

COUNTY OF KANE

**DIVISION OF
ENVIRONMENTAL & WATER RESOURCES**
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P.E., Director



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Severe Weather Procedure Plan for Kane County events at 540 S Randall Rd.

Standard preparation

- Make sure that all tents are securely weighted and secured in case of wind.
- Keep all materials secured and if possible, load materials periodically into the trucks to keep the smallest amount exposed to the weather as possible.

Strong winds

- Stay the course and double check that any tents are securely weighted.
- Be ready for any indication of the following conditions, have radio at the ready.

Thunder and Lightning

- Lightning witnessed making cloud to ground connection. The event must be stopped until storm passes. If in the last hour of the event, event may be closed completely.
- Office of Emergency Management traffic officers will stop cars at entrance, and direct them to return on a future event date.
- All vendors are to notify the residents in the line (if possible) that we will be stopping service until the lightning passes. Ask them to stay in cars. If near end of event, direct residents to proceed off of the lot and return on future event date.
- All staff get in cars or trucks to await notification that lightning danger has passed (Be sure to park near your working area). When storm has passed, pack up and clean site to complete event.

Tornado warning

Hopefully with decent advance warning, we can do the following at a calm pace.

- Emergency Management will stop traffic at entrance and lead cars off the lot as quickly as possible.
- Stop serving the public immediately. Ask all cars to return home until tornado danger has passed.
- Secure recycle materials. Lock all vehicles and cover all materials to the most reasonable extent possible. Document shredding vendor will wheel locked document carts inside the building.
- Our main concern is to safely direct all of the cars off of the county property or we will have to get all of the residents inside the building!
- Once all public is out of the working area, event staff will move to the break room inside the building, entering through the back (east) side of the building.
- Remain inside until the threat has abated.