

# COUNTY OF KANE

DEVELOPMENT & COMMUNITY  
Center  
SERVICES DEPARTMENT  
Mark D. VanKerkhoff, AIA Director



County Government

719 Batavia Avenue  
Geneva, Illinois 60134  
Phone: (630) 232-3485  
Fax: (630) 232-3411  
Website: [www.co.kane.il.us](http://www.co.kane.il.us)

## DAMAGE ASSESSMENT PERMITS FOR FIRE, FLOOD, STORM DAMAGE OR VACANCY

Kane County Property Owner,

Buildings are sometimes damaged by fire, flood, storms, or from prolonged periods of vacancy and neglect. Our staff is committed to working with you to repair or reconstruct your building in a safe and timely manner.

The following two step permit process is designed to assist you to:

1. Quickly evaluate the extent of the damage and determine the scope of repair and reconstruction will be necessary as well as if additional permits are required.
2. Undertake the work with the appropriate building permits, plans and inspections.

I strongly recommend that you apply for a Damage Assessment Permit as soon as possible so that the County's inspectors can coordinate their inspections with your insurance agent or adjustor.

Mark D. VanKerkhoff, AIA, Building Officer  
Director, Development & Community Services Department

### Step 1: Damage Assessment Permit

This permit is required to assist you to quickly evaluate the extent of the damage and determine the scope of repair and reconstruction may be necessary. The following are required for the application:

- Completed Permit Application
- \$250 damage assessment fee (fee is waived following local, state and federal disaster declarations)
- In addition, the following may be required after the permit is issued:
  - Copies of reports from fire department, insurance agent or adjustor
  - Report from an architect or structural engineer addressing structural items
  - Reports or certifications for mold remediation and/or other work on vacant buildings

### Step 2: Permits for Repair, Rehabilitation or Reconstruction

Once the extent of the damage and the scope of the repairs have been determined, additional permits and fees may be required. The types of permits, submittals and fees will vary depending on the extent of the work. The building inspector will work with you to determine what additional permits may be required.