



FY21 Circuit Clerk GF Budget Detail

Budget Year 2021

G/L Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	Amount Change FY20-FY21	2021 Submitted Budget	% Change FY20-FY21
Fund 001 - General Fund									
REVENUE									
Department 250 - Circuit Clerk									
Sub-Department 000 - Revenues									
001.250.000.34200	General Circuit Division Fees	3,977,847.09	4,100,147.65	4,160,017.33	4,467,646.42	4,640,000.00	(640,000.00)	4,000,000.00	(13.79)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Fees collected and various other statutory sections providing for collections by the Clerk of the Circuit Clerk Court according to statutory requirements. HB4594 July 1, 2019									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Circuit Clerk Division Fees 1.0000 4,000,000.00 4,000,000.00									
Submitted Budget Totals \$4,000,000.00									
001.250.000.34210	10% Bond Fees	480,121.20	536,924.37	570,514.76	530,795.70	500,000.00	.00	500,000.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget CIC Revenue 10% Bond Fees									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget 10% Bond Fees 1.0000 500,000.00 500,000.00									
Submitted Budget Totals \$500,000.00									
001.250.000.34220	Mailing Fees	59,899.42	51,532.74	50,990.34	48,674.21	25,000.00	5,000.00	30,000.00	20.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Clerk Fee for administrative processes regarding mailing and notifications to court litigants that are statutory required to be performed by the Clerk of the Circuit Court.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Mailing Fees 1.0000 30,000.00 30,000.00									
Submitted Budget Totals \$30,000.00									
001.250.000.34230	County Court System Fees	168,999.53	194,750.43	224,401.58	554,831.21	920,000.00	(20,000.00)	900,000.00	(2.17)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Additional fees to finance court system. Increased with HB 4594 July 1, 2019 to 20% of fine									



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Fund 001 - General Fund									
REVENUE									
Department 250 - Circuit Clerk									
Sub-Department 000 - Revenues									
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	County Court System Fees					1.0000	900,000.00	900,000.00	
								Submitted Budget Totals	\$900,000.00
001.250.000.35260	Additional Circuit Divison Fees	362,275.00	357,812.36	357,190.14	200,392.68	.00	.00	.00	.00
001.250.000.35900	Miscellaneous Fees	.00	2,850.00	.00	.00	.00	.00	.00	.00
001.250.000.36050	DUI Fines	23,102.60	22,803.43	16,184.16	24,960.84	20,500.00	9,500.00	30,000.00	46.34
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Filing fees that may be court ordered and collected through the office.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	DUI Fines					1.0000	30,000.00	30,000.00	
								Submitted Budget Totals	\$30,000.00
001.250.000.38030	Investment Income- Other Depts	4,389.87	2,132.18	4,658.71	8,399.65	5,000.00	.00	5,000.00	.00
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Investment funds held by the Clerk of the Circuit Court as fiduciary responsibility of Trust funds held for various state and local agencies and Court litigants pending the outcome of the court cases., Interest is sent to the General Fund.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Investment Income-Other Depts					1.0000	5,000.00	5,000.00	
								Submitted Budget Totals	\$5,000.00
001.250.000.38900	Miscellaneous Other	5,100.00	.00	.00	.00	.00	.00	.00	.00
001.250.000.39000	Transfer From Other Funds	.00	103,865.00	.00	.00	.00	.00	.00	.00
Sub-Department 000 - Revenues Totals		\$5,081,734.71	\$5,372,818.16	\$5,383,957.02	\$5,835,700.71	\$6,110,500.00	(\$645,500.00)	\$5,465,000.00	(10.56%)
Department 250 - Circuit Clerk Totals		\$5,081,734.71	\$5,372,818.16	\$5,383,957.02	\$5,835,700.71	\$6,110,500.00	(\$645,500.00)	\$5,465,000.00	(10.56%)
REVENUE TOTALS		\$5,081,734.71	\$5,372,818.16	\$5,383,957.02	\$5,835,700.71	\$6,110,500.00	(\$645,500.00)	\$5,465,000.00	(10.56%)



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Fund 001 - General Fund									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 250 - Circuit Clerk- Administration									
001.250.250.40000	Salaries and Wages	3,337,211.13	2,844,384.09	2,807,894.22	2,800,597.52	2,937,105.00	(19,478.00)	2,917,627.00	(.66)

Comments	
Level	Comment
Submitted Budget	Long term higher paid employees left and were replaced with new lower salary employees.
	Wage increase 2%, maxed employees receive flat payout per current negotiated contract.

