



# FY19 Office of Community Reinv Budget Detail -

# SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>401 - Community Dev Block Program</b>									
<b>REVENUE</b>									
Department <b>690 - Development</b>									
Sub-Department <b>000 - Revenues</b>									
401.690.000.32170	CDBG Grant	984,022.54	1,448,174.12	710,848.39	1,140,827.52	1,166,062.00	192,157.00	1,358,219.00	16.47
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	CDBG Grant Allocation					1.0000	1,358,219.00	1,358,219.00	
							Submitted Budget Totals	\$1,358,219.00	
401.690.000.37900	Miscellaneous Reimbursement	17,813.26	46,460.00	372,248.59	156,211.72	50,000.00	564,172.00	614,172.00	1,128.34
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Program income from sale of redeveloped homes					4.0000	138,543.00	554,172.00	
Submitted Budget	Program income from repayment of housing loans					3.0000	20,000.00	60,000.00	
							Submitted Budget Totals	\$614,172.00	
Sub-Department <b>000 - Revenues Totals</b>		\$1,001,835.80	\$1,494,634.12	\$1,083,096.98	\$1,297,039.24	\$1,216,062.00	\$756,329.00	\$1,972,391.00	62.19%
Department <b>690 - Development Totals</b>		\$1,001,835.80	\$1,494,634.12	\$1,083,096.98	\$1,297,039.24	\$1,216,062.00	\$756,329.00	\$1,972,391.00	62.19%
<b>REVENUE TOTALS</b>		\$1,001,835.80	\$1,494,634.12	\$1,083,096.98	\$1,297,039.24	\$1,216,062.00	\$756,329.00	\$1,972,391.00	62.19%
<b>EXPENSE</b>									
Department <b>690 - Development</b>									
Sub-Department <b>711 - Community Developmt Block Grant</b>									
401.690.711.40000	Salaries and Wages	101,728.23	95,621.28	105,705.97	94,355.07	118,935.00	30,941.00	149,876.00	26.01
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Staff allocations are based on grant award requirements.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Josh Beck, Assistant Director Community Development					.3200	90,350.00	28,912.00	
Submitted Budget	Scott Berger, Director OCR					.1000	111,415.46	11,141.55	
Submitted Budget	Tracey Glassford, Program Analyst					.1900	65,000.00	12,350.00	
Submitted Budget	Julia Thavong, Project Manager/Historic Preservation Planner					.5000	51,272.00	25,636.00	
Submitted Budget	Christopher Dall, Project Manager					.1000	52,156.00	5,215.60	
Submitted Budget	Payroll Accrual					.0027	149,471.87	403.57	
Submitted Budget	Karen Zilly, Program Manager					.3800	70,044.00	26,616.72	
Submitted Budget	Mike Treve, Project Manager					1.0000	23,400.00	23,400.00	
Submitted Budget	Vacant, COC Coordinator					.2700	60,000.00	16,200.00	
							Submitted Budget Totals	\$149,875.44	



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Fund <b>401 - Community Dev Block Program</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>711 - Community Developmt Block Grant</b>									
401.690.711.45000	Healthcare Contribution	11,783.65	11,234.45	13,063.25	11,031.00	19,348.00	4,619.00	23,967.00	23.87
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Per rates provided by Finance.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Scott Berger, Director OCR		.1000		6,487.00		648.70	
Submitted Budget		Tracey Glassford, Program Analyst		.1900		12,535.00		2,381.65	
Submitted Budget		Julia Thavong, Project Manager/Historic Preservation Planner		.5000		18,195.00		9,097.50	
Submitted Budget		Christopher Dall, Project Manager		.1000		25,335.00		2,533.50	
Submitted Budget		Karen Zilly, Program Manager		.3800		6,487.00		2,465.06	
Submitted Budget		Vacant, COC Coordinator		.2700		25,335.00		6,840.45	
Submitted Budget Totals								\$23,966.86	
401.690.711.45009	Healthcare Subsidy	.00	.00	(648.53)	(528.57)	.00	.00	.00	.00
401.690.711.45010	Dental Contribution	629.70	527.57	637.31	446.30	946.00	49.00	995.00	5.17
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Per rates provided by Finance.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Josh Beck, Assistant Director Community Development		.3200		636.00		203.52	
Submitted Budget		Scott Berger, Director OCR		.1000		244.00		24.40	
Submitted Budget		Tracey Glassford, Program Analyst		.1900		636.00		120.84	
Submitted Budget		Julia Thavong, Project Manager/Historic Preservation Planner		.5000		636.00		318.00	
Submitted Budget		Karen Zilly, Program Manager		.3800		244.00		92.72	
Submitted Budget		Vacant, COC Coordinator		.2700		636.00		171.72	
Submitted Budget		Chris Dall, Project Manager		.1000		636.00		63.60	
Submitted Budget Totals								\$994.80	
401.690.711.45019	Dental Subsidy	.00	.00	(16.83)	(38.68)	.00	.00	.00	.00



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Fund **401 - Community Dev Block Program**

**EXPENSE**

Department **690 - Development**

Sub-Department **711 - Community Developmt Block Grant**

401.690.711.45100	FICA/SS Contribution	7,662.86	7,081.57	7,710.95	6,895.88	9,099.00	2,367.00	11,466.00	26.01
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Comments	
Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Scott Berger, Director OCR	.0765	11,171.63	854.63	
Submitted Budget	Josh Beck, Assistant Director Community Development	.0765	28,990.06	2,217.74	
Submitted Budget	Tracey Glassford, Program Analyst	.0765	12,383.35	947.33	
Submitted Budget	Chris Dall, Project Manager	.0765	5,229.68	400.07	
Submitted Budget	Julia Thavong, Project Manager/Historic Preservation Planner	.0765	25,705.22	1,966.45	
Submitted Budget	Karen Zilly, Program Manager	.0765	26,688.59	2,041.68	
Submitted Budget	Mike Treve, Project Manager	.0765	23,463.18	1,794.93	
Submitted Budget	Vacant, COC Coordinator	.0765	16,243.74	1,242.65	
Submitted Budget Totals				\$11,465.48	

401.690.711.45200	IMRF Contribution	11,208.82	9,193.58	9,897.20	9,021.86	11,276.00	(320.00)	10,956.00	(2.83)
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Comments	
Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Scott Berger, Director OCR	.0731	11,171.63	816.65	
Submitted Budget	Josh Beck, Assistant Director Community Development	.0731	28,990.06	2,119.17	
Submitted Budget	Tracey Glassford, Program Analyst	.0731	12,383.35	905.22	
Submitted Budget	Chris Dall, Project Manager	.0731	5,229.68	382.29	
Submitted Budget	Julia Thavong, Project Manager/Historic Preservation Planner	.0731	25,705.22	1,879.05	
Submitted Budget	Karen Zilly, Program Manager	.0731	26,688.59	1,950.94	
Submitted Budget	Mike Treve, Project Manager	.0731	23,463.18	1,715.16	
Submitted Budget	Vacant, COC Coordinator	.0731	16,243.74	1,187.42	
Submitted Budget Totals				\$10,955.90	

401.690.711.50350	Notary Services	.00	.00	40.90	.00	.00	.00	.00	.00
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Fund <b>401 - Community Dev Block Program</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>711 - Community Developmt Block Grant</b>									
401.690.711.50590	Professional Services	.00	.00	.00	.00	.00	982.00	982.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Professional Services - IT support & maintainence              1.0000              982.00              982.00									
Submitted Budget Totals <u>982.00</u>									
401.690.711.50610	Moving Expense	.00	.00	.00	.00	.00	1,609.00	1,609.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Moving expenses              1.0000              1,609.00              1,609.00									
Submitted Budget Totals <u>\$1,609.00</u>									
401.690.711.52010	Janitorial Services	.00	.00	.00	.00	.00	835.00	835.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Janitorial services              1.0000              835.00              835.00									
Submitted Budget Totals <u>\$835.00</u>									
401.690.711.52110	Repairs and Maint- Buildings	.00	.00	.00	.00	.00	495.00	495.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									



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Fund **401 - Community Dev Block Program**

**EXPENSE**

Department **690 - Development**

Sub-Department **711 - Community Developmt Block Grant**

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Building maintenance and repair				1.0000	495.00	495.00	
							Submitted Budget Totals	\$495.00

401.690.711.52140	Repairs and Maint- Copiers	.00	.00	114.95	312.55	300.00	(174.00)	126.00	(58.00)
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Konica Minolta service & maintenance				1.0000	126.00	126.00	
							Submitted Budget Totals	\$126.00

401.690.711.52180	Building Space Rental	.00	.00	.00	.00	.00	15,460.00	15,460.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Building space rental				1.0000	15,460.00	15,460.00	
							Submitted Budget Totals	\$15,460.00

401.690.711.52230	Repairs and Maint- Vehicles	.00	.00	29.79	179.94	100.00	100.00	200.00	100.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Maintenance on vehicle				1.0000	200.00	200.00	
							Submitted Budget Totals	\$200.00



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Fund **401 - Community Dev Block Program**

**EXPENSE**

Department **690 - Development**

Sub-Department **711 - Community Developmt Block Grant**

401.690.711.53000	Liability Insurance	2,363.00	2,144.00	2,173.00	1,959.00	2,094.00	709.00	2,803.00	33.85
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Comments	
Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Scott Berger, Director OCR	.0187	11,171.63	208.91	
Submitted Budget	Josh Beck, Assistant Director Community Development	.0187	28,990.06	542.11	
Submitted Budget	Chris Dall, Project Manager	.0187	5,229.68	97.80	
Submitted Budget	Tracey Glassford, Program Analyst	.0187	12,383.35	231.57	
Submitted Budget	Vacant, COC Coordinator	.0187	16,243.74	303.76	
Submitted Budget	Julia Thavong, Project Manager/Historic Preservation Planner	.0187	25,705.22	480.69	
Submitted Budget	Mike Treve, Project Manager	.0187	23,463.18	438.76	
Submitted Budget	Karen Zilly, Program Manager	.0187	26,688.59	499.08	
Submitted Budget Totals				\$2,802.68	

401.690.711.53010	Workers Compensation	2,194.00	2,072.00	2,231.00	2,502.00	2,569.00	1,178.00	3,747.00	45.85
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Comments	
Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Scott Berger, Director OCR	.0250	11,171.63	279.29	
Submitted Budget	Josh Beck, Assitant Director Community Development	.0250	28,990.06	724.75	
Submitted Budget	Chris Dall, Project Manager	.0250	5,229.68	130.74	
Submitted Budget	Tracey Glassford, Program Analyst	.0250	12,383.35	309.58	
Submitted Budget	Vacant, COC Coordinator	.0250	16,243.74	406.09	
Submitted Budget	Julia Thavong, Project Manager/Historic Preservation Planner	.0250	25,705.22	642.63	
Submitted Budget	Mike Treve, Project Manager	.0250	23,463.18	586.58	
Submitted Budget	Karen Zilly, Program Manager	.0250	26,688.59	667.21	
Submitted Budget Totals				\$3,746.87	



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Fund **401 - Community Dev Block Program**

**EXPENSE**

Department **690 - Development**

Sub-Department **711 - Community Developmt Block Grant**

401.690.711.53020	Unemployment Claims	305.00	272.00	221.00	189.00	167.00	(2.00)	165.00	(1.19)
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Comments	
Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Scott Berger, Director OCR	.0011	11,171.63	12.29	
Submitted Budget	Josh Beck, Assistant Director Community Development	.0011	28,990.06	31.89	
Submitted Budget	Chris Dall, Project Manager	.0011	5,229.68	5.75	
Submitted Budget	Tracey Glassford, Program Analyst	.0011	12,383.35	13.62	
Submitted Budget	Vacant, COC Coordinator	.0011	16,243.74	17.87	
Submitted Budget	Julia Thavong, Project Manager/Historic Preservation Planner	.0011	25,705.22	28.28	
Submitted Budget	Mike Treve, Project Manager	.0011	23,463.18	25.81	
Submitted Budget	Karen Zilly, Program Manager	.0011	26,688.59	29.36	
Submitted Budget Totals				\$164.87	

401.690.711.53060	General Printing	250.00	.00	738.00	.00	1,000.00	.00	1,000.00	.00
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Comments	
Level	Comment
Submitted Budget	Printing of Commission meeting materials.

