budget Fujitsu AKHCC00425 1.00 4,500.00 4,500.00									
Submitted Budget Fujitsu AKHCC00427 1.00 4,500.00 4,500.00									
Submitted Budget microfilm Imaging Ofc Sys #81180-cameral #781006207 1.00 1,017.50 1,017.50									
Submitted Budget microfilm machines mtc-Tipton #15323-70560 1.00 980.00 980.00									
Submitted Budget Totals \$23,997.50									
201.250.281.53000	Liability Insurance	13,501.00	12,050.00	9,073.00	9,929.00	14,251.00	394.00	14,645.00	3
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Liability Insurance .02 832,087.00 14,644.73									
Submitted Budget Totals \$14,644.73									



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17-FY18
Fund 201 - Court Document Storage									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 281 - Court Document Storage									
201.250.281.53010	Workers Compensation	11,251.00	11,175.00	8,774.00	10,195.00	18,201.00	(227.00)	17,974.00	(1)
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget	Workers Compensation					.02	832,087.00	17,973.08	
							Submitted Budget Totals	\$17,973.08	
201.250.281.53020	Unemployment Claims	1,575.00	1,575.00	1,147.00	1,009.00	1,374.00	(209.00)	1,165.00	(15)
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget	Unemployment Claims					.00	832,087.00	1,164.92	
							Submitted Budget Totals	\$1,164.92	
201.250.281.53090	Film Conversion/Book Binding	17,009.94	.00	.00	.00	.00	.00	.00	
201.250.281.53100	Conferences and Meetings	451.30	.00	.00	.00	.00	.00	.00	
201.250.281.53110	Employee Training	.00	15.00	.00	.00	2,600.00	.00	2,600.00	
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget	RcdsMgr SCANNING Training/CMS					1.00	2,600.00	2,600.00	
							Submitted Budget Totals	\$2,600.00	
201.250.281.53120	Employee Mileage Expense	209.08	218.01	.00	54.54	.00	400.00	400.00	
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget	RcdsMgr SCANNING Training/CMS travel & air					1.00	400.00	400.00	
							Submitted Budget Totals	\$400.00	
201.250.281.55000	Miscellaneous Contractual Exp	.00	.00	.00	158,000.00	11,160.00	(11,160.00)	.00	(100)
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget	Variance due to new CMS system and result of negotiations for ongoing services included with that endeavor.								
201.250.281.60000	Office Supplies	19,541.78	3,537.02	799.00	2,705.00	12,750.00	(3,960.00)	8,790.00	(31)
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget	Variance is the same when combined 60000/60020. No change really outside of necessity of item classification.								



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17-FY18
Fund 201 - Court Document Storage									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 281 - Court Document Storage									
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Shipping Materials for RKM Springfiled Archives					.33	8,790.00	2,900.70	
Submitted Budget	Staging and Storage Boxes, Expandable Wallet/Brown Fldr					.67	8,790.00	5,889.30	
						Submitted Budget Totals		\$8,790.00	
201.250.281.60020	Computer Related Supplies	36,111.32	48,326.11	47,387.23	47,656.09	40,600.00	3,172.00	43,772.00	8
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Variance is the same when combined 60000/60020. No change really outside of necessity of item classification.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	hand held scanners for Records Team & microfilm station					.33	43,772.00	14,444.76	
Submitted Budget	operational supplies and compatability upgrades					.33	43,772.00	14,444.76	
Submitted Budget	set-up,toner,cleaner sheets and supplies for scan/archival prep					.34	43,772.00	14,882.48	
						Submitted Budget Totals		\$43,772.00	
201.250.281.64010	Cellular Phone	2,694.45	2,483.73	2,538.54	2,596.58	2,500.00	.00	2,500.00	
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Communication MLL, Records/Courts Service					1.00	2,500.00	2,500.00	
						Submitted Budget Totals		\$2,500.00	
201.250.281.70080	Office Furniture	.00	.00	.00	.00	22,000.00	(4,000.00)	18,000.00	(18)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Variance due to not needed replacement fireproof will cabinets this year.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Shelving holding microflm(2) and more exhibit storage units					1.00	3,000.00	3,000.00	
Submitted Budget	Shelving-e file/rcd cases and more exhibit/box storage units					1.00	15,000.00	15,000.00	
						Submitted Budget Totals		\$18,000.00	
201.250.281.70090	Office Equipment	3,628.28	.00	.00	9,272.76	.00	.00	.00	
201.250.281.75000	Miscellaneous Capital	3,869.89	.00	.00	.00	.00	.00	.00	
Sub-Department 281 - Court Document Storage Totals		\$1,027,178.14	\$915,860.83	\$1,149,551.65	\$1,073,543.65	\$1,728,299.00	(\$333,299.00)	\$1,395,000.00	(19%)



