



# FY21 Mill Creek SR Budget Detail

Budget Year 2021

G/L Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	Amount Change FY20-FY21	2021 Submitted Budget	% Change FY20-FY21
Fund 520	Mill Creek Special Service Area								
<b>REVENUE</b>									
Department 690 - Development									
Sub-Department 000 - Revenues									
520.690.000.30000	Property Taxes	674,655.04	678,776.71	679,373.51	676,820.84	679,496.00	3.00	679,499.00	.00
Comments									
Level Comment									
Submitted Budget Amount as per 2019 FINAL Tax Computation Report (04/24/20).									
Budget Transactions									
Level Transaction Number of Units Cost Per Unit Total Amount									
Submitted Budget Property Taxes (District #003 - Mill Creek SSA) 1.0000 679,499.00 679,499.00									
Submitted Budget Totals \$679,499.00									
520.690.000.38000	Investment Income	8,898.03	11,667.15	18,539.73	26,295.66	4,344.00	758.00	5,102.00	17.44
Comments									
Level Comment									
Submitted Budget Average cash balance over a five year period (FY16-FY20) = \$1,275522.43 x .004 = \$5,102.00									
Budget Transactions									
Level Transaction Number of Units Cost Per Unit Total Amount									
Submitted Budget Investment Income 1.0000 5,102.00 5,102.00									
Submitted Budget Totals \$5,102.00									
520.690.000.38900	Miscellaneous Other	.00	.00	3,597.83	.00	.00	.00	.00	.00
520.690.000.39900	Cash On Hand	.00	.00	.00	.00	471,235.00	(405,601.00)	65,634.00	(86.07)
Budget Transactions									
Level Transaction Number of Units Cost Per Unit Total Amount									
Submitted Budget Transfer to Cover Funding for Misc Contractual Expenses Increase 1.0000 65,701.00 65,701.00									
Submitted Budget Adjust to Final Rates approved by 8-12-20 HSC 1.0000 (67.00) (67.00)									
Submitted Budget Totals \$65,634.00									
Sub-Department 000 - Revenues Totals		\$683,553.07	\$690,443.86	\$701,511.07	\$703,116.50	\$1,155,075.00	(\$404,840.00)	\$750,235.00	(35.05%)
Department 690 - Development Totals		\$683,553.07	\$690,443.86	\$701,511.07	\$703,116.50	\$1,155,075.00	(\$404,840.00)	\$750,235.00	(35.05%)
<b>REVENUE TOTALS</b>		\$683,553.07	\$690,443.86	\$701,511.07	\$703,116.50	\$1,155,075.00	(\$404,840.00)	\$750,235.00	(35.05%)



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Fund 520	<b>Mill Creek Special Service Area</b>								
<b>EXPENSE</b>									
Department <b>690 - Development</b>									
Sub-Department <b>730 - Mill Creek Special Service Area</b>									
520.690.730.40000	Salaries and Wages	45,477.84	48,488.97	51,142.49	52,161.75	53,354.00	928.00	54,282.00	1.73
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Payroll Accrual					.0029	54,124.41	156.96	
Submitted Budget	2% Non-Union Increases					.0200	53,063.15	1,061.26	
Submitted Budget	Mescher, Tim (Mapping Services - 4%)					.0400	78,058.76	3,122.35	
Submitted Budget	Earle, William (Mill Creek Coordinator - 100%)					1.0000	49,940.80	49,940.80	
								Submitted Budget Totals	\$54,281.37
520.690.730.45000	Healthcare Contribution	2,136.16	1,072.13	597.39	706.90	730.00	67.00	797.00	9.17
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Tim Mescher (4%) Mapping Services					.0400	20,730.00	829.20	
Submitted Budget	Adjust to Final Rates approved by 8-12-20 HSC					1.0000	(32.20)	(32.20)	
								Submitted Budget Totals	\$797.00
520.690.730.45009	Healthcare Subsidy	(100.84)	(51.69)	(24.13)	.00	.00	.00	.00	.00
520.690.730.45010	Dental Contribution	77.43	426.49	660.47	661.44	709.00	(16.00)	693.00	(2.25)
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Tim Mescher (4%) Mapping Services					.0400	699.00	27.96	
Submitted Budget	William Earle (100%)					1.0000	699.00	699.00	
Submitted Budget	Adjust to Final Rates approved by 8-12-20 HSC					1.0000	(33.96)	(33.96)	
								Submitted Budget Totals	\$693.00
520.690.730.45019	Dental Subsidy	(1.97)	(37.16)	(2.32)	.00	.00	.00	.00	.00
520.690.730.45100	FICA/SS Contribution	3,449.46	3,689.42	3,882.49	3,959.20	4,082.00	71.00	4,153.00	1.73
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	FICA/SS Contribution					.0765	54,281.37	4,152.52	
								Submitted Budget Totals	\$4,152.52