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	General printing for Commission Meetings	1.0000	1,000.00	1,000.00	
Submitted Budget Totals				\$1,000.00	

401.690.711.53070	Legal Printing	526.60	88.20	236.38	96.60	300.00	.00	300.00	.00
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Comments	
Level	Comment
Submitted Budget	Consolidated Plan legal notices.

Budget Transactions					
Level	Transaction	Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Consolidated Plan legal notices	2.0000	150.00	300.00	
Submitted Budget Totals				\$300.00	



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Fund <b>401 - Community Dev Block Program</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>711 - Community Developmt Block Grant</b>									
401.690.711.53100	Conferences and Meetings	525.34	218.91	340.36	389.00	500.00	.00	500.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Required Commission Meetings.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Commission Meetings                      2.0000              250.00              500.00									
Submitted Budget Totals <u>500.00</u>									
401.690.711.53110	Employee Training	808.42	74.25	649.00	1,051.70	5,000.00	5,000.00	10,000.00	100.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Increase due to HUD required training.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              State Lead Supervisor License Renewal                      1.0000              100.00              100.00									
Submitted Budget              Housing Development Professional Training                      4.0000              2,475.00              9,900.00									
Submitted Budget Totals <u>\$10,000.00</u>									
401.690.711.53120	Employee Mileage Expense	42.56	.00	.00	12.63	.00	.00	.00	.00
401.690.711.55000	Miscellaneous Contractual Exp	901,085.43	1,342,909.54	901,680.68	1,146,964.81	1,019,108.00	678,680.00	1,697,788.00	66.59
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Increase due to increased grant allocation and approved projects.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Misc Contractual Expense                      1.0000              1,697,788.00              1,697,788.00									
Submitted Budget Totals <u>\$1,697,788.00</u>									
401.690.711.60000	Office Supplies	669.62	580.33	134.94	76.19	400.00	11,226.00	11,626.00	2,806.50
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									





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Fund **401 - Community Dev Block Program**

**EXPENSE**

Department **690 - Development**

Sub-Department **711 - Community Developmt Block Grant**

Budget Transactions	Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget		Office supplies	1.0000	11,626.00	11,626.00
Submitted Budget Totals					\$11,626.00

401.690.711.60010	Operating Supplies	.00	.00	.00	.00	.00	772.00	772.00	.00
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Comments	Level	Comment
Submitted Budget		Expense allocated per Uniform Grant Guidelines.

Budget Transactions	Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget		Operating supplies	1.0000	772.00	772.00
Submitted Budget Totals					\$772.00

401.690.711.60040	Postage	177.55	.00	.00	.00	100.00	.00	100.00	.00
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Comments	Level	Comment
Submitted Budget		Postage for mailing Commission Meeting materials.

Budget Transactions	Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget		Postage for mailing Commission meeting materials	2.0000	50.00	100.00
Submitted Budget Totals					\$100.00

401.690.711.60050	Books and Subscriptions	26.00	52.00	.00	.00	.00	.00	.00	.00
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401.690.711.60060	Computer Software- Non Capital	565.00	266.26	.00	.00	.00	.00	.00	.00
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401.690.711.60110	Printing Supplies	194.58	96.00	101.25	.00	170.00	.00	170.00	.00
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Comments	Level	Comment
Submitted Budget		Expense allocated per Uniform Grant Guidelines.

Budget Transactions	Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget		Printing supplies for Commission Meetings	2.0000	85.00	170.00
Submitted Budget Totals					\$170.00



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Fund <b>401 - Community Dev Block Program</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>711 - Community Developmt Block Grant</b>									
401.690.711.63000	Utilities- Natural Gas	.00	.00	.00	.00	.00	1,061.00	1,061.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Utilities - Gas                      1.0000              1,061.00              1,061.00									
Submitted Budget Totals <u>\$1,061.00</u>									
401.690.711.63010	Utilities- Electric	.00	.00	.00	.00	.00	1,061.00	1,061.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Utilities- Electric                      1.0000              1,061.00              1,061.00									
Submitted Budget Totals <u>\$1,061.00</u>									
401.690.711.63040	Fuel- Vehicles	334.52	174.35	287.04	269.95	350.00	(225.00)	125.00	(64.28)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Fuel                      1.0000              125.00              125.00									
Submitted Budget Totals <u>\$125.00</u>									
401.690.711.64000	Telephone	.00	1,334.33	.00	.00	1,500.00	(76.00)	1,424.00	(5.06)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
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Fund **401 - Community Dev Block Program**

**EXPENSE**

Department **690 - Development**

Sub-Department **711 - Community Developmt Block Grant**

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Telephone				1.0000	1,424.00	1,424.00	
							Submitted Budget Totals	\$1,424.00

401.690.711.64010	Cellular Phone	.00	.00	.00	.00	.00	150.00	150.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Cellular phone - OCR Director				1.0000	150.00	150.00	
							Submitted Budget Totals	\$150.00

401.690.711.64020	Internet	.00	.00	.00	.00	.00	832.00	832.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Internet				1.0000	832.00	832.00	
							Submitted Budget Totals	\$832.00

401.690.711.70070	Automotive Equipment	.00	19,806.65	.00	.00	.00	.00	.00	.00
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401.690.711.70090	Office Equipment	.00	886.59	3,963.37	323.30	1,000.00	(1,000.00)	.00	(100.00)
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

401.690.711.99000	Transfer To Other Funds	.00	.00	33,806.00	21,800.00	21,800.00	.00	21,800.00	.00
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Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Transfer to Fund 404 - HMIS Implementation				1.0000	21,800.00	21,800.00	
							Submitted Budget Totals	\$21,800.00





# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
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Fund **402 - HOME Program**

**EXPENSE**

Department **690 - Development**

Sub-Department **712 - HOME Program**

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Josh Beck, Assistant Director Community Development	.3000	90,350.00	27,105.00
Submitted Budget	Scott Berger, Director OCR	.0500	111,415.46	5,570.77
Submitted Budget	Tracey Glassford, Program Analyst	.0700	65,000.00	4,550.00
Submitted Budget	Payroll Accrual	.0027	62,247.65	168.07
Submitted Budget	Karen Zilly, Program Manager	.3200	70,044.00	22,414.08
Submitted Budget	Chris Dall, Project Manager	.0500	52,156.00	2,607.80
Submitted Budget Totals				\$62,415.72

402.690.712.45000	Healthcare Contribution	353.36	3,343.70	3,790.14	3,304.74	6,265.00	(1,720.00)	4,545.00	(27.45)
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Level	Comment
Submitted Budget	Per rates provided by Finance.

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Scott Berger, Director OCR	.0500	6,487.00	324.35
Submitted Budget	Tracey Glassford, Program Analyst	.0700	12,535.00	877.45
Submitted Budget	Karen Zilly, Program Manager	.3200	6,487.00	2,075.84
Submitted Budget	Chris Dall, Project Manager	.0500	25,335.00	1,266.75
Submitted Budget Totals				\$4,544.39

402.690.712.45009	Healthcare Subsidy	.00	.00	(182.97)	(163.05)	.00	.00	.00	.00
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402.690.712.45010	Dental Contribution	121.78	212.41	206.85	223.06	374.00	(16.00)	358.00	(4.27)
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Level	Comment
Submitted Budget	Per rates provided by Finance.

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Josh Beck, Assistant Director Community Development	.3000	636.00	190.80
Submitted Budget	Scott Berger, Director OCR	.0500	244.00	12.20
Submitted Budget	Tracey Glassford, Program Analyst	.0700	636.00	44.52
Submitted Budget	Karen Zilly, Program Manager	.3200	244.00	78.08
Submitted Budget	Chris Dall, Project Manager	.0500	636.00	31.80
Submitted Budget Totals				\$357.40



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18- FY19
Fund <b>402 - HOME Program</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>712 - HOME Program</b>									
402.690.712.45019	Dental Subsidy	.00	.00	(7.39)	(18.97)	.00	.00	.00	.00
402.690.712.45100	FICA/SS Contribution	1,136.75	3,156.84	3,691.16	2,713.59	3,599.00	1,176.00	4,775.00	32.67
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget      Per rates provided by Finance.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget      Scott Berger, Director OCR                      .0765                      5,585.81                      427.31									
Submitted Budget      Josh Beck, Assistant Director Community Development                      .0765                      27,178.18                      2,079.13									
Submitted Budget      Tracey Glassford, Program Analyst                      .0765                      4,562.29                      349.02									
Submitted Budget      Karen Zilly, Program Manager                      .0765                      22,474.60                      1,719.31									
Submitted Budget      Chris Dall, Project Manager                      .0765                      2,614.84                      200.04									
Submitted Budget Totals <u>\$4,774.81</u>									
402.690.712.45200	IMRF Contribution	1,806.48	4,229.45	4,835.12	3,539.52	4,460.00	103.00	4,563.00	2.30
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget      Per rates provided by Finance.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget      Scott Berger, Director OCR                      .0731                      5,585.81                      408.32									
Submitted Budget      Josh Beck, Assistant Director Community Development                      .0731                      27,178.18                      1,986.72									
Submitted Budget      Tracey Glassford, Program Analyst                      .0731                      4,562.29                      333.50									
Submitted Budget      Karen Zilly, Program Manager                      .0731                      22,474.60                      1,642.89									
Submitted Budget      Chris Dall, Project Manager                      .0731                      2,614.84                      191.14									
Submitted Budget Totals <u>\$4,562.57</u>									
402.690.712.50590	Professional Services	.00	.00	.00	.00	.00	271.00	271.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget      Expense allocated per Uniform Grant Guidelines.									



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
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Fund **402 - HOME Program**

**EXPENSE**

Department **690 - Development**

Sub-Department **712 - HOME Program**

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit		Total Amount	
Submitted Budget	Professional services - IT support & maintainence			1.0000	271.00		271.00	
							Submitted Budget Totals	\$271.00

402.690.712.50610	Moving Expense	.00	.00	.00	.00	.00	444.00	444.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit		Total Amount	
Submitted Budget	Moving expenses			1.0000	444.00		444.00	
							Submitted Budget Totals	\$444.00

402.690.712.52010	Janitorial Services	.00	.00	.00	.00	.00	231.00	231.00	.00
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Comments	
Level	Comment
Submitted Budget	Expenses allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit		Total Amount	
Submitted Budget	Janitorial services			1.0000	231.00		231.00	
							Submitted Budget Totals	\$231.00

402.690.712.52110	Repairs and Maint- Buildings	.00	.00	.00	.00	.00	137.00	137.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit		Total Amount	
Submitted Budget	Building repairs & maintainence			1.0000	137.00		137.00	
							Submitted Budget Totals	\$137.00



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>402 - HOME Program</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>712 - HOME Program</b>									
402.690.712.52140	Repairs and Maint- Copiers	.00	.00	.00	.00	.00	35.00	35.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Konica Minolta service & maintainence              1.0000              35.00              35.00									
Submitted Budget Totals <u>35.00</u>									
402.690.712.52180	Building Space Rental	.00	.00	.00	.00	.00	4,270.00	4,270.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Building space rental              1.0000              4,270.00              4,270.00									
Submitted Budget Totals <u>\$4,270.00</u>									
402.690.712.52230	Repairs and Maint- Vehicles	.00	.00	.00	.00	.00	200.00	200.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Vehicle repairs & maintainence              1.0000              200.00              200.00									
Submitted Budget Totals <u>\$200.00</u>									
402.690.712.53000	Liability Insurance	80.24	872.00	866.00	778.00	828.00	340.00	1,168.00	41.06
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Per rates provided by Finance.									





# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
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Fund **402 - HOME Program**

**EXPENSE**

Department **690 - Development**

Sub-Department **712 - HOME Program**

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Submitted Budget	Scott Berger, Director OCR			.0187	5,585.81	104.45		
Submitted Budget	Josh Beck, Assistant Director Community Development			.0187	27,178.18	508.23		
Submitted Budget	Chris Dall, Project Manager			.0187	2,614.84	48.90		
Submitted Budget	Tracey Glassford, Program Analyst			.0187	4,562.29	85.31		
Submitted Budget	Karen Zilly, Program Manager			.0187	22,474.60	420.28		
Submitted Budget Totals						\$1,167.17		

402.690.712.53010	Workers Compensation	128.08	842.00	890.00	994.00	1,017.00	544.00	1,561.00	53.49
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Comments	
Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Submitted Budget	Scott Berger, Director OCR			.0250	5,585.81	139.65		
Submitted Budget	Josh Beck, Assistant Director Community Development			.0250	27,178.18	679.45		
Submitted Budget	Chris Dall, Project Manager			.0250	2,614.84	65.37		
Submitted Budget	Tracey Glassford, Program Analyst			.0250	4,562.29	114.06		
Submitted Budget	Karen Zilly, Program Manager			.0250	22,474.60	561.86		
Submitted Budget Totals						\$1,560.39		

402.690.712.53020	Unemployment Claims	(20.19)	111.00	88.00	75.00	66.00	3.00	69.00	4.54
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Comments	
Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Submitted Budget	Scott Berger, Director OCR			.0011	5,585.81	6.14		
Submitted Budget	Josh Beck, Assistant Director Community Development			.0011	27,178.18	29.90		
Submitted Budget	Chris Dall, Project Manager			.0011	2,614.84	2.88		
Submitted Budget	Tracey Glassford, Program Analyst			.0011	4,562.29	5.02		
Submitted Budget	Karen Zilly, Program Manager			.0011	22,474.60	24.72		
Submitted Budget Totals						\$68.66		



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>402 - HOME Program</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>712 - HOME Program</b>									
402.690.712.53060	General Printing	108.02	.00	.00	.00	450.00	.00	450.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              General printing for required Commission Meetings.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              General printing for Commission Meetings              1.0000              450.00              450.00									
Submitted Budget Totals <u>            \$450.00</u>									
402.690.712.53070	Legal Printing	.00	133.80	.00	.00	300.00	.00	300.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Consolidated Plan legal notices.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Consolidated Plan legal notices              2.0000              150.00              300.00									
Submitted Budget Totals <u>            \$300.00</u>									
402.690.712.53100	Conferences and Meetings	1,392.90	86.69	.00	390.48	550.00	.00	550.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Required Commission Meetings.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Commission Meetings              2.0000              275.00              550.00									
Submitted Budget Totals <u>            \$550.00</u>									
402.690.712.53110	Employee Training	.00	.00	250.00	.00	500.00	9,500.00	10,000.00	1,900.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              HUD required training.									



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>402 - HOME Program</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>712 - HOME Program</b>									
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	HUD required training					1.0000	10,000.00	10,000.00	
								Submitted Budget Totals	\$10,000.00
402.690.712.55000	Miscellaneous Contractual Exp	501,607.69	751,971.77	613,394.39	351,129.83	858,950.00	346,871.00	1,205,821.00	40.38
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Increase due to increased grant allocation and approved projects.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Misc Contractual Expense					1.0000	1,205,821.00	1,205,821.00	
								Submitted Budget Totals	\$1,205,821.00
402.690.712.60000	Office Supplies	.00	.00	134.15	67.69	135.00	3,373.00	3,508.00	2,498.51
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Expense allocated per Uniform Grant Guidelines.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Office supplies					1.0000	3,508.00	3,508.00	
								Submitted Budget Totals	\$3,508.00
402.690.712.60010	Operating Supplies	.00	.00	.00	.00	.00	213.00	213.00	.00
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Expense allocated per Uniform Grant Guidelines.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Operating supplies					1.0000	213.00	213.00	
								Submitted Budget Totals	\$213.00



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Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>402 - HOME Program</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>712 - HOME Program</b>									
402.690.712.60040	Postage	.00	.00	.00	.00	100.00	.00	100.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Postage for mailing Commission Meeting materials.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Postage for mailing meeting materials                      1.0000              100.00              100.00									
Submitted Budget Totals <u>100.00</u>									
402.690.712.60050	Books and Subscriptions	.00	26.00	.00	.00	.00	.00	.00	.00
402.690.712.63000	Utilities- Natural Gas	.00	.00	.00	.00	.00	293.00	293.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Utilities - Gas                      1.0000              293.00              293.00									
Submitted Budget Totals <u>\$293.00</u>									
402.690.712.63010	Utilities- Electric	.00	.00	.00	.00	.00	293.00	293.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Utilities- Electric                      1.0000              293.00              293.00									
Submitted Budget Totals <u>\$293.00</u>									
402.690.712.63040	Fuel- Vehicles	.00	.00	.00	.00	.00	100.00	100.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>402 - HOME Program</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>712 - HOME Program</b>									
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Vehicle fuel					1.0000	100.00	100.00	
								Submitted Budget Totals	\$100.00
402.690.712.64000	Telephone	.00	.00	.00	.00	.00	393.00	393.00	.00
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Expense allocated per Uniform Grant Guidelines.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Telephone					1.0000	393.00	393.00	
								Submitted Budget Totals	\$393.00
402.690.712.64010	Cellular Phone	.00	.00	.00	.00	.00	75.00	75.00	.00
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Expense allocated per Uniform Grant Guidelines.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Cellular phone - OCR Director					1.0000	75.00	75.00	
								Submitted Budget Totals	\$75.00
402.690.712.64020	Internet	.00	.00	.00	.00	.00	230.00	230.00	.00
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Expense allocate per Uniform Grant Guidelines.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Internet					1.0000	230.00	230.00	
								Submitted Budget Totals	\$230.00



# FY19 Office of Community Reinv Budget Detail -

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Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
<b>Fund 402 - HOME Program</b>									
<b>EXPENSE</b>									
Department <b>690 - Development</b>									
Sub-Department <b>712 - HOME Program</b>									
402.690.712.70090	Office Equipment	.00	519.00	11.06	.00	675.00	(675.00)	.00	(100.00)
Comments									
Level Comment									
Submitted Budget Expense allocated per Uniform Grant Guidelines.									
Sub-Department <b>712 - HOME Program Totals</b>		\$522,364.13	\$807,042.08	\$676,315.43	\$399,743.98	\$925,312.00	\$382,057.00	\$1,307,369.00	41.29%
Department <b>690 - Development Totals</b>		\$522,364.13	\$807,042.08	\$676,315.43	\$399,743.98	\$925,312.00	\$382,057.00	\$1,307,369.00	41.29%
<b>EXPENSE TOTALS</b>		\$522,364.13	\$807,042.08	\$676,315.43	\$399,743.98	\$925,312.00	\$382,057.00	\$1,307,369.00	41.29%
Fund <b>402 - HOME Program Totals</b>									
<b>REVENUE TOTALS</b>		\$425,201.94	\$866,551.67	\$673,731.16	\$489,668.26	\$925,312.00	\$382,057.00	\$1,307,369.00	41.29%
<b>EXPENSE TOTALS</b>		\$522,364.13	\$807,042.08	\$676,315.43	\$399,743.98	\$925,312.00	\$382,057.00	\$1,307,369.00	41.29%
Fund <b>402 - HOME Program Totals</b>		(\$97,162.19)	\$59,509.59	(\$2,584.27)	\$89,924.28	\$0.00	\$0.00	\$0.00	+++
<b>Fund 404 - Homeless Management Info Systems</b>									
<b>REVENUE</b>									
Department <b>690 - Development</b>									
Sub-Department <b>000 - Revenues</b>									
404.690.000.32370	HUD Grant	110,129.86	121,744.99	110,133.14	116,904.92	111,945.00	.00	111,945.00	.00
Budget Transactions									
Level Transaction Number of Units Cost Per Unit Total Amount									
Submitted Budget HUD HMIS Grant Allocation 1.0000 111,945.00 111,945.00									
Submitted Budget Totals \$111,945.00									
404.690.000.38900	Miscellaneous Other	.00	.00	.00	637.98	1,500.00	23,741.00	25,241.00	1,582.73
Budget Transactions									
Level Transaction Number of Units Cost Per Unit Total Amount									
Submitted Budget Revenue from Lazarus House for State of IL ESG reporting 1.0000 1,272.00 1,272.00									
Submitted Budget Revenue from Community Crisis for State of IL ESG reporting 1.0000 2,523.00 2,523.00									
Submitted Budget Revenue from Heses House for State of IL ESG reporting 1.0000 21,446.00 21,446.00									
Submitted Budget Totals \$25,241.00									
404.690.000.39000	Transfer From Other Funds	.00	.00	21,800.00	21,800.00	21,800.00	.00	21,800.00	.00
Budget Transactions									
Level Transaction Number of Units Cost Per Unit Total Amount									
Submitted Budget Transfer from Fund 401 CDBG 1.0000 21,800.00 21,800.00									
Submitted Budget Totals \$21,800.00									



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G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>404 - Homeless Management Info Systems</b>									

**REVENUE**

Department **690 - Development**

Sub-Department **000 - Revenues**

404.690.000.39900	Cash On Hand	.00	.00	.00	.00	.00	2,372.00	2,372.00	.00
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Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Submitted Budget	Cash on hand			1.0000	2,372.00	2,372.00		
						Submitted Budget Totals	\$2,372.00	

Sub-Department <b>000 - Revenues</b> Totals		\$110,129.86	\$121,744.99	\$131,933.14	\$139,342.90	\$135,245.00	\$26,113.00	\$161,358.00	19.31%
Department <b>690 - Development</b> Totals		\$110,129.86	\$121,744.99	\$131,933.14	\$139,342.90	\$135,245.00	\$26,113.00	\$161,358.00	19.31%
<b>REVENUE TOTALS</b>		<b>\$110,129.86</b>	<b>\$121,744.99</b>	<b>\$131,933.14</b>	<b>\$139,342.90</b>	<b>\$135,245.00</b>	<b>\$26,113.00</b>	<b>\$161,358.00</b>	<b>19.31%</b>

**EXPENSE**

Department **690 - Development**

Sub-Department **714 - Homeless Management Info Systems**

404.690.714.40000	Salaries and Wages	5,114.00	22,384.18	37,019.64	50,498.00	39,900.00	(1,959.00)	37,941.00	(4.90)
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Comments		
Level	Comment	
Submitted Budget	Staff allocations are based on grant award requirements.	

Budget Transactions							
Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Tracey Glassford, Program Analyst			.0300	65,000.00	1,950.00	
Submitted Budget	Vacant, COC Coordinator			.4300	60,000.00	25,800.00	
Submitted Budget	Scott Berger, Director OCR			.0500	111,415.46	5,570.77	
Submitted Budget	Josh Beck, Assistant Director Community Development			.0500	90,350.00	4,517.50	
Submitted Budget	Payroll Accrual			.0027	37,838.27	102.16	
						Submitted Budget Totals	\$37,940.43

404.690.714.45000	Healthcare Contribution	1,070.00	3,070.30	4,889.97	5,884.15	11,864.00	(269.00)	11,595.00	(2.26)
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Comments		
Level	Comment	
Submitted Budget	Per rates provided by Finance.	