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17-FY18
Fund 202 - Child Support									
REVENUE									
Department 250 - Circuit Clerk									
Sub-Department 000 - Revenues									
202.250.000.34830	Child Support Annual Admin Fees	117,743.27	120,214.94	134,099.07	128,574.23	120,000.00	(56,902.00)	63,098.00	(47)
Comments									
Level	Comment								
Submitted Budget	The Child Support Fund manages an accurate record of collection and distribution of maintenance and child support payments pursuant to 705 ILCS 105/27.2. The mission in this area is to provide a means of managing the receipt and maintenance of family support records and payments either in the office or by electronic transmission from the State Disbursement Unit. The Child Support payments recorded and allocated in 2016 was \$55,314,600.54. dollars by the Office of the Circuit Court Clerk.								
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Adm. Child Support Annual Fee 705ILCS105/27.2					1.00	63,098.00	63,098.00	
							Submitted Budget Totals	\$63,098.00	
202.250.000.34835	Court Clerk/HFS-SDU	6,912.00	29,328.00	25,590.00	41,874.00	38,062.00	(1,160.00)	36,902.00	(3)
Comments									
Level	Comment								
Submitted Budget	Circuit Clerks SDU processing and CIrcuit Clerks HFS Title IV-D contract regarding software maintenance, access to electronic dockets/data with IV-D caseload allowance for administrative costs for contracts July 1, 2017 thru June 30, 2018.								
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	HFS 2018-55-007KD July 1,2017-June 30,2018					1.00	36,902.00	36,902.00	
							Submitted Budget Totals	\$36,902.00	
202.250.000.38000	Investment Income	109.32	355.42	419.43	1,255.96	500.00	.00	500.00	
Comments									
Level	Comment								
Submitted Budget	Treas. Investment Income Allocation to Special Funds								
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Treas. Investment Income Allocation to Special Funds					1.00	500.00	500.00	
							Submitted Budget Totals	\$500.00	
Sub-Department 000 - Revenues Totals		\$149,931.28	\$149,898.36	\$160,108.50	\$171,704.19	\$158,562.00	(\$58,062.00)	\$100,500.00	(37%)
Department 250 - Circuit Clerk Totals		\$149,931.28	\$149,898.36	\$160,108.50	\$171,704.19	\$158,562.00	(\$58,062.00)	\$100,500.00	(37%)
REVENUE TOTALS		\$149,931.28	\$149,898.36	\$160,108.50	\$171,704.19	\$158,562.00	(\$58,062.00)	\$100,500.00	(37%)



