



FY22 HR GF Budget Detail

Budget Year 2022

G/L Account	Account Description	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Actual Amount	2021 Amended Budget	Amount Change FY21-FY22	2022 Submitted Budget	% Change 2021-2022
Fund 001 - General Fund									
EXPENSE									
Department 120 - Human Resource Management									
Sub-Department 120 - Human Resource Management									
001.120.120.40000	Salaries and Wages	290,783.17	210,203.28	152,143.76	181,794.25	204,467.00	1,148.00	205,615.00	.56
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Vacant-position - Executive Director					.2000	125,000.00	25,000.00	
Submitted Budget	Payroll Accrual					.0029	205,020.00	594.56	
Submitted Budget	Lobrillo, Jamie - Senior HR Generalist					.6500	65,000.00	42,250.00	
Submitted Budget	McGary, Nancy - HR Generalist					1.0000	45,000.00	45,000.00	
Submitted Budget	2% non-union salary increase					.0200	201,000.00	4,020.00	
Submitted Budget	Miller, Christine - Senior HR Generalist					1.0000	55,000.00	55,000.00	
Submitted Budget	Vacant-position - HR Generalist					.7500	45,000.00	33,750.00	
								Submitted Budget Totals	\$205,614.56
001.120.120.40009	Salaries and Wages Subsidy	.00	.00	.00	(141.52)	.00	.00	.00	.00
001.120.120.40200	Overtime Salaries	7.50	.00	.00	.00	.00	.00	.00	.00
001.120.120.45000	Healthcare Contribution	55,441.45	43,715.09	39,447.71	34,218.08	60,475.00	(7,905.00)	52,570.00	(13.07)
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Vacant-position - Executive Director					.2000	7,004.00	1,400.80	
Submitted Budget	Christine Miller - Senior HR Generalist					1.0000	17,400.00	17,400.00	
Submitted Budget	McGary, Nancy - HR Generalist					1.0000	7,004.00	7,004.00	
Submitted Budget	Jamie Lobrillo - Senior HR Generalist					.6500	7,004.00	4,552.60	
Submitted Budget	Vacant-position - HR Generalist					.7500	29,616.00	22,212.00	
								Submitted Budget Totals	\$52,569.40
001.120.120.45009	Healthcare Subsidy	(2,656.07)	(1,770.35)	.00	(59.50)	.00	.00	.00	.00
001.120.120.45010	Dental Contribution	2,381.35	1,788.53	1,058.34	1,414.13	2,067.00	(413.00)	1,654.00	(19.98)
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Lobrillo, Jamie - Senior HR Generalist					.6500	269.00	174.85	
Submitted Budget	McGary, Nancy - HR Generalist					1.0000	116.00	116.00	
Submitted Budget	Vacant-position - Executive Director					.2000	699.00	139.80	
Submitted Budget	Miller, Christine - Senior HR Generalist					1.0000	699.00	699.00	
Submitted Budget	Vacant-position - HR Generalist					.7500	699.00	524.25	
								Submitted Budget Totals	\$1,653.90
001.120.120.45019	Dental Subsidy	(206.80)	(5.61)	.00	4.86	.00	.00	.00	.00



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Fund 001 - General Fund										
EXPENSE										
Department 120 - Human Resource Management										
Sub-Department 120 - Human Resource Management										
001.120.120.50000	Project Administration Services	15,869.29	29.90	.00	.00	1,000.00	.00	1,000.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Project Administration		1.0000		1,000.00		1,000.00		
								Submitted Budget Totals		\$1,000.00
001.120.120.52130	Repairs and Maint- Computers	.00	.00	.00	.00	1,500.00	.00	1,500.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Repair Computer - ID		1.0000		1,500.00		1,500.00		
								Submitted Budget Totals		\$1,500.00
001.120.120.52140	Repairs and Maint- Copiers	361.27	1,693.23	851.79	1,281.74	1,500.00	.00	1,500.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Copier Maintenance		1.0000		1,500.00		1,500.00		
								Submitted Budget Totals		\$1,500.00
001.120.120.53050	Employment Advertising	.00	.00	.00	.00	500.00	.00	500.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Employment Advertising		1.0000		500.00		500.00		
								Submitted Budget Totals		\$500.00
001.120.120.53100	Conferences and Meetings	5,032.71	332.05	.00	.00	4,500.00	.00	4,500.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Conferences, meetings		1.0000		4,500.00		4,500.00		
								Submitted Budget Totals		\$4,500.00
001.120.120.53110	Employee Training	1,869.16	637.50	.00	.00	.00	.00	.00	.00	
001.120.120.53120	Employee Mileage Expense	18.51	.00	.00	.00	150.00	.00	150.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Employee mileage		1.0000		150.00		150.00		
								Submitted Budget Totals		\$150.00



