



# FY21 Recorders Office SR Budget Detail

Budget Year 2021

G/L Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	Amount Change FY20-FY21	2021 First Review Budget	% Change FY20-FY21
Fund <b>170 - Recorder's Automation</b>									
REVENUE									
Department <b>210 - Recorder</b>									
Sub-Department <b>000 - Revenues</b>									
170.210.000.34150	Recording Fees	729,401.50	704,482.00	653,164.50	643,618.00	516,500.00	156,900.00	673,400.00	30.37
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Expected increase due to expected increase in recording due to lower interest rates.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget		Automation Recording Fees		1.0000		673,400.00		673,400.00	
First Review Budget Totals								673,400.00	
170.210.000.34180	GIS Fees	71,098.00	68,526.00	62,997.00	62,132.00	50,000.00	15,000.00	65,000.00	30.00
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		Expected increase due to increased recording due to decrease in interest rates.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget		Recorder Portion of GIS Fee		1.0000		65,000.00		65,000.00	
First Review Budget Totals								65,000.00	
170.210.000.38000	Investment Income	3,962.92	6,902.21	17,258.87	29,658.49	.00	4,260.00	4,260.00	.00
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget		Investment Income		.0040		1,065,000.00		4,260.00	
First Review Budget Totals								4,260.00	
170.210.000.39900	Cash On Hand	.00	.00	.00	.00	447,561.00	(144,014.00)	303,547.00	(32.17)
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget		Cash On Hand		1.0000		306,204.00		306,204.00	
First Review Budget		Adjust to Final Rates approved by 8-12-20 HSC		1.0000		(2,657.00)		(2,657.00)	
First Review Budget Totals								303,547.00	
Sub-Department <b>000 - Revenues</b> Totals		\$804,462.42	\$779,910.21	\$733,420.37	\$735,408.49	\$1,014,061.00	\$32,146.00	\$1,046,207.00	3.17%
Department <b>210 - Recorder</b> Totals		\$804,462.42	\$779,910.21	\$733,420.37	\$735,408.49	\$1,014,061.00	\$32,146.00	\$1,046,207.00	3.17%
<b>REVENUE TOTALS</b>		\$804,462.42	\$779,910.21	\$733,420.37	\$735,408.49	\$1,014,061.00	\$32,146.00	\$1,046,207.00	3.17%



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Fund 170 - Recorder's Automation									
<b>EXPENSE</b>									
Department 210 - Recorder									
Sub-Department 220 - Recorder's Automation									
170.210.220.40000	Salaries and Wages	165,912.48	163,330.25	139,247.79	177,535.60	212,201.00	1.00	212,202.00	.00
Comments									
<i>Level</i>		<i>Comment</i>							
Submitted Budget		No change in budgeted amount by reducing allocated salaries for vacant positions.							
Budget Transactions									
<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
First Review Budget		Antczak Maja, Imaging Assistant			1.0000	45,809.40	45,809.40		
First Review Budget		King David, Business Manager			.5000	76,403.60	38,201.80		
First Review Budget		Weigand Scott, IT Tech			1.0000	65,301.60	65,301.60		
First Review Budget		Vacant			1.0000	58,126.00	58,126.00		
First Review Budget		2% Non-Union Salary Increase			1.0000	4,148.78	4,148.78		
First Review Budget		Payroll Accrual			.0029	211,587.58	613.60		
							First Review Budget Totals		\$212,201.18
170.210.220.45000	Healthcare Contribution	39,826.16	36,385.63	28,449.10	38,971.95	46,594.00	10,490.00	57,084.00	22.51
Budget Transactions									
<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
First Review Budget		Antczak, Maja U			1.0000	17,887.00	17,887.00		
First Review Budget		King, David			.5000	10,482.00	5,241.00		
First Review Budget		Weigand, Scott M			1.0000	6,311.00	6,311.00		
First Review Budget		Vacant			1.0000	30,215.00	30,215.00		
First Review Budget		Adjust to Final Rates approved by 8-12-20 HSC			1.0000	(2,570.00)	(2,570.00)		
							First Review Budget Totals		\$57,084.00
170.210.220.45009	Healthcare Subsidy	(1,900.63)	(1,743.12)	(1,152.39)	.00	.00	.00	.00	.00
170.210.220.45010	Dental Contribution	1,412.20	1,345.84	1,001.10	1,597.76	1,754.00	(38.00)	1,716.00	(2.16)
Budget Transactions									
<i>Level</i>		<i>Transaction</i>			<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>		
First Review Budget		Antczak, Maja U			1.0000	699.00	699.00		
First Review Budget		King, David			.5000	269.00	134.50		
First Review Budget		Weigand, Scott M			1.0000	269.00	269.00		
First Review Budget		Vacant			1.0000	700.00	700.00		
First Review Budget		Adjust to Final Rates approved by 8-12-20 HSC			1.0000	(86.50)	(86.50)		
							First Review Budget Totals		\$1,716.00
170.210.220.45019	Dental Subsidy	(36.34)	(116.96)	(3.52)	.00	.00	.00	.00	.00