Budget Transactions		Number of Units	Cost Per Unit	Total Amount
Level	Transaction			
Submitted Budget	Lange, Alyssa	1.0000	27,027.00	27,027.00
Submitted Budget	Briggs, Amanda	1.0000	29,874.00	29,874.00
Submitted Budget	**payroll accrual	.0029	2,909,190.28	8,436.65
Submitted Budget	Inman, Elizabeth	1.0000	26,500.50	26,500.50
Submitted Budget	Wolf, Kathy Admin Assistant	1.0000	57,115.50	57,115.50
Submitted Budget	Perko, Thomas	1.0000	26,500.50	26,500.50
Submitted Budget	Holt, Cody	1.0000	30,400.50	30,400.50
Submitted Budget	Hartwell, Thomas M. Vacancy interview in progress	1.0000	26,500.00	26,500.00
Submitted Budget	Boor, Hailey	1.0000	26,500.50	26,500.50
Submitted Budget	Phillips, Lindsay, COO Support Trainer	1.0000	37,089.00	37,089.00
Submitted Budget	Brown, Marissa	1.0000	26,520.00	26,520.00
Submitted Budget	Lahl, Sarah	1.0000	27,592.50	27,592.50
Submitted Budget	Skwarek, Jessica , COO Support Trainer	1.0000	44,791.50	44,791.50
Submitted Budget	Hames, Karen	1.0000	27,865.50	27,865.50
Submitted Budget	Valdez, Savannah	1.0000	27,592.50	27,592.50
Submitted Budget	Moline, Shirley	1.0000	26,520.00	26,520.00
Submitted Budget	Weibler, Emma	1.0000	27,027.00	27,027.00
Submitted Budget	Hull, Deneen	1.0000	38,317.50	38,317.50
Submitted Budget	Valdez, Cheyanne	1.0000	27,592.50	27,592.50
Submitted Budget	Meyer, Mike	1.0000	36,367.50	36,367.50
Submitted Budget	Chapa, Elisa	1.0000	27,865.50	27,865.50
Submitted Budget	Kabara, Mary	1.0000	27,592.50	27,592.50
Submitted Budget	Kosinska, Katherine	1.0000	27,592.50	27,592.50
Submitted Budget	Bart, Ruth	1.0000	36,016.50	36,016.50
Submitted Budget	Pickering, Jonathan	1.0000	31,863.00	31,863.00
Submitted Budget	Kane, Shauna	1.0000	41,106.00	41,106.00
Submitted Budget	Palm, Shelley	1.0000	49,998.00	49,998.00
Submitted Budget	Jensen, Terry	1.0000	51,499.50	51,499.50



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Fund 001 - General Fund									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 250 - Circuit Clerk- Administration									
Submitted Budget	Hartwell, Thomas M. Elected Official					1.0000	90,655.50	90,655.50	
Submitted Budget	Campeggio, Nancy					1.0000	51,441.00	51,441.00	
Submitted Budget	Schlim, Nancy					1.0000	45,591.00	45,591.00	
Submitted Budget	Smick, Paula					1.0000	49,315.50	49,315.50	
Submitted Budget	Lange, Penny					1.0000	49,569.00	49,569.00	
Submitted Budget	Cristallo, Lana Criminal Assistant					1.0000	40,930.50	40,930.50	
Submitted Budget	Meszaros, Rosa					1.0000	43,036.50	43,036.50	
Submitted Budget	Valencia- Cruz, Monica					1.0000	27,592.50	27,592.50	
Submitted Budget	Boland, Lynn					1.0000	48,457.50	48,457.50	
Submitted Budget	Patterson, Malinda					1.0000	48,457.50	48,457.50	
Submitted Budget	Wenberg, Marilyn					1.0000	51,499.50	51,499.50	
Submitted Budget	Wcislo, Mary					1.0000	51,499.50	51,499.50	
Submitted Budget	Fletcher, Merse					1.0000	49,998.00	49,998.00	
Submitted Budget	VACANT Chief Human Resource Officer					1.0000	77,000.00	77,000.00	
Submitted Budget	Gordon, Kathy					1.0000	36,270.00	36,270.00	
Submitted Budget	Cantrall, Michelle					1.0000	28,528.50	28,528.50	
Submitted Budget	Lisner, Kelly					1.0000	34,944.00	34,944.00	
Submitted Budget	Sharpness Kristy, Operations Liaison					1.0000	66,319.50	66,319.50	
Submitted Budget	Jungers, Linda					1.0000	47,424.00	47,424.00	
Submitted Budget	Voight, Jill					1.0000	34,944.00	34,944.00	
Submitted Budget	Hassler, Joanne					1.0000	33,657.00	33,657.00	
Submitted Budget	Hanson, Gina					1.0000	31,863.00	31,863.00	
Submitted Budget	Essig, John					1.0000	51,441.00	51,441.00	
Submitted Budget	Herwick, Karin Chief Deputy / Operations Officer					1.0000	92,820.00	92,820.00	
Submitted Budget	Ferrel, Latimer					1.0000	27,046.50	27,046.50	
Submitted Budget	Sherrell, Doug					1.0000	51,480.00	51,480.00	
Submitted Budget	Cameron, Heather					1.0000	45,864.00	45,864.00	
Submitted Budget	Capparelli, James					1.0000	45,805.50	45,805.50	
Submitted Budget	Essig, James					1.0000	51,441.00	51,441.00	
Submitted Budget	Davis, Janet					1.0000	45,123.00	45,123.00	
Submitted Budget	Boyton, Jill					1.0000	36,328.50	36,328.50	
Submitted Budget	Monnett, Elizabeth					1.0000	36,367.50	36,367.50	
Submitted Budget	Johnson, Lori Chief Financial Officer					1.0000	81,705.00	81,705.00	
Submitted Budget	Bommelman, Curt					1.0000	49,023.00	49,023.00	
Submitted Budget	Brooks, Deanna					1.0000	47,190.00	47,190.00	
Submitted Budget	Quirin, Deb					1.0000	46,488.00	46,488.00	
Submitted Budget	Hubbs, Donna					1.0000	33,832.50	33,832.50	



