



FY22 Veterans' Commission SR Budget Detail

Budget Year 2022

G/L Account	Account Description	2017 Actual Amount	2018 Actual Amount	2019 Actual Amount	2020 Actual Amount	2021 Amended Budget	Amount Change FY21-FY22	2022 Submitted Budget	% Change 2021-2022
Fund 380 - Veterans' Commission									
REVENUE									
Department 660 - Veterans' Commission									
Sub-Department 000 - Revenues									
380.660.000.30000	Property Taxes	304,237.71	304,570.80	304,478.58	303,337.79	305,400.00	.00	305,400.00	.00
Comments									
Level		Comment							
Submitted Budget		Property Tax Levy to remain flat.							
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		Property Tax Revenue		1.0000		305,400.00		305,400.00	
Submitted Budget Totals								\$305,400.00	
380.660.000.30170	TIF Distribution Tax	.00	.00	.00	390.52	.00	.00	.00	.00
380.660.000.38000	Investment Income	5,695.44	11,114.41	18,081.19	10,539.65	2,800.00	.00	2,800.00	.00
Comments									
Level		Comment							
Submitted Budget		Based on guidance from Treasurer's Office and Finance Dept. for forecasted investment income.							
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		Investment Income		.0040		700,000.00		2,800.00	
Submitted Budget Totals								\$2,800.00	
380.660.000.38900	Miscellaneous Other	910.00	945.00	1,085.90	1,098.08	945.00	.00	945.00	.00
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		Miscellaneous Payroll Deduction Donations		1.0000		945.00		945.00	
Submitted Budget Totals								\$945.00	
380.660.000.39900	Cash On Hand	.00	.00	.00	.00	31,691.00	11,557.00	43,248.00	36.46
Comments									
Level		Comment							
Submitted Budget		Increase to bridge the gap between other incomes and forecasted expenditures.							
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		Cash on Hand		1.0000		43,248.00		43,248.00	
Submitted Budget Totals								\$43,248.00	
Sub-Department 000 - Revenues Totals		\$310,843.15	\$316,630.21	\$323,645.67	\$315,366.04	\$340,836.00	\$11,557.00	\$352,393.00	3.39%



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Fund 380	Veterans' Commission									
REVENUE										
Department 660	Veterans' Commission Totals	\$310,843.15	\$316,630.21	\$323,645.67	\$315,366.04	\$340,836.00	\$11,557.00	\$352,393.00	3.39%	
	REVENUE TOTALS	\$310,843.15	\$316,630.21	\$323,645.67	\$315,366.04	\$340,836.00	\$11,557.00	\$352,393.00	3.39%	
EXPENSE										
Department 660	Veterans' Commission									
Sub-Department 660	Veterans' Commission									
380.660.660.40000	Salaries and Wages	188,525.60	186,823.13	189,451.96	194,558.09	198,522.00	3,982.00	202,504.00	2.00	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		2% salary increase pool per budget guidance.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Zimmerman, Jacob - Superintendent		1.0000		60,908.48		60,908.48		
Submitted Budget		Wells, Steven - Veteran Service Officer		1.0000		50,687.00		50,687.00		
Submitted Budget		Arteaga, Jesus - Veteran Service Officer		1.0000		41,587.00		41,587.00		
Submitted Budget		Johnson, Nathaniel - Assistant Superintendent		1.0000		44,776.37		44,776.37		
Submitted Budget		Payroll Accrual		.0029		201,918.03		585.56		
Submitted Budget		2.0% Non-Union Salary Increase		.0200		197,958.85		3,959.18		
								Submitted Budget Totals		\$202,503.59
380.660.660.45000	Healthcare Contribution	60,222.82	55,555.11	51,720.21	51,494.81	57,100.00	7,320.00	64,420.00	12.81	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Estimates based on figures provided by Finance Dept.								
Budget Transactions										
<i>Level</i>		<i>Transaction</i>		<i>Number of Units</i>		<i>Cost Per Unit</i>		<i>Total Amount</i>		
Submitted Budget		Zimmerman, Jacob - Superintendent - Blue Advantage Family		1.0000		20,008.00		20,008.00		
Submitted Budget		Wells, Steven - Veteran Service Officer - Blue Advantage Family		1.0000		20,008.00		20,008.00		
Submitted Budget		Johnson, Nathaniel - Assistant Superintendent - MERP		1.0000		17,400.00		17,400.00		
Submitted Budget		Arteaga, Jesus - Veteran Service Officer - Blue Advantage		1.0000		7,004.00		7,004.00		
								Submitted Budget Totals		\$64,420.00
380.660.660.45009	Healthcare Subsidy	(2,884.29)	(2,252.40)	.00	.00	.00	.00	.00	.00	
380.660.660.45010	Dental Contribution	2,068.88	2,108.51	1,542.82	1,453.59	1,588.00	79.00	1,667.00	4.97	
Comments										
<i>Level</i>		<i>Comment</i>								
Submitted Budget		Estimates based on figures provided by Finance Dept.								



