



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20																																								
Fund 200 - Court Automation																																																	
REVENUE																																																	
Department 250 - Circuit Clerk																																																	
Sub-Department 000 - Revenues																																																	
200.250.000.35900	Miscellaneous Fees	1,076,538.46	1,016,303.29	1,426,050.26	1,538,523.59	1,350,000.00	(155,000.00)	1,195,000.00	(11.48)																																								
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200.250.000.38000	Investment Income	2,223.49	2,959.37	3,357.99	8,059.49	4,254.00	746.00	5,000.00	17.53																																								
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Submitted Budget	Investment Income	1.0000	5,000.00	5,000.00																																													
		Submitted Budget Totals		\$5,000.00																																													
200.250.000.39900	Cash On Hand	.00	.00	.00	.00	173,010.00	(22,728.00)	150,282.00	(13.13)																																								
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Budget Transactions																																																	
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Sub-Department 000 - Revenues Totals		\$1,078,761.95	\$1,019,262.66	\$1,429,408.25	\$1,546,583.08	\$1,527,264.00	(\$176,982.00)	\$1,350,282.00	(11.59%)																																								
Department 250 - Circuit Clerk Totals		\$1,078,761.95	\$1,019,262.66	\$1,429,408.25	\$1,546,583.08	\$1,527,264.00	(\$176,982.00)	\$1,350,282.00	(11.59%)																																								
	REVENUE TOTALS	\$1,078,761.95	\$1,019,262.66	\$1,429,408.25	\$1,546,583.08	\$1,527,264.00	(\$176,982.00)	\$1,350,282.00	(11.59%)																																								



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G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20
Fund 200 - Court Automation									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 280 - Court Automation- CIC									
200.250.280.40000	Salaries and Wages	389,065.02	400,528.83	392,612.67	469,691.11	521,817.00	(95,527.00)	426,290.00	(18.30)
Comments									
Level Comment									
Submitted Budget Decrease due to office team transfers.									
Budget Transactions									
Level Transaction Number of Units Cost Per Unit Total Amount									
Submitted Budget **PAYROLL ACCRUAL .0055 423,959.00 2,331.77									
Submitted Budget Wolf, Kathy Admin Support 1.0000 57,119.00 57,119.00									
Submitted Budget Artz, Richard Information System Professional 1.0000 39,780.00 39,780.00									
Submitted Budget Chan, Deb Information System Professional I 1.0000 47,754.00 47,754.00									
Submitted Budget Schilke, Sarah Information System Professional I 1.0000 53,060.00 53,060.00									
Submitted Budget McMahan, Samantha Information System Professional I 1.0000 53,060.00 53,060.00									
Submitted Budget Lawrence, Monica Chief Information Officer .5000 91,897.00 45,948.50									
Submitted Budget SiFuentes, Juan Court & Office Manager .5000 66,326.00 33,163.00									
Submitted Budget Turner, Stephanie Criminal Supervisor .5000 52,302.00 26,151.00									
Submitted Budget Hackman, Ceil information System Professional I 1.0000 67,922.00 67,922.00									
Submitted Budget Totals \$426,289.27									
200.250.280.45000	Healthcare Contribution	55,280.81	54,751.90	91,796.58	116,784.17	126,488.00	(38,661.00)	87,827.00	(30.56)
Budget Transactions									
Level Transaction Number of Units Cost Per Unit Total Amount									
Submitted Budget Artz, Richard Information System Professional 1.0000 6,171.00 6,171.00									
Submitted Budget Lawrence, Monica Chief Information Officer .5000 26,660.00 13,330.00									
Submitted Budget Turner, Stephanie Criminal Supervisor .5000 6,171.00 3,085.50									
Submitted Budget SiFuentes, Juan Office & Court Office Manager .5000 17,595.00 8,797.50									
Submitted Budget Schilke, Sarah Information System Professional I 1.0000 17,595.00 17,595.00									
Submitted Budget McMahan, Samantha Information System Professional I 1.0000 12,097.00 12,097.00									
Submitted Budget Wolf, Kathy Admin Support 1.0000 17,595.00 17,595.00									
Submitted Budget Hackman, Ceil Information System Professional I 1.0000 9,155.00 9,155.00									
Submitted Budget Totals \$87,826.00									
200.250.280.45009	Healthcare Subsidy	.00	(2,606.40)	(4,393.80)	(4,730.35)	.00	.00	.00	.00



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Fund 200 - Court Automation									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 280 - Court Automation- CIC									
200.250.280.45010	Dental Contribution	1,807.85	1,776.99	3,194.46	4,224.96	4,410.00	(1,033.00)	3,377.00	(23.42)
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Wolf, Kathy Admin Support					1.0000	681.00	681.00	
Submitted Budget	Hackman, Ceil Information System Professional					1.0000	261.00	261.00	
Submitted Budget	Artz, Richard Information System Professional					1.0000	261.00	261.00	
Submitted Budget	Lawrence, Monica Chief Information Officer					.5000	681.00	340.50	
Submitted Budget	Turner, Stephanie Criminal Supervisor					.5000	261.00	130.50	
Submitted Budget	SiFuentes, Juan Court & Office Manager					.5000	681.00	340.50	
Submitted Budget	Schilke, Sarah Information System Professional I					1.0000	681.00	681.00	
Submitted Budget	McMahon, Samantha Information System Professional I					1.0000	681.00	681.00	
Submitted Budget Totals								\$3,376.50	
200.250.280.45019	Dental Subsidy	.00	(45.77)	(277.91)	(14.83)	.00	.00	.00	.00
200.250.280.45100	FICA/SS Contribution	28,761.13	29,539.08	28,080.81	33,467.66	38,921.00	(6,488.00)	32,433.00	(16.66)
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	FICA/SS					.0765	423,959.00	32,432.86	
Submitted Budget Totals								\$32,432.86	
200.250.280.45200	IMRF Contribution	38,568.26	38,702.08	36,605.93	41,623.92	38,145.00	(4,058.00)	34,087.00	(10.63)
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	IMRF					.0804	423,959.00	34,086.30	
Submitted Budget Totals								\$34,086.30	
200.250.280.50150	Contractual/Consulting Services	96,000.00	16,000.00	64,000.00	.00	.00	.00	.00	.00
200.250.280.52130	Repairs and Maint- Computers	200,263.86	68,935.00	306,656.46	106,386.97	.00	.00	.00	.00
200.250.280.52160	Repairs and Maint- Equipment	3,313.70	3,812.88	1,518.00	6,397.76	124,505.00	12,973.00	137,478.00	10.41
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Increase for AS400 maintenance and expected price increases.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Adobe Form (SHI)					1.0000	75,000.00	75,000.00	



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Fund 200 - Court Automation										
EXPENSE										
Department 250 - Circuit Clerk										
Sub-Department 280 - Court Automation- CIC										
	Submitted Budget					1.0000	20,000.00	20,000.00		
	Submitted Budget					1.0000	1,518.00	1,518.00		
	Submitted Budget					1.0000	700.00	700.00		
	Submitted Budget					1.0000	60.00	60.00		
	Submitted Budget					1.0000	10,000.00	10,000.00		
	Submitted Budget					1.0000	7,500.00	7,500.00		
	Submitted Budget					1.0000	22,700.00	22,700.00		
	Submitted Budget Totals								\$137,478.00	
200.250.280.53000	Liability Insurance	8,437.00	9,802.00	11,716.00	8,479.00	9,759.00	(898.00)	8,861.00	(9.20)	
	Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
	Submitted Budget					.0209	423,959.00	8,860.74		
	Submitted Budget Totals							\$8,860.74		
200.250.280.53010	Workers Compensation	8,159.00	10,064.00	14,961.00	10,406.00	13,046.00	(2,235.00)	10,811.00	(17.13)	
	Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
	Submitted Budget					.0255	423,959.00	10,810.95		
	Submitted Budget Totals							\$10,810.95		
200.250.280.53020	Unemployment Claims	1,067.00	996.00	1,128.00	675.00	574.00	(319.00)	255.00	(55.57)	
	Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
	Submitted Budget					.0006	423,959.00	254.38		
	Submitted Budget Totals							\$254.38		
200.250.280.53060	General Printing	14,135.04	13,815.30	5,588.39	21,000.15	33,000.00	.00	33,000.00	.00	
	Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
	Submitted Budget					1.0000	33,000.00	33,000.00		
	Submitted Budget Totals							\$33,000.00		
200.250.280.53100	Conferences and Meetings	1,101.20	.00	.00	5,405.63	36,900.00	3,000.00	39,900.00	8.13	
	Comments									
	<i>Level</i>							<i>Comment</i>		
	Submitted Budget							Increase of attendance of conferences and conference fee increase.		