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Fund 001 - General Fund									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 250 - Circuit Clerk- Administration									
	Submitted Budget					1.0000	26,500.50	26,500.50	
	Submitted Budget					1.0000	26,500.50	26,500.50	
	Submitted Budget					1.0000	26,500.50	26,500.50	
	Submitted Budget					1.0000	26,500.50	26,500.50	
	Submitted Budget					1.0000	41,545.78	41,545.78	
	Submitted Budget					1.0000	89,466.00	89,466.00	
							Submitted Budget Totals	\$2,917,626.93	
001.250.250.40200	Overtime Salaries	56,298.81	106,542.96	54,460.86	51,144.13	65,179.00	(169.00)	65,010.00	(.25)
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget					.3300	49,180.00	16,229.00	
	Submitted Budget					.3300	49,180.00	16,229.00	
	Submitted Budget					.0029	64,822.00	187.98	
	Submitted Budget					1.0000	14,706.00	14,706.00	
	Submitted Budget					1.0000	937.00	937.00	
	Submitted Budget					.3400	49,180.00	16,721.00	
							Submitted Budget Totals	\$65,009.98	
001.250.250.40310	Bond Call	21,238.64	26,081.90	28,038.90	26,949.70	32,799.00	.00	32,799.00	.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget					.5000	32,799.00	16,399.50	
	Submitted Budget					.5000	32,799.00	16,399.50	
							Submitted Budget Totals	\$32,799.00	
001.250.250.45000	Healthcare Contribution	833,725.26	677,914.57	637,064.55	616,903.59	669,154.00	13,556.00	682,710.00	2.02
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget					1.0000	6,376.00	6,376.00	
	Submitted Budget					1.0000	12,506.00	12,506.00	
	Submitted Budget					1.0000	6,376.00	6,376.00	
	Submitted Budget					1.0000	12,506.00	12,506.00	
	Submitted Budget					1.0000	12,506.00	12,506.00	
	Submitted Budget					1.0000	12,506.00	12,506.00	
	Submitted Budget					1.0000	10,632.00	10,632.00	
	Submitted Budget					1.0000	18,186.00	18,186.00	