Budget Transactions							
Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Tracey Glassford, Program Analyst			.0300	12,535.00	376.05	
Submitted Budget	Vacant, COC Coordinator			.4300	25,335.00	10,894.05	
Submitted Budget	Scott Berger, Director OCR			.0500	6,487.00	324.35	
						Submitted Budget Totals	\$11,594.45



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G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18- FY19
Fund <b>404 - Homeless Management Info Systems</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>714 - Homeless Management Info Systems</b>									
404.690.714.45009	Healthcare Subsidy	.00	.00	(239.97)	(281.66)	.00	.00	.00	.00
404.690.714.45010	Dental Contribution	40.00	184.47	171.57	388.66	413.00	(76.00)	337.00	(18.40)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget            Per rates provided by Finance.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget            Josh Beck, Assistant Director Community Development                      .0500                      636.00                      31.80									
Submitted Budget            Tracey Glassford, Program Analyst                      .0300                      636.00                      19.08									
Submitted Budget            Vacant, COC Coordinator                      .4300                      636.00                      273.48									
Submitted Budget            Scott Berger, Director OCR                      .0500                      244.00                      12.20									
Submitted Budget Totals                      \$336.56									
404.690.714.45019	Dental Subsidy	.00	.00	(7.08)	(33.78)	.00	.00	.00	.00
404.690.714.45100	FICA/SS Contribution	363.00	1,699.71	2,821.79	3,797.42	3,053.00	(150.00)	2,903.00	(4.91)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget            Per rates provided by Finance.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget            Josh Beck, Assistant Director Community Development                      .0765                      4,529.70                      346.52									
Submitted Budget            Tracey Glassford, Program Analyst                      .0765                      1,955.27                      149.58									
Submitted Budget            Vacant, COC Coordinator                      .0765                      25,869.66                      1,979.03									
Submitted Budget            Scott Berger, Director OCR                      .0765                      5,585.81                      427.31									
Submitted Budget Totals                      \$2,902.44									
404.690.714.45200	IMRF Contribution	532.00	2,470.75	3,696.21	4,949.69	3,783.00	(1,009.00)	2,774.00	(26.67)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget            Per rates provided by Finance.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget            Josh Beck, Assistant Director Community Development                      .0731                      4,529.70                      331.12									
Submitted Budget            Tracey Glassford, Program Analyst                      .0731                      1,955.27                      142.93									





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G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>404 - Homeless Management Info Systems</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>714 - Homeless Management Info Systems</b>									
	Submitted Budget					.0731	25,869.66	1,891.07	
	Submitted Budget					.0731	5,585.81	408.32	
	Submitted Budget Totals							\$2,773.44	
404.690.714.50150	Contractual/Consulting Services	83,708.19	83,691.50	60,277.77	48,658.42	60,861.00	20,017.00	80,878.00	32.88
Comments									
	<i>Level</i>	<i>Comment</i>							
	Submitted Budget	Consulting services contracted per grant requirements.							
Budget Transactions									
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget	Bowman Systems				1.0000	5,194.00	5,194.00	
	Submitted Budget	Pathways Community Network Institute				1.0000	48,178.00	48,178.00	
	Submitted Budget	TBD-Training				1.0000	2,265.00	2,265.00	
	Submitted Budget	ESG Reporting				1.0000	25,241.00	25,241.00	
	Submitted Budget Totals							\$80,878.00	
404.690.714.50340	Software Licensing Cost	.00	.00	785.09	486.81	.00	.00	.00	.00
404.690.714.50590	Professional Services	.00	.00	.00	.00	.00	192.00	192.00	.00
Comments									
	<i>Level</i>	<i>Comment</i>							
	Submitted Budget	Expense allocated per Uniform Grant Guidelines.							
Budget Transactions									
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget	Professional services - IT support & maintenance				1.0000	192.00	192.00	
	Submitted Budget Totals							\$192.00	
404.690.714.50610	Moving Expense	.00	.00	.00	.00	.00	315.00	315.00	.00
Comments									
	<i>Level</i>	<i>Comment</i>							
	Submitted Budget	Expense allocated per Uniform Grant Guidelines.							
Budget Transactions									
	<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget	Moving expense				1.0000	315.00	315.00	
	Submitted Budget Totals							\$315.00	



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G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>404 - Homeless Management Info Systems</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>714 - Homeless Management Info Systems</b>									
404.690.714.52010	Janitorial Services	.00	.00	.00	.00	.00	163.00	163.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expenses allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Janitorial services                      1.0000              163.00              163.00									
Submitted Budget Totals <u>            \$163.00</u>									
404.690.714.52110	Repairs and Maint- Buildings	.00	.00	.00	.00	.00	97.00	97.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Building maintainence & repairs                      1.0000              97.00              97.00									
Submitted Budget Totals <u>            \$97.00</u>									
404.690.714.52140	Repairs and Maint- Copiers	.00	.00	.00	.00	.00	25.00	25.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Konica Minolta service & maintainence                      1.0000              25.00              25.00									
Submitted Budget Totals <u>            \$25.00</u>									
404.690.714.52180	Building Space Rental	.00	.00	.00	.00	.00	3,027.00	3,027.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Expense allocated per Uniform Grant Guidelines.									



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G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
<b>Fund 404 - Homeless Management Info Systems</b>									
<b>EXPENSE</b>									
Department <b>690 - Development</b>									
Sub-Department <b>714 - Homeless Management Info Systems</b>									
<b>Budget Transactions</b>									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Building space rental					1.0000	3,027.00	3,027.00	
								Submitted Budget Totals	\$3,027.00
404.690.714.53000	Liability Insurance	99.00	582.00	615.00	565.00	703.00	7.00	710.00	.99
<b>Comments</b>									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Per rates provided by Finance.								
<b>Budget Transactions</b>									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Scott Berger, Director OCR					.0187	5,585.81	104.45	
Submitted Budget	Josh Beck, Assistant Director Community Development					.0187	4,529.70	84.71	
Submitted Budget	Tracey Glassford, Program Analyst					.0187	1,955.27	36.56	
Submitted Budget	Vacant, COC Coordinator					.0187	25,869.66	483.76	
								Submitted Budget Totals	\$709.48
404.690.714.53010	Workers Compensation	92.00	563.00	631.00	721.00	862.00	87.00	949.00	10.09
<b>Comments</b>									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Per rates provided by Finance.								
<b>Budget Transactions</b>									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Scott Berger, Director OCR					.0250	5,585.81	139.65	
Submitted Budget	Josh Beck, Assistant Director Community Development					.0250	4,529.70	113.24	
Submitted Budget	Tracey Glassford, Program Analyst					.0250	1,955.27	48.88	
Submitted Budget	Vacant, COC Coordinator					.0250	25,869.66	646.74	
								Submitted Budget Totals	\$948.51
404.690.714.53020	Unemployment Claims	13.00	75.00	63.00	55.00	56.00	(14.00)	42.00	(25.00)
<b>Comments</b>									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Per rates provided by Finance.								



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<b>G/L Account</b>	<b>Account Description</b>	<b>2014 Actual Amount</b>	<b>2015 Actual Amount</b>	<b>2016 Actual Amount</b>	<b>2017 Actual Amount</b>	<b>2018 Amended Budget</b>	<b>Amount Change FY18-FY19</b>	<b>2019 Submitted Budget</b>	<b>% Change FY18-FY19</b>
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Fund **404 - Homeless Management Info Systems**

**EXPENSE**

Department **690 - Development**

Sub-Department **714 - Homeless Management Info Systems**

Budget Transactions								
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget	Scott Berger, Director OCR			.0011	5,585.81	6.14		
Submitted Budget	Josh Beck, Assistant Director Community Development			.0011	4,529.70	4.98		
Submitted Budget	Tracey Glassford, Program Analyst			.0011	1,955.27	2.15		
Submitted Budget	Vacant, COC Coordinator			.0011	25,869.66	28.46		
Submitted Budget Totals						\$41.73		

404.690.714.53070	Legal Printing	.00	.00	27.60	.00	50.00	.00	50.00	.00
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Comments	
<i>Level</i>	<i>Comment</i>
Submitted Budget	HMIS required legal notices.

Budget Transactions								
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget	Legal notices			1.0000	50.00	50.00		
Submitted Budget Totals						\$50.00		

404.690.714.53100	Conferences and Meetings	.00	.00	64.75	62.70	275.00	(75.00)	200.00	(27.27)
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Comments	
<i>Level</i>	<i>Comment</i>
Submitted Budget	HUD required meetings.

Budget Transactions								
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget	HMIS meetings			2.0000	100.00	200.00		
Submitted Budget Totals						\$200.00		

404.690.714.53110	Employee Training	.00	.00	.00	.00	.00	2,000.00	2,000.00	.00
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Comments	
<i>Level</i>	<i>Comment</i>
Submitted Budget	HUD required training.

Budget Transactions								
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
Submitted Budget	HMIS Conference			1.0000	2,000.00	2,000.00		
Submitted Budget Totals						\$2,000.00		



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G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>404 - Homeless Management Info Systems</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>714 - Homeless Management Info Systems</b>									
404.690.714.60000	Office Supplies	.00	.00	97.98	.00	127.00	2,524.00	2,651.00	1,987.40
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Expense allocated per Uniform Grant Guidelines.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Office supplies		1.0000		2,651.00		2,651.00	
Submitted Budget Totals								\$2,651.00	
404.690.714.60010	Operating Supplies	.00	.00	.00	.00	.00	151.00	151.00	.00
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Expense allocated per Uniform Grant Guidelines.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Operating supplies		1.0000		151.00		151.00	
Submitted Budget Totals								\$151.00	
404.690.714.60070	Computer Hardware- Non Capital	.00	.00	.00	2,255.05	.00	.00	.00	.00
404.690.714.60460	Subscription Databases	.00	.00	.00	16,964.00	11,073.00	2,406.00	13,479.00	21.72
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		HMIS database subscription per grant requirements.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Bowman Systems -HMIS Database Licenses		1.0000		13,479.00		13,479.00	
Submitted Budget Totals								\$13,479.00	
404.690.714.63000	Utilities- Natural Gas	.00	.00	.00	.00	.00	208.00	208.00	.00
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Expense allocated per Uniform Grant Guidelines.							



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
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Fund **404 - Homeless Management Info Systems**

**EXPENSE**

Department **690 - Development**

Sub-Department **714 - Homeless Management Info Systems**

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Utilities - Gas				1.0000	208.00	208.00	
							Submitted Budget Totals	\$208.00

404.690.714.63010	Utilities- Electric	.00	.00	.00	.00	.00	208.00	208.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Utilities- Electric				1.0000	208.00	208.00	
							Submitted Budget Totals	\$208.00

404.690.714.64000	Telephone	.00	.00	.00	.00	.00	225.00	225.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Telephone				1.0000	225.00	225.00	
							Submitted Budget Totals	\$225.00

404.690.714.64010	Cellular Phone	.00	.00	.00	.00	.00	75.00	75.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Cellular phone - OCR Director				1.0000	75.00	75.00	
							Submitted Budget Totals	\$75.00