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Fund 200 - Court Automation									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 280 - Court Automation- CIC									
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Max, ECourt, New CMS User Conf\Meetings					1.0000	39,900.00	39,900.00	
Submitted Budget Totals								\$39,900.00	
200.250.280.53110	Employee Training	.00	.00	3,161.71	.00	.00	.00	.00	.00
200.250.280.53120	Employee Mileage Expense	161.12	98.28	671.58	114.45	3,000.00	(3,000.00)	.00	(100.00)
200.250.280.55000	Miscellaneous Contractual Exp	.00	270,489.15	.00	.00	.00	.00	.00	.00
200.250.280.60020	Computer Related Supplies	9,839.00	135.00	4,839.36	1,803.22	24,400.00	.00	24,400.00	.00
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Automated supplies, cd's, usb drives, etc					1.0000	24,400.00	24,400.00	
Submitted Budget Totals								\$24,400.00	
200.250.280.60070	Computer Hardware- Non Capital	.00	.00	.00	.00	93,138.00	(10,908.00)	82,230.00	(11.71)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Decrease in need of computer hardware.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Replacement tablets					1.0000	10,380.00	10,380.00	
Submitted Budget	Replacement IS\Office printers					1.0000	30,000.00	30,000.00	
Submitted Budget	Replacement laptops, mgmt and electronic court rooms					1.0000	41,850.00	41,850.00	
Submitted Budget Totals								\$82,230.00	
200.250.280.64010	Cellular Phone	2,807.62	3,317.22	1,708.39	2,450.61	.00	.00	.00	.00
200.250.280.70000	Computers	.00	2,544.77	.00	6,265.50	.00	.00	.00	.00
200.250.280.99000	Transfer To Other Funds	.00	.00	251,262.00	.00	299,000.00	.00	299,000.00	.00
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	ITD Support Chargeback FY2020					1.0000	299,000.00	299,000.00	
Submitted Budget Totals								\$299,000.00	
Sub-Department	280 - Court Automation- CIC Totals	\$858,767.61	\$922,656.31	\$1,214,829.63	\$830,430.93	\$1,367,103.00	(\$147,154.00)	\$1,219,949.00	(10.76%)
Sub-Department	284 - Court Automation- CIC- Projects								
200.250.284.40000	Salaries and Wages	108,294.86	129,255.41	91,880.69	(2,983.37)	.00	.00	.00	.00



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Fund 200 - Court Automation									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 284 - Court Automation- CIC- Projects									
200.250.284.45000	Healthcare Contribution	22,354.50	28,641.96	29,982.60	.00	.00	.00	.00	.00
200.250.284.45009	Healthcare Subsidy	.00	(1,368.21)	(1,436.04)	.00	.00	.00	.00	.00
200.250.284.45010	Dental Contribution	883.68	1,092.26	1,221.88	.00	.00	.00	.00	.00
200.250.284.45019	Dental Subsidy	.00	(28.29)	(106.09)	.00	.00	.00	.00	.00
200.250.284.45100	FICA/SS Contribution	7,962.12	9,362.49	6,375.76	(204.96)	.00	.00	.00	.00
200.250.284.45200	IMRF Contribution	10,657.87	12,265.87	8,311.19	(267.09)	.00	.00	.00	.00
200.250.284.53000	Liability Insurance	2,275.00	1,176.00	.00	.00	.00	.00	.00	.00
200.250.284.53010	Workers Compensation	2,200.00	1,208.00	.00	.00	.00	.00	.00	.00
200.250.284.53020	Unemployment Claims	288.00	120.00	.00	.00	.00	.00	.00	.00
200.250.284.99000	Transfer To Other Funds	.00	.00	.00	299,000.00	.00	.00	.00	.00
Sub-Department 284 - Court Automation- CIC- Projects Totals		\$154,916.03	\$181,725.49	\$136,229.99	\$295,544.58	\$0.00	\$0.00	\$0.00	+++
Sub-Department 285 - Court Automation- CH JDG									
200.250.285.40000	Salaries and Wages	64,776.62	64,853.84	68,940.94	70,721.19	75,109.00	2,093.00	77,202.00	2.78
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Peter Marzalek Chief Judge Info. Tech Manager		1.0000		76,779.00		76,779.00	
Submitted Budget		*PAYROLL ACCRUAL 200.250.285.40000		.0055		76,779.00		422.28	
Submitted Budget Totals								\$77,201.28	
200.250.285.45000	Healthcare Contribution	9,762.84	11,712.64	12,260.35	15,147.97	12,316.00	5,279.00	17,595.00	42.86
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		HEALTH-Peter Marzalek Chief Judge Info. Tech Manager		1.0000		17,595.00		17,595.00	
Submitted Budget Totals								\$17,595.00	
200.250.285.45009	Healthcare Subsidy	.00	(559.56)	(587.14)	(612.89)	.00	.00	.00	.00
200.250.285.45010	Dental Contribution	506.71	538.77	572.51	285.84	274.00	19.00	293.00	6.93
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		DENTAL-Peter Marzalek Chief Judge Info. Tech Manager		1.0000		293.00		293.00	
Submitted Budget Totals								\$293.00	
200.250.285.45019	Dental Subsidy	.00	(13.81)	(49.78)	(2.06)	.00	.00	.00	.00



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Fund 200 - Court Automation									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 285 - Court Automation- CH JDG									
200.250.285.45100	FICA/SS Contribution	4,800.88	4,834.54	5,134.04	5,260.74	5,746.00	160.00	5,906.00	2.78
Budget Transactions									
<i>Level</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	FICA/SS-Peter Marzalek Chief Judge Info. Tech Manager					.0765	77,201.28	5,905.90	
								Submitted Budget Totals	\$5,905.90
200.250.285.45200	IMRF Contribution	6,435.54	6,333.70	6,692.28	6,534.60	5,491.00	716.00	6,207.00	13.03
Budget Transactions									
<i>Level</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	IMRF-Peter Marzalek Chief Judge Info. Tech Manager					.0804	77,201.28	6,206.98	
								Submitted Budget Totals	\$6,206.98
200.250.285.53000	Liability Insurance	1,162.00	1,240.00	1,146.00	1,259.00	1,405.00	209.00	1,614.00	14.87
Budget Transactions									
<i>Level</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Ins Liability					.0209	77,201.28	1,613.51	
								Submitted Budget Totals	\$1,613.51
200.250.285.53010	Workers Compensation	1,124.00	1,273.00	1,463.00	1,545.00	1,878.00	91.00	1,969.00	4.84
Budget Transactions									
<i>Level</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Worker's Compensation					.0255	77,201.28	1,968.63	
								Submitted Budget Totals	\$1,968.63
200.250.285.53020	Unemployment Claims	147.00	126.00	111.00	101.00	83.00	(36.00)	47.00	(43.37)
Budget Transactions									
<i>Level</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Unemployment Insurance					.0006	77,201.28	46.32	
								Submitted Budget Totals	\$46.32
200.250.285.53100	Conferences and Meetings	.00	.00	.00	.00	3,500.00	.00	3,500.00	.00
Budget Transactions									
<i>Level</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Conferences & Meetings					1.0000	3,500.00	3,500.00	
								Submitted Budget Totals	\$3,500.00