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Fund 001 - General Fund									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 250 - Circuit Clerk- Administration									
Submitted Budget	Briggs, Jonathan					1.0000	10,632.00	10,632.00	
Submitted Budget	Inman, Elizabeth					1.0000	17,100.00	17,100.00	
Submitted Budget	Wolf, Kathy Admin Assistant					1.0000	17,887.00	17,887.00	
Submitted Budget	Perez, Miguel					1.0000	10,032.00	10,032.00	
Submitted Budget	Koskanska, Katherine					1.0000	6,376.00	6,376.00	
Submitted Budget	Perko, Thomas					1.0000	10,032.00	10,032.00	
Submitted Budget	Valdez, Savannah					1.0000	12,506.00	12,506.00	
Submitted Budget	Hartwell, Thomas M, Vacancy Interview in progress					1.0000	30,766.00	30,766.00	
Submitted Budget	Chapa, Elisa					1.0000	16,986.00	16,986.00	
Submitted Budget	Kabara, Mary					1.0000	12,506.00	12,506.00	
Submitted Budget	Patterson, Malinda					1.0000	10,632.00	10,632.00	
Submitted Budget	Moline, Shirley					1.0000	6,376.00	6,376.00	
Submitted Budget	Schlim, Nancy					1.0000	21,087.00	21,087.00	
Submitted Budget	Smick, Paula					1.0000	10,632.00	10,632.00	
Submitted Budget	VACANT Chief Human Resource Officer					1.0000	30,215.00	30,215.00	
Submitted Budget	Johnson, Lori Chief Financial Officer					1.0000	6,311.00	6,311.00	
Submitted Budget	Jensen, Terry					1.0000	21,087.00	21,087.00	
Submitted Budget	Holt, Cody					1.0000	10,632.00	10,632.00	
Submitted Budget	Kane, Shauna					1.0000	30,766.00	30,766.00	
Submitted Budget	Lambert, Ann Customer Service Mgr.					1.0000	10,482.00	10,482.00	
Submitted Budget	Monnett, Elizabeth					1.0000	21,087.00	21,087.00	
Submitted Budget	Meyer, Mike					1.0000	18,186.00	18,186.00	
Submitted Budget	Bart, Ruth					1.0000	12,506.00	12,506.00	
Submitted Budget	Pickering, Johnathan					1.0000	6,376.00	6,376.00	
Submitted Budget	Campeggio, Nancy					1.0000	21,087.00	21,087.00	
Submitted Budget	Capparelli, James					1.0000	6,376.00	6,376.00	
Submitted Budget	Phillips, Lindsay COO Trainer					1.0000	20,730.00	20,730.00	
Submitted Budget	Hartwell, Thomas M. Hartwell Elected Official					1.0000	6,311.00	6,311.00	
Submitted Budget	Sherrell, Douglas					1.0000	6,376.00	6,376.00	
Submitted Budget	Jungers, Linda					1.0000	10,632.00	10,632.00	
Submitted Budget	Wcislo, Mary					1.0000	6,376.00	6,376.00	
Submitted Budget	Wenberg, Marilyn					1.0000	6,376.00	6,376.00	
Submitted Budget	Hull, Deneen					1.0000	10,632.00	10,632.00	
Submitted Budget	Meszaros, Rosa					1.0000	12,506.00	12,506.00	
Submitted Budget	Hassler, Joanne					1.0000	12,506.00	12,506.00	
Submitted Budget	Boland, Lynn					1.0000	6,376.00	6,376.00	
Submitted Budget	Lange, Penny					1.0000	6,376.00	6,376.00	



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Fund 001 - General Fund										
EXPENSE										
Department 250 - Circuit Clerk										
Sub-Department 250 - Circuit Clerk- Administration										
	Submitted Budget					1.0000	18,186.00	18,186.00		
	Submitted Budget					1.0000	6,376.00	6,376.00		
	Submitted Budget					1.0000	17,100.00	17,100.00		
	Submitted Budget					1.0000	6,376.00	6,376.00		
	Submitted Budget					1.0000	5,776.00	5,776.00		
	Submitted Budget					1.0000	6,376.00	6,376.00		
	Submitted Budget					1.0000	18,186.00	18,186.00		
	Submitted Budget					1.0000	12,506.00	12,506.00		
	Submitted Budget					1.0000	6,376.00	6,376.00		
	Submitted Budget Totals								\$682,710.00	
001.250.250.45009	Healthcare Subsidy	(39,816.42)	(32,480.26)	(25,816.95)	.00	.00	.00	.00	.00	
001.250.250.45010	Dental Contribution	29,735.38	25,598.37	23,419.14	22,009.05	24,882.00	(1,794.00)	23,088.00	(7.21)	

Budget Transactions						
Level	Transaction		Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Campeggio, Nancy		1.0000	699.00	699.00	
Submitted Budget	Bart, Ruth		1.0000	699.00	699.00	
Submitted Budget	Perez, Miguel		1.0000	269.00	269.00	
Submitted Budget	Perko, Thomas		1.0000	269.00	269.00	
Submitted Budget	Essig, John		1.0000	269.00	269.00	
Submitted Budget	Boland, Lynn		1.0000	269.00	269.00	
Submitted Budget	Hartwell, Thomas M. Vacancy Interview in progress		1.0000	700.00	700.00	
Submitted Budget	Briggs, Amanda		1.0000	269.00	269.00	
Submitted Budget	Briggs, Jonathan		1.0000	269.00	269.00	
Submitted Budget	Meyer, Mike		1.0000	699.00	699.00	
Submitted Budget	Meszaros, Rosa		1.0000	699.00	699.00	
Submitted Budget	Phillips, Lindsay COO Trainer		1.0000	699.00	699.00	
Submitted Budget	Kosinska, Katherine		1.0000	269.00	269.00	
Submitted Budget	Valencia-Cruz, Monica		1.0000	269.00	269.00	
Submitted Budget	Holt, Cody		1.0000	269.00	269.00	
Submitted Budget	Sherell, Douglas		1.0000	116.00	116.00	
Submitted Budget	Smick, Paula		1.0000	269.00	269.00	
Submitted Budget	Valdez, Savannah		1.0000	699.00	699.00	
Submitted Budget	VACANT Chief Human Resource Officer		1.0000	700.00	700.00	
Submitted Budget	Wolf, Kathy Admin Assistant		1.0000	699.00	699.00	
Submitted Budget	Wenberg, Marilyn		1.0000	269.00	269.00	
Submitted Budget	Monnett, Elizabeth		1.0000	699.00	699.00	