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17-FY18
Fund 202 - Child Support									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 282 - Child Support									
202.250.282.40000	Salaries and Wages	104,779.91	89,403.10	45,357.26	54,046.26	55,816.00	227.00	56,043.00	
Comments									
Level	Comment								
Submitted Budget	This is the last year of the 1% increase provided at Annual Anniversary as per contract. This agreement was in effect also between this office and finance/board as to funding for both Union and Non-Union employees which staff received during 2017 but will no longer. Salaries are reflective of Salary at 11/30/2017 x 12 months for FY2018 with no wage increases per instruction and budget guidelines.								
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	**PAYROLL ACCRUAL					.00	55,892.00	150.91	
Submitted Budget	Fenn, Heather					1.00	27,185.00	27,185.00	
Submitted Budget	Payne,Stacey					1.00	28,707.00	28,707.00	
	Submitted Budget Totals							\$56,042.91	
202.250.282.40200	Overtime Salaries	658.99	989.92	852.29	686.13	1,004.00	2,506.00	3,510.00	250
Comments									
Level	Comment								
Submitted Budget	Overtime decrease shown in Gen Fund is reflective of Mr. Hartwell's generous transfer of staff to his special funds last year in assistance to balance the budget in the final hours with Mr. Onzick et al & Judicial Partners. There is increase in overtime in Special Funds as "staffing" is paid from there as a result of his cooperative generosity. and workload trend.								
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	**Payroll Accrual					.00	3,500.00	9.45	
Submitted Budget	Overtime for customer assistance					1.00	3,500.00	3,500.00	
	Submitted Budget Totals							\$3,509.45	
202.250.282.45000	Healthcare Contribution	24,925.40	18,525.01	7,618.56	12,331.94	12,372.00	572.00	12,944.00	5
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Fenn, Heather					1.00	6,472.00	6,472.00	
Submitted Budget	Payne, Stacey					1.00	6,472.00	6,472.00	
	Submitted Budget Totals							\$12,944.00	
202.250.282.45009	Healthcare Subsidy	.00	.00	.00	(589.46)	.00	.00	.00	
202.250.282.45010	Dental Contribution	1,256.62	1,120.07	324.62	414.06	424.00	49.00	473.00	12
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Fenn, Heather					1.00	244.00	244.00	



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17-FY18	
Fund 202 - Child Support										
EXPENSE										
Department 250 - Circuit Clerk										
Sub-Department 282 - Child Support										
Submitted Budget							Payne, Stacey	1.00	229.00	229.00
							Submitted Budget Totals		<u>473.00</u>	
202.250.282.45019	Dental Subsidy	.00	.00	.00	(10.58)	.00	.00	.00		
202.250.282.45100	FICA/SS Contribution	7,802.09	6,653.74	3,477.17	4,091.00	4,347.00	209.00	4,556.00	5	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget		FICA/SS				.08	59,552.00	<u>4,555.73</u>		
						Submitted Budget Totals		<u>\$4,555.73</u>		
202.250.282.45200	IMRF Contribution	11,624.93	9,736.60	4,662.52	5,359.46	5,665.00	(19.00)	5,646.00		
Budget Transactions										
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget		IMRF				.09	59,552.00	<u>5,645.53</u>		
						Submitted Budget Totals		<u>\$5,645.53</u>		
202.250.282.50150	Contractual/Consulting Services	5,250.00	.00	.00	.00	38,062.00	(38,062.00)	.00	(100)	
202.250.282.53000	Liability Insurance	2,928.00	2,225.00	1,204.00	1,029.00	927.00	60.00	987.00	6	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget		Insurance Liability				.02	56,043.00	<u>986.36</u>		
						Submitted Budget Totals		<u>\$986.36</u>		
202.250.282.53010	Workers Compensation	2,440.00	2,075.00	1,165.00	1,056.00	1,184.00	27.00	1,211.00	2	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget		Workers Comp				.02	56,043.00	<u>1,210.53</u>		
						Submitted Budget Totals		<u>\$1,210.53</u>		
202.250.282.53020	Unemployment Claims	342.00	300.00	153.00	105.00	90.00	(11.00)	79.00	(12)	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget		Unemployment Claims				.00	56,043.00	<u>78.46</u>		
						Submitted Budget Totals		<u>\$78.46</u>		