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20	
Fund 200 - Court Automation										
EXPENSE										
Department 250 - Circuit Clerk										
Sub-Department 285 - Court Automation- CH JDG										
200.250.285.53120	Employee Mileage Expense	.00	.00	.00	.00	500.00	.00	500.00	.00	
Budget Transactions										
Level		Transaction		Number of Units		Cost Per Unit		Total Amount		
Submitted Budget		Employee Mileage		1.0000		500.00		500.00		
								Submitted Budget Totals		\$500.00
200.250.285.60020	Computer Related Supplies	.00	.00	10,014.00	5,000.00	5,000.00	.00	5,000.00	.00	
Budget Transactions										
Level		Transaction		Number of Units		Cost Per Unit		Total Amount		
Submitted Budget		Computer supplies		1.0000		5,000.00		5,000.00		
								Submitted Budget Totals		\$5,000.00
200.250.285.70000	Computers	.00	.00	.00	7,000.00	7,000.00	.00	7,000.00	.00	
Budget Transactions										
Level		Transaction		Number of Units		Cost Per Unit		Total Amount		
Submitted Budget		Computers		1.0000		7,000.00		7,000.00		
								Submitted Budget Totals		\$7,000.00
200.250.285.70020	Computer Software- Capital	.00	.00	695.96	2,500.00	2,500.00	.00	2,500.00	.00	
Budget Transactions										
Level		Transaction		Number of Units		Cost Per Unit		Total Amount		
Submitted Budget		Computer software		1.0000		2,500.00		2,500.00		
								Submitted Budget Totals		\$2,500.00
200.250.285.70050	Printers	275.00	.00	.00	1,000.00	1,000.00	.00	1,000.00	.00	
Budget Transactions										
Level		Transaction		Number of Units		Cost Per Unit		Total Amount		
Submitted Budget		Printers		1.0000		1,000.00		1,000.00		
								Submitted Budget Totals		\$1,000.00
200.250.285.89000	Net Income	.00	.00	.00	.00	38,359.00	(38,359.00)	.00	(100.00)	
Sub-Department 285 - Court Automation- CH JDG		\$88,990.59	\$90,339.12	\$106,393.16	\$115,740.39	\$160,161.00	(\$29,828.00)	\$130,333.00	(18.62%)	
Totals										
Department 250 - Circuit Clerk		\$1,102,674.23	\$1,194,720.92	\$1,457,452.78	\$1,241,715.90	\$1,527,264.00	(\$176,982.00)	\$1,350,282.00	(11.59%)	
EXPENSE TOTALS		\$1,102,674.23	\$1,194,720.92	\$1,457,452.78	\$1,241,715.90	\$1,527,264.00	(\$176,982.00)	\$1,350,282.00	(11.59%)	
Fund 200 - Court Automation										
REVENUE TOTALS		\$1,078,761.95	\$1,019,262.66	\$1,429,408.25	\$1,546,583.08	\$1,527,264.00	(\$176,982.00)	\$1,350,282.00	(11.59%)	



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20
EXPENSE TOTALS		\$1,102,674.23	\$1,194,720.92	\$1,457,452.78	\$1,241,715.90	\$1,527,264.00	(\$176,982.00)	\$1,350,282.00	(11.59%)
Fund 200 - Court Automation Totals		(\$23,912.28)	(\$175,458.26)	(\$28,044.53)	\$304,867.18	\$0.00	\$0.00	\$0.00	+++
Fund 201 - Court Document Storage									
REVENUE									
Department 250 - Circuit Clerk									
Sub-Department 000 - Revenues									
201.250.000.36060	Traffic Violation Fines	987,084.37	921,002.27	1,375,141.44	1,469,247.99	1,300,000.00	(105,000.00)	1,195,000.00	(8.07)
Comments									
Level		Comment							
Submitted Budget		The Court Document Storage Fund defrays the expense to establish a document storage system and convert the records of the Circuit Court Clerks to electronic or micrographic storage. All revenue is from user fees and collected through the office of the Clerk of the Circuit Court. Eligible expenses those relative to the storage of court records, including hardware, research and development costs and related personal. HB 4594 \$20 from \$25 July 1, 2019							
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		Traffic Violation Fines		1.0000		1,195,000.00		1,195,000.00	
Submitted Budget Totals								\$1,195,000.00	
201.250.000.38000	Investment Income	2,305.64	2,185.98	1,755.75	3,525.79	3,000.00	.00	3,000.00	.00
Comments									
Level		Comment							
Submitted Budget		Investment Income allocated to Special Funds based on historical figures.							
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		Investment Income		1.0000		3,000.00		3,000.00	
Submitted Budget Totals								\$3,000.00	
201.250.000.39900	Cash On Hand	.00	.00	.00	.00	.00	104,076.00	104,076.00	.00
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		Cash on Hand		1.0000		104,076.00		104,076.00	
Submitted Budget Totals								\$104,076.00	
Sub-Department 000 - Revenues Totals		\$989,390.01	\$923,188.25	\$1,376,897.19	\$1,472,773.78	\$1,303,000.00	(\$924.00)	\$1,302,076.00	(0.07%)
Department 250 - Circuit Clerk Totals		\$989,390.01	\$923,188.25	\$1,376,897.19	\$1,472,773.78	\$1,303,000.00	(\$924.00)	\$1,302,076.00	(0.07%)
REVENUE TOTALS		\$989,390.01	\$923,188.25	\$1,376,897.19	\$1,472,773.78	\$1,303,000.00	(\$924.00)	\$1,302,076.00	(0.07%)



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20
Fund 201	Court Document Storage								
	EXPENSE								
	Department 250 - Circuit Clerk								
	Sub-Department 281 - Court Document Storage								
201.250.281.40000	Salaries and Wages	494,957.31	529,086.03	803,441.10	806,657.62	705,607.00	(22,486.00)	683,121.00	(3.18)

Comments	
Level	Comment
Submitted Budget	Decrease due to in office team transfers.

Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Reggio, Tony	1.0000	43,474.00	43,474.00
Submitted Budget	Roop, Rachel Records Supervisor	1.0000	53,350.00	53,350.00
Submitted Budget	Lawrence, Monica	.5000	91,897.00	45,948.50
Submitted Budget	Turner, Stephanie Criminal Supervisor	.5000	52,302.00	26,151.00
Submitted Budget	Kowalski, Jackie	1.0000	36,224.00	36,224.00
Submitted Budget	Hartwell, Thomas M. Vacancy interview in progress	1.0000	26,500.00	26,500.00
Submitted Budget	Adams, Mary	1.0000	39,967.00	39,967.00
Submitted Budget	Allen, Candy Records Manager	1.0000	82,368.00	82,368.00
Submitted Budget	Begalka, Barb	1.0000	46,016.00	46,016.00
Submitted Budget	Bright, Jordan	1.0000	29,570.00	29,570.00
Submitted Budget	Springman, Tricia	1.0000	26,500.00	26,500.00
Submitted Budget	Green, Teresa	1.0000	40,108.00	40,108.00
Submitted Budget	Gaedtke, Donald	1.0000	30,148.00	30,148.00
Submitted Budget	Conway, Joanne	1.0000	46,016.00	46,016.00
Submitted Budget	Romanow, Jeff	1.0000	36,365.00	36,365.00
Submitted Budget	Banks, Peggy	1.0000	38,366.00	38,366.00
Submitted Budget	**PAYROLL ACCRUAL	.0055	679,036.00	3,734.70
Submitted Budget	Dettman, Brian	1.0000	32,314.00	32,314.00
Submitted Budget Totals				\$683,120.20

201.250.281.40200	Overtime Salaries	380.64	862.38	3,328.64	182.22	627.00	.00	627.00	.00
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Budget Transactions				
Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Overtime for customer assistance	1.0000	625.00	625.00
Submitted Budget	**payroll accrual	.0027	625.00	2.00
Submitted Budget Totals				\$627.00



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20
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Fund **201 - Court Document Storage**

EXPENSE

Department **250 - Circuit Clerk**

Sub-Department **281 - Court Document Storage**

201.250.281.45000	Healthcare Contribution	144,100.32	160,204.50	238,038.49	235,329.56	243,626.00	22,883.00	266,509.00	9.39
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Budget Transactions									
Level	Transaction			Number of Units	Cost Per Unit	Total Amount			
Submitted Budget	Greene, Teresa			1.0000	18,620.00	18,620.00			
Submitted Budget	Reggio, Tony			1.0000	9,341.00	9,341.00			
Submitted Budget	Begalka, Barb			1.0000	9,341.00	9,341.00			
Submitted Budget	Kowalski, Jackie			1.0000	18,620.00	18,620.00			
Submitted Budget	Hartwell, Thomas M. Vacancy interview in progress			1.0000	27,201.00	27,201.00			
Submitted Budget	Adams, Mary			1.0000	17,952.00	17,952.00			
Submitted Budget	Allen, Candy Records Manager			1.0000	26,660.00	26,660.00			
Submitted Budget	Lawrence, Monica Chief Information Officer			.5000	26,660.00	13,330.00			
Submitted Budget	Turner, Stephanie Criminal Supervisor			.5000	6,171.00	3,085.50			
Submitted Budget	Roop, Rachel Records Supervisor			1.0000	17,595.00	17,595.00			
Submitted Budget	Bright, Jordan			1.0000	6,297.00	6,297.00			
Submitted Budget	Gaedtke, Donald			1.0000	9,341.00	9,341.00			
Submitted Budget	Conway, Joanne			1.0000	18,620.00	18,620.00			
Submitted Budget	Romanow, Jeff			1.0000	12,342.00	12,342.00			
Submitted Budget	Springman, Tricia			1.0000	27,201.00	27,201.00			
Submitted Budget	Banks, Peggy			1.0000	12,342.00	12,342.00			
Submitted Budget	Dettmann, Brian			1.0000	18,620.00	18,620.00			
						Submitted Budget Totals	\$266,508.50		