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Fund 001 - General Fund									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 250 - Circuit Clerk- Administration									
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Fax, File Stamps, Letter Opener, Folding Machine Mtc					1.0000	2,600.00	2,600.00	
								<u>2,600.00</u>	
								Submitted Budget Totals	\$2,600.00
001.250.250.53060	General Printing	666.69	754.19	1,656.17	1,604.96	2,075.00	500.00	2,575.00	24.09
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Increase in costs of printing expenses.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Business cards, Annual Calendars					1.0000	1,575.00	1,575.00	
Submitted Budget	Constant Contact					1.0000	1,000.00	1,000.00	
								<u>2,575.00</u>	
								Submitted Budget Totals	\$2,575.00
001.250.250.53100	Conferences and Meetings	867.49	3,984.10	2,131.64	12,727.54	17,800.00	(2,900.00)	14,900.00	(16.29)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Decrease in attendance of conferences.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Il Assn of Court Clerks, Chief Judge Conf, Zone meetings,					.5000	14,900.00	7,450.00	
Submitted Budget	Chief of Police, ECourts					.5000	14,900.00	7,450.00	
								<u>14,900.00</u>	
								Submitted Budget Totals	\$14,900.00
001.250.250.53110	Employee Training	529.50	.00	.00	.00	1,300.00	400.00	1,700.00	30.76
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Increase in management training.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	IPMA HR certification training					1.0000	1,300.00	1,300.00	
Submitted Budget	Training Seminar					1.0000	400.00	400.00	
								<u>1,700.00</u>	
								Submitted Budget Totals	\$1,700.00



FY21 Circuit Clerk GF Budget Detail

Budget Year 2021

G/L Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	Amount Change FY20-FY21	2021 Submitted Budget	% Change FY20-FY21
Fund 001 - General Fund									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 250 - Circuit Clerk- Administration									
001.250.250.53120	Employee Mileage Expense	416.34	900.15	4.82	469.80	3,835.00	.00	3,835.00	.00
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Appellate Court, Mtgs, Payroll, Expungment hearings		1.0000		100.00		100.00	
Submitted Budget		Conference and local travel, TMH		1.0000		3,735.00		3,735.00	
Submitted Budget Totals								<u>\$3,835.00</u>	
001.250.250.53130	General Association Dues	1,185.00	1,173.00	965.00	1,640.00	1,810.00	35.00	1,845.00	1.93
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Increase in dues, additional attendee.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Kane County Bar Assn		1.0000		135.00		135.00	
Submitted Budget		Kane County Police Chief Annual Dues (3)		3.0000		250.00		750.00	
Submitted Budget		Annual Dues Northeast Circuit Clerks		1.0000		300.00		300.00	
Submitted Budget		Assn of Illinois Court Clerks		1.0000		660.00		660.00	
Submitted Budget Totals								<u>\$1,845.00</u>	
001.250.250.60000	Office Supplies	6,602.95	1,853.69	2,440.22	2,824.76	2,598.00	1,123.00	3,721.00	43.22
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		increase for expenses for Zoom hearing equipment.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Operational supplies,		.3333		3,720.00		1,239.88	
Submitted Budget		Batteries, first aid refills, letter openers, batteries		.3334		3,720.00		1,240.25	
Submitted Budget		Conf room supplies, calendars, ID printer ink refill		.3333		3,720.00		1,239.88	
Submitted Budget Totals								<u>\$3,720.01</u>	
001.250.250.60050	Books and Subscriptions	1,369.00	1,639.00	1,334.00	1,684.00	1,500.00	3,000.00	4,500.00	200.00
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		increase in book pricing.							