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Fund <b>170 - Recorder's Automation</b>										
EXPENSE										
Department <b>210 - Recorder</b>										
Sub-Department <b>220 - Recorder's Automation</b>										
170.210.220.45100	FICA/SS Contribution	12,018.70	11,915.00	10,306.81	13,012.10	16,234.00	.00	16,234.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
First Review Budget		FICA/SS 7.65% of Total Salaries		.0765		212,201.18		16,233.39		
								First Review Budget Totals		\$16,233.39
170.210.220.45200	IMRF Contribution	15,745.67	15,531.58	12,802.46	12,560.88	17,061.00	1,613.00	18,674.00	9.45	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
First Review Budget		IMRF 8.04% of Total Salaries		.0880		212,201.18		18,673.70		
								First Review Budget Totals		\$18,673.70
170.210.220.50150	Contractual/Consulting Services	302,675.00	296,500.00	296,500.00	298,500.00	402,360.00	19,571.00	421,931.00	4.86	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
First Review Budget		Contingency for Security Remediation		1.0000		40,000.00		40,000.00		
First Review Budget		Offsite Backup		1.0000		8,000.00		8,000.00		
First Review Budget		Record-IT! Land Records System software maintenance		1.0000		340,930.92		340,930.92		
First Review Budget		Data Center		1.0000		28,000.00		28,000.00		
First Review Budget		MailScrub		1.0000		5,000.00		5,000.00		
								First Review Budget Totals		\$421,930.92
170.210.220.52130	Repairs and Maint- Computers	977.86	193.75	139.04	1,982.50	4,000.00	.00	4,000.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
First Review Budget		Computer Repair		1.0000		1,000.00		1,000.00		
First Review Budget		Computer Room A/C Repair		1.0000		3,000.00		3,000.00		
								First Review Budget Totals		\$4,000.00
170.210.220.52140	Repairs and Maint- Copiers	3,326.89	2,223.63	2,281.30	2,404.50	6,150.00	.00	6,150.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
First Review Budget		Clifford Wald-Kipp		1.0000		3,000.00		3,000.00		
First Review Budget		Gordon Flesch Copier		1.0000		900.00		900.00		
First Review Budget		NVZ-Check Writer		1.0000		250.00		250.00		



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Fund <b>170 - Recorder's Automation</b>									
EXPENSE									
Department <b>210 - Recorder</b>									
Sub-Department <b>220 - Recorder's Automation</b>									
	First Review Budget					1.0000	2,000.00	2,000.00	
	Scanner Repair								
								<u>2,000.00</u>	
								\$6,150.00	
170.210.220.53000	Liability Insurance	3,788.00	3,423.00	3,735.00	3,969.00	4,435.00	(403.00)	4,032.00	(9.08)
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	First Review Budget					.0190	212,201.18	4,031.82	
								<u>4,031.82</u>	
								\$4,031.82	
170.210.220.53010	Workers Compensation	3,889.00	4,372.00	4,584.00	5,306.00	5,412.00	912.00	6,324.00	16.85
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	First Review Budget					.0298	212,201.18	6,323.60	
								<u>6,323.60</u>	
								\$6,323.60	
170.210.220.53020	Unemployment Claims	385.00	330.00	298.00	234.00	128.00	.00	128.00	.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	First Review Budget					.0006	212,201.18	127.32	
								<u>127.32</u>	
								\$127.32	
170.210.220.53090	Film Conversion/Book Binding	.00	.00	.00	.00	5,000.00	.00	5,000.00	.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	First Review Budget					1.0000	5,000.00	5,000.00	
								<u>5,000.00</u>	
								\$5,000.00	
170.210.220.53100	Conferences and Meetings	39.11	113.69	.00	.00	500.00	.00	500.00	.00
	Budget Transactions								
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	First Review Budget					1.0000	250.00	250.00	
								<u>250.00</u>	
	First Review Budget					1.0000	250.00	250.00	
								<u>250.00</u>	
								\$500.00	