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19																																				
<b>Fund 404 - Homeless Management Info Systems</b>																																													
<b>EXPENSE</b>																																													
Department <b>690 - Development</b>																																													
Sub-Department <b>714 - Homeless Management Info Systems</b>																																													
404.690.714.64020	Internet	.00	.00	.00	.00	.00	163.00	163.00	.00																																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Comments</th> </tr> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Comment</th> </tr> </thead> <tbody> <tr> <td>Submitted Budget</td> <td>Expense allocated per Uniform Grant Guidelines.</td> </tr> </tbody> </table>										Comments		Level	Comment	Submitted Budget	Expense allocated per Uniform Grant Guidelines.																														
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Budget Transactions																																													
Level	Transaction			Number of Units	Cost Per Unit	Total Amount																																							
Submitted Budget	Internet			1.0000	163.00	163.00																																							
						Submitted Budget Totals	\$163.00																																						
404.690.714.70000	Computers	5,754.72	3,202.00	1,568.35	.00	.00	.00	.00	.00																																				
404.690.714.70020	Computer Software- Capital	13,343.95	830.80	14,958.00	.00	.00	.00	.00	.00																																				
404.690.714.70090	Office Equipment	.00	2,991.35	1,720.47	1,025.36	2,225.00	(2,225.00)	.00	(100.00)																																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Comments</th> </tr> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Comment</th> </tr> </thead> <tbody> <tr> <td>Submitted Budget</td> <td>Expense allocated per Uniform Grant Guidelines.</td> </tr> </tbody> </table>										Comments		Level	Comment	Submitted Budget	Expense allocated per Uniform Grant Guidelines.																														
Comments																																													
Level	Comment																																												
Submitted Budget	Expense allocated per Uniform Grant Guidelines.																																												
Sub-Department <b>714 - Homeless Management Info Systems Totals</b>		\$110,129.86	\$121,745.06	\$129,161.14	\$135,995.82	\$135,245.00	\$26,113.00	\$161,358.00	19.31%																																				
Department <b>690 - Development Totals</b>		\$110,129.86	\$121,745.06	\$129,161.14	\$135,995.82	\$135,245.00	\$26,113.00	\$161,358.00	19.31%																																				
<b>EXPENSE TOTALS</b>		\$110,129.86	\$121,745.06	\$129,161.14	\$135,995.82	\$135,245.00	\$26,113.00	\$161,358.00	19.31%																																				
<b>Fund 404 - Homeless Management Info Systems Totals</b>																																													
<b>REVENUE TOTALS</b>		\$110,129.86	\$121,744.99	\$131,933.14	\$139,342.90	\$135,245.00	\$26,113.00	\$161,358.00	19.31%																																				
<b>EXPENSE TOTALS</b>		\$110,129.86	\$121,745.06	\$129,161.14	\$135,995.82	\$135,245.00	\$26,113.00	\$161,358.00	19.31%																																				
<b>Fund 404 - Homeless Management Info Systems Totals</b>		\$0.00	(\$0.07)	\$2,772.00	\$3,347.08	\$0.00	\$0.00	\$0.00	+++																																				
<b>Fund 406 - OCR &amp; Recovery Act Programs</b>																																													
<b>REVENUE</b>																																													
Department <b>690 - Development</b>																																													
Sub-Department <b>000 - Revenues</b>																																													
406.690.000.33650	LHCP Grant	323,783.26	279,326.76	.00	.00	.00	.00	.00	.00																																				
406.690.000.33660	NSP3 Grant	567,298.31	.00	.00	.00	158,687.00	(158,687.00)	.00	(100.00)																																				







# FY19 Office of Community Reinv Budget Detail -

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Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>406 - OCR &amp; Recovery Act Programs</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>722 - LHCP</b>									
406.690.722.53100	Conferences and Meetings	1,575.26	1,864.96	.00	.00	.00	.00	.00	.00
406.690.722.53110	Employee Training	1,544.00	200.00	.00	.00	.00	.00	.00	.00
406.690.722.55050	Grant Expense	160,769.06	183,281.07	17,425.00	10,000.00	.00	.00	.00	.00
406.690.722.60000	Office Supplies	106.70	99.99	.00	.00	.00	.00	.00	.00
406.690.722.63040	Fuel- Vehicles	126.18	91.33	.00	.00	.00	.00	.00	.00
Sub-Department <b>722 - LHCP Totals</b>		\$255,151.65	\$275,835.72	\$17,425.00	\$10,000.00	\$0.00	\$0.00	\$0.00	+++
Sub-Department <b>723 - NSP3 Program</b>									
406.690.723.40000	Salaries and Wages	.00	.00	.00	4,596.06	9,634.00	(9,634.00)	.00	(100.00)
406.690.723.45000	Healthcare Contribution	.00	.00	.00	.00	3,080.00	(3,080.00)	.00	(100.00)
406.690.723.45010	Dental Contribution	.00	.00	.00	31.00	65.00	(65.00)	.00	(100.00)
406.690.723.45019	Dental Subsidy	.00	.00	.00	(2.72)	.00	.00	.00	.00
406.690.723.45100	FICA/SS Contribution	.00	.00	.00	351.81	737.00	(737.00)	.00	(100.00)
406.690.723.45200	IMRF Contribution	.00	.00	.00	458.29	914.00	(914.00)	.00	(100.00)
406.690.723.53000	Liability Insurance	.00	.00	.00	200.00	170.00	(170.00)	.00	(100.00)
406.690.723.53010	Workers Compensation	.00	.00	.00	256.00	209.00	(209.00)	.00	(100.00)
406.690.723.53020	Unemployment Claims	.00	.00	.00	20.00	14.00	(14.00)	.00	(100.00)
406.690.723.53070	Legal Printing	.00	.00	.00	381.80	.00	.00	.00	.00
406.690.723.55050	Grant Expense	567,298.31	.00	.00	.00	143,864.00	(143,864.00)	.00	(100.00)
Sub-Department <b>723 - NSP3 Program Totals</b>		\$567,298.31	\$0.00	\$0.00	\$6,292.24	\$158,687.00	(\$158,687.00)	\$0.00	(100.00%)
Sub-Department <b>726 - National Foreclosure Settlement</b>									
406.690.726.40000	Salaries and Wages	.00	5,440.18	2,501.84	2,483.23	19,110.00	(8,453.00)	10,657.00	(44.23)

Comments	
Level	Comment
Submitted Budget	Staff allocated based on grant requirements.

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Payroll Accrual	.0027	10,627.70	28.69
Submitted Budget	Chris Dall, Project Manager	.0500	52,156.00	2,608.00
Submitted Budget	Karen Zilly, Program Manager	.0500	70,044.00	3,502.20
Submitted Budget	Josh Beck, Assistant Director Community Development	.0500	90,350.00	4,517.50
			Submitted Budget Totals	\$10,656.39



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Fund <b>406 - OCR &amp; Recovery Act Programs</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>726 - National Foreclosure Settlement</b>									
406.690.726.45000	Healthcare Contribution	.00	.00	.00	.00	3,080.00	(1,488.00)	1,592.00	(48.31)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Per rates provided by Finance.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Chris Dall, Project Manager              .0500              25,335.00              1,266.75									
Submitted Budget              Karen Zilly, Program Manager              .0500              6,487.00              324.35									
Submitted Budget Totals <u>\$1,591.10</u>									
406.690.726.45010	Dental Contribution	.00	34.76	(10.13)	.00	65.00	11.00	76.00	16.92
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Per rates provided by Finance.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Karen Zilly, Program Manager              .0500              244.00              12.20									
Submitted Budget              Chris Dall, Project Manager              .0500              636.00              31.80									
Submitted Budget              Josh Beck, Assistant Director Community Development              .0500              636.00              31.80									
Submitted Budget Totals <u>\$75.80</u>									
406.690.726.45019	Dental Subsidy	.00	.00	(.45)	.00	.00	.00	.00	.00
406.690.726.45100	FICA/SS Contribution	.00	416.15	203.19	189.95	1,462.00	(646.00)	816.00	(44.18)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Per rates provided by Finance.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Chris Dall, Project Manager              .0765              2,614.84              200.04									
Submitted Budget              Karen Zilly, Program Manager              .0765              3,511.66              268.64									
Submitted Budget              Josh Beck, Assistant Director Community Development              .0765              4,529.70              346.52									
Submitted Budget Totals <u>\$815.20</u>									



# FY19 Office of Community Reinv Budget Detail -

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Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund	<b>406 - OCR &amp; Recovery Act Programs</b>								
<b>EXPENSE</b>									
Department <b>690 - Development</b>									
Sub-Department <b>726 - National Foreclosure Settlement</b>									
406.690.726.45200	IMRF Contribution	.00	557.10	266.35	247.76	1,812.00	(1,033.00)	779.00	(57.00)
Comments									
Level Comment									
Submitted Budget Per rates provided by Finance.									
Budget Transactions									
Level Transaction Number of Units Cost Per Unit Total Amount									
Submitted Budget Chris Dall, Project Manager .0731 2,614.84 191.14									
Submitted Budget Karen Zilly, Program Manager .0731 3,511.66 256.70									
Submitted Budget Josh Beck, Assistant Director Community Development .0731 4,529.70 331.12									
Submitted Budget Totals \$778.96									
406.690.726.50590	Professional Services	.00	.00	.00	.00	.00	52.00	52.00	.00
Comments									
Level Comment									
Submitted Budget Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
Level Transaction Number of Units Cost Per Unit Total Amount									
Submitted Budget Professional Services - IT support & maintenance 1.0000 52.00 52.00									
Submitted Budget Totals \$52.00									
406.690.726.50610	Moving Expense	.00	.00	.00	.00	.00	84.00	84.00	.00
Comments									
Level Comment									
Submitted Budget Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
Level Transaction Number of Units Cost Per Unit Total Amount									
Submitted Budget Moving expenses 1.0000 84.00 84.00									
Submitted Budget Totals \$84.00									
406.690.726.52010	Janitorial Services	.00	.00	.00	.00	.00	44.00	44.00	.00
Comments									
Level Comment									
Submitted Budget Expense allocated per Uniform Grant Guidelines.									



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Fund **406 - OCR & Recovery Act Programs**

**EXPENSE**

Department **690 - Development**

Sub-Department **726 - National Foreclosure Settlement**

Budget Transactions								
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Janitorial services				1.0000	44.00	44.00	
							Submitted Budget Totals	\$44.00

406.690.726.52110	Repairs and Maint- Buildings	.00	.00	.00	.00	.00	26.00	26.00	.00
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Comments	
<i>Level</i>	<i>Comment</i>
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Building maintainence & repairs				1.0000	26.00	26.00	
							Submitted Budget Totals	\$26.00

406.690.726.52140	Repairs and Maint- Copiers	.00	.00	.00	.00	.00	7.00	7.00	.00
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Comments	
<i>Level</i>	<i>Comment</i>
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Konica Minolta service & maintainence				1.0000	7.00	7.00	
							Submitted Budget Totals	\$7.00

406.690.726.52180	Building Space Rental	.00	.00	.00	.00	.00	811.00	811.00	.00
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Comments	
<i>Level</i>	<i>Comment</i>
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
<i>Level</i>	<i>Transaction</i>				<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Building space rental				1.0000	811.00	811.00	
							Submitted Budget Totals	\$811.00



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Fund **406 - OCR & Recovery Act Programs**

**EXPENSE**

Department **690 - Development**

Sub-Department **726 - National Foreclosure Settlement**

406.690.726.53000	Liability Insurance	.00	325.00	75.00	245.00	337.00	(137.00)	200.00	(40.65)
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Comments

Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Josh Beck, Assistant Director Community Development	.0187	4,529.70	84.71
Submitted Budget	Chris Dall, Project Manager	.0187	2,614.84	48.90
Submitted Budget	Karen Zilly, Program Manager	.0187	3,511.66	65.67
Submitted Budget Totals				\$199.28

406.690.726.53010	Workers Compensation	.00	314.00	77.00	312.00	413.00	(146.00)	267.00	(35.35)
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Comments

Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Josh Beck, Assistant Director Community Development	.0250	4,529.70	113.24
Submitted Budget	Chris Dall, Project Manager	.0250	2,614.84	65.37
Submitted Budget	Karen Zilly, Program Manager	.0250	3,511.66	87.79
Submitted Budget Totals				\$266.40

406.690.726.53020	Unemployment Claims	.00	41.00	8.00	24.00	27.00	(15.00)	12.00	(55.55)
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Comments

Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Josh Beck, Assistant Director Community Development	.0011	4,529.70	4.98
Submitted Budget	Chris Dall, Project Manager	.0011	2,614.84	2.88
Submitted Budget	Karen Zilly, Program Manager	.0011	3,511.66	3.86
Submitted Budget Totals				\$11.72