FY21 Circuit Clerk GF Budget Detail

Budget Year 2021

G/L Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	Amount Change FY20-FY21	2021 Submitted Budget	% Change FY20-FY21
Fund 001 - General Fund									
EXPENSE									
Department	250 - Circuit Clerk								
Sub-Department	250 - Circuit Clerk- Administration								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Books, Technical & Manuals, Professional & Training Publications					1.0000	4,500.00	4,500.00	
								Submitted Budget Totals	\$4,500.00
001.250.250.70080	Office Furniture	3,108.00	.00	.00	.00	.00	.00	.00	.00
001.250.250.99000	Transfer To Other Funds	49,587.00	.00	.00	.00	.00	.00	.00	.00
Sub-Department	250 - Circuit Clerk- Administration	\$4,302,043.46	\$3,660,299.22	\$3,533,967.01	\$3,538,786.68	\$3,762,537.00	(\$5,627.00)	\$3,756,910.00	(0.15%)
Totals									
Sub-Department	251 - Circuit Clerk- COO Support								
001.250.251.53100	Conferences and Meetings	.00	.00	.00	.00	.00	3,100.00	3,100.00	.00
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Increase to attend Tyler Connect Conference.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Conference					1.0000	3,100.00	3,100.00	
								Submitted Budget Totals	\$3,100.00
001.250.251.53110	Employee Training	.00	.00	44.98	347.50	1,000.00	.00	1,000.00	.00
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Employee Training					1.0000	1,000.00	1,000.00	
								Submitted Budget Totals	\$1,000.00
001.250.251.53120	Employee Mileage Expense	649.96	380.63	537.54	110.40	1,400.00	(112.00)	1,288.00	(8.00)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Decrease in mileage for courts.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Mileage, Court travel					1.0000	1,288.00	1,288.00	
								Submitted Budget Totals	\$1,288.00



FY21 Circuit Clerk GF Budget Detail

Budget Year 2021

G/L Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	Amount Change FY20-FY21	2021 Submitted Budget	% Change FY20-FY21
Fund 001 - General Fund									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 251 - Circuit Clerk- COO Support									
001.250.251.60000	Office Supplies	184.10	296.39	228.20	312.13	231.00	85.00	316.00	36.79
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Increase in office supplies for team.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Office Supplies 1.0000 316.00 316.00									
Submitted Budget Totals \$316.00									
Sub-Department 251 - Circuit Clerk- COO Support		\$834.06	\$677.02	\$810.72	\$770.03	\$2,631.00	\$3,073.00	\$5,704.00	116.80%
Totals									
Sub-Department 252 - Circuit Clerk- File Lib/Records									
001.250.252.52160	Repairs and Maint- Equipment	197.75	.00	.00	.00	675.00	(270.00)	405.00	(40.00)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Decrease in needed repairs for team.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Stamp Repair 1.0000 405.00 405.00									
Submitted Budget Totals \$405.00									
001.250.252.52230	Repairs and Maint- Vehicles	2,055.11	.00	100.00	82.17	1,000.00	.00	1,000.00	.00
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Van Repair 1.0000 1,000.00 1,000.00									
Submitted Budget Totals \$1,000.00									
001.250.252.53110	Employee Training	.00	.00	.00	.00	150.00	.00	150.00	.00
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Management Training seminar 1.0000 150.00 150.00									
Submitted Budget Totals \$150.00									



FY21 Circuit Clerk GF Budget Detail

Budget Year 2021

G/L Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	Amount Change FY20-FY21	2021 Submitted Budget	% Change FY20-FY21
Fund 001 - General Fund									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 252 - Circuit Clerk- File Lib/Records									
001.250.252.53120	Employee Mileage Expense	.00	.00	.00	.00	500.00	(250.00)	250.00	(50.00)
Comments									
Level		Comment							
Submitted Budget		Decrease of files needed to be delivered to courts.							
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		Delivering files, seminars		1.0000		250.00		250.00	
Submitted Budget Totals								250.00	
001.250.252.60000	Office Supplies	9,951.40	7,453.81	2,596.93	4,033.25	5,942.00	(1,911.00)	4,031.00	(32.16)
Comments									
Level		Comment							
Submitted Budget		Decrease in supplies needed with fileless courts.							
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		Office Supplies		1.0000		4,031.00		4,031.00	
Submitted Budget Totals								4,031.00	
001.250.252.63040	Fuel- Vehicles	1,199.39	1,590.33	727.51	389.99	2,500.00	(2,000.00)	500.00	(80.00)
Comments									
Level		Comment							
Submitted Budget		Decrease in travel to deliver files to courts.							
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		Van Fuel		1.0000		500.00		500.00	
Submitted Budget Totals								500.00	
Sub-Department 252 - Circuit Clerk- File Lib/Records Totals		\$13,403.65	\$9,044.14	\$3,424.44	\$4,505.41	\$10,767.00	(\$4,431.00)	\$6,336.00	(41.15%)
Sub-Department 254 - Circuit Clerk- Civil									
001.250.254.52160	Repairs and Maint- Equipment	5,879.71	5,016.36	6,641.05	7,038.15	7,250.00	.00	7,250.00	.00
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		Automatic time stamp annual MTC		1.0000		5,450.00		5,450.00	