201.250.281.45009	Healthcare Subsidy	.00	(7,649.54)	(11,395.73)	(9,537.77)	.00	.00	.00	.00
201.250.281.45010	Dental Contribution	5,273.80	5,656.94	8,874.13	8,724.17	8,264.00	742.00	9,006.00	8.97

Budget Transactions						
Level	Transaction			Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Gaedtke, Donald			1.0000	261.00	261.00
Submitted Budget	Begalka, Barb			1.0000	261.00	261.00
Submitted Budget	Kowalski, Jackie			1.0000	681.00	681.00
Submitted Budget	Springman, Tricia			1.0000	681.00	681.00
Submitted Budget	Hartwell, Thomas M. Vacancy interview in progress			1.0000	681.00	681.00
Submitted Budget	Lawrence, Monica Chief Information Officer			.5000	681.00	340.50
Submitted Budget	Turner, Stephanie Criminal Supervisor			.5000	261.00	130.50
Submitted Budget	Roop, Rachel Records Supervisor			1.0000	681.00	681.00
Submitted Budget	Bright, Jordan			1.0000	261.00	261.00
Submitted Budget	Greene, Teresa			1.0000	681.00	681.00



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20	
Fund 201 - Court Document Storage										
EXPENSE										
Department 250 - Circuit Clerk										
Sub-Department 281 - Court Document Storage										
	Submitted Budget					1.0000	261.00	261.00		
	Submitted Budget					1.0000	681.00	681.00		
	Submitted Budget					1.0000	681.00	681.00		
	Submitted Budget					1.0000	681.00	681.00		
	Submitted Budget					1.0000	681.00	681.00		
	Submitted Budget					1.0000	681.00	681.00		
	Submitted Budget					1.0000	681.00	681.00		
	Submitted Budget					1.0000	681.00	681.00		
	Submitted Budget Totals								\$9,006.00	
201.250.281.45019	Dental Subsidy	.00	(146.05)	(771.68)	(33.16)	.00	.00	.00	.00	
201.250.281.45100	FICA/SS Contribution	35,849.00	38,178.10	57,931.19	58,052.17	54,027.00	(1,795.00)	52,232.00	(3.32)	
Budget Transactions										
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount		
	Submitted Budget	FICA/SS				.0765	682,771.00	52,231.98		
	Submitted Budget Totals							\$52,231.98		
201.250.281.45200	IMRF Contribution	48,052.88	50,017.80	75,515.44	72,149.84	51,626.00	3,269.00	54,895.00	6.33	
Budget Transactions										
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount		
	Submitted Budget	IMRF				.0804	682,771.00	54,894.79		
	Submitted Budget Totals							\$54,894.79		
201.250.281.50150	Contractual/Consulting Services	96,000.00	.00	.00	.00	.00	.00	.00	.00	
201.250.281.50490	Destruction of Records Services	2,547.51	2,788.11	1,546.89	3,790.43	8,000.00	.00	8,000.00	.00	
Budget Transactions										
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount		
	Submitted Budget	Shredding-Desctruction of Court Records per Guidelines				1.0000	8,000.00	8,000.00		
	Submitted Budget Totals							\$8,000.00		
201.250.281.52130	Repairs and Maint- Computers	164,238.00	193.03	138,176.00	.00	.00	.00	.00	.00	
201.250.281.52140	Repairs and Maint- Copiers	7,071.29	7,786.59	8,104.47	9,003.09	15,633.00	2,013.00	17,646.00	12.87	
Comments										
	Level	Comment								
	Submitted Budget	Anticipated increases in repairs & maintenance.								



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20
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Fund **201 - Court Document Storage**

EXPENSE

Department **250 - Circuit Clerk**

Sub-Department **281 - Court Document Storage**

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Submitted Budget	Canon HNG00631			1.0000	7,296.00	7,296.00		
Submitted Budget	Canon FTG30837			1.0000	2,200.00	2,200.00		
Submitted Budget	Impact Networking			1.0000	3,300.00	3,300.00		
Submitted Budget	Toshiba 3555C SC7GE71665			1.0000	3,850.00	3,850.00		
Submitted Budget	Bizhub replacement contact 31708978			1.0000	1,000.00	1,000.00		
						Submitted Budget Totals		\$17,646.00

201.250.281.52160	Repairs and Maint- Equipment	81,362.13	45,147.79	20,060.00	19,431.00	25,398.00	937.00	26,335.00	3.68
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Comments	
Level	Comment
Submitted Budget	Anticipated increase in repairs & maintenance.

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Submitted Budget	Fujitsu AAADC03017			1.0000	2,420.00	2,420.00		
Submitted Budget	Fujitsu AKHCC00062			1.0000	4,825.00	4,825.00		
Submitted Budget	Fujitsu AKHCC00065			1.0000	4,825.00	4,825.00		
Submitted Budget	Fujitsu AKHCC00427			1.0000	4,825.00	4,825.00		
Submitted Budget	Fujitsu AKHCC00425			1.0000	4,825.00	4,825.00		
Submitted Budget	Fujitsu AAADC03387			1.0000	2,420.00	2,420.00		
Submitted Budget	Tipton 15323-70560			1.0000	1,075.00	1,075.00		
Submitted Budget	Imaging Office Systems 81180 Camera 781006207			1.0000	1,120.00	1,120.00		
						Submitted Budget Totals		\$26,335.00

201.250.281.53000	Liability Insurance	9,073.00	9,929.00	14,251.00	14,645.00	13,195.00	1,075.00	14,270.00	8.14
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Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Submitted Budget	Insurance Liability			.0209	682,771.00	14,269.91		
						Submitted Budget Totals		\$14,269.91

201.250.281.53010	Workers Compensation	8,774.00	10,195.00	18,201.00	17,974.00	17,641.00	(230.00)	17,411.00	(1.30)
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Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Submitted Budget	Worker's Comp			.0255	682,771.00	17,410.66		
						Submitted Budget Totals		\$17,410.66



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20	
Fund 201 - Court Document Storage										
EXPENSE										
Department 250 - Circuit Clerk										
Sub-Department 281 - Court Document Storage										
201.250.281.53020	Unemployment Claims	1,147.00	1,009.00	1,374.00	1,165.00	777.00	(367.00)	410.00	(47.23)	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Unemployment		.0006		682,771.00		409.66		
								Submitted Budget Totals		\$409.66
201.250.281.53110	Employee Training	.00	.00	.00	761.42	.00	.00	.00	.00	
201.250.281.53120	Employee Mileage Expense	.00	54.54	104.86	.00	.00	.00	.00	.00	
201.250.281.55000	Miscellaneous Contractual Exp	.00	158,000.00	.00	.00	.00	.00	.00	.00	
201.250.281.60000	Office Supplies	799.00	2,705.00	2,202.95	929.66	8,000.00	2,814.00	10,814.00	35.17	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Increase of needed office supplies.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Storage materials for RKM		1.0000		4,000.00		4,000.00		
Submitted Budget		Scanner carts		1.0000		1,314.00		1,314.00		
Submitted Budget		Copier for Criminal\Civil		1.0000		3,500.00		3,500.00		
Submitted Budget		Fireproof cabinets		1.0000		2,000.00		2,000.00		
								Submitted Budget Totals		\$10,814.00
201.250.281.60020	Computer Related Supplies	47,387.23	47,656.09	32,879.74	33,933.92	49,176.00	1,624.00	50,800.00	3.30	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Increase due to anticipation of business process changes.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Canon Image desktop scanners		1.0000		4,500.00		4,500.00		
Submitted Budget		Hand held scanners for Records Team		2.0000		150.00		300.00		
Submitted Budget		Operational supplies and compatability upgrades		1.0000		46,000.00		46,000.00		
								Submitted Budget Totals		\$50,800.00
201.250.281.64010	Cellular Phone	2,538.54	2,596.58	1,189.63	1,255.40	.00	.00	.00	.00	