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Fund 520	Mill Creek Special Service Area									
EXPENSE										
Department 690 - Development										
Sub-Department 730 - Mill Creek Special Service Area										
520.690.730.45200	IMRF Contribution	3,299.58	4,469.11	4,822.09	3,828.54	4,290.00	487.00	4,777.00	11.35	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		IMRF Contribution		.0880		54,281.37		4,776.76		
								Submitted Budget Totals		\$4,776.76
520.690.730.50150	Contractual/Consulting Services	40,218.09	34,648.98	37,777.27	41,233.77	45,000.00	(9,250.00)	35,750.00	(20.55)	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		1. Increased JULIE Locator Services amount (+\$1,500) due to anticipated cost increases based on cost increases from FY2019 to FY2020 expenses. 2. Original contingency of \$10,750 was combined w/two other contingencies & moved to Acct #55000.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		J.U.L.I.E. Annual Membership Fee (JULIE, Inc)		1.0000		4,000.00		4,000.00		
Submitted Budget		J.U.L.I.E. Locator Services (Adesta, LLC)		1.0000		31,000.00		31,000.00		
Submitted Budget		Jantorial Services (Industrial Maintenance)		1.0000		750.00		750.00		
								Submitted Budget Totals		\$35,750.00
520.690.730.50160	Legal Services	3,404.37	9,230.00	4,913.00	3,157.50	9,000.00	(3,000.00)	6,000.00	(33.33)	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Decreased by \$3K. The need for legal counsel decreased in 2020, so to help balance the FY2021 budget this amount was decreased in this category.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Legal Counsel (Ottosen, DiNolfo, et al)		1.0000		6,000.00		6,000.00		
								Submitted Budget Totals		\$6,000.00
520.690.730.50480	Security Services	12,180.00	10,380.00	10,380.00	11,400.00	11,500.00	500.00	12,000.00	4.34	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Increased budget by \$500 in anticipation of Sheriff's Detail costs increasing.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		KC Sheriff's Services (MC Addtl Contracted Details)		1.0000		12,000.00		12,000.00		
								Submitted Budget Totals		\$12,000.00



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Fund **520 - Mill Creek Special Service Area**

**EXPENSE**

Department **690 - Development**

Sub-Department **730 - Mill Creek Special Service Area**

520.690.730.52020	Repairs and Maintenance- Roads	59,250.00	174,434.93	60,369.61	54,240.52	75,000.00	(6,500.00)	68,500.00	(8.66)
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Comments

Level	Comment
Submitted Budget	1. Snow Plowing-scope of work decreased, decreased budget. 2. Street Sweeping Services-going out for BID for FY2021 contract, anticipating cost increase, budget increased by \$1K. 3. Add Village Center line item (asphalt patching/stripping/crack filling) to compensate for no road work being done for several years. 4. Original contingency of \$10.5K was combined with two other contingencies & moved to Acct #55000.