FY21 Circuit Clerk GF Budget Detail

Budget Year 2021

G/L Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	Amount Change FY20-FY21	2021 Submitted Budget	% Change FY20-FY21
Fund 001 - General Fund									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 255 - Circuit Clerk- Criminal									
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Supervisor Training on employee management					1.0000	2,600.00	2,600.00	
Submitted Budget	Training on electronic courtrooms applications					1.0000	3,000.00	3,000.00	
						Submitted Budget Totals		\$5,600.00	
001.250.255.53120	Employee Mileage Expense	15,129.78	13,631.74	13,641.40	13,822.23	19,698.00	(172.00)	19,526.00	(.87)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Decrease in court travel								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Mileage reimbursment to and from court					1.0000	19,526.00	19,526.00	
						Submitted Budget Totals		\$19,526.00	
001.250.255.53170	Employee Medical Expense	.00	.00	.00	.00	100.00	.00	100.00	.00
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Hepatitis Shots					1.0000	100.00	100.00	
						Submitted Budget Totals		\$100.00	
001.250.255.60000	Office Supplies	3,626.89	3,188.27	1,146.21	2,519.96	5,103.00	(1,089.00)	4,014.00	(21.34)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Decrease in office supplies needed.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Calendars, calculators, binders, stamps, desk organizers					1.0000	3,739.00	3,739.00	
Submitted Budget	Zoom headset and cases					5.0000	55.00	275.00	
						Submitted Budget Totals		\$4,014.00	
Sub-Department 255 - Circuit Clerk- Criminal Totals		\$18,993.07	\$16,820.01	\$14,787.61	\$16,675.19	\$29,301.00	(\$61.00)	\$29,240.00	(.21%)



FY21 Circuit Clerk GF Budget Detail

Budget Year 2021

G/L Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	Amount Change FY20-FY21	2021 Submitted Budget	% Change FY20-FY21
Fund 001 - General Fund									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 256 - Circuit Clerk- Records Support									
001.250.256.53060	General Printing	27,183.70	24,034.90	20,271.04	25,000.00	25,000.00	(25,000.00)	.00	(100.00)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget No longer need court files									
001.250.256.53110	Employee Training	.00	.00	.00	.00	500.00	.00	500.00	.00
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Records Manager Training on new office procedures 1.0000 500.00 500.00									
Submitted Budget Totals \$500.00									
001.250.256.53120	Employee Mileage Expense	.00	7.49	2.18	.00	405.00	(305.00)	100.00	(75.30)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Decrease in travel to and from court									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Travel to retain exhibits and local mileage reimbursement 1.0000 100.00 100.00									
Submitted Budget Totals \$100.00									
001.250.256.60000	Office Supplies	57.88	35.16	23.55	.00	.00	.00	.00	.00
Sub-Department 256 - Circuit Clerk- Records Support Totals		\$27,241.58	\$24,077.55	\$20,296.77	\$25,000.00	\$25,905.00	(\$25,305.00)	\$600.00	(97.68%)
Sub-Department 258 - Circuit Clerk- Accounting									
001.250.258.60000	Office Supplies	11.00	24.64	.00	.00	.00	.00	.00	.00
Sub-Department 258 - Circuit Clerk- Accounting Totals		\$11.00	\$24.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++
Sub-Department 259 - Circuit Clerk- Chief Deputy									
001.250.259.50160	Legal Services	2,832.00	2,872.00	2,567.00	2,122.40	5,400.00	.00	5,400.00	.00
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Public service notices as directed by Chief Judge for papers 1.0000 5,400.00 5,400.00									
Submitted Budget Totals \$5,400.00									



FY21 Circuit Clerk GF Budget Detail

Budget Year 2021

G/L Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	Amount Change FY20-FY21	2021 Submitted Budget	% Change FY20-FY21
Fund 001 - General Fund									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 260 - Circuit Clerk- Human Resources									
001.250.260.52160	Repairs and Maint- Equipment	3,011.61	2,382.32	2,294.68	660.00	4,180.00	4,800.00	8,980.00	114.83
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Increase for annual maint on Clear Company							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Maint on time clocks, Ekiosk, Esup, Corp editions, etc		1.0000		4,180.00		4,180.00	
Submitted Budget		Clear Company performance Mtc (reviews)		1.0000		4,800.00		4,800.00	
Submitted Budget Totals								\$8,980.00	
001.250.260.53100	Conferences and Meetings	.00	.00	175.00	.00	.00	.00	.00	.00
001.250.260.53110	Employee Training	.00	.00	369.00	347.50	2,740.00	.00	2,740.00	.00
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		In House Classes, video, books, etc		1.0000		2,740.00		2,740.00	
Submitted Budget Totals								\$2,740.00	
001.250.260.53120	Employee Mileage Expense	.00	.00	.00	.00	100.00	.00	100.00	.00
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		Local Mileage		1.0000		100.00		100.00	
Submitted Budget Totals								\$100.00	
001.250.260.53130	General Association Dues	149.00	.00	149.00	149.00	149.00	7.00	156.00	4.69
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Increase in Dues for IPMA							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		HRM Annual Assoc Dues		1.0000		156.00		156.00	
Submitted Budget Totals								\$156.00	



