
MEMBERS:
PRESENT: Chairman Brown, State’s Attorney J McMahon, Circuit Clerk Hartwell, County Board Chair Lauzen, Chief Judge Brawka (3:11 pm), Kane County Bar Association Representative Battista, Judicial and Public Safety Committee Chair Wojnicki, Administration Committee Chair Ford, Public Member Felton, and Sheriff Perez
ABSENT: County Board Member At Large Lewis, Public Defender Childress, Finance Committee Chair Hoscheit, Public Member Pierson
ALSO PRESENT AND PARTICIPATING:
Executive Director Kane County Information Technology Department Roger Fahnestock, Chief Financial Officer Onzick, County Board Member Davoust

Judge Brown called the meeting to order at 3:08 pm. A quorum was present

Minutes of May 23, 2013 and Finance Subcommittee Minutes of June 20, 2013 were approved by motion of McMahon seconded by Ford. Motion carried unanimously by voice vote.

STATUS OF COURT SERVICES CMS: Fahnestock provided an update on the Court Services RFP and contract noting that Aust from Court Services was handling the negotiations with the vendor and that he had been reviewing the technical requirements noting that data conversion is a big issue with regard to time and materials for that process. Fahnestock noted that the high and low budget estimates for that process are being discussed currently. It was noted that that would be incorporated into the contract.

STATUS OF CIRCUIT CLERK, STATE’S ATTORNEY, PUBLIC DEFENDER CMS: Fahnestock noted that the RFP has gone out for bid. There has been some communication from vendors with purchasing from the vendors with questions. The Bidder’s Conference is set for July 10, 2013. It was noted that vendor questions must be submitted in writing and answers are not provided at the conference but are given in writing. It was not mandatory that office representatives be at the bidder’s conference. Fahnestock also discussed the project management budget with the Commission and noted that positions have been advertised for about 2 weeks and that a first review of applications would occur early July. Fahnestock noted that they were hoping to receive more applications.

FINANCE SUBCOMMITTEE REPORT AND DRAFT RESOLUTION: Onzick discussed the budget spreadsheet he had prepared for the Commission providing the background on the Mass Transit Sales Tax Funds noting that the Judicial Technology Sales Tax Fund had a beginning balance of about $300,000 with an approved transfer in of $1,450,000 for the current year. The proposal before the Commission reflects transferring in $1,000,000 from the Transit Sales Tax Contingency in 2014 and $2,000,000 in 2014 and coupled with the anticipated regular revenue stream in that account that there would be sufficient funds to purchase the software, provide implementation and the costs of the Project Manager and Analysts. Onzick also reviewed the fund status through year 2019 with full implementation noting that in year 2019 Court Automation Funds would be used to provide software maintenance costs. It was noted that Court Automation funds could only be used for technology purposes with restrictions on how that money could be spent. Brown noted that the recommendation is to provide a resolution to the County Board agreeing to the funding platform for this project. Lauzen noted that the first assumption was that there was the possibility that this project would need to be financed through a bond, but that through the efforts of Onzick, the County’s Chief Financial Officer, he was able
to make this project work with current resources without having to borrow money. Lauzen thanked Onzick for his diligence in working out those details.

Brown reviewed the proposed resolution providing a funding framework for the project.

**By motion of Lauzen seconded by Ford, the Resolution Providing a Funding Framework for Kane County’s Court Case Management System Project was put up for consideration.**

Discussion was held and the draft resolution was amended to read as follows:
Paragraph 2: WHEREAS, said project requires a funding mechanism for this approximately 4-5 year project;
Paragraph 3: WHEREAS, the Judicial and Public Safety Technology Commission has reviewed and considered utilizing funds available as projected at this time through the Public Safety Mass Transit Sales Tax funds and the Circuit Clerk’s Court Automation fund, as well as borrowing funds through a bond issuance; and
Paragraph 4: WHEREAS, the Judicial and Public Safety Technology Commission has determined that current and projected revenue from the Public Safety Mass Transit Sales Tax funds are adequate to pay for the anticipated expenses for said Court Case Management System.

**By voice vote the Resolution Providing a Funding Framework for Kane County’s Court Case Management System Project was approved as amended and moved to the Finance Committee.**

Brown noted that this Commission would need to discuss the budget for 2014 at the next meeting. Discussion was held about the bidding process and how that would affect the budget. Fahnestock noted that the bids for the State’s Attorney, Circuit Clerk, and Public Defender are due the last week of August and that it would be well into September before a short list of vendors could be developed.

The next meeting of the Commission was noted as being 3 pm on July 25, 2013 with a draft budget ready for Commission review by Monday, July 22, 2013.

**NEW BUSINESS:** None

There being no further business to come before the Commission, the meeting adjourned at 3:40 pm by motion of Lauzen seconded by Perez and approved by voice vote.

Barbara Garza
Recording Secretary