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Snow Plowing & Salting Services	1.0000	50,000.00	50,000.00
Submitted Budget	Street Sweeping Services	1.0000	8,500.00	8,500.00
Submitted Budget	Road Repairs & Maintenance (Village Center)	1.0000	10,000.00	10,000.00
Submitted Budget Totals				\$68,500.00

520.690.730.52120	Repairs and Maint- Grounds	519,240.52	557,534.73	304,983.36	314,976.15	411,000.00	(19,100.00)	391,900.00	(4.64)
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Comments

Level	Comment
Submitted Budget	1. Bike Path fund was 29K, reduced to 10K. 2. Original contingency of 25K was combined with two other contingencies & moved to Acct #55000. 3. Moved Landscape Enhancements from Acct #55000 and reduced from 30K to 10K. 4. Landscape Contract increased by \$2,900 (new BID for FY21) 5. Split Native Prairie Maint into 2 separate line items, ea 17.5K, which increased original budget of 30K by 5K.

Budget Transactions

Level	Transaction	Number of Units	Cost Per Unit	Total Amount
Submitted Budget	Turf Fertilization	1.0000	19,000.00	19,000.00
Submitted Budget	Sidewalk Repairs (Maintenance/Repairs/Replacement)	1.0000	37,000.00	37,000.00
Submitted Budget	Tree Trimming	1.0000	21,000.00	21,000.00
Submitted Budget	Bike Path Asphalt Repair/Maintenance	1.0000	10,000.00	10,000.00
Submitted Budget	Brush Pick-Up Services	1.0000	28,000.00	28,000.00
Submitted Budget	Holiday Lighting Services	1.0000	10,000.00	10,000.00
Submitted Budget	Native Prairie Maintenance Implementation Services	1.0000	17,500.00	17,500.00
Submitted Budget	Landscape Enhancements	1.0000	10,000.00	10,000.00
Submitted Budget	Tree Installations (New Parkway Trees)	1.0000	37,000.00	37,000.00
Submitted Budget	Landscape Maintenance (Comprehensive Contract)	1.0000	154,900.00	154,900.00
Submitted Budget	Native Prairie Monitoring Services	1.0000	17,500.00	17,500.00
Submitted Budget	Tree Removal Services	1.0000	30,000.00	30,000.00
Submitted Budget Totals				\$391,900.00



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Fund 520 - Mill Creek Special Service Area									
<b>EXPENSE</b>									
Department 690 - Development									
Sub-Department 730 - Mill Creek Special Service Area									
520.690.730.52180	Building Space Rental	11,923.30	11,748.35	11,960.29	12,546.75	12,500.00	1,500.00	14,000.00	12.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget      JAN of 2020 saw an increase in rent plus an operating expense resulting in expenses of just under \$13K. In anticipation of a possible rental increase in FY2021, rental expense was increased to \$14K.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget      MC SSA Office Space Lease                      1.0000                      14,000.00                      14,000.00									
Submitted Budget Totals                      \$14,000.00									
520.690.730.52230	Repairs and Maint- Vehicles	.00	.00	.00	.00	.00	2,500.00	2,500.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget      Vehicle routine maintenance & repairs previously absorbed by Building Management.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget      MC SSA Vehicle (Routine Maintenance & Repairs)                      1.0000                      2,500.00                      2,500.00									
Submitted Budget Totals                      \$2,500.00									
520.690.730.52250	Intersect Lighting Services	16,340.09	26,235.00	17,290.20	19,379.80	25,000.00	(10,000.00)	15,000.00	(40.00)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget      Decreased budget by 10K. The need for intersect lighting services decreased in 2020, so to help balance the FY2021 budget this amount was decreased in this category.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget      Electrical Repair Maintenance                      1.0000                      15,000.00                      15,000.00									
Submitted Budget Totals                      \$15,000.00									
520.690.730.53000	Liability Insurance	846.00	1,027.00	901.00	957.00	1,116.00	(84.00)	1,032.00	(7.52)
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget      Liability Insurance                      .0190                      54,281.37                      1,031.35									
Submitted Budget Totals                      \$1,031.35									