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Fund <b>170 - Recorder's Automation</b>										
EXPENSE										
Department <b>210 - Recorder</b>										
Sub-Department <b>220 - Recorder's Automation</b>										
170.210.220.53110	Employee Training	.00	.00	.00	.00	2,000.00	.00	2,000.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
First Review Budget		Employee Training		1.0000		2,000.00		2,000.00		
								First Review Budget Totals		\$2,000.00
170.210.220.60000	Office Supplies	42.54	.00	.00	2,089.31	4,000.00	.00	4,000.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
First Review Budget		Office Supplies		1.0000		4,000.00		4,000.00		
								First Review Budget Totals		\$4,000.00
170.210.220.60010	Operating Supplies	4,553.36	3,867.97	4,302.75	4,566.01	8,000.00	.00	8,000.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
First Review Budget		Operating Supplies		1.0000		8,000.00		8,000.00		
								First Review Budget Totals		\$8,000.00
170.210.220.60020	Computer Related Supplies	48,352.56	24,288.02	18,705.58	49,474.54	151,500.00	.00	151,500.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
First Review Budget		New Monitors		1.0000		7,000.00		7,000.00		
First Review Budget		UPS Batteries		1.0000		7,500.00		7,500.00		
First Review Budget		Webroot Renewal		1.0000		3,000.00		3,000.00		
First Review Budget		Windows Server 2019		1.0000		25,000.00		25,000.00		
First Review Budget		Microsoft 365 Services		1.0000		4,000.00		4,000.00		
First Review Budget		Misc Computer Supplies		1.0000		70,000.00		70,000.00		
First Review Budget		New SonicWall's Firewalls		1.0000		35,000.00		35,000.00		
								First Review Budget Totals		\$151,500.00
170.210.220.60050	Books and Subscriptions	650.00	650.00	650.00	650.00	800.00	.00	800.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
First Review Budget		Sidwell Lease		1.0000		800.00		800.00		
								First Review Budget Totals		\$800.00



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Fund <b>170 - Recorder's Automation</b>									
EXPENSE									
Department <b>210 - Recorder</b>									
Sub-Department <b>220 - Recorder's Automation</b>									
170.210.220.64000	Telephone	373.46	379.54	372.84	445.70	932.00	.00	932.00	.00
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget		Telephone		2.0000		216.00		432.00	
First Review Budget		Usage		1.0000		500.00		500.00	
First Review Budget Totals								932.00	
170.210.220.70000	Computers	.00	.00	.00	18,961.96	.00	.00	.00	.00
170.210.220.70020	Computer Software- Capital	28,250.00	.00	.00	66,000.00	125,000.00	.00	125,000.00	.00
Budget Transactions									
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>	
First Review Budget		Microsoft SQL Server 2016		1.0000		125,000.00		125,000.00	
First Review Budget Totals								125,000.00	
Sub-Department <b>220 - Recorder's Automation</b> Totals		\$630,281.02	\$562,989.82	\$522,219.86	\$698,261.81	\$1,014,061.00	\$32,146.00	\$1,046,207.00	3.17%
Department <b>210 - Recorder</b> Totals		\$630,281.02	\$562,989.82	\$522,219.86	\$698,261.81	\$1,014,061.00	\$32,146.00	\$1,046,207.00	3.17%
EXPENSE TOTALS		\$630,281.02	\$562,989.82	\$522,219.86	\$698,261.81	\$1,014,061.00	\$32,146.00	\$1,046,207.00	3.17%
Fund <b>170 - Recorder's Automation</b> Totals									
REVENUE TOTALS		\$804,462.42	\$779,910.21	\$733,420.37	\$735,408.49	\$1,014,061.00	\$32,146.00	\$1,046,207.00	3.17%
EXPENSE TOTALS		\$630,281.02	\$562,989.82	\$522,219.86	\$698,261.81	\$1,014,061.00	\$32,146.00	\$1,046,207.00	3.17%
Fund <b>170 - Recorder's Automation</b> Totals		\$174,181.40	\$216,920.39	\$211,200.51	\$37,146.68	\$0.00	\$0.00	\$0.00	+++
Net Grand Totals									
REVENUE GRAND TOTALS		\$804,462.42	\$779,910.21	\$733,420.37	\$735,408.49	\$1,014,061.00	\$32,146.00	\$1,046,207.00	3.17%
EXPENSE GRAND TOTALS		\$630,281.02	\$562,989.82	\$522,219.86	\$698,261.81	\$1,014,061.00	\$32,146.00	\$1,046,207.00	3.17%
Net Grand Totals		\$174,181.40	\$216,920.39	\$211,200.51	\$37,146.68	\$0.00	\$0.00	\$0.00	+++