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17-FY18
Fund 202 - Child Support									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 282 - Child Support									
202.250.282.53060	General Printing	8,372.81	5,330.88	5,655.16	13,074.71	34,651.00	(23,620.00)	11,031.00	(68)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Decrease due to revenue reduction and lower number of active cases to send notices to. Also trend of past five year was <15K.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Annual Fee Notices and Delinquency Notices/Direct Pay cks 1.00 9,800.00 9,800.00									
Submitted Budget UCP-notice printing and publication 1.00 1,231.00 1,231.00									
Submitted Budget Totals \$11,031.00									
202.250.282.53100	Conferences and Meetings	49.11	.00	.00	.00	1,900.00	.00	1,900.00	
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Conference and Meeting (IFSEA / NCSEA) 1.00 1,900.00 1,900.00									
Submitted Budget Totals \$1,900.00									
202.250.282.53120	Employee Mileage Expense	19.21	.00	.00	.00	500.00	.00	500.00	
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Conference and Meeting (IFSEA / NCSEA) 1.00 500.00 500.00									
Submitted Budget Totals \$500.00									
202.250.282.53130	General Association Dues	.00	.00	.00	.00	120.00	.00	120.00	
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Annual Dues IFSEA and NCSEA 1.00 120.00 120.00									
Submitted Budget Totals \$120.00									
202.250.282.60000	Office Supplies	657.55	66.77	.00	39.45	1,500.00	.00	1,500.00	
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Case (s), Staples, Organizers, Notebooks, Ink 1.00 1,500.00 1,500.00									
Submitted Budget Totals \$1,500.00									
Sub-Department 282 - Child Support Totals		\$171,106.62	\$136,426.09	\$70,469.58	\$91,632.97	\$158,562.00	(\$58,062.00)	\$100,500.00	(37%)
Department 250 - Circuit Clerk Totals		\$171,106.62	\$136,426.09	\$70,469.58	\$91,632.97	\$158,562.00	(\$58,062.00)	\$100,500.00	(37%)
EXPENSE TOTALS		\$171,106.62	\$136,426.09	\$70,469.58	\$91,632.97	\$158,562.00	(\$58,062.00)	\$100,500.00	(37%)



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17- FY18
Fund 203 - Circuit Clerk Admin Services									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 283 - Circuit Clerk Admin Services									
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	**PAYROLL ACCRUAL					.00	235,314.00	635.35	
Submitted Budget	Casson, Lisa					1.00	40,545.00	40,545.00	
Submitted Budget	Gemmer, Marianne					1.00	49,573.00	49,573.00	
Submitted Budget	Johnson, Lori Accounting Supervisor					1.00	64,406.00	64,406.00	
Submitted Budget	Kissane, Melissa					1.00	34,242.00	34,242.00	
Submitted Budget	Pate,Don					1.00	23,273.91	23,274.00	
Submitted Budget	Peters,John					1.00	23,273.91	23,274.00	
	Submitted Budget Totals							\$235,949.35	
203.250.283.40200	Overtime Salaries	11.18	9.62	.00	419.06	1,205.00	2,806.00	4,011.00	233
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Overtime decrease shown in Gen Fund is reflective of Mr. Hartwell's generous transfer of staff to his special funds last year in assistance to balance the budget in the final hours with Mr. Onzick et al & Judicial Partners. There is increase in overtime in Special Funds as "staffing" is paid from there as a result of his cooperative generosity & workload trend.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	**payroll accrual					.00	4,000.00	10.80	
Submitted Budget	Overtime for customer assistance					1.00	4,000.00	4,000.00	
	Submitted Budget Totals							\$4,010.80	
203.250.283.45000	Healthcare Contribution	43,445.91	37,423.14	38,380.17	43,277.23	43,396.00	2,020.00	45,416.00	5
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Casson, Lisa					1.00	14,411.00	14,411.00	
Submitted Budget	Gemmer, Marianne					1.00	6,549.00	6,549.00	
Submitted Budget	Johnson, Lori , Accounting Supervisor					1.00	6,344.00	6,344.00	
Submitted Budget	Kissane, Melissa					1.00	18,112.00	18,112.00	
	Submitted Budget Totals							\$45,416.00	
203.250.283.45009	Healthcare Subsidy	.00	.00	.00	(2,067.61)	.00	.00	.00	
203.250.283.45010	Dental Contribution	1,467.80	1,479.61	1,402.68	1,495.51	1,532.00	177.00	1,709.00	12
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Casson, Lisa					1.00	596.00	596.00	