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20																				
Fund 201 - Court Document Storage																													
EXPENSE																													
Department 250 - Circuit Clerk																													
Sub-Department 281 - Court Document Storage																													
201.250.281.70080	Office Furniture	.00	.00	.00	.00	17,000.00	(2,000.00)	15,000.00	(11.76)																				
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount																									
Level	Transaction																												
Submitted Budget	Shelving for E-file	1.0000	15,000.00	15,000.00																									
Submitted Budget Totals				\$15,000.00																									
201.250.281.70090	Office Equipment	.00	9,272.76	.00	.00	.00	.00	.00	.00																				
201.250.281.89000	Net Income	.00	.00	.00	.00	34,403.00	(34,403.00)	.00	(100.00)																				
Sub-Department 281 - Court Document Storage	Totals	\$1,149,551.65	\$1,073,543.65	\$1,413,052.12	\$1,274,413.57	\$1,253,000.00	(\$25,924.00)	\$1,227,076.00	(2.07%)																				
Sub-Department 286 - Court Doc Storage- CIC- Projects																													
201.250.286.53000	Liability Insurance	1,365.00	.00	.00	.00	.00	.00	.00	.00																				
201.250.286.53010	Workers Compensation	1,320.00	.00	.00	.00	.00	.00	.00	.00																				
201.250.286.53020	Unemployment Claims	172.00	.00	.00	.00	.00	.00	.00	.00																				
201.250.286.53090	Film Conversion/Book Binding	13,620.99	14,006.04	.00	.00	50,000.00	25,000.00	75,000.00	50.00																				
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount																									
Level	Transaction																												
Submitted Budget	Film Conversion per RKM images conv 09-11	1.0000	75,000.00	75,000.00																									
Submitted Budget Totals				\$75,000.00																									
Sub-Department 286 - Court Doc Storage- CIC- Projects	Totals	\$16,477.99	\$14,006.04	\$0.00	\$0.00	\$50,000.00	\$25,000.00	\$75,000.00	50.00%																				
Department 250 - Circuit Clerk	Totals	\$1,166,029.64	\$1,087,549.69	\$1,413,052.12	\$1,274,413.57	\$1,303,000.00	(\$924.00)	\$1,302,076.00	(0.07%)																				
EXPENSE TOTALS		\$1,166,029.64	\$1,087,549.69	\$1,413,052.12	\$1,274,413.57	\$1,303,000.00	(\$924.00)	\$1,302,076.00	(0.07%)																				
Fund 201 - Court Document Storage	Totals	\$989,390.01	\$923,188.25	\$1,376,897.19	\$1,472,773.78	\$1,303,000.00	(\$924.00)	\$1,302,076.00	(0.07%)																				
REVENUE TOTALS		\$989,390.01	\$923,188.25	\$1,376,897.19	\$1,472,773.78	\$1,303,000.00	(\$924.00)	\$1,302,076.00	(0.07%)																				
EXPENSE TOTALS		\$1,166,029.64	\$1,087,549.69	\$1,413,052.12	\$1,274,413.57	\$1,303,000.00	(\$924.00)	\$1,302,076.00	(0.07%)																				



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20																				
Fund 201 - Court Document Storage Totals		(\$176,639.63)	(\$164,361.44)	(\$36,154.93)	\$198,360.21	\$0.00	\$0.00	\$0.00	+++																				
Fund 202 - Child Support																													
REVENUE																													
Department 250 - Circuit Clerk																													
Sub-Department 000 - Revenues																													
202.250.000.34830	Child Support Annual Admin Fees	134,099.07	128,574.23	79,157.99	115,795.03	63,772.00	11,228.00	75,000.00	17.60																				
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount																									
Level	Transaction																												
Submitted Budget	Child Support Annual Admin Fees	1.0000	75,000.00	75,000.00																									
Submitted Budget Totals				\$75,000.00																									
202.250.000.34835	Court Clerk/HFS-SDU	25,590.00	41,874.00	42,924.00	.00	37,028.00	.00	37,028.00	.00																				
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount																									
Level	Transaction																												
Submitted Budget	Court Clerk\HFS-SDU	1.0000	37,028.00	37,028.00																									
Submitted Budget Totals				\$37,028.00																									
202.250.000.38000	Investment Income	419.43	1,255.96	2,313.15	5,123.38	500.00	3,500.00	4,000.00	700.00																				
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount																									
Level	Transaction																												
Submitted Budget	Investment Income	1.0000	4,000.00	4,000.00																									
Submitted Budget Totals				\$4,000.00																									
202.250.000.39900	Cash On Hand	.00	.00	.00	.00	87,345.00	(31,557.00)	55,788.00	(36.12)																				
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount																									
Level	Transaction																												
Submitted Budget	Cash on Hand	1.0000	55,788.00	55,788.00																									
Submitted Budget Totals				\$55,788.00																									



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20
Fund 202 - Child Support									
REVENUE									
Department 250 - Circuit Clerk									
Sub-Department 000 - Revenues Totals		\$160,108.50	\$171,704.19	\$124,395.14	\$120,918.41	\$188,645.00	(\$16,829.00)	\$171,816.00	(8.92%)
Department 250 - Circuit Clerk Totals		\$160,108.50	\$171,704.19	\$124,395.14	\$120,918.41	\$188,645.00	(\$16,829.00)	\$171,816.00	(8.92%)
	REVENUE TOTALS	\$160,108.50	\$171,704.19	\$124,395.14	\$120,918.41	\$188,645.00	(\$16,829.00)	\$171,816.00	(8.92%)
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 282 - Child Support									
202.250.282.40000	Salaries and Wages	45,357.26	54,046.26	64,698.73	53,972.80	121,681.00	(11,079.00)	110,602.00	(9.10)
Comments									
Level	Comment								
Submitted Budget	Decrease due to team changes.								
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Payne, Stacey					1.0000	30,464.00	30,464.00	
Submitted Budget	Fenn, Heather					1.0000	28,849.00	28,849.00	
Submitted Budget	**PAYROLL ACCRUAL					.0055	109,996.00	604.98	
Submitted Budget	SiFuentes, Juan Court & Office Manager					.5000	66,326.00	33,163.00	
Submitted Budget	Jackson, Melinda Civil Supervisor					.5000	35,041.00	17,520.50	
								Submitted Budget Totals	\$110,601.48
202.250.282.40200	Overtime Salaries	852.29	686.13	1,105.22	536.27	1,031.00	.00	1,031.00	.00
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Overtime for customer assistance					1.0000	1,028.00	1,028.00	
Submitted Budget	**Payroll Accrual					.0027	1,028.00	3.00	
								Submitted Budget Totals	\$1,031.00
202.250.282.45000	Healthcare Contribution	7,618.56	12,331.94	14,989.94	13,249.60	26,324.00	(1,847.00)	24,477.00	(7.01)
Budget Transactions									
Level	Transaction					Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Fenn, Heather					1.0000	6,297.00	6,297.00	
Submitted Budget	Payne, Stacey					1.0000	6,297.00	6,297.00	
Submitted Budget	SiFuentes, Juan Office & Court Manager					.5000	17,595.00	8,797.50	
Submitted Budget	Jackson, Melinda Civil Supervisor					.5000	6,171.00	3,085.50	
								Submitted Budget Totals	\$24,477.00
202.250.282.45009	Healthcare Subsidy	.00	(589.46)	(717.72)	(536.85)	.00	.00	.00	.00



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20
Fund 202 - Child Support									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 282 - Child Support									
202.250.282.45010	Dental Contribution	324.62	414.06	522.33	353.65	789.00	55.00	844.00	6.97
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Fenn, Heather		1.0000		261.00		261.00	
Submitted Budget		Payne, Stacey		1.0000		112.00		112.00	
Submitted Budget		SiFuentes, Juan Office & Court Manager		.5000		681.00		340.50	
Submitted Budget		Jackson, Melinda Civil Supervisor		.5000		261.00		130.50	
Submitted Budget Totals								<u>\$844.00</u>	
202.250.282.45019	Dental Subsidy	.00	(10.58)	(45.34)	(1.63)	.00	.00	.00	.00
202.250.282.45100	FICA/SS Contribution	3,477.17	4,091.00	4,879.64	4,076.82	9,388.00	(927.00)	8,461.00	(9.87)
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		FICA/SS		.0765		110,601.00		8,460.98	
Submitted Budget Totals								<u>\$8,460.98</u>	
202.250.282.45200	IMRF Contribution	4,662.52	5,359.46	6,360.57	5,064.18	8,971.00	(78.00)	8,893.00	(.86)
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		IMRF		.0804		110,601.00		8,892.32	
Submitted Budget Totals								<u>\$8,892.32</u>	
202.250.282.53000	Liability Insurance	1,204.00	1,029.00	927.00	987.00	2,276.00	36.00	2,312.00	1.58
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Insurance Liability		.0209		110,601.00		2,311.56	
Submitted Budget Totals								<u>\$2,311.56</u>	
202.250.282.53010	Workers Compensation	1,165.00	1,056.00	1,184.00	1,211.00	3,043.00	(222.00)	2,821.00	(7.29)
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Worker's Comp		.0255		110,601.00		2,820.33	
Submitted Budget Totals								<u>\$2,820.33</u>	