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Fund **380 - Veterans' Commission**

EXPENSE

Department **660 - Veterans' Commission**

Sub-Department **660 - Veterans' Commission**

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
Submitted Budget	Wells, Steven - Veteran Service Officer - Dental Family			1.0000	699.00	699.00		
Submitted Budget	Zimmerman, Jacob - Superintendent - Dental Family			1.0000	699.00	699.00		
Submitted Budget	Arteaga, Jesus - Veteran Service Officer - Dental Single			1.0000	269.00	269.00		
						Submitted Budget Totals		\$1,667.00

380.660.660.45019	Dental Subsidy	(179.75)	(7.54)	.00	.00	.00	.00	.00	.00
380.660.660.45100	FICA/SS Contribution	13,101.43	13,155.19	13,496.14	14,051.18	15,187.00	305.00	15,492.00	2.00

Comments	
Level	Comment
Submitted Budget	7.65% of salaries per budget guidance.

Budget Transactions							
Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Total Salaries			.0765	202,503.59	15,491.52	
						Submitted Budget Totals	\$15,491.52

380.660.660.45200	IMRF Contribution	17,078.27	16,343.09	13,049.65	14,716.31	17,470.00	(3,841.00)	13,629.00	(21.98)
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Comments	
Level	Comment
Submitted Budget	6.73% of salaries per budget guidance.

Budget Transactions							
Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Total Salaries			.0673	202,503.59	13,628.49	
						Submitted Budget Totals	\$13,628.49

380.660.660.52140	Repairs and Maint- Copiers	403.39	403.78	269.30	195.95	600.00	(500.00)	100.00	(83.33)
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Comments	
Level	Comment
Submitted Budget	Reduction based on prior fiscal year actuals, new copy machine, and new copy machine maintenance contract.

Budget Transactions							
Level	Transaction			Number of Units	Cost Per Unit	Total Amount	
Submitted Budget	Copier Maintenance Expenses			1.0000	100.00	100.00	
						Submitted Budget Totals	\$100.00



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Fund 380 - Veterans' Commission									
EXPENSE									
Department 660 - Veterans' Commission									
Sub-Department 660 - Veterans' Commission									
380.660.660.53000	Liability Insurance	3,132.00	3,401.00	3,557.00	4,067.00	3,772.00	927.00	4,699.00	24.57
Comments									
Level		Comment							
Submitted Budget		2.32% of salaries per budget guidance.							
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		Insurance Liability		.0232		202,503.59		4,698.08	
Submitted Budget Totals								\$4,698.08	
380.660.660.53010	Workers Compensation	4,000.00	4,174.00	4,756.00	4,961.00	5,916.00	(245.00)	5,671.00	(4.14)
Comments									
Level		Comment							
Submitted Budget		2.8% of salaries per budget guidance.							
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		Worker's Compensation		.0280		202,503.59		5,670.10	
Submitted Budget Totals								\$5,670.10	
380.660.660.53020	Unemployment Claims	302.00	271.00	210.00	117.00	120.00	22.00	142.00	18.33
Comments									
Level		Comment							
Submitted Budget		.07% of salaries per budget guidance.							
Budget Transactions									
Level		Transaction		Number of Units		Cost Per Unit		Total Amount	
Submitted Budget		Unemployment		.0007		202,503.59		141.75	
Submitted Budget Totals								\$141.75	
380.660.660.53060	General Printing	.00	.00	.00	.00	.00	300.00	300.00	.00
Comments									
Level		Comment							
Submitted Budget		Budgeting based on Information Technology's email dated 02/27/2020 stating that they are going to invoice Special Revenue Funds for printing services.							