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17- FY18
Fund 203 - Circuit Clerk Admin Services									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 283 - Circuit Clerk Admin Services									
	Submitted Budget					1.00	229.00	229.00	
	Submitted Budget					1.00	249.00	249.00	
	Submitted Budget					1.00	635.00	635.00	
	Submitted Budget Totals							\$1,709.00	
203.250.283.45019	Dental Subsidy	.00	.00	.00	(38.64)	.00	.00	.00	
203.250.283.45100	FICA/SS Contribution	11,624.62	12,115.86	12,795.87	17,606.39	18,068.00	289.00	18,357.00	2
	Budget Transactions								
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget	FICA/SS				.08	239,960.00	18,356.94	
	Submitted Budget Totals							\$18,356.94	
203.250.283.45200	IMRF Contribution	17,316.29	17,728.82	17,153.87	23,065.52	23,548.00	(799.00)	22,749.00	(3)
	Budget Transactions								
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget	IMRF				.09	239,960.00	22,748.21	
	Submitted Budget Totals							\$22,748.21	
203.250.283.50150	Contractual/Consulting Services	11,250.00	21,250.00	.00	.00	.00	.00	.00	
203.250.283.52160	Repairs and Maint- Equipment	2,458.00	2,458.00	2,470.00	3,000.00	2,695.00	500.00	3,195.00	19
	Budget Transactions								
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget	Currency Counter(s) & signer				1.00	3,195.00	3,195.00	
	Submitted Budget Totals							\$3,195.00	
203.250.283.53000	Liability Insurance	3,755.00	3,350.00	4,689.00	4,189.00	3,901.00	252.00	4,153.00	6
	Budget Transactions								
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget	Liability Insurance				.02	235,949.00	4,152.70	
	Submitted Budget Totals							\$4,152.70	
203.250.283.53010	Workers Compensation	3,129.00	3,100.00	4,534.00	4,301.00	4,982.00	115.00	5,097.00	2
	Budget Transactions								
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget	Workers Comp				.02	235,949.00	5,096.50	
	Submitted Budget Totals							\$5,096.50	



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17-FY18
Fund 203 - Circuit Clerk Admin Services									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 283 - Circuit Clerk Admin Services									
203.250.283.53020	Unemployment Claims	438.00	450.00	593.00	426.00	376.00	(45.00)	331.00	(12)
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Submitted Budget Unemployment					.00	235,949.00	330.33	
						Submitted Budget Totals		\$330.33	
203.250.283.53060	General Printing	10,797.34	7,116.99	1,401.00	8,164.54	4,500.00	.00	4,500.00	
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Submitted Budget Pre-numbered receipts and deposit slip printing					1.00	4,500.00	4,500.00	
						Submitted Budget Totals		\$4,500.00	
203.250.283.53070	Legal Printing	.00	.00	483.00	350.00	2,500.00	.00	2,500.00	
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Submitted Budget UCP publications					1.00	2,500.00	2,500.00	
						Submitted Budget Totals		\$2,500.00	
203.250.283.53100	Conferences and Meetings	104.68	709.92	301.71	.00	2,600.00	.00	2,600.00	
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Submitted Budget CFO Annual Conference (GFOA / CFO / ACFE/Connect)					1.00	2,600.00	2,600.00	
						Submitted Budget Totals		\$2,600.00	
203.250.283.53120	Employee Mileage Expense	594.40	.00	.00	.00	500.00	.00	500.00	
	Budget Transactions								
	Level Transaction					Number of Units	Cost Per Unit	Total Amount	
	Submitted Budget Meetings, Conference, Back up Bank runs, local travel					1.00	500.00	500.00	
						Submitted Budget Totals		\$500.00	
203.250.283.60000	Office Supplies	405.23	3,394.53	2,936.25	3,358.25	66,512.00	(30,830.00)	35,682.00	(46)
	Comments								
	Level Comment								
	Submitted Budget	Reduction due to Cash on hand of 25 K utilized in FY17' years budget to anticipate organizational New CMS needs in area of cash handling of receipts and disbursements as designated for special fund expenses. Also trend of past five year was taken into consideration along with projected expected purchases to be made by end of 2017 in this regard now that transition year is occurring as go live began in year 2017.							