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Fund 520	Mill Creek Special Service Area									
EXPENSE										
Department 690 - Development										
Sub-Department 730 - Mill Creek Special Service Area										
520.690.730.53010	Workers Compensation	868.00	1,311.00	1,105.00	1,279.00	1,361.00	257.00	1,618.00	18.88	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Worker's Compensation		.0298		54,281.37		1,617.58		
								Submitted Budget Totals		\$1,617.58
520.690.730.53020	Unemployment Claims	86.00	99.00	72.00	57.00	33.00	.00	33.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Unemployment Claims		.0006		54,281.37		32.57		
								Submitted Budget Totals		\$32.57
520.690.730.53060	General Printing	.00	260.45	51.80	117.29	1,000.00	.00	1,000.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		General Printing Expenses		1.0000		1,000.00		1,000.00		
								Submitted Budget Totals		\$1,000.00
520.690.730.53070	Legal Printing	129.03	168.70	.00	59.80	500.00	.00	500.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Public Notices of Bids		1.0000		500.00		500.00		
								Submitted Budget Totals		\$500.00
520.690.730.53100	Conferences and Meetings	.00	.00	.00	.00	500.00	(500.00)	.00	(100.00)	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Eliminating account - never used.								
520.690.730.53110	Employee Training	.00	.00	.00	.00	500.00	(500.00)	.00	(100.00)	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Eliminating account - never used.								



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Fund 520	<b>Mill Creek Special Service Area</b>								
<b>EXPENSE</b>									
Department <b>690 - Development</b>									
Sub-Department <b>730 - Mill Creek Special Service Area</b>									
520.690.730.53120	Employee Mileage Expense	438.09	247.96	73.03	.00	500.00	(500.00)	.00	(100.00)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget            Eliminating acct - personnel provided with County vehicle.									
520.690.730.55000	Miscellaneous Contractual Exp	.00	.00	227,281.47	199,692.39	480,000.00	(365,000.00)	115,000.00	(76.04)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget            1.Reduced ADA line amount by \$200K. FY21 will see reduction in ADA work since FY18, FY19 & FY20 had significant ADA work done. 2.Added Contingency combined from 3 other areas (35K) & decreased to 15K 3.Decreased Road line item by 100K as last several years have not seen any work done.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget            ADA Ramp Installs (includes engineering fees)                      1.0000                      50,000.00                      50,000.00									
Submitted Budget            Road Paving (Village Center by Blackberry Township)                      1.0000                      50,000.00                      50,000.00									
Submitted Budget            Combined Contingencies (Contractual/Roads/Grounds)                      1.0000                      15,000.00                      15,000.00									
Submitted Budget Totals                      \$115,000.00									
520.690.730.60000	Office Supplies	375.88	200.01	140.64	393.91	1,000.00	1,000.00	2,000.00	100.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget            Use/consumption of toner cartridges has increased over the past year. Increased by 1K.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget            Office/Printer Supplies                      1.0000                      2,000.00                      2,000.00									
Submitted Budget Totals                      \$2,000.00									
520.690.730.60010	Operating Supplies	7,117.76	7,504.76	3,124.67	4,847.25	4,500.00	(1,500.00)	3,000.00	(33.33)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget            Decreased by 1.5K. The need for operating supplies decreased in 2020, so to help balance the FY2021 budget this amount was decreased in this category.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget            Miscellaneous Operating Supplies/Expenses                      1.0000                      3,000.00                      3,000.00									
Submitted Budget Totals                      \$3,000.00									