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Fund **380 - Veterans' Commission**

EXPENSE

Department **660 - Veterans' Commission**

Sub-Department **660 - Veterans' Commission**

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit		Total Amount	
Submitted Budget	Printing Outreach Flyers/Brochures			1.0000	300.00		300.00	
Submitted Budget Totals							<u>\$300.00</u>	

380.660.660.53100	Conferences and Meetings	647.40	1,437.87	1,749.57	91.47	1,316.00	.00	1,316.00	.00
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Comments	
Level	Comment
Submitted Budget	In-person conferences cancelled in 2020 due to COVID-19 Pandemic, which is why last Fiscal Year's actuals were lower than budgeted for next year.

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit		Total Amount	
Submitted Budget	Registration Fee for IACVAC/IACO Meeting - Springfield, IL			2.0000	90.00		180.00	
Submitted Budget	Hotel Accomodations for IACVAC Meetings (Nights)			4.0000	101.00		404.00	
Submitted Budget	Per Diem for IACVAC Meetings (Days)			12.0000	61.00		732.00	
Submitted Budget Totals							<u>\$1,316.00</u>	

380.660.660.53110	Employee Training	8,813.08	7,106.75	5,974.44	2,646.54	10,114.00	700.00	10,814.00	6.92
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Comments	
Level	Comment
Submitted Budget	In-person training was cancelled in 2020 due to COVID-19 Pandemic, which is why last Fiscal Year's actuals were lower than budgeted for next year.

Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit		Total Amount	
Submitted Budget	Round Trip Airport Transport. for 2 Employees for NADCP Training			4.0000	50.00		200.00	
Submitted Budget	Round Trip Airfare to NACVSO Training, San Antonio, TX			4.0000	325.00		1,300.00	
Submitted Budget	Round Trip Airport Transport for 4 Employees for NACVSO Training			4.0000	50.00		200.00	
Submitted Budget	Nat'l Ass'n of Co. Vet Service Officers Training Registration			4.0000	350.00		1,400.00	
Submitted Budget	Hotel Rooms for 4 Employees for NACVSO Training			5.0000	500.00		2,500.00	
Submitted Budget	Per Diem for 4 Employees for NACVSO Training			6.0000	244.00		1,464.00	
Submitted Budget	Nat'l Ass'n of Drug Court Professionals Training Registration			2.0000	670.00		1,340.00	
Submitted Budget	Hotel Rooms for 2 Employees for NADCP Training			4.0000	300.00		1,200.00	
Submitted Budget	Per Diem for 2 Employees for NADCP Training			5.0000	122.00		610.00	
Submitted Budget	Round Trip Airfare for to NADCP Training, Nashville, TN			2.0000	300.00		600.00	
Submitted Budget Totals							<u>\$10,814.00</u>	



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Fund 380 - Veterans' Commission									
EXPENSE									
Department 660 - Veterans' Commission									
Sub-Department 660 - Veterans' Commission									
380.660.660.53120	Employee Mileage Expense	510.70	585.56	841.31	350.49	862.00	18.00	880.00	2.08
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget In-person conferences and trainings were cancelled in 2020 due to COVID-19 Pandemic, which is why last Fiscal Year's actuals were lower than budgeted for next year.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Mileage Reimbursement for IACVAC Meetings - East Peoria, IL 2.0000 165.76 331.52									
Submitted Budget Mileage Reimbursement for IACVAC Meeting - Springfield, IL 1.0000 204.96 204.96									
Submitted Budget Mileage Reimbursement for Hines VA Director's Meeting - Hines,IL 12.0000 28.56 342.72									
Submitted Budget Totals \$879.20									
380.660.660.53130	General Association Dues	510.00	330.00	500.00	240.00	500.00	.00	500.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Projected State and National Dues.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Nat'l Ass'n of Co. Veterans Service Officer Dues 4.0000 50.00 200.00									
Submitted Budget IL Ass'n of Co. Veterans Assistance Commission Dues 1.0000 300.00 300.00									
Submitted Budget Totals \$500.00									
380.660.660.55000	Miscellaneous Contractual Exp	3,313.59	3,004.55	.00	.00	24,000.00	.00	24,000.00	.00
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget \$2,000 monthly budgeted for statutorily-required Financial Assistance Program.									
Budget Transactions									
<i>Level</i> <i>Transaction</i> <i>Number of Units</i> <i>Cost Per Unit</i> <i>Total Amount</i>									
Submitted Budget Financial Assistance for Indigent Veterans 1.0000 24,000.00 24,000.00									
Submitted Budget Totals \$24,000.00									
380.660.660.60000	Office Supplies	387.40	1,019.29	1,143.04	314.97	664.00	(48.00)	616.00	(7.22)
Comments									
<i>Level</i> <i>Comment</i>									
Submitted Budget Projected cost of supplies due to return to in-office operations.									