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20	
Fund 202 - Child Support										
EXPENSE										
Department 250 - Circuit Clerk										
Sub-Department 282 - Child Support										
202.250.282.53020	Unemployment Claims	153.00	105.00	90.00	79.00	134.00	(67.00)	67.00	(50.00)	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		unemployment		.0006		110,601.00		66.36		
								Submitted Budget Totals		\$66.36
202.250.282.53060	General Printing	5,655.16	13,074.71	.00	4,892.57	10,988.00	(1,000.00)	9,988.00	(9.10)	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Decrease in needed printing items.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Annual Fee Notices and Delinquency Notices		1.0000		9,988.00		9,988.00		
								Submitted Budget Totals		\$9,988.00
202.250.282.53100	Conferences and Meetings	.00	.00	.00	.00	3,100.00	(1,200.00)	1,900.00	(38.70)	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Decrease of conference attendees.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Conference and Meeting (IFSEA\NCSEA)		1.0000		1,900.00		1,900.00		
								Submitted Budget Totals		\$1,900.00
202.250.282.53120	Employee Mileage Expense	.00	.00	.00	.00	500.00	(500.00)	.00	(100.00)	
202.250.282.53130	General Association Dues	.00	.00	.00	.00	120.00	.00	120.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Annual Dues IFSEA and NCSEA		1.0000		120.00		120.00		
								Submitted Budget Totals		\$120.00



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20		
Fund 202 - Child Support											
EXPENSE											
Department 250 - Circuit Clerk											
Sub-Department 282 - Child Support											
202.250.282.60000	Office Supplies	.00	39.45	.00	.00	300.00	.00	300.00	.00		
Budget Transactions											
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>			
Submitted Budget		Court seals, File stamps, ink sortwick		1.0000		300.00		300.00			
Submitted Budget Totals								300.00			
Sub-Department 282 - Child Support Totals		\$70,469.58	\$91,632.97	\$93,994.37	\$83,884.41	\$188,645.00	(\$16,829.00)	\$171,816.00	(8.92%)		
Department 250 - Circuit Clerk Totals		\$70,469.58	\$91,632.97	\$93,994.37	\$83,884.41	\$188,645.00	(\$16,829.00)	\$171,816.00	(8.92%)		
		EXPENSE TOTALS		\$70,469.58	\$91,632.97	\$93,994.37	\$83,884.41	\$188,645.00	(\$16,829.00)	\$171,816.00	(8.92%)
Fund 202 - Child Support Totals											
		REVENUE TOTALS		\$160,108.50	\$171,704.19	\$124,395.14	\$120,918.41	\$188,645.00	(\$16,829.00)	\$171,816.00	(8.92%)
		EXPENSE TOTALS		\$70,469.58	\$91,632.97	\$93,994.37	\$83,884.41	\$188,645.00	(\$16,829.00)	\$171,816.00	(8.92%)
Fund 202 - Child Support Totals		\$89,638.92	\$80,071.22	\$30,400.77	\$37,034.00	\$0.00	\$0.00	\$0.00	+++		
Fund 203 - Circuit Clerk Admin Services											
REVENUE											
Department 250 - Circuit Clerk											
Sub-Department 000 - Revenues											
203.250.000.35900	Miscellaneous Fees	345,776.18	324,340.05	348,239.02	383,567.34	385,000.00	(196,000.00)	189,000.00	(50.90)		
Comments											
<i>Level</i>		<i>Comment</i>									
Submitted Budget		This fund is used to offset the costs incurred by the Circuit Court Clerk in performing the additional duties required to collect and disburse funds to entities of State and Local government as provided by law.									
Budget Transactions											
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>			
Submitted Budget		Miscellaneous Fees		1.0000		189,000.00		189,000.00			
Submitted Budget Totals								189,000.00			
203.250.000.38000	Investment Income	1,327.77	2,779.57	3,319.69	6,362.12	2,849.00	651.00	3,500.00	22.85		
Comments											
<i>Level</i>		<i>Comment</i>									
Submitted Budget		Investment Income allocated to Special Funds based on historical figures.									



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20
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Fund **203 - Circuit Clerk Admin Services**

REVENUE

Department **250 - Circuit Clerk**

Sub-Department **000 - Revenues**

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit		Total Amount	
Submitted Budget	Investment Income			1.0000	3,500.00		3,500.00	
Submitted Budget Totals							\$3,500.00	

203.250.000.39900	Cash On Hand	.00	.00	.00	.00	.00	193,597.00	193,597.00	.00
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Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit		Total Amount	
Submitted Budget	Cash on Hand			1.0000	193,597.00		193,597.00	
Submitted Budget Totals							\$193,597.00	

Sub-Department 000 - Revenues Totals		\$347,103.95	\$327,119.62	\$351,558.71	\$389,929.46	\$387,849.00	(\$1,752.00)	\$386,097.00	(0.45%)
Department 250 - Circuit Clerk Totals		\$347,103.95	\$327,119.62	\$351,558.71	\$389,929.46	\$387,849.00	(\$1,752.00)	\$386,097.00	(0.45%)
	REVENUE TOTALS	\$347,103.95	\$327,119.62	\$351,558.71	\$389,929.46	\$387,849.00	(\$1,752.00)	\$386,097.00	(0.45%)

EXPENSE

Department **250 - Circuit Clerk**

Sub-Department **283 - Circuit Clerk Admin Services**

203.250.283.40000	Salaries and Wages	176,312.61	241,689.48	259,268.39	222,258.72	219,192.00	13,673.00	232,865.00	6.23
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Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit		Total Amount	
Submitted Budget	Casson, Lisa			1.0000	43,027.00		43,027.00	
Submitted Budget	Gemmer, Marianne			1.0000	51,000.00		51,000.00	
Submitted Budget	Dunne, Cheryl			1.0000	36,177.00		36,177.00	
Submitted Budget	Kissane, Melissa, Accounting Supervisor			1.0000	41,387.00		41,387.00	
Submitted Budget	Pate, Don			1.0000	30,000.00		30,000.00	
Submitted Budget	**PAYROLL ACCRUAL			.0055	231,591.00		1,273.75	
Submitted Budget	Kuncl, Adam			1.0000	30,000.00		30,000.00	
Submitted Budget Totals							\$232,864.75	

203.250.283.40200	Overtime Salaries	.00	419.06	3,069.04	3,321.05	5,014.00	.00	5,014.00	.00
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Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit		Total Amount	
Submitted Budget	Overtime for customer assistance			1.0000	5,000.00		5,000.00	
Submitted Budget	**payroll accrual			.0027	5,000.00		14.00	
Submitted Budget Totals							\$5,014.00	



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20
Fund 203 - Circuit Clerk Admin Services									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 283 - Circuit Clerk Admin Services									
203.250.283.45000	Healthcare Contribution	38,380.17	43,277.23	47,045.64	51,486.03	61,287.00	(569.00)	60,718.00	(.92)
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Gemmer, Marianne					1.0000	6,551.00	6,551.00	
Submitted Budget	Dunne, Cheryl					1.0000	17,952.00	17,952.00	
Submitted Budget	Kissane, Melissa, Accounting Supervisor					1.0000	17,595.00	17,595.00	
Submitted Budget	Casson, Lisa					1.0000	18,620.00	18,620.00	
								Submitted Budget Totals	\$60,718.00
203.250.283.45009	Healthcare Subsidy	.00	(2,067.61)	(2,253.20)	(2,084.16)	.00	.00	.00	.00
203.250.283.45010	Dental Contribution	1,402.68	1,495.51	1,681.96	1,419.33	1,651.00	265.00	1,916.00	16.05
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Gemmer, Marianne					1.0000	261.00	261.00	
Submitted Budget	Dunne, Cheryl					1.0000	681.00	681.00	
Submitted Budget	Kissane, Melissa, Accounting Supervisor					1.0000	681.00	681.00	
Submitted Budget	Casson, Lisa					1.0000	293.00	293.00	
								Submitted Budget Totals	\$1,916.00
203.250.283.45019	Dental Subsidy	.00	(38.64)	(146.24)	(5.91)	.00	.00	.00	.00
203.250.283.45100	FICA/SS Contribution	12,795.87	17,606.39	19,049.94	16,326.47	17,152.00	663.00	17,815.00	3.86
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	FICA/SS					.0765	232,865.00	17,814.17	
								Submitted Budget Totals	\$17,814.17
203.250.283.45200	IMRF Contribution	17,153.87	23,065.52	24,832.01	20,290.39	16,390.00	2,333.00	18,723.00	14.23
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	IMRF					.0804	232,864.61	18,722.31	
								Submitted Budget Totals	\$18,722.31