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Fund 001 - General Fund										
EXPENSE										
Department 120 - Human Resource Management										
Sub-Department 120 - Human Resource Management										
001.120.120.53130	General Association Dues	.00	368.00	607.00	.00	1,200.00	.00	1,200.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		General Association Dues		1.0000		1,200.00		1,200.00		
								Submitted Budget Totals		\$1,200.00
001.120.120.55000	Miscellaneous Contractual Exp	4,574.50	50,050.70	34,753.92	24,881.58	25,248.00	(1,998.00)	23,250.00	(7.91)	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Budget reduction is due to a reduced need for temporary staffing due to more efficient processes and distribution of duties.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Background Checks		1.0000		8,000.00		8,000.00		
Submitted Budget		ID Badge Machine Software Contract		1.0000		250.00		250.00		
Submitted Budget		Temporary Staffing		1.0000		15,000.00		15,000.00		
								Submitted Budget Totals		\$23,250.00
001.120.120.60000	Office Supplies	4,155.07	4,443.24	4,290.78	5,029.07	4,200.00	.00	4,200.00	.00	
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Office supplies		1.0000		4,200.00		4,200.00		
								Submitted Budget Totals		\$4,200.00
001.120.120.60010	Operating Supplies	1,765.55	3,439.75	1,612.00	.00	1,600.00	600.00	2,200.00	37.50	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		This item is compliance posters. Increase is due to increased cost of posters as regulations require additions, as well as new spaces requiring an increase in the number of poster sets purchased to ensure compliance.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Compliance Posters		1.0000		2,200.00		2,200.00		
								Submitted Budget Totals		\$2,200.00



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Fund 001 - General Fund										
EXPENSE										
Department 120 - Human Resource Management										
Sub-Department 120 - Human Resource Management										
001.120.120.60080	Employee Recognition Supplies	57.04	371.64	175.47	229.50	500.00	.00	500.00	.00	
Budget Transactions										
Level		Transaction		Number of Units		Cost Per Unit		Total Amount		
Submitted Budget		Employee recognition supplies (pin reorder)		1.0000		500.00		500.00		
								Submitted Budget Totals		\$500.00
Sub-Department	120 - Human Resource Management Totals	\$379,453.70	\$315,296.95	\$234,940.77	\$248,652.19	\$308,907.00	(\$8,568.00)	\$300,339.00	(2.77%)	
Department	120 - Human Resource Management Totals	\$379,453.70	\$315,296.95	\$234,940.77	\$248,652.19	\$308,907.00	(\$8,568.00)	\$300,339.00	(2.77%)	
EXPENSE TOTALS										
Fund	001 - General Fund Totals	\$379,453.70	\$315,296.95	\$234,940.77	\$248,652.19	\$308,907.00	(\$8,568.00)	\$300,339.00	(2.77%)	
Fund	001 - General Fund Totals	(\$379,453.70)	(\$315,296.95)	(\$234,940.77)	(\$248,652.19)	(\$308,907.00)	\$8,568.00	(\$300,339.00)	(2.77%)	
Net Grand Totals										
REVENUE GRAND TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	
EXPENSE GRAND TOTALS		\$379,453.70	\$315,296.95	\$234,940.77	\$248,652.19	\$308,907.00	(\$8,568.00)	\$300,339.00	(2.77%)	
Net Grand Totals		(\$379,453.70)	(\$315,296.95)	(\$234,940.77)	(\$248,652.19)	(\$308,907.00)	\$8,568.00	(\$300,339.00)	(2.77%)	