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17-FY18
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Fund **203 - Circuit Clerk Admin Services**

EXPENSE

Department **250 - Circuit Clerk**

Sub-Department **283 - Circuit Clerk Admin Services**

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit		Total Amount
Submitted Budget	Calendars, Ink, Calculators, Financial storage boxes				.25	35,682.00		8,920.50
Submitted Budget	collections/disbursement processing supplies				.25	35,682.00		8,920.50
Submitted Budget	reprint new banking e services supplies				.25	35,682.00		8,920.50
Submitted Budget	smart safe 18', micr toner and detector upgrades				.25	35,682.00		8,920.50
Submitted Budget Totals								\$35,682.00

203.250.283.64010	Cellular Phone	20.62	277.86	470.03	488.51	750.00	.00	750.00
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Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit		Total Amount
Submitted Budget	Adm CIC and CFO Communication Service				1.00	750.00		750.00
Submitted Budget Totals								\$750.00

Sub-Department	283 - Circuit Clerk Admin Services	Totals	\$267,611.26	\$276,544.33	\$263,923.19	\$349,724.24	\$412,044.00	(\$24,544.00)	\$387,500.00	(6%)
Department	250 - Circuit Clerk	Totals	\$267,611.26	\$276,544.33	\$263,923.19	\$349,724.24	\$412,044.00	(\$24,544.00)	\$387,500.00	(6%)
	EXPENSE TOTALS		\$267,611.26	\$276,544.33	\$263,923.19	\$349,724.24	\$412,044.00	(\$24,544.00)	\$387,500.00	(6%)
Fund	203 - Circuit Clerk Admin Services	Totals	\$312,372.14	\$338,423.48	\$347,103.95	\$327,119.62	\$412,044.00	(\$24,544.00)	\$387,500.00	(6%)
	REVENUE TOTALS		\$312,372.14	\$338,423.48	\$347,103.95	\$327,119.62	\$412,044.00	(\$24,544.00)	\$387,500.00	(6%)
	EXPENSE TOTALS		\$267,611.26	\$276,544.33	\$263,923.19	\$349,724.24	\$412,044.00	(\$24,544.00)	\$387,500.00	(6%)
Fund	203 - Circuit Clerk Admin Services	Totals	\$44,760.88	\$61,879.15	\$83,180.76	(\$22,604.62)	\$0.00	\$0.00	\$0.00	+++

Fund **204 - Circuit Clk Electronic Citation**

REVENUE

Department **250 - Circuit Clerk**

Sub-Department **000 - Revenues**

204.250.000.35210	Electronic Citation Fee	125,605.91	118,518.16	110,475.23	104,325.03	115,000.00	.00	115,000.00
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Comments	
Level	Comment
Submitted Budget	The E-Citation Fund fund was established for fees for transmitting electronic court records pursuant to 705 ILCS 105/27.3e. The mission in this area is to provide a means of maintaining citation records in the Office of the Circuit Court Clerk and by electronic transmission from law enforcement agencies as an efficient way of tracking & reporting

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit		Total Amount
Submitted Budget	E-Citation Fee 705 ILCS 105/27.3c				1.00	115,000.00		115,000.00
Submitted Budget Totals								\$115,000.00