FY21 Circuit Clerk GF Budget Detail

Budget Year 2021

G/L Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	Amount Change FY20-FY21	2021 Submitted Budget	% Change FY20-FY21
Fund 001 - General Fund									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 260 - Circuit Clerk- Human Resources									
001.250.260.60000	Office Supplies	2,022.24	461.57	1,152.34	2,128.44	2,628.00	872.00	3,500.00	33.18
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Increase for Employee HR supplies									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget ID Printer Ribbons, file folders, ID Cards, EE recog frames .5000 3,500.00 1,750.00									
Submitted Budget Certificates, paper, employee folders .5000 3,500.00 1,750.00									
Submitted Budget Totals \$3,500.00									
Sub-Department 260 - Circuit Clerk- Human Resources Totals		\$5,182.85	\$2,843.89	\$4,140.02	\$3,284.94	\$9,797.00	\$5,679.00	\$15,476.00	57.97%
Sub-Department 261 - Circuit Clerk- Customer Service									
001.250.261.53100	Conferences and Meetings	.00	.00	.00	.00	2,600.00	.00	2,600.00	.00
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Customer Service related training\conference 1.0000 2,600.00 2,600.00									
Submitted Budget Totals \$2,600.00									
001.250.261.53120	Employee Mileage Expense	.00	.00	.00	.00	50.00	.00	50.00	.00
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Local travel to court\meetings 1.0000 50.00 50.00									
Submitted Budget Totals \$50.00									
001.250.261.60000	Office Supplies	51.14	26.35	5.04	.00	691.00	295.00	986.00	42.69
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Increase of office supplies needed.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget X-Stamper, Customer Srv week\Appreciation\sign updates 1.0000 986.00 986.00									
Submitted Budget Totals \$986.00									



FY21 Circuit Clerk GF Budget Detail

Budget Year 2021

G/L Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	Amount Change FY20-FY21	2021 Submitted Budget	% Change FY20-FY21
Fund 001 - General Fund									
EXPENSE									
Department 250 - Circuit Clerk									
Sub-Department 261 - Circuit Clerk- Customer Service									
001.250.261.64000	Telephone	183.15	.00	.00	5,404.97	9,073.00	1,017.00	10,090.00	11.20
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Increase of price for replacement phones							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
Submitted Budget		MIFI's\aircards\ofc cell phone		1.0000		4,200.00		4,200.00	
Submitted Budget		Chargebacks for 18 office phones		18.0000		180.00		3,240.00	
Submitted Budget		New 8841 Cisco desk phones		5.0000		191.00		955.00	
Submitted Budget		Headsets and Smart cords		15.0000		113.00		1,695.00	
Submitted Budget Totals								10,090.00	
Sub-Department 261 - Circuit Clerk- Customer Service	Totals	\$234.29	\$26.35	\$5.04	\$5,404.97	\$12,414.00	\$1,312.00	\$13,726.00	10.57%
Department 250 - Circuit Clerk	Totals	\$4,387,258.03	\$3,730,691.53	\$3,601,006.27	\$3,621,998.12	\$3,901,369.00	(\$5,490.00)	\$3,895,879.00	(0.14%)
EXPENSE TOTALS		\$4,387,258.03	\$3,730,691.53	\$3,601,006.27	\$3,621,998.12	\$3,901,369.00	(\$5,490.00)	\$3,895,879.00	(0.14%)
Fund 001 - General Fund	Totals								
REVENUE TOTALS		\$5,081,734.71	\$5,372,818.16	\$5,383,957.02	\$5,835,700.71	\$6,110,500.00	(\$645,500.00)	\$5,465,000.00	(10.56%)
EXPENSE TOTALS		\$4,387,258.03	\$3,730,691.53	\$3,601,006.27	\$3,621,998.12	\$3,901,369.00	(\$5,490.00)	\$3,895,879.00	(0.14%)
Fund 001 - General Fund	Totals	\$694,476.68	\$1,642,126.63	\$1,782,950.75	\$2,213,702.59	\$2,209,131.00	(\$640,010.00)	\$1,569,121.00	(28.97%)
Net Grand Totals									
REVENUE GRAND TOTALS		\$5,081,734.71	\$5,372,818.16	\$5,383,957.02	\$5,835,700.71	\$6,110,500.00	(\$645,500.00)	\$5,465,000.00	(10.56%)
EXPENSE GRAND TOTALS		\$4,387,258.03	\$3,730,691.53	\$3,601,006.27	\$3,621,998.12	\$3,901,369.00	(\$5,490.00)	\$3,895,879.00	(0.14%)
Net Grand Totals		\$694,476.68	\$1,642,126.63	\$1,782,950.75	\$2,213,702.59	\$2,209,131.00	(\$640,010.00)	\$1,569,121.00	(28.97%)