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Fund <b>406 - OCR &amp; Recovery Act Programs</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>726 - National Foreclosure Settlement</b>									
406.690.726.60000	Office Supplies	.00	.00	.00	91.99	.00	519.00	519.00	.00
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Office supplies		1.0000		519.00		519.00	
Submitted Budget Totals								\$519.00	
406.690.726.60010	Operating Supplies	.00	.00	.00	.00	.00	41.00	41.00	.00
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Expense allocated per Uniform Grant Guidelines.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Operating supplies		1.0000		41.00		41.00	
Submitted Budget Totals								\$41.00	
406.690.726.63000	Utilities- Natural Gas	.00	.00	.00	.00	.00	56.00	56.00	.00
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Expense allocated per Uniform Grant Guidelines.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Utilities - Gas		1.0000		56.00		56.00	
Submitted Budget Totals								\$56.00	
406.690.726.63010	Utilities- Electric	.00	.00	.00	.00	.00	56.00	56.00	.00
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Expense allocated per Uniform Grant Guidelines.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Utilities - Electric		1.0000		56.00		56.00	
Submitted Budget Totals								\$56.00	



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Budget Year 2019

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Fund 406 - OCR & Recovery Act Programs									
EXPENSE									
Department 690 - Development									
Sub-Department 726 - National Foreclosure Settlement									
406.690.726.64000	Telephone	.00	.00	.00	.00	.00	75.00	75.00	.00
Comments									
Level Comment									
Submitted Budget Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
Level Transaction Number of Units Cost Per Unit Total Amount									
Submitted Budget Telephone 1.0000 75.00 75.00									
Submitted Budget Totals \$75.00									
406.690.726.64020	Internet	.00	.00	.00	.00	.00	44.00	44.00	.00
Comments									
Level Comment									
Submitted Budget Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
Level Transaction Number of Units Cost Per Unit Total Amount									
Submitted Budget Internet 1.0000 44.00 44.00									
Submitted Budget Totals \$44.00									
Sub-Department 726 - National Foreclosure Settlement Totals		\$0.00	\$7,128.19	\$3,120.80	\$3,593.93	\$26,306.00	(\$10,092.00)	\$16,214.00	(38.36%)
Sub-Department 728 - St. Charles Housing Trust Fund									
406.690.728.55000	Miscellaneous Contractual Exp	.00	.00	.00	.00	20,000.00	220,000.00	240,000.00	1,100.00%
Budget Transactions									
Level Transaction Number of Units Cost Per Unit Total Amount									
Submitted Budget Misc Contractual Expense 1.0000 240,000.00 240,000.00									
Submitted Budget Totals \$240,000.00									
Sub-Department 728 - St. Charles Housing Trust Fund Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$220,000.00	\$240,000.00	1100.00%
Department 690 - Development Totals		\$822,449.96	\$282,963.91	\$20,545.80	\$19,886.17	\$204,993.00	\$51,221.00	\$256,214.00	24.99%
EXPENSE TOTALS		\$822,449.96	\$282,963.91	\$20,545.80	\$19,886.17	\$204,993.00	\$51,221.00	\$256,214.00	24.99%
Fund 406 - OCR & Recovery Act Programs Totals									
REVENUE TOTALS		\$893,710.07	\$295,678.76	\$35,861.20	\$13,593.99	\$204,993.00	\$51,221.00	\$256,214.00	24.99%
EXPENSE TOTALS		\$822,449.96	\$282,963.91	\$20,545.80	\$19,886.17	\$204,993.00	\$51,221.00	\$256,214.00	24.99%
Fund 406 - OCR & Recovery Act Programs Totals		\$71,260.11	\$12,714.85	\$15,315.40	(\$6,292.18)	\$0.00	\$0.00	\$0.00	+++



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19																																								
Fund <b>408 - Neighborhood Stabilization Progr</b>																																																	
<b>REVENUE</b>																																																	
Department <b>690 - Development</b>																																																	
Sub-Department <b>000 - Revenues</b>																																																	
408.690.000.33580	Neighborhood Stabilization Grant	.00	.00	36,207.63	130,589.59	.00	.00	.00	.00																																								
408.690.000.37520	Grant Reimbursement	153,287.82	.00	199,911.15	199,104.69	.00	20,000.00	20,000.00	.00																																								
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Budget Transactions																																																	
Level	Transaction				Number of Units	Cost Per Unit		Total Amount																																									
Submitted Budget	Program Income				1.0000	20,000.00		20,000.00																																									
Submitted Budget Totals								\$20,000.00																																									
408.690.000.39900	Cash On Hand	.00	.00	.00	.00	170,000.00	(170,000.00)	.00	(100.00)																																								
Sub-Department <b>000 - Revenues Totals</b>		\$153,287.82	\$0.00	\$236,118.78	\$329,694.28	\$170,000.00	(\$150,000.00)	\$20,000.00	(88.24%)																																								
Department <b>690 - Development Totals</b>		\$153,287.82	\$0.00	\$236,118.78	\$329,694.28	\$170,000.00	(\$150,000.00)	\$20,000.00	(88.24%)																																								
<b>REVENUE TOTALS</b>		\$153,287.82	\$0.00	\$236,118.78	\$329,694.28	\$170,000.00	(\$150,000.00)	\$20,000.00	(88.24%)																																								
<b>EXPENSE</b>																																																	
Department <b>690 - Development</b>																																																	
Sub-Department <b>720 - Neighborhood Stabilization Prgm</b>																																																	
408.690.720.40000	Salaries and Wages	42,924.11	14,408.48	.00	.00	.00	.00	.00	.00																																								
408.690.720.45000	Healthcare Contribution	696.46	1,801.97	.00	.00	.00	.00	.00	.00																																								
408.690.720.45010	Dental Contribution	245.98	57.01	.00	.00	.00	.00	.00	.00																																								
408.690.720.45100	FICA/SS Contribution	3,240.31	1,036.50	.00	.00	.00	.00	.00	.00																																								
408.690.720.45200	IMRF Contribution	4,831.23	1,197.63	.00	.00	.00	.00	.00	.00																																								
408.690.720.53000	Liability Insurance	866.82	446.40	.00	.00	.00	.00	.00	.00																																								
408.690.720.53010	Workers Compensation	840.72	431.58	.00	.00	.00	.00	.00	.00																																								
408.690.720.53020	Unemployment Claims	92.19	57.01	.00	.00	.00	.00	.00	.00																																								
408.690.720.55050	Grant Expense	365,769.04	238,675.25	145,843.33	299,762.40	170,000.00	(170,000.00)	.00	(100.00)																																								
408.690.720.89000	Net Income	.00	.00	.00	.00	.00	20,000.00	20,000.00	.00																																								
<table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th colspan="2" style="text-align: left;">Comments</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Comment</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Submitted Budget</td> <td>This is the projected grant balance that HUD will allow us to transfer into Fund 401and expend from Fund 401.</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>										Comments										Level	Comment									Submitted Budget	This is the projected grant balance that HUD will allow us to transfer into Fund 401and expend from Fund 401.																		
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Budget Transactions																																																	
Level	Transaction				Number of Units	Cost Per Unit		Total Amount																																									
Submitted Budget	Net income				1.0000	20,000.00		20,000.00																																									
Submitted Budget Totals								\$20,000.00																																									
Sub-Department <b>720 - Neighborhood Stabilization Prgm Totals</b>		\$419,506.86	\$258,111.83	\$145,843.33	\$299,762.40	\$170,000.00	(\$150,000.00)	\$20,000.00	(88.24%)																																								







# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>409 - Continuum of Care Planning Grant</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>725 - Continuum of Care</b>									
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Payroll Accrual					.0027	27,802.05	75.07	
Submitted Budget	Josh Beck, Assistant Director Community Development					.0300	90,350.00	2,710.50	
Submitted Budget	Tracey Glassford, Program Analyst					.0300	65,000.00	1,950.00	
Submitted Budget	Vacant, COC Coordinator					.2000	60,000.00	12,000.00	
Submitted Budget	Scott Berger, Director OCR					.1000	111,415.46	11,141.55	
							Submitted Budget Totals	<u>\$27,877.12</u>	
409.690.725.45000	Healthcare Contribution	2,505.16	2,607.52	4,645.81	5,097.59	7,759.00	(1,667.00)	6,092.00	(21.48)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Per rates provided by Finance.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Tracey Glassford, Program Analyst					.0300	12,535.00	376.05	
Submitted Budget	Vacant, COC Coordinator					.2000	25,335.00	5,067.00	
Submitted Budget	Scott Berger, Director OCR					.1000	6,487.00	648.70	
							Submitted Budget Totals	<u>\$6,091.75</u>	
409.690.725.45009	Healthcare Subsidy	.00	.00	(224.92)	(244.22)	.00	.00	.00	.00
409.690.725.45010	Dental Contribution	96.70	88.29	159.60	252.02	284.00	(94.00)	190.00	(33.09)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Per rates provided by Finance.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Josh Beck, Assistant Director Community Development					.0300	636.00	19.08	
Submitted Budget	Tracey Glassford, Program Analyst					.0300	636.00	19.08	
Submitted Budget	Vacant, COC Coordinator					.2000	636.00	127.20	
Submitted Budget	Scott Berger, Director OCR					.1000	244.00	24.40	
							Submitted Budget Totals	<u>\$189.76</u>	
409.690.725.45019	Dental Subsidy	.00	.00	(4.13)	(21.90)	.00	.00	.00	.00



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>409 - Continuum of Care Planning Grant</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>725 - Continuum of Care</b>									
409.690.725.45100	FICA/SS Contribution	647.21	652.90	1,228.02	2,270.04	2,132.00	1.00	2,133.00	.04
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Per rates provided by Finance.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Josh Beck, Assistant Director Community Development              .0765              2,717.82              207.91									
Submitted Budget              Tracey Glassford, Program Analyst              .0765              1,955.27              149.58									
Submitted Budget              Vacant, COC Coordinator              .0765              12,032.40              920.48									
Submitted Budget              Scott Berger, Director OCR              .0765              11,171.63              854.63									
Submitted Budget Totals <u>\$2,132.60</u>									
409.690.725.45200	IMRF Contribution	942.33	927.34	1,608.31	2,958.97	2,642.00	(604.00)	2,038.00	(22.86)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Per rates provided by Finance.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Josh Beck, Assistant Director Community Development              .0731              2,717.82              198.67									
Submitted Budget              Tracey Glassford, Program Analyst              .0731              1,955.27              142.93									
Submitted Budget              Vacant, COC Coordinator              .0731              12,032.40              879.57									
Submitted Budget              Scott Berger, Director OCR              .0731              11,171.63              816.65									
Submitted Budget Totals <u>\$2,037.82</u>									
409.690.725.50150	Contractual/Consulting Services	2,387.10	5,921.25	25,500.00	26,089.82	29,121.00	(2,121.00)	27,000.00	(7.28)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Contractual services per grant requirements.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              OMR                      1.0000              27,000.00              27,000.00									
Submitted Budget Totals <u>\$27,000.00</u>									