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17- FY18
Fund 204 - Circuit Clk Electronic Citation									
REVENUE									
Department 250 - Circuit Clerk									
Sub-Department 000 - Revenues									
204.250.000.38000	Investment Income	64.32	387.81	347.86	631.25	500.00	.00	500.00	
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Treas. Investment Income Allocation to Special Funds								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget	Treas. Investment Income Allocation to Special Funds				1.00	500.00	500.00		
					Submitted Budget Totals		\$500.00		
Sub-Department 000 - Revenues Totals		\$125,670.23	\$118,905.97	\$110,823.09	\$104,956.28	\$115,500.00	\$0.00	\$115,500.00	0%
Department 250 - Circuit Clerk Totals		\$125,670.23	\$118,905.97	\$110,823.09	\$104,956.28	\$115,500.00	\$0.00	\$115,500.00	0%
REVENUE TOTALS		\$125,670.23	\$118,905.97	\$110,823.09	\$104,956.28	\$115,500.00	\$0.00	\$115,500.00	0%
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 287 - Electronic Citation									
204.250.287.40000	Salaries and Wages	66,212.90	68,617.97	70,880.78	73,592.88	38,148.00	(68.00)	38,080.00	
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	This is the last year of the 1% increase provided at Annual Anniversary as per contract. This agreement was in effect also between this office and finance/board as to funding for both Union and Non-Union employees which staff received during 2017 but will no longer. Salaries are reflective of Salary at 11/30/2017 x 12 months for FY2018 with no wage increases per instruction and budget guidelines.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget	**PAYROLL ACCRUAL				.00	37,977.00	102.54		
Submitted Budget	Steging, Laura, Business Process Mgr				.50	75,954.00	37,977.00		
					Submitted Budget Totals		\$38,079.54		
204.250.287.45000	Healthcare Contribution	18,183.39	17,580.08	18,132.06	19,568.66	9,794.00	470.00	10,264.00	5
Budget Transactions									
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget	Steging, Laura, Business Process Mgr				.50	20,527.00	10,263.50		
					Submitted Budget Totals		\$10,263.50		
204.250.287.45009	Healthcare Subsidy	.00	.00	.00	(933.31)	.00	.00	.00	



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17-FY18	
Fund 204 - Circuit Clk Electronic Citation										
EXPENSE										
Department 250 - Circuit Clerk										
Sub-Department 287 - Electronic Citation										
204.250.287.45010	Dental Contribution	529.70	542.13	506.71	546.13	280.00	42.00	322.00	15	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget		Steging, Laura, Business Process Mgr				.50	644.00	322.00		
						Submitted Budget Totals		\$322.00		
204.250.287.45019	Dental Subsidy	.00	.00	.00	(14.03)	.00	.00	.00		
204.250.287.45100	FICA/SS Contribution	4,790.68	4,853.21	4,976.30	5,117.31	2,919.00	(5.00)	2,914.00		
Budget Transactions										
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget		FICA/SS				.08	38,080.00	2,913.12		
						Submitted Budget Totals		\$2,913.12		
204.250.287.45200	IMRF Contribution	7,017.98	7,101.54	6,671.20	6,704.46	3,804.00	(194.00)	3,610.00	(5)	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget		IMRF				.09	38,080.00	3,609.98		
						Submitted Budget Totals		\$3,609.98		
204.250.287.53000	Liability Insurance	1,557.00	1,360.00	1,300.00	1,377.00	634.00	37.00	671.00	6	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget		Insurance Liability 37,977 base				.02	38,080.00	670.21		
						Submitted Budget Totals		\$670.21		
204.250.287.53010	Workers Compensation	1,298.00	1,259.00	1,257.00	1,414.00	809.00	14.00	823.00	2	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget		Workers Comp 37,977 base				.02	38,080.00	822.53		
						Submitted Budget Totals		\$822.53		
204.250.287.53020	Unemployment Claims	182.00	175.00	165.00	140.00	62.00	(8.00)	54.00	(13)	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget		Unemployment Claims 37,977 base				.00	38,080.00	53.31		
						Submitted Budget Totals		\$53.31		