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Fund 380 - Veterans' Commission									
EXPENSE									
Department 660 - Veterans' Commission									
Sub-Department 660 - Veterans' Commission									
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	General Office Supplies					1.0000	366.00	366.00	
Submitted Budget	Toner Cartridges for Printer					2.0000	125.00	250.00	
								Submitted Budget Totals	\$616.00
380.660.660.60050	Books and Subscriptions	210.10	245.11	245.11	255.51	245.00	.00	245.00	.00
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Projected cost of annual subscription.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	NVLSV Veterans Benefits Manual Subscription					1.0000	245.11	245.00	
								Submitted Budget Totals	\$245.00
380.660.660.60060	Computer Software- Non Capital	.00	350.00	.00	.00	750.00	3,253.00	4,003.00	433.73
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Increase due to new software licenses for Adobe Pro and DocuSign.								
Budget Transactions									
<i>Level</i>	<i>Transaction</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
Submitted Budget	Adobe Pro					130.0000	4.00	520.00	
Submitted Budget	Microsoft Enterprise Agreement					1.0000	175.00	175.00	
Submitted Budget	DocuSign					827.0000	4.00	3,308.00	
								Submitted Budget Totals	\$4,003.00
380.660.660.60070	Computer Hardware- Non Capital	1,313.80	1,889.16	21.48	145.88	.00	.00	.00	.00
380.660.660.64000	Telephone	1,250.79	1,461.69	1,630.46	1,394.55	1,630.00	(235.00)	1,395.00	(14.41)
Comments									
<i>Level</i>	<i>Comment</i>								
Submitted Budget	Budgeted based on last Fiscal Year actuals.								



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Fund 380 - Veterans' Commission									
EXPENSE									
Department 660 - Veterans' Commission									
Sub-Department 660 - Veterans' Commission									
Budget Transactions									
	<i>Level</i>					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>	
	Submitted Budget					1.0000	1,394.55	1,394.55	
								<u>1,394.55</u>	
						Submitted Budget Totals		\$1,394.55	
380.660.660.64010	Cellular Phone	.00	.00	.00	.00	480.00	(480.00)	.00	(100.00)
Comments									
	<i>Level</i>								
	Submitted Budget								
									This expense was unused in the past and has been deemed unnecessary for the immediate future.
380.660.660.70000	Computers	1,093.75	.00	.00	.00	.00	.00	.00	.00
380.660.660.70030	Computer Software License Cost	144.68	.00	.00	175.00	.00	.00	.00	.00
Sub-Department 660 - Veterans' Commission	Totals	\$303,965.64	\$297,404.85	\$290,158.49	\$291,229.34	\$340,836.00	\$11,557.00	\$352,393.00	3.39%
Department 660 - Veterans' Commission	Totals	\$303,965.64	\$297,404.85	\$290,158.49	\$291,229.34	\$340,836.00	\$11,557.00	\$352,393.00	3.39%
	EXPENSE TOTALS	\$303,965.64	\$297,404.85	\$290,158.49	\$291,229.34	\$340,836.00	\$11,557.00	\$352,393.00	3.39%
Fund 380 - Veterans' Commission	Totals	\$6,877.51	\$19,225.36	\$33,487.18	\$24,136.70	\$0.00	\$0.00	\$0.00	+++
	Net Grand Totals								
	REVENUE GRAND TOTALS	\$310,843.15	\$316,630.21	\$323,645.67	\$315,366.04	\$340,836.00	\$11,557.00	\$352,393.00	3.39%
	EXPENSE GRAND TOTALS	\$303,965.64	\$297,404.85	\$290,158.49	\$291,229.34	\$340,836.00	\$11,557.00	\$352,393.00	3.39%
	Net Grand Totals	\$6,877.51	\$19,225.36	\$33,487.18	\$24,136.70	\$0.00	\$0.00	\$0.00	+++