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Fund 520 - Mill Creek Special Service Area																																		
<b>EXPENSE</b>																																		
Department 690 - Development																																		
Sub-Department 730 - Mill Creek Special Service Area																																		
520.690.730.60040	Postage	792.40	1,375.98	817.75	1,596.00	1,500.00	.00	1,500.00	.00																									
Budget Transactions																																		
<table border="1"> <thead> <tr> <th>Level</th> <th>Transaction</th> <th>Number of Units</th> <th>Cost Per Unit</th> <th>Total Amount</th> </tr> </thead> <tbody> <tr> <td>Submitted Budget</td> <td>Postcard Notification Mailings (Brush Pick-Up, etc)</td> <td>1.0000</td> <td>1,500.00</td> <td>1,500.00</td> </tr> <tr> <td colspan="3"></td> <td>Submitted Budget Totals</td> <td>\$1,500.00</td> </tr> </tbody> </table>										Level	Transaction	Number of Units	Cost Per Unit	Total Amount	Submitted Budget	Postcard Notification Mailings (Brush Pick-Up, etc)	1.0000	1,500.00	1,500.00				Submitted Budget Totals	\$1,500.00										
Level	Transaction	Number of Units	Cost Per Unit	Total Amount																														
Submitted Budget	Postcard Notification Mailings (Brush Pick-Up, etc)	1.0000	1,500.00	1,500.00																														
			Submitted Budget Totals	\$1,500.00																														
520.690.730.63020	Utilities- Intersect Lighting	6,238.18	7,783.51	6,553.92	10,972.66	8,000.00	1,000.00	9,000.00	12.50																									
Comments																																		
<table border="1"> <thead> <tr> <th>Level</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>Submitted Budget</td> <td>1.In anticipation of rising utility costs, electric budget was increased by 1K.</td> </tr> </tbody> </table>										Level	Comment	Submitted Budget	1.In anticipation of rising utility costs, electric budget was increased by 1K.																					
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Level	Transaction	Number of Units	Cost Per Unit	Total Amount																														
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520.690.730.63040	Fuel- Vehicles	.00	.00	.00	.00	.00	2,000.00	2,000.00	.00																									
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# FY21 Mill Creek SR Budget Detail

Budget Year 2021

G/L Account	Account Description	2016 Actual Amount	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Amended Budget	Amount Change FY20-FY21	2021 Submitted Budget	% Change FY20-FY21
Fund 520 - Mill Creek Special Service Area									
<b>EXPENSE</b>									
Department 690 - Development									
Sub-Department 730 - Mill Creek Special Service Area									
520.690.730.99000	Transfer To Other Funds	12,400.00	2,400.00	2,400.00	2,400.00	2,400.00	.00	2,400.00	.00
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		TX to 001 - Mill Creek Vehicle		1.0000		2,400.00		2,400.00	
							Submitted Budget Totals		\$2,400.00
Sub-Department 730 - Mill Creek Special Service Area Totals		\$746,185.37	\$904,647.63	\$751,273.49	\$740,624.62	\$1,155,075.00	(\$404,840.00)	\$750,235.00	(35.05%)
Department 690 - Development Totals		\$746,185.37	\$904,647.63	\$751,273.49	\$740,624.62	\$1,155,075.00	(\$404,840.00)	\$750,235.00	(35.05%)
<b>EXPENSE TOTALS</b>		\$746,185.37	\$904,647.63	\$751,273.49	\$740,624.62	\$1,155,075.00	(\$404,840.00)	\$750,235.00	(35.05%)
Fund 520 - Mill Creek Special Service Area Totals									
<b>REVENUE TOTALS</b>		\$683,553.07	\$690,443.86	\$701,511.07	\$703,116.50	\$1,155,075.00	(\$404,840.00)	\$750,235.00	(35.05%)
<b>EXPENSE TOTALS</b>		\$746,185.37	\$904,647.63	\$751,273.49	\$740,624.62	\$1,155,075.00	(\$404,840.00)	\$750,235.00	(35.05%)
Fund 520 - Mill Creek Special Service Area Totals		(\$62,632.30)	(\$214,203.77)	(\$49,762.42)	(\$37,508.12)	\$0.00	\$0.00	\$0.00	+++
Net Grand Totals									
<b>REVENUE GRAND TOTALS</b>		\$683,553.07	\$690,443.86	\$701,511.07	\$703,116.50	\$1,155,075.00	(\$404,840.00)	\$750,235.00	(35.05%)
<b>EXPENSE GRAND TOTALS</b>		\$746,185.37	\$904,647.63	\$751,273.49	\$740,624.62	\$1,155,075.00	(\$404,840.00)	\$750,235.00	(35.05%)
Net Grand Totals		(\$62,632.30)	(\$214,203.77)	(\$49,762.42)	(\$37,508.12)	\$0.00	\$0.00	\$0.00	+++