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17-FY18
Fund 204 - Circuit Clk Electronic Citation									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 287 - Electronic Citation									
204.250.287.53100	Conferences and Meetings	.00	.00	15.00	405.60	9,200.00	.00	9,200.00	
Budget Transactions									
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget		Conference and Meeting-(4)				1.00	9,200.00	9,200.00	
						Submitted Budget Totals		9,200.00	
204.250.287.53110	Employee Training	.00	.00	.00	.00	500.00	(125.00)	375.00	(25)
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Decr \$125/due to training in area of e-citations to exist in latter part of 2017 therefore leading to a reduction in 2018 expected in this area.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget		Development Training for Support staff				1.00	375.00	375.00	
						Submitted Budget Totals		375.00	
204.250.287.53120	Employee Mileage Expense	112.44	80.64	107.57	40.50	2,359.00	.00	2,359.00	
Budget Transactions									
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget		Implement E-tickets,mtgs,CMS traning new court BPM process				1.00	2,358.72	2,358.72	
						Submitted Budget Totals		2,358.72	
204.250.287.53130	General Association Dues	.00	.00	.00	40.00	40.00	40.00	80.00	100
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Incr-\$40.00/Active member in Law Enforcement membership and relationship with expected E-Citation initiatives during 2018 as representatives of this office.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget		BPM Chief of Police Assoc Annual Dues (2)				2.00	40.00	80.00	
						Submitted Budget Totals		80.00	
204.250.287.60000	Office Supplies	106.61	5,229.74	202.73	393.00	480.00	132.00	612.00	28
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Incr \$132/E-Citation initiatives during 2018 will be existing with most agencies throughout the county on board with organizational supplies expected.							



Circuit Clerk-Special Revenue Funds-FY18 Budget Detail

Budget Year 2018

G/L Account	Account Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Amended Budget	Amount Change FY17-FY18	2018 Submitted Budget	% Change FY17-FY18
Fund 204 - Circuit Clk Electronic Citation									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 287 - Electronic Citation									
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget					.50	611.43	305.71	
	Submitted Budget					.50	611.43	305.71	
						Submitted Budget Totals		\$611.42	
204.250.287.64010	Cellular Phone	1,012.20	1,176.39	1,175.75	1,207.41	1,200.00	.00	1,200.00	
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget					1.00	1,200.00	1,200.00	
						Submitted Budget Totals		\$1,200.00	
204.250.287.89000	Net Income	.00	.00	.00	.00	45,271.00	(335.00)	44,936.00	(1)
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget					1.00	44,936.00	44,936.00	
						Submitted Budget Totals		\$44,936.00	
Sub-Department 287 - Electronic Citation Totals		\$101,002.90	\$107,975.70	\$105,390.10	\$109,599.61	\$115,500.00	\$0.00	\$115,500.00	0%
Department 250 - Circuit Clerk Totals		\$101,002.90	\$107,975.70	\$105,390.10	\$109,599.61	\$115,500.00	\$0.00	\$115,500.00	0%
EXPENSE TOTALS		\$101,002.90	\$107,975.70	\$105,390.10	\$109,599.61	\$115,500.00	\$0.00	\$115,500.00	0%
Fund 204 - Circuit Clk Electronic Citation Totals		\$125,670.23	\$118,905.97	\$110,823.09	\$104,956.28	\$115,500.00	\$0.00	\$115,500.00	0%
REVENUE TOTALS		\$125,670.23	\$118,905.97	\$110,823.09	\$104,956.28	\$115,500.00	\$0.00	\$115,500.00	0%
EXPENSE TOTALS		\$101,002.90	\$107,975.70	\$105,390.10	\$109,599.61	\$115,500.00	\$0.00	\$115,500.00	0%
Fund 204 - Circuit Clk Electronic Citation Totals		\$24,667.33	\$10,930.27	\$5,432.99	(\$4,643.33)	\$0.00	\$0.00	\$0.00	+++
Net Grand Totals									
REVENUE GRAND TOTALS		\$2,889,931.04	\$2,753,651.57	\$2,686,187.50	\$2,546,231.00	\$4,680,061.00	(\$1,126,561.00)	\$3,553,500.00	(24%)
EXPENSE GRAND TOTALS		\$2,815,884.71	\$2,812,124.53	\$2,708,486.74	\$2,833,227.43	\$4,680,061.00	(\$1,126,561.00)	\$3,553,500.00	(24%)
Net Grand Totals		\$74,046.33	(\$58,472.96)	(\$22,299.24)	(\$286,996.43)	\$0.00	\$0.00	\$0.00	+++