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

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Fund <b>409 - Continuum of Care Planning Grant</b>																																																	
EXPENSE																																																	
Department <b>690 - Development</b>																																																	
Sub-Department <b>725 - Continuum of Care</b>																																																	
409.690.725.50590	Professional Services	.00	.00	.00	.00	.00	124.00	124.00	.00																																								
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Budget Transactions																																																	
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																																													
Submitted Budget	Professional services - IT support & maintainence	1.0000	124.00	124.00																																													
				Submitted Budget Totals	\$124.00																																												
409.690.725.50610	Moving Expense	.00	.00	.00	.00	.00	203.00	203.00	.00																																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="10">Comments</td> </tr> <tr> <td style="width: 10%;"><i>Level</i></td> <td style="width: 80%;"><i>Comment</i></td> <td colspan="8"></td> </tr> <tr> <td>Submitted Budget</td> <td>Expenses allocated per Uniform Grant Guidelines.</td> <td colspan="8"></td> </tr> </table>										Comments										<i>Level</i>	<i>Comment</i>									Submitted Budget	Expenses allocated per Uniform Grant Guidelines.																		
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Budget Transactions																																																	
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																																													
Submitted Budget	Moving expenses	1.0000	203.00	203.00																																													
				Submitted Budget Totals	\$203.00																																												
409.690.725.52010	Janitorial Services	.00	.00	.00	.00	.00	105.00	105.00	.00																																								
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Budget Transactions																																																	
<i>Level</i>	<i>Transaction</i>	<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>																																													
Submitted Budget	Janitorial services	1.0000	105.00	105.00																																													
				Submitted Budget Totals	\$105.00																																												
409.690.725.52110	Repairs and Maint- Buildings	.00	.00	.00	.00	.00	62.00	62.00	.00																																								
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="10">Comments</td> </tr> <tr> <td style="width: 10%;"><i>Level</i></td> <td style="width: 80%;"><i>Comment</i></td> <td colspan="8"></td> </tr> <tr> <td>Submitted Budget</td> <td>Expense allocated per Uniform Grant Guidelines.</td> <td colspan="8"></td> </tr> </table>										Comments										<i>Level</i>	<i>Comment</i>									Submitted Budget	Expense allocated per Uniform Grant Guidelines.																		
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Submitted Budget	Expense allocated per Uniform Grant Guidelines.																																																



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
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Fund **409 - Continuum of Care Planning Grant**

**EXPENSE**

Department **690 - Development**

Sub-Department **725 - Continuum of Care**

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Building maintenance & repairs				1.0000	62.00	62.00	
							Submitted Budget Totals	\$62.00

409.690.725.52140	Repairs and Maint- Copiers	.00	.00	.00	.00	.00	16.00	16.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Konica Minolta service & maintenance				1.0000	16.00	16.00	
							Submitted Budget Totals	\$16.00

409.690.725.52180	Building Space Rental	.00	.00	.00	.00	.00	1,946.00	1,946.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Building space rental				1.0000	1,946.00	1,946.00	
							Submitted Budget Totals	\$1,946.00

409.690.725.53000	Liability Insurance	121.00	214.00	172.00	474.00	491.00	31.00	522.00	6.31
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Comments	
Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Scott Berger, Director OCR				.0187	11,171.63	208.91	
Submitted Budget	Josh Beck, Assistant Director Community Development				.0187	2,717.82	50.82	
Submitted Budget	Tracey Glassford, Program Analyst				.0187	1,955.27	36.56	
Submitted Budget	Vacant, COC Coordinantor				.0187	12,032.40	225.01	
							Submitted Budget Totals	\$521.30



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>409 - Continuum of Care Planning Grant</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>725 - Continuum of Care</b>									
409.690.725.53010	Workers Compensation	112.00	208.00	177.00	606.00	602.00	95.00	697.00	15.78
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Per rates provide by Finance.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Scott Berger, Director OCR              .0250              11,171.63              279.29									
Submitted Budget              Josh Beck, Assistant Director Community Development              .0250              2,717.82              67.95									
Submitted Budget              Tracey Glassford, Program Analyst              .0250              1,955.27              48.88									
Submitted Budget              Vacant, COC Coordinator              .0250              12,032.40              300.81									
Submitted Budget Totals <u>\$696.93</u>									
409.690.725.53020	Unemployment Claims	16.00	28.00	18.00	46.00	40.00	(9.00)	31.00	(22.50)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              Per rates provided by Finance.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Scott Berger, Director OCR              .0011              11,171.63              12.29									
Submitted Budget              Josh Beck, Assistant Director Community Development              .0011              2,717.82              2.99									
Submitted Budget              Tracey Glassford, Program Analyst              .0011              1,955.27              2.15									
Submitted Budget              Vacant, COC Coordinator              .0011              12,032.40              13.24									
Submitted Budget Totals <u>\$30.67</u>									
409.690.725.53070	Legal Printing	.00	.00	.00	32.13	100.00	.00	100.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget              HUD required legal notices.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget              Legal notices              2.0000              50.00              100.00									
Submitted Budget Totals <u>\$100.00</u>									



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18- FY19
Fund <b>409 - Continuum of Care Planning Grant</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>725 - Continuum of Care</b>									
409.690.725.53100	Conferences and Meetings	.00	.00	.00	10.50	531.00	(329.00)	202.00	(61.95)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget                      HUD required COC meetings.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget                      COC General Membership Meetings                      6.0000                      33.60                      201.60									
Submitted Budget Totals <u>                    \$201.60</u>									
409.690.725.60000	Office Supplies	.00	.00	.00	.00	.00	1,429.00	1,429.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget                      Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget                      Office supplies                      1.0000                      1,429.00                      1,429.00									
Submitted Budget Totals <u>                    \$1,429.00</u>									
409.690.725.60010	Operating Supplies	.00	.00	.00	.00	.00	97.00	97.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget                      Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget                      Operating supplies                      1.0000                      97.00                      97.00									
Submitted Budget Totals <u>                    \$97.00</u>									
409.690.725.63000	Utilities- Natural Gas	.00	.00	.00	.00	.00	134.00	134.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget                      Expense allocated per Uniform Grant Guidelines.									



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
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Fund **409 - Continuum of Care Planning Grant**

**EXPENSE**

Department **690 - Development**

Sub-Department **725 - Continuum of Care**

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Utilities - Gas				1.0000	134.00	134.00	
							Submitted Budget Totals	\$134.00

409.690.725.63010	Utilities- Electric	.00	.00	.00	.00	.00	134.00	134.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Utilities - Electric				1.0000	134.00	134.00	
							Submitted Budget Totals	\$134.00

409.690.725.64000	Telephone	.00	.00	.00	.00	.00	179.00	179.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Telephone				1.0000	179.00	179.00	
							Submitted Budget Totals	\$179.00

409.690.725.64010	Cellular Phone	.00	.00	.00	.00	.00	150.00	150.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocate per Uniform Grant Guidelines.

Budget Transactions								
Level	Transaction				Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Cellular phone - OCR Director				1.0000	150.00	150.00	
							Submitted Budget Totals	\$150.00





# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19																																
<b>Fund 409 - Continuum of Care Planning Grant</b>																																									
<b>EXPENSE</b>																																									
Department <b>690 - Development</b>																																									
Sub-Department <b>725 - Continuum of Care</b>																																									
409.690.725.64020	Internet	.00	.00	.00	.00	.00	105.00	105.00	.00																																
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Comments</th> </tr> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Comment</th> </tr> </thead> <tbody> <tr> <td>Submitted Budget</td> <td>Expense allocated per Uniform Grant Guidelines.</td> </tr> </tbody> </table>										Comments		Level	Comment	Submitted Budget	Expense allocated per Uniform Grant Guidelines.																										
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Budget Transactions																																									
Level	Transaction		Number of Units	Cost Per Unit	Total Amount																																				
Submitted Budget	Internet		1.0000	105.00	105.00																																				
Submitted Budget Totals					\$105.00																																				
Sub-Department <b>725 - Continuum of Care Totals</b>		\$15,317.25	\$19,197.65	\$50,000.16	\$68,016.51	\$71,569.00	(\$2.00)	\$71,567.00	0.00%																																
Department <b>690 - Development Totals</b>		\$15,317.25	\$19,197.65	\$50,000.16	\$68,016.51	\$71,569.00	(\$2.00)	\$71,567.00	0.00%																																
<b>EXPENSE TOTALS</b>		\$15,317.25	\$19,197.65	\$50,000.16	\$68,016.51	\$71,569.00	(\$2.00)	\$71,567.00	0.00%																																
<b>Fund 409 - Continuum of Care Planning Grant Totals</b>																																									
<b>REVENUE TOTALS</b>		\$15,317.25	\$19,197.93	\$43,187.82	\$81,839.00	\$71,569.00	(\$2.00)	\$71,567.00	0.00%																																
<b>EXPENSE TOTALS</b>		\$15,317.25	\$19,197.65	\$50,000.16	\$68,016.51	\$71,569.00	(\$2.00)	\$71,567.00	0.00%																																
<b>Fund 409 - Continuum of Care Planning Grant Totals</b>		\$0.00	\$0.28	(\$6,812.34)	\$13,822.49	\$0.00	\$0.00	\$0.00	+++																																
<b>Fund 410 - Elgin CDBG</b>																																									
<b>REVENUE</b>																																									
Department <b>690 - Development</b>																																									
Sub-Department <b>000 - Revenues</b>																																									
410.690.000.32175	Elgin CDBG Grant	.00	.00	92,789.29	447,031.17	175,404.00	299,201.00	474,605.00	170.57																																
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Budget Transactions</th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> </tr> <tr> <th style="text-align: left;">Level</th> <th style="text-align: left;">Transaction</th> <th></th> <th style="text-align: right;">Number of Units</th> <th style="text-align: right;">Cost Per Unit</th> <th style="text-align: right;">Total Amount</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>Submitted Budget</td> <td>Elgin CDBG IGA</td> <td></td> <td style="text-align: right;">1.0000</td> <td style="text-align: right;">474,605.00</td> <td style="text-align: right;">474,605.00</td> <td></td> <td></td> </tr> <tr> <td colspan="5" style="text-align: right;">Submitted Budget Totals</td> <td style="text-align: right;">\$474,605.00</td> <td></td> <td></td> </tr> </tbody> </table>										Budget Transactions								Level	Transaction		Number of Units	Cost Per Unit	Total Amount			Submitted Budget	Elgin CDBG IGA		1.0000	474,605.00	474,605.00			Submitted Budget Totals					\$474,605.00		
Budget Transactions																																									
Level	Transaction		Number of Units	Cost Per Unit	Total Amount																																				
Submitted Budget	Elgin CDBG IGA		1.0000	474,605.00	474,605.00																																				
Submitted Budget Totals					\$474,605.00																																				
Sub-Department <b>000 - Revenues Totals</b>		\$0.00	\$0.00	\$92,789.29	\$447,031.17	\$175,404.00	\$299,201.00	\$474,605.00	170.58%																																
Department <b>690 - Development Totals</b>		\$0.00	\$0.00	\$92,789.29	\$447,031.17	\$175,404.00	\$299,201.00	\$474,605.00	170.58%																																
<b>REVENUE TOTALS</b>		\$0.00	\$0.00	\$92,789.29	\$447,031.17	\$175,404.00	\$299,201.00	\$474,605.00	170.58%																																



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
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Fund **410 - Elgin CDBG**

**EXPENSE**

Department **690 - Development**

Sub-Department **727 - Elgin CDBG**

410.690.727.40000	Salaries and Wages	.00	.00	25,170.06	80,895.90	86,081.00	(5,353.00)	80,728.00	(6.21)
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Comments	
Level	Comment
Submitted Budget	Staff allocations are based on grant award and approved projects.