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20	
Fund 203 - Circuit Clerk Admin Services										
EXPENSE										
Department 250 - Circuit Clerk										
Sub-Department 283 - Circuit Clerk Admin Services										
203.250.283.52160	Repairs and Maint- Equipment	2,470.00	3,000.00	2,401.56	2,008.00	3,000.00	.00	3,000.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Currency Counters		1.0000		3,000.00		3,000.00		
								Submitted Budget Totals		\$3,000.00
203.250.283.53000	Liability Insurance	4,689.00	4,189.00	3,901.00	4,153.00	4,099.00	768.00	4,867.00	18.73	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Insurance Liability		.0209		232,865.00		4,866.88		
								Submitted Budget Totals		\$4,866.88
203.250.283.53010	Workers Compensation	4,534.00	4,301.00	4,982.00	5,097.00	5,480.00	459.00	5,939.00	8.37	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Workman's Comp		.0255		232,865.00		5,938.06		
								Submitted Budget Totals		\$5,938.06
203.250.283.53020	Unemployment Claims	593.00	426.00	376.00	331.00	242.00	(102.00)	140.00	(42.14)	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Unemployment		.0006		232,865.00		139.72		
								Submitted Budget Totals		\$139.72
203.250.283.53060	General Printing	1,401.00	8,164.54	1,914.24	846.74	5,000.00	.00	5,000.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Deposit Slips Printing, prenumbered checks		1.0000		5,000.00		5,000.00		
								Submitted Budget Totals		\$5,000.00
203.250.283.53070	Legal Printing	483.00	350.00	500.00	.00	.00	.00	.00	.00	
203.250.283.53100	Conferences and Meetings	301.71	.00	.00	1,179.40	9,300.00	.00	9,300.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		CFO Conferences, (Tyler Connect\GFOA\II Clk Assoc)		1.0000		9,300.00		9,300.00		
								Submitted Budget Totals		\$9,300.00



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20
Fund 203 - Circuit Clerk Admin Services									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 283 - Circuit Clerk Admin Services									
203.250.283.53110	Employee Training	.00	.00	.00	.00	300.00	.00	300.00	.00
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Supervisor Training on Employee Mgmt		2.0000		150.00		300.00	
Submitted Budget Totals								300.00	
203.250.283.53120	Employee Mileage Expense	.00	.00	.00	23.11	500.00	.00	500.00	.00
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Meeting, conferences, backup bank runs		1.0000		500.00		500.00	
Submitted Budget Totals								500.00	
203.250.283.60000	Office Supplies	2,936.25	3,358.25	9,720.08	1,096.76	30,344.00	(10,344.00)	20,000.00	(34.08)
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Decrease in needed office supplies.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Calendars, Ink, Calculators, Financial storage boxes,		.3300		20,000.00		6,600.00	
Submitted Budget		Smart safe, MICR toner, detector upgrades		.3300		20,000.00		6,600.00	
Submitted Budget		Collections\Disbursement processing supplies		.3400		20,000.00		6,800.00	
Submitted Budget Totals								20,000.00	
203.250.283.64010	Cellular Phone	470.03	488.51	340.71	468.22	.00	.00	.00	.00
203.250.283.89000	Net Income	.00	.00	.00	.00	8,898.00	(8,898.00)	.00	(100.00)
Sub-Department 283 - Circuit Clerk Admin Services		\$263,923.19	\$349,724.24	\$376,683.13	\$328,215.15	\$387,849.00	(\$1,752.00)	\$386,097.00	(0.45%)
Totals									
Department 250 - Circuit Clerk		\$263,923.19	\$349,724.24	\$376,683.13	\$328,215.15	\$387,849.00	(\$1,752.00)	\$386,097.00	(0.45%)
EXPENSE TOTALS		\$263,923.19	\$349,724.24	\$376,683.13	\$328,215.15	\$387,849.00	(\$1,752.00)	\$386,097.00	(0.45%)
Fund 203 - Circuit Clerk Admin Services									
Totals									
REVENUE TOTALS		\$347,103.95	\$327,119.62	\$351,558.71	\$389,929.46	\$387,849.00	(\$1,752.00)	\$386,097.00	(0.45%)
EXPENSE TOTALS		\$263,923.19	\$349,724.24	\$376,683.13	\$328,215.15	\$387,849.00	(\$1,752.00)	\$386,097.00	(0.45%)
Fund 203 - Circuit Clerk Admin Services		\$83,180.76	(\$22,604.62)	(\$25,124.42)	\$61,714.31	\$0.00	\$0.00	\$0.00	+++



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20																				
Fund 204	Circuit Clk Electronic Citation																												
REVENUE																													
Department 250 - Circuit Clerk																													
Sub-Department 000 - Revenues																													
204.250.000.35210	Electronic Citation Fee	110,475.23	104,325.03	117,663.67	119,076.13	190,000.00	185,000.00	375,000.00	97.36																				
<table border="1"> <thead> <tr> <th colspan="2">Comments</th> </tr> <tr> <th>Level</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>Submitted Budget</td> <td>The E-Citation fund was established for fees for transmitting electronic court records. The mission in this area is to provide a means of maintaining citation records in the office of the Circuit Court Clerk and by electronic transmission from law enforcement agencies as an efficient way of tracking & reporting. Fee increasing to \$87\1\2019 HB 4594</td> </tr> </tbody> </table>										Comments		Level	Comment	Submitted Budget	The E-Citation fund was established for fees for transmitting electronic court records. The mission in this area is to provide a means of maintaining citation records in the office of the Circuit Court Clerk and by electronic transmission from law enforcement agencies as an efficient way of tracking & reporting. Fee increasing to \$87\1\2019 HB 4594														
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount																									
Level	Transaction																												
Submitted Budget	E-citation Fee	1.0000	375,000.00	375,000.00																									
Submitted Budget Totals				\$375,000.00																									
204.250.000.38000	Investment Income	347.86	631.25	886.51	2,823.12	1,043.00	957.00	2,000.00	91.75																				
<table border="1"> <thead> <tr> <th colspan="2">Comments</th> </tr> <tr> <th>Level</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>Submitted Budget</td> <td>Investment Income allocated to Special Funds based on historical figures.</td> </tr> </tbody> </table>										Comments		Level	Comment	Submitted Budget	Investment Income allocated to Special Funds based on historical figures.														
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount																									
Level	Transaction																												
Submitted Budget	Investment Income	1.0000	2,000.00	2,000.00																									
Submitted Budget Totals				\$2,000.00																									
Sub-Department 000 - Revenues Totals		\$110,823.09	\$104,956.28	\$118,550.18	\$121,899.25	\$191,043.00	\$185,957.00	\$377,000.00	97.34%																				
Department 250 - Circuit Clerk Totals		\$110,823.09	\$104,956.28	\$118,550.18	\$121,899.25	\$191,043.00	\$185,957.00	\$377,000.00	97.34%																				
REVENUE TOTALS		\$110,823.09	\$104,956.28	\$118,550.18	\$121,899.25	\$191,043.00	\$185,957.00	\$377,000.00	97.34%																				

EXPENSE																																		
Department 250 - Circuit Clerk																																		
Sub-Department 287 - Electronic Citation																																		
204.250.287.40000	Salaries and Wages	70,880.78	73,592.88	38,272.36	39,654.08	78,042.00	78,707.00	156,749.00	100.85																									
<table border="1"> <thead> <tr> <th colspan="2">Comments</th> </tr> <tr> <th>Level</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>Submitted Budget</td> <td>Increase due to additional employees being moved into fund.</td> </tr> </tbody> </table>										Comments		Level	Comment	Submitted Budget	Increase due to additional employees being moved into fund.																			
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Budget Transactions		Number of Units	Cost Per Unit	Total Amount																														
Level	Transaction																																	
Submitted Budget	**PAYROLL ACCRUAL	.0055	155,890.00	857.40																														
Submitted Budget	Hyman, Joy	1.0000	38,292.00	38,292.00																														
Submitted Budget	Steging, Laura Business Deveopment Manager	1.0000	83,022.00	83,022.00																														



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20
Fund 204 - Circuit Clk Electronic Citation									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 287 - Electronic Citation									
Submitted Budget Jackson, Jessica						1.0000	34,577.00	34,577.00	
Submitted Budget Totals								\$156,748.40	
204.250.287.45000	Healthcare Contribution	18,132.06	19,568.66	10,653.85	10,901.62	30,785.00	31,720.00	62,505.00	103.03
Budget Transactions									
<i>Level Transaction</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget Hyman, Joy						1.0000	18,250.00	18,250.00	
Submitted Budget Steging, Laura Business Development Manager						1.0000	26,660.00	26,660.00	
Submitted Budget Jackson, Jessica						1.0000	17,595.00	17,595.00	
Submitted Budget Totals								\$62,505.00	
204.250.287.45009	Healthcare Subsidy	.00	(933.31)	(510.93)	(441.58)	.00	.00	.00	.00
204.250.287.45010	Dental Contribution	506.71	546.13	316.77	317.53	954.00	1,089.00	2,043.00	114.15
Budget Transactions									
<i>Level Transaction</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget Hyman, Joy						1.0000	681.00	681.00	
Submitted Budget Steging, Laura Business Development Manager						1.0000	681.00	681.00	
Submitted Budget Jackson, Jessica						1.0000	681.00	681.00	
Submitted Budget Totals								\$2,043.00	
204.250.287.45019	Dental Subsidy	.00	(14.03)	(27.39)	(1.11)	.00	.00	.00	.00
204.250.287.45100	FICA/SS Contribution	4,976.30	5,117.31	2,648.10	2,752.06	5,971.00	6,021.00	11,992.00	100.83
Budget Transactions									
<i>Level Transaction</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget FICA/SS						.0765	156,747.00	11,991.15	
Submitted Budget Totals								\$11,991.15	
204.250.287.45200	IMRF Contribution	6,671.20	6,704.46	3,452.12	3,418.64	5,705.00	6,898.00	12,603.00	120.91
Budget Transactions									
<i>Level Transaction</i>						<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget IMRF						.0804	156,747.00	12,602.46	
Submitted Budget Totals								\$12,602.46	



Circuit Clerk Budget Detail - SRF

Budget Year 2020

G/L Account	Account Description	2015 Actual Amount	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Amended Budget	Amount Change FY19-FY20	2020 Submitted Budget	% Change FY19-FY20	
Fund 204 - Circuit Clk Electronic Citation										
EXPENSE										
Department 250 - Circuit Clerk										
Sub-Department 287 - Electronic Citation										
204.250.287.53000	Liability Insurance	1,300.00	1,377.00	634.00	671.00	1,459.00	1,818.00	3,277.00	124.60	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Insurance Liability		.0209		156,747.00		3,276.01		
								Submitted Budget Totals		\$3,276.01
204.250.287.53010	Workers Compensation	1,257.00	1,414.00	809.00	823.00	1,952.00	2,046.00	3,998.00	104.81	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Workman's Comp		.0255		156,747.00		3,997.05		
								Submitted Budget Totals		\$3,997.05
204.250.287.53020	Unemployment Claims	165.00	140.00	62.00	54.00	86.00	9.00	95.00	10.46	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Unemployment		.0006		156,747.00		94.05		
								Submitted Budget Totals		\$94.05
204.250.287.53100	Conferences and Meetings	15.00	405.60	175.84	3,362.21	14,500.00	.00	14,500.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Conference and Meetings (5)		1.0000		14,500.00		14,500.00		
								Submitted Budget Totals		\$14,500.00
204.250.287.53110	Employee Training	.00	.00	74.59	.00	600.00	450.00	1,050.00	75.00	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Increase due to new employee training.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Development Training for Support Staff		1.0000		1,050.00		1,050.00		
								Submitted Budget Totals		\$1,050.00



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Fund 204 - Circuit Clk Electronic Citation																																		
EXPENSE																																		
Department 250 - Circuit Clerk																																		
Sub-Department 287 - Electronic Citation																																		
204.250.287.53120	Employee Mileage Expense	107.57	40.50	70.09	4.82	2,381.00	154.00	2,535.00	6.46																									
Budget Transactions																																		
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Level	Transaction	Number of Units	Cost Per Unit	Total Amount																														
Submitted Budget	Implement E-Tickets, Metgs, CMS Training new court BPM Processes	1.0000	2,535.00	2,535.00																														
Submitted Budget Totals				\$2,535.00																														
204.250.287.53130	General Association Dues	.00	40.00	80.00	80.00	100.00	150.00	250.00	150.00																									
Budget Transactions																																		
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Level	Transaction	Number of Units	Cost Per Unit	Total Amount																														
Submitted Budget	BPM Chief of Police Assoc Annual Dues	1.0000	250.00	250.00																														
Submitted Budget Totals				\$250.00																														
204.250.287.60000	Office Supplies	202.73	393.00	539.48	69.33	802.00	(171.00)	631.00	(21.32)																									
Comments																																		
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Submitted Budget	sortwick, file folders, hanging folders, easel pads, desk lamp	.3300	631.00	208.23																														
Submitted Budget Totals				\$631.00																														
204.250.287.64010	Cellular Phone	1,175.75	1,207.41	1,224.04	1,096.37	.00	.00	.00	.00																									
204.250.287.89000	Net Income	.00	.00	.00	.00	47,706.00	57,066.00	104,772.00	119.62																									
Budget Transactions																																		
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Submitted Budget	Net Income	1.0000	104,772.00	104,772.00																														
Submitted Budget Totals				\$104,772.00																														
Sub-Department 287 - Electronic Citation Totals		\$105,390.10	\$109,599.61	\$58,473.92	\$62,761.97	\$191,043.00	\$185,957.00	\$377,000.00	97.34%																									
Department 250 - Circuit Clerk Totals		\$105,390.10	\$109,599.61	\$58,473.92	\$62,761.97	\$191,043.00	\$185,957.00	\$377,000.00	97.34%																									
EXPENSE TOTALS		\$105,390.10	\$109,599.61	\$58,473.92	\$62,761.97	\$191,043.00	\$185,957.00	\$377,000.00	97.34%																									
Fund 204 - Circuit Clk Electronic Citation Totals																																		
REVENUE TOTALS		\$110,823.09	\$104,956.28	\$118,550.18	\$121,899.25	\$191,043.00	\$185,957.00	\$377,000.00	97.34%																									



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Fund 204 - Circuit Clk Electronic Citation Totals		\$5,432.99	(\$4,643.33)	\$60,076.26	\$59,137.28	\$0.00	\$0.00	\$0.00	+++																																								
Fund 205 - Circuit Ct Clerk Op and Admin																																																	
REVENUE																																																	
Department 250 - Circuit Clerk																																																	
Sub-Department 000 - Revenues																																																	
205.250.000.35410	Operation & Admin Fee	.00	.00	.00	.00	.00	150,000.00	150,000.00	.00																																								
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205.250.000.38000	Investment Income	.00	.00	.00	.00	.00	500.00	500.00	.00																																								
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Sub-Department 000 - Revenues Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,500.00	\$150,500.00	+++																																								
Department 250 - Circuit Clerk Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,500.00	\$150,500.00	+++																																								
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,500.00	\$150,500.00	+++																																								

EXPENSE																																							
Department 250 - Circuit Clerk																																							
Sub-Department 288 - CIC Operations & Admin																																							
205.250.288.60010	Operating Supplies	.00	.00	.00	.00	.00	10,000.00	10,000.00	.00																														
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Fund 205 - Circuit Ct Clerk Op and Admin									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 288 - CIC Operations & Admin									
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget					1.0000	10,000.00	10,000.00	
								<u>10,000.00</u>	
								Submitted Budget Totals	
									<u>\$10,000.00</u>
205.250.288.89000	Net Income	.00	.00	.00	.00	.00	140,500.00	140,500.00	.00
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget					1.0000	140,500.00	140,500.00	
								<u>140,500.00</u>	
								Submitted Budget Totals	
									<u>\$140,500.00</u>
Sub-Department 288 - CIC Operations & Admin		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,500.00	\$150,500.00	+++
	Totals								
Department 250 - Circuit Clerk	Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,500.00	\$150,500.00	+++
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,500.00	\$150,500.00	+++
Fund 205 - Circuit Ct Clerk Op and Admin	Totals								
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,500.00	\$150,500.00	+++
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,500.00	\$150,500.00	+++
Fund 205 - Circuit Ct Clerk Op and Admin	Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
	Net Grand Totals								
	REVENUE GRAND TOTALS	\$2,686,187.50	\$2,546,231.00	\$3,400,809.47	\$3,652,103.98	\$3,597,801.00	\$139,970.00	\$3,737,771.00	3.89%
	EXPENSE GRAND TOTALS	\$2,708,486.74	\$2,833,227.43	\$3,399,656.32	\$2,990,991.00	\$3,597,801.00	\$139,970.00	\$3,737,771.00	3.89%
	Net Grand Totals	(\$22,299.24)	(\$286,996.43)	\$1,153.15	\$661,112.98	\$0.00	\$0.00	\$0.00	+++