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Scott Berger, Director OCR	.1000	111,415.46	11,141.55
Submitted Budget	Josh Beck, Assitant Director Community Development	.2500	90,350.00	22,587.50
Submitted Budget	Julia Thavong, Project Manager/Historice Preservation Planner	.2000	51,272.00	10,254.40
Submitted Budget	Tracey Glassford, Program Analyst	.1200	65,000.00	7,800.00
Submitted Budget	Karen Zilly, Program Manager	.2500	70,044.00	17,511.00
Submitted Budget	Payroll Accrual	.0027	80,510.05	217.38
Submitted Budget	Chris Dall, Project Manager	.1000	52,156.00	5,215.60
Submitted Budget	Vacant, COC Coordinator	.1000	60,000.00	6,000.00
Submitted Budget Totals				\$80,727.43

410.690.727.45000	Healthcare Contribution	.00	.00	2,069.12	7,954.85	14,679.00	(2,198.00)	12,481.00	(14.97)
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Comments	
Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Scott Berger, Director OCR	.1000	6,487.00	648.70
Submitted Budget	Julia Thavong, Project Manager/ Historice Preservation Planner	.2000	18,195.00	3,639.00
Submitted Budget	Karen Zilly, Program Manager	.2500	6,487.00	1,621.75
Submitted Budget	Tracey Glassford, Program Analyst	.1200	12,535.00	1,504.20
Submitted Budget	Chris Dall, Project Manager	.1000	25,335.00	2,533.50
Submitted Budget	Vacant, COC Coordinator	.1000	25,335.00	2,533.50
Submitted Budget Totals				\$12,480.65

410.690.727.45009	Healthcare Subsidy	.00	.00	(95.95)	(380.96)	.00	.00	.00	.00
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# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
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Fund **410 - Elgin CDBG**

**EXPENSE**

Department **690 - Development**

Sub-Department **727 - Elgin CDBG**

410.690.727.45010	Dental Contribution	.00	.00	126.97	425.47	656.00	(80.00)	576.00	(12.19)
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Comments	
Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Scott Berger, Director OCR	.1000	244.00	24.40
Submitted Budget	Josh Beck, Assistant Director Community Development	.2500	636.00	159.00
Submitted Budget	Julia Thavong, Project Manager/Historic Preservation Planner	.2000	636.00	127.20
Submitted Budget	Karen Zilly, Program Manager	.2500	244.00	61.00
Submitted Budget	Tracey Glassford, Program Analyst	.1200	636.00	76.32
Submitted Budget	Vacant, COC Coordinator	.1000	636.00	63.60
Submitted Budget	Chris Dall, Project Manager	.1000	636.00	63.60
Submitted Budget Totals				\$575.12

410.690.727.45019	Dental Subsidy	.00	.00	(2.99)	(37.02)	.00	.00	.00	.00
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410.690.727.45100	FICA/SS Contribution	.00	.00	2,049.92	6,209.52	6,586.00	(410.00)	6,176.00	(6.22)
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Comments	
Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Scott Berger, Director OCR	.0765	11,171.63	854.63
Submitted Budget	Josh Beck, Assistant Director Community Development	.0765	22,648.49	1,732.61
Submitted Budget	Julia Thavong, Project Manager/Historic Preservation Planner	.0765	10,282.09	786.58
Submitted Budget	Karen Zilly, Program Manager	.0765	17,558.28	1,343.21
Submitted Budget	Tracey Glassford, Program Analyst	.0765	7,821.06	598.31
Submitted Budget	Chris Dall, Project Manager	.0765	5,229.68	400.07
Submitted Budget	Vacant, COC Coordinator	.0765	6,016.20	460.24
Submitted Budget Totals				\$6,175.65



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>410 - Elgin CDBG</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>727 - Elgin CDBG</b>									
410.690.727.45200	IMRF Contribution	.00	.00	2,391.09	8,040.86	8,161.00	(2,259.00)	5,902.00	(27.68)

Comments	
Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Scott Berger, Director OCR	.0731	11,171.63	816.65
Submitted Budget	Josh Beck, Assistant Director Community Development	.0731	22,648.49	1,655.60
Submitted Budget	Julia Thavong, Project Manager/Historic Preservation Planner	.0731	10,282.09	751.62
Submitted Budget	Karen Zilly, Program Manager	.0731	17,558.28	1,283.51
Submitted Budget	Tracey Glassford, Program Analyst	.0731	7,821.06	571.72
Submitted Budget	Chris Dall, Project Manager	.0731	5,229.68	382.29
Submitted Budget	Vacant, COC Coordinator	.0731	6,016.20	439.78
Submitted Budget Totals				\$5,901.17

410.690.727.50590	Professional Services	.00	.00	.00	.00	.00	385.00	385.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Professional Services - IT support & maintenance	1.0000	385.00	385.00
Submitted Budget Totals				\$385.00

410.690.727.50610	Moving Expense	.00	.00	.00	.00	.00	630.00	630.00	.00
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Comments	
Level	Comment
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Moving expenses	1.0000	630.00	630.00
Submitted Budget Totals				\$630.00



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>410 - Elgin CDBG</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>727 - Elgin CDBG</b>									
410.690.727.52010	Janitorial Services	.00	.00	.00	.00	.00	327.00	327.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget      Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget      Janitorial services      1.0000      327.00      327.00									
Submitted Budget Totals      \$327.00									
410.690.727.52110	Repairs and Maint- Buildings	.00	.00	.00	.00	.00	194.00	194.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget      Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget      Building maintainence & repair      1.0000      194.00      194.00									
Submitted Budget Totals      \$194.00									
410.690.727.52140	Repairs and Maint- Copiers	.00	.00	.00	.00	.00	49.00	49.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget      Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget      Konica Minolta service & maintainence      1.0000      49.00      49.00									
Submitted Budget Totals      \$49.00									
410.690.727.52180	Building Space Rental	.00	.00	.00	.00	.00	6,054.00	6,054.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget      Expense allocated per Uniform Grant Guidelines.									



# FY19 Office of Community Reinv Budget Detail - SR

Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
Fund <b>410 - Elgin CDBG</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>727 - Elgin CDBG</b>									
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Building space rental					1.0000	6,054.00	6,054.00	
								Submitted Budget Totals	\$6,054.00
410.690.727.52230	Repairs and Maint- Vehicles	.00	.00	.00	.00	.00	200.00	200.00	.00
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Expense allocated per Uniform Grant Guidelines.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Vehicle maintenance & repair					1.0000	200.00	200.00	
								Submitted Budget Totals	\$200.00
410.690.727.53000	Liability Insurance	.00	.00	.00	1,194.00	1,516.00	(6.00)	1,510.00	(.39)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Per rates provided by Finance.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Scott Berger, Director OCR					.0187	11,171.63	208.91	
Submitted Budget	Josh Beck, Assistant Director Community Development					.0187	22,648.49	423.53	
Submitted Budget	Chris Dall, Project Manager					.0187	5,229.68	97.80	
Submitted Budget	Tracey Glassford, Program Analyst					.0187	7,821.06	146.25	
Submitted Budget	Vacant, COC Coordinator					.0187	6,016.20	112.50	
Submitted Budget	Julia Thavong, Project Manager/Historic Preservation Planner					.0187	10,282.09	192.28	
Submitted Budget	Karen Zilly, Program Manager					.0187	17,558.28	328.34	
								Submitted Budget Totals	\$1,509.61
410.690.727.53010	Workers Compensation	.00	.00	.00	1,524.00	1,860.00	159.00	2,019.00	8.54
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Per rates provided by Finance.								



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Budget Year 2019

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Fund **410 - Elgin CDBG**

**EXPENSE**

Department **690 - Development**

Sub-Department **727 - Elgin CDBG**

Budget Transactions	Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget		Scott Berger, Director OCR	.0250	11,171.63	279.29
Submitted Budget		Josh Beck, Assitant Director Community Development	.0250	22,648.49	566.21
Submitted Budget		Chris Dall, Project Manager	.0250	5,229.68	130.74
Submitted Budget		Tracey Glassford, Program Analyst	.0250	7,821.06	195.53
Submitted Budget		Vacant, COC Coordinator	.0250	6,016.20	150.40
Submitted Budget		Julia Thavong, Project Manager/Historic Preservation Planner	.0250	10,282.09	257.05
Submitted Budget		Karen Zilly, Program Manager	.0250	17,558.28	438.96
Submitted Budget Totals					\$2,018.18

410.690.727.53020	Unemployment Claims	.00	.00	.00	115.00	121.00	(32.00)	89.00	(26.44)
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Comments	
Level	Comment
Submitted Budget	Per rates provided by Finance.

Budget Transactions	Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget		Scott Berger, Director OCR	.0011	11,171.63	12.29
Submitted Budget		Josh Beck, Assistant Director Community Development	.0011	22,648.49	24.91
Submitted Budget		Chris Dall, Project Manager	.0011	5,229.68	5.75
Submitted Budget		Tracey Glassford, Program Analyst	.0011	7,821.06	8.60
Submitted Budget		Vacant, COC Coordinator	.0011	6,016.20	6.62
Submitted Budget		Julia Thavong, Project Manager/Historic Preservation Planner	.0011	10,282.09	11.31
Submitted Budget		Karen Zilly, Program Manager	.0011	17,558.28	19.31
Submitted Budget Totals					\$88.79

410.690.727.53070	Legal Printing	.00	.00	209.87	25.30	125.00	25.00	150.00	20.00
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Comments	
Level	Comment
Submitted Budget	HUD required legal notices.

Budget Transactions	Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget		Consolidated plan legal notices	1.0000	150.00	150.00
Submitted Budget Totals					\$150.00



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Budget Year 2019

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Fund <b>410 - Elgin CDBG</b>									
EXPENSE									
Department <b>690 - Development</b>									
Sub-Department <b>727 - Elgin CDBG</b>									
410.690.727.53100	Conferences and Meetings	.00	.00	36.00	.00	.00	100.00	100.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget                      HUD required meetings.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget                      Commission meetings                      2.0000                      50.00                      100.00									
Submitted Budget Totals <u>\$100.00</u>									
410.690.727.55000	Miscellaneous Contractual Exp	.00	.00	60,835.20	340,094.80	54,994.00	295,613.00	350,607.00	537.53
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget                      As approved by Elgin City Council.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget                      Misc contractual expense                      1.0000                      350,607.00                      350,607.00									
Submitted Budget Totals <u>\$350,607.00</u>									
410.690.727.60000	Office Supplies	.00	.00	.00	969.45	500.00	3,637.00	4,137.00	727.40
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget                      Expense allocated per Uniform Grant Guidelines.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget                      Office supplies                      1.0000                      4,137.00                      4,137.00									
Submitted Budget Totals <u>\$4,137.00</u>									
410.690.727.60010	Operating Supplies	.00	.00	.00	.00	.00	302.00	302.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget                      Expense allocated per Uniform Grant Guidelines.									





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Budget Year 2019

G/L Account	Account Description	2014 Actual Amount	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Amended Budget	Amount Change FY18-FY19	2019 Submitted Budget	% Change FY18-FY19
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Fund **410 - Elgin CDBG**

**EXPENSE**

Department **690 - Development**

Sub-Department **727 - Elgin CDBG**

Budget Transactions								
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget	Operating supplies			1.0000	302.00		302.00	
Submitted Budget Totals							\$302.00	

410.690.727.63000	Utilities- Natural Gas	.00	.00	.00	.00	.00	415.00	415.00	.00
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Comments	
<i>Level</i>	<i>Comment</i>
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget	Utilities - Gas			1.0000	415.00		415.00	
Submitted Budget Totals							\$415.00	

410.690.727.63010	Utilities- Electric	.00	.00	.00	.00	.00	415.00	415.00	.00
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Comments	
<i>Level</i>	<i>Comment</i>
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget	Utilities - Electric			1.0000	415.00		415.00	
Submitted Budget Totals							\$415.00	

410.690.727.63040	Fuel- Vehicles	.00	.00	.00	.00	125.00	.00	125.00	.00
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Comments	
<i>Level</i>	<i>Comment</i>
Submitted Budget	Expense allocated per Uniform Grant Guidelines.

Budget Transactions								
<i>Level</i>	<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget	Vehicle fuel			1.0000	125.00		125.00	
Submitted Budget Totals							\$125.00	





# FY19 Office of Community Reinv Budget Detail -

# SR

Budget Year 2019

Net Grand Totals									
REVENUE GRAND TOTALS	\$2,599,482.74	\$2,797,807.47	\$2,296,718.37	\$2,798,208.84	\$2,898,585.00	\$1,364,919.00	\$4,263,504.00		47.09%
EXPENSE GRAND TOTALS	\$2,932,848.94	\$2,983,694.39	\$2,197,752.13	\$2,667,745.58	\$2,898,585.00	\$1,364,919.00	\$4,263,504.00		47.09%
Net Grand Totals	(\$333,366.20)	(\$185,886.92)	\$98,966.24	\$130,463.26	\$0.00	\$0.00	\$0.00		+++